



Department of  
**Community Investment**

## Memorandum

January 14, 2016

TO: South Bend Redevelopment Commission  
FROM: David Relos, Economic Resources *DR*  
SUBJECT: AT&T Authorization to Prepare Quote for Facility Relocation  
Ignition Park South

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This past year most utilities between Kemble and Scott streets have been relocated in Ignition Park South, as well as the streets and alleys vacated and removed. As part of the removal process of Kendall Street, an underground fiber line was discovered. This line feeds a business on the north side of the Norfolk Southern Rail Road, and must be relocated so this approximately 12 acre site can be fully utilized.

This line has been identified as being owned by AT&T, and the attached Authorization is to allow them to engineer the relocation of their line and provide a cost estimate to complete the work. AT&T estimates this work to range from \$500 to \$1,500 for a small job.

While it's hoped this job would fall in to that category, because this is an active fiber line, staff requests approval of the AT&T Authorization in a not-to-exceed of \$5,000.

Once AT&T provides their work plan and cost estimate to actually reroute the line, staff will provide the Commission with that information. At this point the only remaining utility to relocate their lines within this area is AEP.





**AUTHORIZATION TO PREPARE QUOTE**

**Date:** 1/7/2016

**Billing Party's Name:** South Bend Redevelopment Commission

**Billing Street Address:** Ste 1400S, 227 W. Jefferson Blvd

**Billing City, State & Zip:** South Bend IN 46601

**Billing Contact Name:** David Relos

**Title:** Economic Resources

**Office Number:** 574.235.5836

**Alternate Number (cell):** 574.235.9371 (general office #)

**Email/Fax Number:** drelos@southbendin.gov

**Site Address, City, State & Zip:** 1500 Block S. Kendall St, South Bend IN 46613

**Description of Work Requested:** Relocate underground cable

AT&T has received a request to perform the following Custom Work:

Description of Work/CR#: 184237 - Relocate-AT&T Facilities

In accordance with the state tariffs, all expenditures incurred for quotation development and engineering preparation for a special construction estimate are billable to the requestor. Once the special construction estimate of charges has been developed, a contract with this information will be provided to you for your approval. After the agreement to pay the special construction charge is confirmed by returning the original signed contract, AT&T will schedule the work to meet your request. The signed authorization needs be returned to the address below before AT&T Indiana will proceed with the work.

**Customer Authorization**

I have requested and authorized AT&T to prepare a cost estimate associated with making changes to AT&T's existing network on my behalf. I understand I am responsible for all engineering costs. The anticipated engineering costs associated with this cost estimate could range anywhere from **\$500-\$1500 (small jobs)**, however, I understand I will be billed for the actual engineering time required to develop the cost estimate.

I further understand that if I proceed with the requested work, the engineering charges are included as part of those costs.

**Customer Name:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**CWO MANAGER CONTACT INFORMATION SECTION**

**Contact Information**

**Name:** Steve Piette

**Title:** CWO Manager-Customer Contract Specialist

**Phone Number(s):** 1-888-618-6812

**Fax Number:** 1-888-901-2821

**Customer Request #:** 184237

**Please send the check made payable to AT&T CWO, along with this signed agreement to:**

**AT&T CWO ATTN:** Steve Piette

**220 Wisconsin Ave, Flr 2**

**Waukesha, WI 53186**