

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
AGENDA REVIEW SESSION
March 23, 2017 – 10:30 a.m.**



Location: 1308 County-City Building
South Bend, Indiana 46601

AGENDA REVIEW SESSION

1. CLAIMS

- A. Water and Sewer Charges Appeal
 - 1. Applicant: Roger Valdiserri, 18441 Cypress Drive
 - 2. Description: Appeal of Reimbursement Request for beyond Two (2) Yearø Rules and Regulations Limit for Meter Errors
 - 3. Amount: \$3,170.78 for 2009-2015
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REGULAR MEETING

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of March 9, 14, and 21, 2017

2. OPENING OF BIDS

- A. 2017 Street and Sewer Department Materials ó Project No. 117-023
 - 1. Funding: Streets, Curb & Sidewalk, Sewer Insurance, Sewers, Sewer Concrete (202.0607.431.22.24/22.30/22.40/23.02/23.03/23.20/23.40;202.0619.431.23.03/23.21/23.24;640.0620.811.22.24/23.24; 641.0621.792.22.24/23.02/23.03/23.04; 641.0625.792.22.24/23.04)
- B. Sale of Abandoned Vehicles
 - 1. Award
- C. Sale of City-Owned Property
 - 1. Location: 315 Camden Street.
- D. JMS Façade Work ó Project No. 116-048R
 - 1. Award
 - 2. Funding: RWDA TIF (324.1050.460.3102)

3. AWARD BIDS AND APPROVE CONTRACT

- A. Newman Center Window & Door Repair ó Project No. 117-001
 - 1. Company: J.W. Werntz & Son, Inc.
 - 2. Amount: \$130,600; Alternates 2 and 3 Only; Base Bid Rejected
 - 3. Funding: REDA TIF (429.1050.460.42.02)
- B. Discussion ó Water and Wastewater Chemicals Bid

4. CHANGE ORDERS

- A. South Bend One-Way to Two-Way Conversion, Division A ó Project No. 116-001
 - 1. Company: Rieth-Riley Construction Co., Inc.
 - 2. Change Order No.: 8
 - 3. Increase Amount: \$36,810
 - 4. Percent of Increase: 1.06%

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5. Total Percent of Change: 8.62%
 6. Revised Contract Amount: \$3,506,782.80
 7. Funding: SSDA TIF (430.1050.460.31.36)
- B. South Bend One-Way to Two-Way Conversion, Division B ó Project No. 116-001
1. Company: Rieth-Riley Construction Co., Inc.
 2. Change Order No.: 12
 3. Increase Amount: \$63,449.10
 4. Percent of Increase: 0.36%
 5. Total Percent of Change: 9.11%
 6. Revised Contract Amount: \$17,601,829.85
 7. Funding: 2015 TIF Bond
- C. Wastewater Treatment Plant Secondary Treatment Improvements ó Project No. 114-053
1. Company: Thieneman Construction, Inc.
 2. Change Order No.: 8
 3. Increase Amount: \$228,905; Additional Thirty-Seven (37) Days
 4. Percent of Increase: 1.93%
 5. Total Percent of Change: 9.55%
 6. Revised Contract Amount: \$13,019,600.87; New Completion Date 12/19/2017
 7. Funding: 2011 Sewer Bond, 2012 Sewer Bond, Wastewater Equipment Purchases/Treatment & Disposal (659.0630.415.42.06/661.0630.415.42.06/642.0630.415.43.66)
- D. Harrison Primary Safe Routes to School ó Project No. 114-067
1. Company: INDOT
 2. Change Order No.: 4
 3. Increase Amount: \$18,187.88
 4. Percent of Increase: 1.77%
 5. Total Percent of Change: 4.12%
 6. Revised Contract Amount: \$1,069,933.05
 7. Funding: LRSA (251.0608.380.10.99) 80%/20% Split
- E. Coquillard Primary Safe Routes to School ó Project No. 114-066
1. Company: INDOT
 2. Change Order No.: 5
 3. Increase Amount: \$8,067.63
 4. Percent of Increase: 1.63%
 5. Total Percent of Change: 23.62%
 6. Revised Contract Amount: \$611,479.88
 7. Funding: LRSA (251.0608.380.10.99) 80%/20% Split

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5. CHANGE ORDER AND PROJECT COMPLETION AFFIDAVIT

- A. 12th Floor Remodel ó Project No. 116-125
 - 1. Company: Brown & Brown General Contractors, Inc.
 - 2. Change Order No.: 1 (Final)
 - 3. Increase Amount: \$1,175
 - 4. Percent of Increase: 2.89%
 - 5. Revised Contract Amount: \$41,768
 - 6. Funding: Other Professional Services (101.0501.415.31.06)

6. PROJECT COMPLETION AFFIDAVITS

- A. Potawatomi Zoo Parking Lot Striping ó Project No. 115-129B
 - 1. Company: DBL Services, Inc.
 - 2. Final Contract Amount: \$4,598.75
 - 3. Funding: Parks Capital Improvements
- B. Olive Road Lighting over the Indiana Toll Road ó Project No. 115-124
 - 1. Company: Michiana Contracting, Inc.
 - 2. Final Contract Amount: \$32,211
 - 3. Funding: COIT (404.0602.431.31.06)
- C. 2016 Traffic Calming Solar Speed Indicators ó Project No. 116-035
 - 1. Company: Martell Electric, LLC
 - 2. Final Contract Amount: \$27,312
 - 3. Funding: LRSA (251.0608.431.42.96)

7. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

- A. One (1) or More, 2017 or Newer, Tub Grinder ó Spec I
 - 1. Funding: 2017 Organic Resources Capital Lease (641.0631.793.37.11/12)
- B. Sale of City-Owned Property
 - 1. Location: 616-618 Sherman Ave.
- C. Western Avenue Corridor Improvements from Bendix Drive to Olive Street ó Project No. 115-097
 - 1. Funding: RWDA TIF (324.1050.460.42.03)
 - 2. Title Sheet
- D. Three (3), More or Less, 2017 or Newer, Front Wheel Drive Cargo Vans ó Spec J
 - 1. Funding: 2017 Water Works Capital (622.0640.415.43.02)

8. RESOLUTIONS

- A. No. 11-2017 ó A Resolution of the South Bend Board of Public Works on Disposal of Unfit and/or Obsolete Property
 - 1. Description: Retired Firefighter Steven Troy Kerckhove Helmet and Boots
- B. No. 12-2017 ó A Resolution of the City of South Bend, Indiana Board of Public Works for the Write-Off of Uncollectable Accounts

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1. Description: Write Off Water Works Uncollectable Accounts
 - a) 2015: \$526,158
 - b) 2016: \$547,007

9. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

- A. Proposal ó public-finance.com
 1. Description: 2017 Vehicle and Equipment Lease Financing
 2. Amount: \$2,916,500; 2.073% Interest Rate
 3. Funding: Solid Waste, Building Department, Water Works, Code Enforcement, and Wastewater Lease Financing
- B. Professional Services Agreement ó H.J. Umbaugh & Associates
 1. Description: 2017 Bond Continuing Disclosure Services
 2. Amount: NTE \$15,000
 3. Funding: Administration & Finance Budget (101.0401.415.31.06)
- C. Contract ó Rebuilding Together, St. Joseph County Inc.
 1. Description: Homeowner Rehabilitation Program; Housing Repair Costs for No Less than Thirteen (13) Low and Moderate Income Homeowners
 2. Amount: \$150,000
 3. Funding: CDBG
- D. Contract ó South Bend Police Department
 1. Description: Neighborhood Action Reclamation Patrols Program
 2. Amount: \$90,000
 3. Funding: CDBG
- E. Professional Services Agreement - DLZ Indiana, LLC
 1. Description: Design, and Right of Way Services for the Farmington 14A Lift Station
 2. Amount: \$87,040
 3. Funding: Utilities, Wastewater Engineering (641.0630.793.31.02)
- F. Professional Services Agreement ó CWA Consulting Services, LLC
 1. Description: Technical Re-Evaluation of Local Limits for the Division of UtilitiesøIndustrial Users
 2. Amount: NTE \$27,000
 3. Funding: Contractual Services Other (641.0630.793.63.35)
- G. Professional Services Agreement ó Black and Veatch Corporation
 1. Description: Peer Review Long Term Control Plan Relook, Data/Models, Findings
 2. Amount: \$74,965
 3. Funding: Wastewater (641.0630.793.31.02)
- H. Amendment No. 1 to Professional Services Agreement ó Arcadis U.S., Inc.
 1. Description: Lead and Copper Rule and Capital Improvement Plan Assistance
 2. Amount: \$12,200

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- 3. Funding: Water Works O&M (620.0640.658.31.06)
- I. Maintenance Agreement ó Perkin Elmer
 - 1. Description: ICP Lab Equipment Maintenance Agreement
 - 2. Amount: \$13,737
 - 3. Funding: Water Works and Wastewater Operations & Maintenance (620.0640.603.31.35/641.0630.793.63.35)
- J. Proposal ó Keramida
 - 1. Description: Statistical Analysis of Groundwater Sampling Events
 - 2. Amount: \$4,650
 - 3. Funding: Organic Resources Other Contractual (641.0631.793.63.35)
- K. Addendum No. 2 to Master Agreement ó St. Joseph County Regional Water and Sewer District
 - 1. Description: Provide Sanitary Sewer Service to Carriage Hills Subdivision
- L. Professional Services Agreement ó Weaver Consultants Group, LLC
 - 1. Description: Seal and Abandon Nine (9) Former Groundwater Monitoring Wells at Former Studebaker Museum
 - 2. Amount: \$3,500
 - 3. Funding: Studebaker/Oliver Grants (209.1401.460.31.02)
- M. Purchase Agreements & Uniform Acquisition Offers
 - 1. Description: Acquisition of Properties for Fire Station No. 9 Construction
 - a) Bruce D. Majeski, 914 21st Street: \$80,000
 - b) Bruce D. Majeski, 2104 Mishawaka Avenue: \$80,000
 - c) David & Kimberly Milligan, 2108 Mishawaka Avenue: \$85,000
 - d) Paul & Mari Chamberlin, 2112 Mishawaka Avenue: \$85,000
 - e) Jorge Marin, 918 21st St.: \$53,500
 - 2. Funding: EMS Operating (287.0902.422.42.01)
- N. Software License and Services Agreement ó AMCS Group, Inc.
 - 1. Description: Implementation of Route Planner Module for Solid Waste Trucks
 - 2. Amount: \$43,360 for Three (3) Years
 - 3. Funding: Solid Waste Capital Lease Principal & Interest (611.0610.415.11/.12)
- O. Professional Services Agreement ó Brian Donoghue
 - 1. Description: Information Technologies Consultation
 - 2. Amount: \$35/hr., NTE \$22,750
 - 3. Funding: COIT (404.0672.415.31.06)
- P. Professional Services Agreement ó Creative Financial Staffing
 - 1. Description: Permanent Placement of Director of Financial Services for Fire Department
 - 2. Amount: \$7,500
 - 3. Funding: General Fund (101.0401.415.31.06)

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10. LICENSES AND PERMITS

- A. Processions
1. Applicant: Notre Dame Cycling Club
 - a) Event: Notre Dame Cycling Classic
 - b) Date/Time: April 2, 2017; 8:00 a.m. to 3:00 p.m.
 - c) Favorable Recommendations
 2. Applicant: Girls on the Run Michiana
 - a) Event: Girls on the Run 5K
 - b) Date/Time: May 13, 2017; 7:00 a.m. to 10:15 a.m.
 - c) Favorable Recommendation
- B. Sidewalk Cafés
1. Applicant: Chicory Café
 - a) Location: 105 E Jefferson Blvd., Suite 103
 - b) Times: Sunday - Saturday, 10:00 a.m. to 10:00 p.m.
 - c) Subject to 5ø Sidewalk Clearance
 2. Applicant: South Bend Brew Werks
 - a) Location: 216 S Michigan
 - b) Times: Monday ó Thursday, 11:00 a.m. to 10:00 p.m.; Friday ó Saturday, 11:00 a.m. to 12:00 a.m.; Sunday, 11:00 a.m. to 8:00 p.m.
 - c) Favorable Recommendations; Fire Department requires 36ö Wide Gate for Medic Access
 3. Applicant: Vegetable Buddies, Inc.
 - a) Location: 129 N Michigan St.
 - b) Times: Wednesday ó Thursday, 4:00 p.m. to 12:00 a.m.; Friday ó Saturday, 4:00 p.m. to 2:00 a.m.
 - c) Favorable Recommendations
 4. Applicant: Café Navarre
 - a) Location: 101 N. Michigan St., Suite 101
 - b) Times: Monday ó Thursday, 11:00 a.m. to 11:00 p.m.; Friday, 11:00 a.m. to 12:00 a.m.; Saturday, 4:00 p.m. to 12:00 a.m.; Sunday, 4:00 p.m. to 10:00 p.m.
 - c) Favorable Recommendations
- C. Licenses
1. Type: Open Air Business
 - a) Applicant: Madiø Market
 - (1) Description: Hot Dog and Ice Cream Cart
 - (2) Location: Southwest Corner of Jefferson Blvd. and Michigan Street
 - (3) Date/Time: April to October, 2017; 11:00 a.m. to 9:00 p.m.
 - (4) Favorable Recommendations
 - b) Applicant: Stacy Wood
 - (1) Description: Hot Dog Cart

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- (2) Location: 101 S. Main Street, and Northeast Corner of Colfax Ave. and Michigan Street (Jon Hunt Plaza) during Fridayø by the Fountain and Morris Performing Arts Shows
- (3) Date/Time: January to December, 2017: Monday-Sunday; 10:00 a.m. ó 8:00 p.m. and during Shows
- (4) Favorable Recommendations

- D. Placement of Honorary Sign
 - 1. Applicant: Henry Davis Jr.
 - 2. Location: West Washington Street from Kaley to Falcon
 - 3. Description: Honorary Street Sign for Gail Brodie, Past President of the LaSalle Park Neighborhood Association
 - 4. Favorable Recommendations subject to Payment for Signs prior to Fabrication; Engineering notes Resolution No. 48-2009 requires Honorary Signs to be placed in Honor of Deceased Individuals

11. TRAFFIC CONTROL DEVICES

- A. New Installation ó Residential Handicapped Accessible Parking Space Sign
 - 1. Location: 1328 Linden Avenue
 - 2. All criteria has been met
- B. New Installation ó Two (2) Handicapped Parking Spaces
 - 1. Location: AM General at 105 Niles Avenue
 - 2. All criteria has been met
- C. Revision ó Relocate Reserved Handicapped Parking Permit Nos. Three (3) and Four (4) 34øEast to allow for a Van-Accessible Handicap Space
 - 1. Location: County-City Building on the North Side of Jefferson Blvd. East of Lafayette.
 - 2. All criteria has been met.

12. RATIFY BONDS

- A. Contractor Bonds
 - 1. King Concrete, LLC, Approved Effective March 2, 2017

13. CLAIMS

14. PRIVILEGE OF THE FLOOR

15. ADJOURNMENT

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NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.