

**City of South Bend, Indiana**  
**2018 Budget Calendar – Public Meeting Schedule**  
**August 17, 2017**

Date	Time	Responsible	Action Item
<b>May 15, 2017</b>	<b>6:00 p.m.</b>	<b>Council, A/F, City Clerk, Department Heads</b>	<b>2018 Public Budget Forum Ivy Tech Community College Café</b>
July 8, 2017	9:00 – noon	A/F, Mayor’s Office	Offsite Budget Meeting. Neighborhood Resources Connections/South Bend Heritage
August 16, 2017	5:00 p.m.	Mayor, Common Council, Clerk, A/F, Department Heads & Fiscal Officers	<b>2018 City-Wide Budget Overview</b>
August 16, 2017	5:30 p.m.	A/F, Mayor, Legal Dept., Public Works, Common Council	Budget Hearing – Session No. 1: Mayor’s Office (101-0101) Legal Department (101-0501) Public Works <ul style="list-style-type: none"> <li>• PW – GIS (101-0602)</li> <li>• PW – Bldg. Maint (101-0602)</li> <li>• PW – Engineering (101-0602)</li> <li>• PW – Env. Services (641)</li> <li>• PW – LRSA Fund (251)</li> <li>• PW – Solid Waste (610, 611)</li> <li>• PW – Organic Res. (641-0631)</li> <li>• PW – Project Releaf (655)</li> <li>• PW – Sustain. Office (222-0616)</li> <li>• PW – MVH/Streets (202)</li> <li>• PW – Sewers (641-0621)</li> <li>• PW – Sewer Insurance (640)</li> <li>• PW – T&amp;L (202)</li> <li>• PW – Water Works (620)</li> <li>• PW – Major Moves (412)</li> </ul>
<b>August 28, 2017</b>	<b>7:00 p.m.</b>	<b>Mayor, Common Council, Clerk, A/F, Legal</b>	<b>First Reading on 2018 City budget &amp; 2018 Transpo budget</b>
August 21, 2017	5:00 p.m.	A/F, DCI, Common Council	Budget Hearing – Session No. 2: Dept of Community Investment (6:00 p.m.) <ul style="list-style-type: none"> <li>• DCI – Planning (211)</li> <li>• DCI – Neigh. Engage. (211)</li> <li>• DCI – Business Dev. (211)</li> <li>• DCI – ED Resources (211)</li> <li>• DCI – Loss Recovery (227)</li> <li>• Redevelopment Budgets (information only)</li> </ul> Public Works (continued)
August 23, 2017	5:00 p.m.	A/F, Department of Venues, Parks and Art, Art Museum, Studebaker Museum, Common Council	Budget Hearing – Session No. 3: <ul style="list-style-type: none"> <li>• Morris PAC (101-0404)</li> <li>• Palais Royale (101-0405)</li> <li>• Century Center (670, 671, 672)</li> <li>• Studebaker National Museum (404-0409-453-39-30)</li> <li>• South Bend Museum of Art (404-0408-453-39-30)</li> <li>• Parks – GF Admin (201-1100)</li> <li>• Parks – GF Maintenance (201-1101)</li> <li>• Parks – GF Golf (201-1102)</li> <li>• Parks – GF Recreation (201-1103)</li> <li>• Parks – GF Zoo (201-1104)</li> </ul>

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			<ul style="list-style-type: none"> <li>• Parks – GF Greenhouse (201-1106)</li> <li>• Parks – GF Graffiti (201-1108)</li> <li>• Parks – Recreation Fund (203)</li> <li>• Parks – Coveleski Capital (401)</li> <li>• Parks – Zoo Endowment (403)</li> <li>• Parks – Nonreverting Capital (405)</li> <li>• Parks – City Cemetery (730)</li> </ul>
August 30, 2017	5:00 p.m.	A/F, City Clerk, Council, Police, TRANSPO	<b>Budget Hearing – Session No. 4:</b> <ul style="list-style-type: none"> <li>• Transpo</li> </ul> <b>Police Department</b> <ul style="list-style-type: none"> <li>• Police – Administration (101-0801)</li> <li>• Police – Uniform Div.(101-0801)</li> <li>• Police – Investigative (101-0801)</li> <li>• Police – Community Relations Division (101-0801)</li> <li>• Police – Prof. Standards (101-0801)</li> <li>• Police – Risk Manage. (101-0801)</li> <li>• Police – Pension Fund (702)</li> <li>• Police – PS LOIT (249-805)</li> <li>• Board of Safety (101-0103)</li> <li>• Other Police Funds</li> </ul>
September 6, 2017	5:00 p.m.	A/F, City Clerk, Fire Department, Code Enforcement, Animal Control, Common Council	<b>Budget Hearing – Session No. 5:</b> <b>Code Enforcement/Animal Control</b> <ul style="list-style-type: none"> <li>• Code – Administrative (600-1201)</li> <li>• Code – Animal Control (600-1207)</li> <li>• Code – Unsafe Building (219)</li> <li>• Code – Landlord Registration (221)</li> </ul> <b>Fire Department</b> <ul style="list-style-type: none"> <li>• Fire – Administrative (101-0901)</li> <li>• Fire – EMS Capital (287)</li> <li>• Fire – EMS (288)</li> <li>• Fire – Inspection Bur (101-0901)</li> <li>• Fire – Instruction Bur (101-0901)</li> <li>• Fire – Pension Fund (701)</li> <li>• Fire – PS LOIT (249-0905)</li> <li>• Fire Pension (701)</li> </ul>
September 13, 2017	5:00 p.m.	A/F, Building Department, City Clerk, Common Council	<b>Budget Hearing – Session No. 6:</b> <ul style="list-style-type: none"> <li>• Clerk – Administrative (101-0201)</li> <li>• Clerk – OVB (101-0201)</li> <li>• Common Council (101-0301)</li> <li>• Building Department (600-1306)</li> </ul> <b>Administration</b> <ul style="list-style-type: none"> <li>• A/F – Finance (101-0401)</li> <li>• A/F – Insurance (711)</li> <li>• A/F – HR (101-0401)</li> <li>• A/F – Human Rights (101-1008, 258)</li> <li>• A/F – Safety/Risk (226)</li> <li>• A/F – COIT Fund (404)</li> <li>• A/F – EDIT Fund (408)</li> <li>• A/F – HOF Debt Service (313)</li> <li>• A/F – Central Serv. (222)</li> </ul> <b>Innovation/Technology</b> <ul style="list-style-type: none"> <li>• Innovation/Technology (404-0672)</li> <li>• 311 Call Center (279)</li> </ul>
September 14, 2017	5:00 p.m.	<b>A/F</b>	<b>Submission of Form 3 Budget notice in Gateway (last day)</b>

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			<b>10/12/17 or 10 days before public hearing)</b>
September 14, 2017	9:30 a.m.	DCI, Redevelopment Commission	Redevelopment Commission sets public hearing for October 12, 2017
September 25, 2017	7:00 p.m.	Mayor, Clerk, Council, A/F	First reading of 2018 Mayor, Clerk, Council, non-bargaining and bargaining salary ordinances
<b>September 25, 2017</b>	<b>7:00 p.m.</b>	<b>Mayor, Council, A/F, Department Heads, Transpo, Fiscal Officers</b>	<b>Public hearings on 2018 City and Transpo budgets (public hearing deadline is 10/22/17)</b>
October 4, 2017	5:30 p.m.	Mayor's Office, A/F, City Clerk, Common Council, Various Departments	Budget Hearing – Session No. 7 Innovation/Technology <ul style="list-style-type: none"> <li>• Innovation/Technology (404-0672)</li> <li>• 311 Call Center (279)</li> </ul> Other Budget Clean Up
<b>October 9, 2017</b>	<b>7:00 p.m.</b>	<b>Mayor, Council, A/F, City Clerk, Department Heads, Transpo &amp; Fiscal Officers</b>	<b>Adoption of 2018 City and Transpo budgets (deadline 11/1/17)</b>
<b>October 9, 2017</b>	<b>7:00 p.m.</b>	<b>Mayor, Council, City Clerk, A/F, Legal, Departments</b>	<b>Adoption of 2018 Mayor, Clerk, Council, bargaining and non-bargaining salary ordinances (deadline 11/1/17)</b>
October 12, 2017	9:30 a.m.	Redevelopment Commission, DCI	Public hearing and adoption of 2018 Redevelopment budgets
October 16, 2017	5:00 p.m.	Council, City Clerk, A/F, various depts.	Budget Hearing – Session No. 8 – final budget items (if needed)
<b>October 23, 2017</b>	<b>7:00 p.m.</b>	<b>Mayor, Council, A/F, City Clerk, Department Heads &amp; Fiscal Officers</b>	<b>Backup Date for Adoption of 2018 Civil City budgets &amp; Salary Ordinances (if needed)</b>
<b>November 1, 2017</b>	--	--	<b>Deadline to adopt budgets, rates, levies and salary ordinances</b>
November 3, 2017	5:00 p.m.	A/F	Deadline to enter 2018 budget into Gateway program and file adopted budget with the County Auditor (two days after adoption)