

## South Bend

### 2016 Civil City Budget – proposed

Items of Inquiry needing more information:

**Requests/questions/inquiries from citizens attending the August 18, 2015, Personnel and Finance Committee meeting held at the Community Form at the LaSalle Branch Library:**

1. **Public Works** How much money is budgeted for street sweeping and street paving and how much can be completed for each?

**SWEEPING - There is no actual budget dedicated for the street sweeping program. The sweeper operators are paid from the salary account, and sweeper maintenance and disposal fees of the debris come out of the Sewer department operations and maintenance account. In 2014 the disposal fees for debris was \$60,449 dollars, and in 2015 the disposal fees are \$64,413 dollars so far. The total money budgeted for 2015 disposal fees is \$80,000 dollars. Street sweeping continues as long as weather conditions allow and we do not receive freezing temps and accumulating snow.**

**PAVING – There was \$980,000 dollars budgeted in 2015 for street paving, which allows approximately 15 to 20 lane miles to be resurfaced.**

2. **Public Works** How often are city streets swept each year?

**All City streets receive a minimum of three sweepings a year, with designated priority routes receiving up to 6 sweepings a year. Soon after the end of the Winter season, the sweeping program concentrates on the CSO (Combined Sewer Overflow) route to reduce the debris from entering the sewer system and causing a possible reduction in the capacity of the sewer lines. Crews then shift their attention to the main (or snow) routes where a majority of the de-icing materials are applied and the amount of debris is the heaviest. After all main routes are swept, crews begin sweeping residential streets and include the CSO route and main routes in the process.**

3. **Public Works** How often are city streets paved?

**There is no definitive answer to how long a street will last after it is paved. There are so many variables that can affect the endurance of the asphalt. The climate we live in is the biggest influence, whereas multiple years of harsh winters will have a negative effect on the asphalt condition. Traffic volume is another influence. A main route which carries thousands of vehicles of all sizes and weights daily will fail much sooner than a cul-de-sac which serves possibly 20 vehicles daily. The “average” life span before a City street is paved is 15 to 30 years.**

4. **Public Works** What are the locations of the curbs and sidewalks being addressed this year? What is the status of this project? How many are yet to be done and where?

See attached excel spreadsheet (pages 23-24). Please note that not all Councilmembers have provided us with their allocations.

5. **ACC** Why is Animal Control holding fund-raising projects this year? Why is that not budgeted?

We want to the cut costs for the tax payers of South Bend and increase transparency and public participation through fund raising events.

Our friendly partner group, CARE of South Bend, works to supplement costs for emergency animal cases that come into SBACC that would otherwise have to be euthanized, due to the extreme costs associated with major emergency procedures.

We would like to be as revenue neutral as possible, therefore, we feel it's important to raise funds through other means, again, to increase funds for emergency care as well as elicit public participation in our growing Animal Care and Control program in South Bend.

We are budgeted for "veterinary expenses" and "institutional and medical." The vet expenses fund is for routine procedures and for cases of neglect that require vet assessment or legal necropsies. Things we cannot ask the private partners to cover. Legal cases that may have restitution upon prosecution. The institutional and medical fund is for medical supplies in house. (Vaccinations, first aid supplies for the animals, whole-sale medications, euthanasia solution, etc.) If it were not for the fundraising efforts of CARE and SBACC we would need to add an additional \$25,000 to \$30,000 to our budget to cover those expenses outside of standard operating practices of SBACC.

6. **Public Works** Why is water always ponding on South Street? Why is this not addressed despite calling the city?

The City Sewer department would handle this request but was not aware of the problem occurring. There is no record of receiving a request in the 311 system. Please provide more precise information as to the exact location on South Street where the ponding is occurring and the problem will be addressed.

7. **DCI** What is the plan of implementation and timetable for the properties which are now vacant under the City's 1,000 day program?

Various departments in the City are in the process of assessing the experience, impact and outcomes of the 1,000 properties in 1,000 days initiative and will be presenting an assessment in a public forum in early December. The date is still being finalized but this will cover both an internal assessment as well as feedback from the community, as well as sharing how that feedback has guided the plans, policies and programs for the next phases.

Also, note again that for the most part, neither the City nor local Community Development Corporation's (CDC's), own the properties on which demolitions occurred. Through the State's Good Samaritan Law the City was able to make the emergency demolition orders, where necessary, on private property but these properties are not owned by the City and thus the timetable for their development is hinged upon the ability to obtain the parcels through cooperation with the County in the tax sale process.

8. **Public Works** How is snow handled by the city in alleys? Since many residents have trash picked up in their alleys, why is the city not making this a priority?

**Solid Waste has incorporated snow chains for all trash trucks utilizing alleyways. These chains deploy once the truck enters the alley and retract when leaving the alley. Chains help the trucks maneuver in the alleyways when there is measurable snow fall. Solid Waste only plows alleys when the snow fall is too much for the chains to be effective.**

9. **Public Works** Why are the drains on Fellow Street not working, with multiple flooding taking place?

**As stated in the response to question number 6, Sewer department was not aware of the problem occurring, and there is no record of receiving a request in the 311 system. Please provide more precise information as to the exact location on Fellow Street where the flooding is occurring and the problem will be addressed.**

10. **DCI** With all of the TIF areas, how are other areas not in TIF areas affected by that loss of revenue for needed services?

**TIF areas capture the net new commercial property tax revenue in an area and thus generate more tax revenue for the City than if the area was not included in the TIF.**

**For example, the Douglas Road Economic Development Area (DREDA) currently generates approximately \$329,410 in taxes. If the TIF were closed, then the total revenue to local taxing units would drop by 49% to \$167,821 (of which only \$4,916 would come to the City). This is due in effect largely to the Circuit Breaker's effect on assessed value and the larger process by which taxes are determined at the State level.**

11. **IT** What is the status of upgrading the cameras/microphones in the Council Chambers?

**This has been completed as of 10/2/15. New cameras have been installed. Microphone issues typically come from speakers not projecting and standing too far away from the microphone.**

12. **IT** When you call 311 from a cell phone, why does it go to Cook County?

**Depending on where you call from and the phone carrier, there could be several reasons that the 311 call had been incorrectly routed. If a cell tower outside of city limits picks up the call, it will not come to SB311. If you have Vonage phone service, you must be registered with Vonage 911 for it to route correctly. SB311 can be reached directly at 574-233-0311 and can take the details of the misrouted call. From there we work with the phone carrier of the misrouted call to determine what caused the error and they will fix the issue.**

13. **Public Works** What is the snow removal program for the upcoming winter?

**The snow removal program for 2015/16 will mirror previous snow removal programs. Crews will begin clearing all main (or snow) routes during a snow event, and continue that effort until all main**

routes are safe for travel. Once the main routes are cleared, crews will begin clearing all residential streets. The goal for the Street department is to have ALL City streets cleared within 36 hours once the snowfall has stopped.

14. **Public Works** Why is there not better signage by the railroad tracks near Washington and Camden? When will this be addressed?

We are not aware of railroad tracks near Washington and Camden. The City can work with the railroad company to ensure adequate caution signs are installed. What is the specific issue here and where is the specific location?

15. **Public Works/DCI/Parks** What is the timetable for the Keller Park and Fremont projects? How are you letting residents know?

Upgrades currently scheduled for Fremont Park include installing a splash pad sometime prior to next summer. We are not aware of any upcoming major City projects for Keller Park.

16. **Public Works** Why are there so many pot holes by the train tracks by Bendix and Keller? When will they be fixed?

A majority of the railroad crossings throughout South Bend are owned by private corporations. Some of the major corporations who own the railroad crossings are Norfolk/Southern, Canadian National, and Grand Trunk Western. They have the control, authority, and responsibility to maintain the railroad crossings, and could issue fines in the thousands if any work is done (even pothole patching) on their crossings. Billions of dollars in freight are transported yearly, along with hazardous chemicals that would pose a health risk if spilled during a derailment, and that is why the railroad companies are so adamant that they maintain the crossings. The City is able to make repairs within 25 feet of either outside rail, but cannot encroach inside of that zone. Any reports of repairs needed at crossings are reported to the railroad companies.

17. **DCI** How do you apply to be one of the DTSB ambassadors on Western Avenue?

The West Side Main Streets Ambassadors Program for Western Avenue and Lincolnway West is a distinct program from the DTSB Ambassadors. However, the operation of both programs is contracted to Block by Block, a nationally recognized company that creates custom hospitality and safety programs for cities across the United States. Block by Block is responsible for hiring and training local residents as Ambassadors as positions become available. Hiring is done through local general manager Jamie Higginson, who may be reached at (574) 968-7289 or [jhigginson@downtownsouthbend.com](mailto:jhigginson@downtownsouthbend.com).

18. **DCI** How is the city getting the word out to the residents about the Western Avenue ambassadors and what will they do?

The Ambassadors assist merchants, residents, and visitors by providing basic maintenance and safety services and by sharing information. The Ambassadors keep sidewalks free of litter and overgrowth, help maintain plantings in the City's right-of-way, and connect people to available resources. The Ambassadors regularly engage with owners, employees, and customers in the areas they work to promote their services while they gather information on the needs of businesses and residents. The Ambassadors will be distributing written materials describing what they do. Also, the City has promoted the Ambassador Program through news releases and the resulting media coverage.

19. Why are we not seeing diversity in action during budget presentations? How can we continue to talk about diversity but never display it and especially talking about employees of color?

The City promotes a diverse workforce, which may not have been apparent at this particular public meeting. During the 13 public meetings on the budget, diverse representatives within the city's departments had the opportunity to present budget details.

20. DCI Based on a recent report about the above subject line initiative, Mayor Pete stated that neighborhood crime has gone down and people have new homes. What were the original benchmarks and where did \$10 million come from to fund this program? Does that \$10 million spent have a multiplier effect?

As of 7/31/15, \$6,088,948 had been spent and \$3,505,169 encumbered. \$4,663,910 was spent on demolition with outstanding encumbrances of \$2,014,421. \$1,425,038 spent on rehab with \$1,480,748 in encumbrances. The funding came from a variety of sources including: EDIT; State grants; Federal funds (CDBG; NRSA; NSP; HOME); Loss Recovery; Gift fund (most of which came from UEA to the City); and COIT.

The ROI for the project could be determined a variety of ways but perhaps its first worth noting some information on the cost of blight, itself. See the report *Vacant Properties: The True Cost to Communities* August 2005 [www.vacantproperties.org](http://www.vacantproperties.org) from the *National Vacant Properties Campaign* highlights a few of the key costs associated with blight:

- A study in Austin, Texas found that "blocks with unsecured [vacant buildings] had 3.2 times as many drug calls to police, 1.8 times as many theft calls, and twice the number of violent calls" as blocks without vacant buildings.
- A 2001 study in Philadelphia found that houses within 150 feet of a vacant or abandoned property experience a net loss of \$7,627 in value.
- An Emory University Law School study noted that, "failure of cities to collect even two to four percent of property taxes because of delinquencies and abandonment translates into \$3 billion to \$6 billion in lost revenues to local governments and school districts annually."

The original benchmark or metric was to address 1,000 properties in 1,000 days. It was acknowledged that this was a significant issue beyond the role of the City itself. The City has met that deadline and what is most notable is that 384 houses were repaired by the owner. This represents a significant savings to the City but the full assessment is not complete and would need to include the benefits that will accrue due to projects such as the South Bend Mutual Homes project with 24 new homes being constructed following demolition activities.

21. **DCI** Did/has our taxbase expanded outside of TIF districts? What private family or individual received tax money to buy or remodel a home?

City Assessed Value (AV) grew from \$2,210,000,000 in 2014 to \$2,262,000,000 in 2015. TIF AV in 2014 was \$713,000,000 and decreased to \$707,000,000 in 2015. Projections for the 2016 Assessed Value in the Civil City are expected to remain flat and the AV within the TIF Districts to have less than a 1 percent increase to \$710,000,000. Projections for future AV by Umbaugh project a modest AV increase in City and TIF AV in 2017-2019. In 2020, the tax revenues in the City as whole, including the TIF districts, are projected to decline due to the expiration of the St. Joseph County Debt exemption (this is not a decrease in AV, but revenue). A modest increase in AV has upward pressure on overall tax levy and revenues, but most will be lost due to circuit breaker credits, resulting in flat line revenues.

Private families or individuals do not receive tax money to buy homes. The City offers several programs to support affordable housing and those programs, such as the South Bend Home Improvement Fund, are funded through Federal Grants such as the Community Development Block Grants rather than local funds. The Vacant to Value program does provide matching assistance up to \$10,000 to help cover the costs of bringing a property that is on the Vacant and Abandoned list up to Code. These funds cannot be used for the purchase of the property. The applicant must have title to the property at the time of submission for the grant. The Vacant to Value Grant has been funded through Urban Enterprise Association and there are currently two grantees enrolled in the program.

22. **Purchasing** How much of this money went to local (MBE/WBE) contractors?

Refer to pages 8-22 of the attached annual report submitted to the Council, as required by the Ordinance on Diversity Purchasing. It outlines the amounts spent with local and regional MWBE's. It is published at year end, therefore the current statistics are for 2014. The total expenditures using local and regional MWBEs was \$952,654.56

I also like to add the following statistics to support the answer;

- a. The Ordinance requires us to track only IDOA certified vendors.
  - b. There were a total of 29 certified vendors in St. Joseph County (local) at the time of the report. There were also 29 certified vendors in the counties surrounding St. Joseph County (regional) at the time of the report. Therefore, the eligible pool of vendors to track was a total of 58.
23. **DCI** There are a number of projected hotel rooms and condos coming to the downtown area what is the demographic report saying to support these developments?
- A. New businesses
  - B. Economics-Disposable income
  - C. Timeline for peak performance

See Zimmerman Volk report forwarded by Scott Ford to Council on 9/28/15.

See the report “Local Impact of Home Building: Updated NAHB Estimates” Paul Emrath, Ph.D. National Association of Home Builders Economics and Housing Policy Group, HousingEconomics.com on April 1, 2015.

The report summarizes the measured impact of various types of residential construction and rehabilitation. In particular it notes:

*Similarly, the estimated one-year impacts of building 100 rental apartments are:*

- *\$11.7 million in local income,*
- *\$2.2 million in taxes and other revenue for local governments, and*
- *161 local jobs.*

*While the annual ongoing impacts are*

- *\$2.6 million in local income,*
- *\$503,000 in taxes and other revenue for local governments, and*
- *44 local jobs.*

There are approximately 330 new apartments under construction right now in downtown South Bend, and thus to extrapolate on the estimates above, that would suggest an impact of \$38.6 million in local income and over 530 jobs in addition to ongoing revenues of \$8.58 million and 148 jobs.



# City of South Bend Diversity Purchasing & Development 2014 Annual Participation Program Report

ADMINISTRATION AND FINANCE DEPARTMENT

JANUARY 21, 2015



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## 2014 ANNUAL PARTICIPATION PROGRAM REPORT

### **EXECUTIVE SUMMARY**

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This 2014 Annual Participation Program Report is filed January 21, 2015 with the City of South Bend Common Council, with copies submitted to Mayor Pete Buttigieg, the City Controller and M/WBE Utilization Board in conformance with the City's Minority and Women Business Enterprise Diversity Development Program, established by Ordinance No. 10081-11 and adopted, April 23, 2011.

The Diversity Development Program in its fourth year of operation has continued to work towards building a strong and sustainable purchasing program that continually provides equal opportunities and inclusion to local and regional M/WBE Business Enterprises. The Diversity Utilization Board along with the Administration and Finance team are the two groups primarily accountable for the operation and management of the program; thus, activities as mandated by the ordinance are included in this report.

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**INTERNAL PROGRAM ACTIVITY**

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- Held meetings with City of South Bend Fiscal Officers and purchasing representatives to review purchasing policies.
- Appointment of new Diversity Utilization Board (DUB) for a two year term.
- Retirement of Jan Hall, Diversity Compliance Officer, on 8/31/2014.
- Hired Mandy Gallagher, Diversity Compliance Officer, on 9/23/2014.
- Orientation of new DUB members by Valerie Schey, Common Council Chairperson of Personnel and Finance Committee.
- Presented to the Public Works Department to launch city wide awareness and to initiate training programs for including M/WBEs in the bid/quote process.
- Developed a list of local and regional M/WBEs that are certified/non-certified by the IDOA for reference.
- Expanded data collection and reporting to consist of inclusion of M/WBEs as of 11/2014.
- Expanded data collection and reporting to include doing business with non certified M/WBEs as of 11/2014.
- Developed and distributed the first Diversity Newsletter.

**2014 EXTERNAL PROGRAM ACTIVITY**

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- Partnered with Notre Dame University School of Business in working with groups of graduate business students in marketing projects. The students developed marketing recommendations for local M/WBEs.
- Participated in M/WBE Certification Spring Workshop at St Mary's College in collaboration with the Indiana Department of Administration. Jan Hall presented and displayed "How to do Business with the City of South Bend" at the north central business council at St. Mary's College.

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- Maintained memberships in the Indiana Minority Supplier Development Council (IMSDC) and the Women's Business Enterprise National Council (WBENC). Both organizations are dedicated to advancing the success of certified M/WBEs. They provide many resources to members, including online databases with profiles of certified minority and women owned businesses. They also are certifying agencies. Education and training resources are available.
- Voluntarily subscribed to diversity supplier newsletters and other related media type that offers education information.
- Initiated discussions with the Small Business Association to discuss mutual opportunities for M/WBEs.

2015 will bring greater diversity utilization and programming progress to the City's Diversity Purchasing and Development initiative with the increase of collaboration with internal and external stakeholders. Also, the expansion of data collecting and reporting for 2015 will help the city monitor the progress of its Diversity Purchasing and Development initiative.

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2014 Diversity Purchasing Activity-City of South Bend-IDOA Certified

<i>Business Name</i>	<i>City/State</i>	<i>MBE Local PO's</i>	<i>MBE Local \$</i>	<i>WBE Local PO's</i>	<i>WBE Local \$</i>	<i>MBE Regional PO's</i>	<i>MBE Regional \$</i>	<i>WBE Regional PO's</i>	<i>WBE Regional \$</i>
Bolt Document Management	Elkhart, IN							1	\$3,600
Corporate Graphic Solutions	Elkhart, IN							1	\$354.84
DLZ Indiana LLC,	South Bend, IN	2	\$101,042.50						
Dudeck Roofing & Sheet Metal	South Bend, IN	8	\$11,516.60						
Emnet, LLC	South Bend, IN	2	\$66,815.50						
Kabelin Ace Hardware	LaPorte, IN			12	\$5,636.38				
McCormick Engineering	South Bend, IN			1	\$14,000				
Office Interiors	Granger, IN			28	\$11,530.23				
On Site Health Solutions	South Bend, IN			1	\$39.54				
Premium Concrete Services	Elkhart, IN							1	\$401,792.59
Ritschard Bros Inc	South Bend, IN			1	\$192,844				
Sanco Distributing, Inc.	South Bend, IN	7	\$2,923.41						
Stanz Food Services Inc	South Bend, IN			18	\$20,744.87				
Coporate Graphics	Elkhart, IN							6	\$7,255
<b>Totals</b>		<b>19</b>	<b>\$294,857.11</b>	<b>61</b>	<b>\$244,795.02</b>	<b>0</b>	<b>\$0</b>	<b>9</b>	<b>\$413,002.43</b>

\*80 purchase orders or contracts were awarded to 10 locally registered (IDOA) M/WBE representing a value of \$539,652. On 12/31/14 there was a total of 29 M/WBEs registered with IDOA in St. Joseph County (local).

\*9 purchase orders or contracts were awarded to 4 regionally registered (IDOA) M/WBEs representing a value of \$413,002. On 12/31/14 there was a total of 29 M/WBEs registered with the IDOA in the counties surrounding St. Joseph County (regional).

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**2014 Purchasing Statistics**

Total Purchases Orders issued in 2014	5,977
Total Value (\$) Purchase Orders Issued	55,222,161
Total Emergency Purchases Orders Issued	62

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Minority & Women Business Enterprise Directory (See Attachment #1)

Administration and Finance Department

John Murphy, City Controller

George King, Purchasing Manager

Mandy Gallagher, Diversity Compliance Officer

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Summary of Section 3 Workforce Documents (See Attachment #2)

Community Investment Department

Scott Ford, Director of Community Investment

Pam Meyer, Director II (Community Development)

Submitted by: Lory Timmer, Analyst II



## Quote and Bid Solicitation/Evaluation Process

1. Summary of Purchasing Process
2. Purchasing Matrix Guidelines
3. City of South Bend Purchasing Policy ( See Attachment #3)
4. Invitation to Quote (Boilerplate – Attachment 3a)

## 5. Invitation to Bid (Boilerplate Attachment 3b)

### **CITY OF SOUTH BEND PURCHASING PROCESS SUMMARY**

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The procurement of supplies, equipment and services is governed by the City of South Bend Purchasing Policy (attached). Pricing for supplies, equipment and services is obtained according to a matrix (Bid Matrix) of the total cost. The Bid Matrix (attached) dictates the quote or bid process to be followed and the approval levels required for purchasing approval. Exceptions are made for Special Purchases as defined by Indiana Statutes. An emergency purchase is an example of a Special Purchase situation.

#### 1. Obtaining Quotes

For purchases under \$74,999, quotes are obtained from vendors specified by the City of South Bend Departments requiring the respective supplies, equipment or services. The following requirements apply;

- a. Purchases between \$25,000 and \$74,999 require a formal quote process which includes the completion of the Quote Package (attached).
- b. Purchases under \$25,000 requires a simple quote process as defined in the Bid Matrix. These written quotes can be obtained thru phone requests, email request of written requests.

#### 2. Evaluating Quotes

Simple quotes are first evaluated for content to assure that they represent the items or services required at the correct terms and conditions specified by the department. Simple quotes are sorted by price and awarded to lowest price.

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The Formal Quotes are opened at a public Meeting by the Board governing the Department. Formal Quotes are evaluated by the City of South Bend Legal Department to assure the required forms are completed correctly. If the appropriate forms were not correct or were omitted, and/or quoting instructions were not followed, the quote is considered non- responsive. Responsible, responsive quotes are tabulated with the award given to the lowest cost.

#### 3. Obtaining Bids

Purchases of \$75,000 or more require a formal bid process that includes public advertising of the items or project. A sample bid package is attached.

#### 4. Evaluating Bids

The Bids are opened at a public meeting by the Board governing the Department. Bids are evaluated by the City of South Bend Legal Department to assure the required forms are completed correctly. If the appropriate forms were not correct or were omitted, and/ or bidding instructions were not followed, the bid is considered non- responsive. Responsible, responsive bids are tabulated with the award given to the lowest cost.

### City of South Bend Purchasing Matrix

Purchase Order Dollar Value	Approvals Required	Method	Mode	Comments/Additional Requirements
Less than \$2500	Department Approval Purchasing Approval	Preferred Vendor or Open Market	Phone, Fax, Mail	Uses Central Services/Contract Vendor/State QPA/Purchasing Cooperative/Open Market – No Competitive Quote
\$2500 to \$9999	Department Approval Purchasing Approval	Preferred Vendor or Informal Quote on Open Market	Phone, Fax, Mail	Uses Central Services/Contract Vendor/State QPA/Purchasing Cooperative/Open Market – w 2 Informal Quotes
\$10,000 to \$24,000	Department Approval Purchasing Approval	Preferred Vendor or Informal Quote on Open Market	Phone, Fax, Mail	Uses Central Services/Contract Vendor/State QPA/Purchasing Cooperative/Open Market – w/ 3 Informal Quotes
\$25,000 to \$74,999	Department Approval Purchasing Approval Approving Board	Preferred Vendor or Formal Quote (Written) Quote Process	Mailed at least Seven Days prior to Opening	Requires Minimum of Three Written Responses. Opened, Read at Public Meeting. Award by Approving Board
Special Purchase Over \$49,000	Department Approval Purchasing Approval Approving Board			Special Purchase of \$50,000 or more requires Legal Review and Board Approval
\$75,000 or More	Department Approval Purchasing Approval Approving Board	Formal Bid Process w/ Legal Review and Formal Advertising	Submitted to Clerk of Board of Public Works	Formal Bid Process Board opens Responses and Makes Final Award or Rejection...

Purchases may not be artificially divided to avoid policy thresholds.  
 Additional Reviews required for Capital and IT items.  
 All purchases are limited by budget and appropriations.

Approving Boards: Board of Public Works  
 Board of Park Commissioners  
 Redevelopment Commission

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Attachment Sheet Cover

Minority & Woman Business Enterprise Directory (Attachement #1)

Summary of Section 3 Workforce (Attachment #2)

City of South Bend Purchasing Policy (Attachment #3)

Invitation to Quote (Boilerplate-Attachment 3a)

Invitation to Bid (Boilerplate-Attachment 3b)

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Respectfully Submitted,

George King, Purchasing Manager

Mandy Gallagher, Diversity Compliance Officer

**Curb & Sidewalk Schedule 2015**

Address	Street	Comments	Ft Concrete Sidewalk	Ft Concrete Curb	# ADA Ramp	Tree Removal	Est. Completion date	Completion date
1629 S	Scott	retaining wall behind walk, remove drive approach 2014 Property	77.00	70.00			5/21/2015	06/11/15
743	Oakside	Untonable gas line 2014 Property	57.00				5/26/2015	06/16/15
327 N	Hill	2014 Property		30.00			5/28/2015	06/12/15
3214	Salem	1 Stump	99.00	33.00		1	6/3/2015	06/12/15
1314	Chalfant	vacant lot	53.00				6/4/2015	06/23/15
302	Walsh	left over from 2014	46.00				Add On	06/29/15
1310	Chalfant	Sidewalk Only, 28 inch tree	24.00			1	Add On	08/21/15
1322	Chalfant		48.00				6/5/2015	06/23/15
1046	Miner	48" stump	36.00			1	6/10/2015	08/18/15
1119	Miner	vacant lot	36.00				6/12/2015	08/21/15
1127	Miner	service walk	40.00				6/16/2015	08/21/15
1135	Miner	service walk, 1-32" tree	50.00			1	6/17/2015	08/21/15
1139	Miner	36" stump,service walk	93.00				6/19/2015	08/21/15
1145	Campeau	1-ADA, 1-46" tree	55.00		1.00	1	6/23/2015	08/25/15
1217	Campeau	Partial Property	20.00				6/23/2015	08/26/15
1221	Campeau	Partial Property	30.00				6/23/2015	08/26/15
1225	Campeau		47.00				6/24/2015	08/26/15
1235	Campeau	service walk, Drive approach	78.00				6/30/2015	08/21/15
1321	Campeau	large stump	50.00			1	7/3/2015	09/02/15
513	Aurther	drive approach,2- ADA	55.00		2.00		7/7/2015	06/25/15
236 S	Notre Dame	2- ADA 6' Walk	106.00				7/10/2015	EAST BANK
102/106	St Louis	service walk, 6' walk	172.00				7/16/2015	07/03/15
212	St Peter	drive approach	74.00				7/21/2015	EAST BANK
810 E	Wayne	6' Walk	36.00				7/22/2015	EAST BANK
710 E	Washington	Trip Hazare 6' walk	12.00				7/22/2015	07/03/15
2821	Mishawaka Ave	1- ADA combination curb & walk	139.00	139.00			7/29/2015	08/14/15
1709	Leer	1- 30" tree Disabled resident	95.00				7/31/2015	
1605	Leer	4 trees 48", 30", 28",18" Demolition Property?	114.00	114.00		4	8/6/2015	
1601	Leer	1 ADA Indiana combination Curb and Sidewalk	162.00	162.00	1.00		8/13/2015	
1909 E	Calvert	combination curb & Sidewalk	38.00	38.00			8/14/2015	07/17/15
1905 E	Calvert	combination curb & Sidewalk	41.00	41.00			8/19/2015	07/17/15
1901 E	Calvert	combination curb & Sidewalk	41.00	41.00			8/21/2015	07/17/15
1908 E	Calvert	combination curb & Sidewalk	40.00	40.00			8/26/2015	07/17/15
1902 E	Calvert	combination curb & Sidewalk	38.00	38.00			8/28/2015	07/17/15
1332	Dayton	1-24" tree 1-stump	45.00	20.00		2	9/3/2015	
923	33rd		48.00	40.00			9/4/2015	07/22/15
606 S	29th	combination curb & Sidewalk	68.00	68.00			9/11/2015	07/28/15
502 S	28th		46.00				9/16/2015	07/31/15
1017 S	27th		60.00				9/17/2015	08/07/15
753 S	25th	stump	40.00			1	9/18/2015	07/31/15
713 S	24th		15.00	40.00			9/23/2015	08/05/15
Dushane	Court	1- tree 1- ADA	105.00	105.00	1.00	1	9/29/2015	
Anderson		22- drive approach	264.00		2.00		10/2/2015	

1920	Kessler	Storm damage	10.00					
1010	Rose	Not on list	44.00	37.00			10/8/2015	09/15/15
1016	Rose	1-22",1-32"tree	50.00	50.00		2	10/9/2015	09/15/15
1022	Rose	Not on list	52.00	52.00			10/15/2015	09/15/15
2213	Hollywood	Trees may be OK 1-26",1-32"	56.00			2	10/16/2015	09/17/15
1845	Brookfield	1-28"tree	45.00			1	10/20/2015	09/24/15
1849	Brookfield	1-48" tree	38.00			1	10/22/2015	09/24/15
1505	Huey	1-12" tree	45.00			1	10/23/2015	09/24/15
1758 N	Olive	18'x11' drive 1- ADA	255.00	252.00			10/30/2015	*In Progress
1013	Yukon	1-18" tree	7.00	40.00		1	11/4/2015	WITHDRAWN
2101	Berkley Pl.	Repair from 2014	45.00	10.00				09/17/15
1091	Riverside	1-30" tree		100.00		1	11/5/2015	
256	Sheridan			60.00			11/6/2015	
305 S	Falcon		36.00	142.00			11/13/2015	
110	Lake	2-36" tree 1- stump	20.00	200.00		3	11/20/2015	
218	Pokagon		150.00				11/25/2015	
306	Pokagon			40.00			12/1/2015	
			<b>3646</b>	<b>2002.00</b>		<b>26</b>		

EAST BANK - Locations removed due to East Bank Phase 5 Project

\*SCHEDULED COMPLETION WEEK OF 9/28/15

1013 Yukon, Resident withdrew from program due to Tree