



**SOUTH BEND BOARD OF PARK COMMISSIONERS
REGULAR MEETING
FEBRUARY 20, 2017**

MEETING TIME: 5:00 PM

**MEETING LOCATION: O'BRIEN CENTER BOARDROOM, 321 E. WALTER STREET,
SOUTH BEND, IN 46614**

- I. Call to Order- President Mark Neal
- II. Approval of the minutes of the last regular meeting of the Board held on January 17, 2016
- III. Consent Agenda Approval:
 1. Approval of the Parks and Recreation Vouchers for the month of January 2017 totaling \$1,157,180.
 2. Use of Park Requests:
 - a. Easter Egg Hunt – Veterans Memorial Park – April 9, 10am-2pm
 - b. St. Adalbert Church Procession – LaSalle Park – April 9, 2:30-3:30 pm
 - c. SB Zombie Walk – Howard Park – August 25, 4 pm-10 pm; August 26, 9am-10pm
 - d. South Side Disc Golf Club – Rum Village Disc Golf Course – June 17, 8 am- 5 pm
 - e. Sunburst Races
 - Plaza Park & Howard Park – June 2
 - Howard, Viewing, Veterans Memorial, Keller, Pinhook, Woodlawn – June 3
 - f. Cinco de Mayo 2017 – Howard Park - May 5 & 6, 6 am-8pm
 - g. Leeper Park Art Fair – Leeper Park – June 17-18, 10 am-6 pm
 3. Approval of Arborist Licenses:
 - a. Integrity Tree Services, LLC *
 - b. Arborcare, Inc. *
 - c. Landmark / Solliday Landscaping *
 - d. Lewards Landscaping and Tree *
 - e. Vera Cruz Tree Service *
 - f. Trugreen *
 - g. Serenescapes Inc. *
 - h. McCleans Service Inc. *
 - i. M.A.A.C. Property Services
 - j. American Tree and Lawn Care LLC *
 - k. B and B Floral Adventures *

Notice

For Hearing and Sight Impaired Persons
Auxiliary aid or other services are available on request at no charge.
Please give reasonable advance request when possible.



- l. Custom and Moore Tree Experts, Inc*
- m. KachurTree Service LLC *
- n. Dave Talboom Lawncare Inc. *
- o. Sam-Mar Tree *
- p. New Image Tree Service *
- q. Alex's Take Down Tree Service *
- r. Cut-Rite Services *
- s. Slusser's Green Thumb, Inc. *
- t. Walt Temple Tree Service *
- u. Above and Beyond Tree and Shrubbery Service Inc. *

* indicates renewal license

IV. Opening of Bids for Chemical and Fertilizer Packages for Golf Courses

V. Interviewing of Interested Citizens

VI. New Business

- 1. Resolution 0001-2017 – Authority for Administrative Acts
- 2. Resolution 0002-2017 – Bowman Cemetery Trust
- 3. Block by Block Contract
- 4. DTSB Contract
- 5. First Tee of Michiana Contract
- 6. Park Foundation / Studebaker Contract
- 7. Award Bid for City Cemetery and Bowman Cemetery Maintenance
- 8. Election of Officers

VII. Business by Director Aaron Perri

VIII. Report by Assistant Recreation Director Paul McMinn

IX. Report by Director of Facilities and Grounds John Martinez

X. Report by Director of Experience Division Jackie Appleman

XI. Award Bid for Chemical and Fertilizer Package for Golf Courses

XII. Adjournment

The next scheduled regular meeting is to be held March 20, 2017 in the O'Brien Center Boardroom at 5:00 pm.