

South Bend

2016 Civil City Budget – proposed

Items of Inquiry needing more information:

South Bend Police Department

- Requests/questions from the September 2, 2015 Personnel and Finance Committee meeting and inquires received thereafter:
 1. Slide # 3: PSAP Transition: are you satisfied with the training & personnel with regard to quality of service needed? Provide details.

PSAP operations and training is managed by St. Joseph County Government. Personnel matters are the responsibility of County HR and the PSAP Consortium. Present day management and training of personnel is different than how the City of South Bend (*and Mishawaka*) previously administered their PSAP's and personnel. The South Bend Police Department has requested additional personnel to cover South Bend's Law Enforcement calls for service as currently there are approx. 30% less police dispatchers on duty than pre-consolidation.

SBPD has also requested additional staffing for major special events (*e.g. Notre Dame Football games*) to deal with the unique public safety issues. To date, the PSAP has not been able to provide additional staffing during the games. Going forward, SBPD will work with the operations board to formulate options on how to best implement the most effective force structure possible.
 2. Slide # 3: What criteria are used to determine whether the Armadillo should be deployed? Provide details so that resident inquiries may be addressed.

The decision to deploy the Armadillo is data driven. SBPD looks at violent crime data, calls for service, police reports, and code violations (*QOL components*). In addition, complaints of criminal activity such as; drug dealing, prostitution, part 1 crimes, as well as loud parties and code violations are considered. We receive these complaints from; citizens, officers, City Council members, landlords/tenants, business owners, neighborhood associations, and Mayor's Office.

Captain Robert Hammer (574-235-7494) is the contact regarding the Armadillo project.
 3. Slide # 4: Professional training: Do all Uniform Division beat officers have the opportunity to participate in extra training? What is the optimum \$ amount which should be annually budgeted to maintain best practices?

Yes, all officers have the opportunity to participate in extra training. The amount of training varies with needs and circumstances. The professional development of the department and the applying officer, along with the relevance of the training to the officer's assignment, are used to decide the appropriate type of training.

We have budgeted approximately \$120,000 for training and \$83,000 for related travel expense for 2016. This was based on the estimated annual revenue for the Continuing Education Fund (Fund 220), and is similar to the amount estimated to be spent in 2015.

SBPD is working to expand the use of our training facilities- by bringing instructors here, and reducing the cost of travel to distant locations.

4. Slide # 5: Why will PSAP “no install any monitors for real-time dispatch capabilities” as part of the City Camera Program? What costs are involved in 2016 and annually thereafter?

According to the Director of the PSAP, the “*Communication Center is in the business of answering and dispatching calls for service for Police, Fire and EMS. Not to monitor or use cameras as a dispatch tool for the City of South Bend.*” We have been advised that the PSAP does not have the necessary personnel to monitor cameras, nor use them as a tool when a call for service occurs in the vicinity of a public/government owned camera. In the new PSAP Communications Center there is no provision for the installation, monitoring or use of any public video technology by PSAP personnel.

5. Slide # 5: Will the Police Department be collaborating with the SBCC in “formulating policy” to address “Special Event Policy and Procedure”? Will the information gathered over a year ago when officers visited a city or cities in California be shared, so that best practices may be collaboratively developed? Will fees be established, and by whom as part of the proposed permit program to help offset the SBPD costs and other real costs incurred by the city for traffic control, signage, etc.? Will the policy be designed to avoid instances which occurred this year for Bike the Bend? Has that been resolved, or is the 2016 event still cancelled?

A special events policy is under discussion with the City administration and with the goal of Council collaboration soon. The Bike the Bend event will not take place in 2016. The City is working with other organizations to offer a similar event in 2016.

6. Slide # 6: When will the Duty Manual (Lexipol) upgrade be completed in 2016?

A contract has just been signed by the Board of Public Works. It is estimated that a complete rewrite of the duty manual will take between 12-18 months. The length of time required to rewrite the Duty Manual, reflects the time needed to include: Legal, Command staff, the FOP, and a citizen advisory group in this process.

7. Slide # 7: With regard to “rank adjustment”, what would be the optimum time period to implement more “boots on the ground” ? Over 2-years, 3-years??

Rank Adjustment removed higher level rank positions from the budget so that the budget more closely reflected the current ranks of staff. This resulted in a budget savings, but does not change the assignments of the existing staff. It is projected that no new “boots on the ground” will result from this budget savings.

- Peoria, Illinois’ Armadillo was mentioned as a model “Nuisance Property Surveillance Vehicle” in “finding solutions to quality of life issues”; whereas SBPD’s appears to use it for alleged criminal activity surveillance. Will South Bend’s program be expanded to quality of life issues?

Our program addresses QOL issues, and most recently we’ve incorporated violent crime data for deployments. Upon reviewing the crime data in the area where the Armadillo is/was deployed, we’re seeing a noticeable, and significant reduction in all reported crimes. We are following up with continued patrols and presence. These areas are also challenged with QOL issues. We continue receiving community support and praise from residents and business owners thanking us for its placement; some saying they’re getting several peaceful nights of sleep, and would like to have it stationed longer.

SBPD is open to vehicle donation and equipment, materials and time to outfit a second vehicle.

- A breakdown of the racial, gender, and age summary by numbers only was requested.

- Budget Page 11: What is the ideal number of budgeted police officers in light of the City's upcoming annexation(s) in 2016, 2017 and 2018?

SBPD has been involved in the process and is evaluating the impact of any annexation. The number of officers needed will depend on the square miles annexed, the population density and the nature of the property.

- Budget Page 13: Notre Dame football traffic is listed as a \$161,795 cost for the department. Does UND provide any monetary reimbursement for such labor costs; or provide any reflective vests, or provide any reflective gloves with LED light strips, etc.? When was the last time any discussions on sharing such costs took place?

There is currently no direct reimbursement of PD but Notre Dame provides an annual contribution of \$330,000 to the City's general fund each year.

- Budget Page 13: Under "Reimbursable Recall/OT" "Special events/parades/VIP security" is listed at \$21,573. Does this amount reflect income from the proposed "Special Event Policy and Procedure"?

The \$21,573 is the cost of O/T incurred for Special Events, in which SBPD is reimbursed. Those events are: Bike the Bend, Sunburst and Old2Gold. The amount of O/T incurred for Special Events, both reimbursed and not, amounted to approximately \$76,000 in 2014. In 2015, \$127,000 of O/T has been incurred on all Special events (*answered in Council question #5*).

The reimbursement received by SBPD is reflected in account 101-0801-380.10-97 as Budgeted Revenue of \$20,000 and is similar to prior years.

- Budget Page 13: Downtown Patrols and Neighborhood Patrols: Both are proposed at the same amount of \$105,232. Are these sums adequate?

Yes.

- Budget Page 34: Why are curfew violations used to fund Juvenile Positive Assistance Programs projected to go down in 2016 to \$900 with that same amount forecasted each year for 2017-2020?

2016 Budget was reduced reflecting prior years actual. One of the national issues that emerged from the unrest this summer, was the impact of minor ticket violations on poverty-level citizens, many are not able to pay the fines and end up being arrested, continuing the cycle of poverty. For several years, SBPD has not attempted to increase issuing tickets for such violations. The primary purpose of this ordinance is to keep our youth safe, not to generate income. If this can be accomplished through intervention, education, parenting and compliance, the ordinance will have met its goals. "We want kids to run to us, not from us."

- Budget Page 35: Law Enforcement Continuing Education Fund # 220: \$165,000 is proposed to be spent in 2016 for “professional services”. Is this the cost for Spot Shotter with tilt camera capability? \$120,000 is proposed for education and training and travel is proposed to be increased from \$50,000 to \$83,000. Provide details

The \$165,000 proposal for professional services is the annual cost for three square miles of Shot-Spotter service. Shot-Spotter has extended the service by an additional mile without charge. This cost does not include the costs of tilt camera capability and related costs of cameras, software and connectivity.

We have budgeted approximately \$120,000 for training and \$83,000 for related travel expense for 2016. This was based on the estimated annual revenue for the Continuing Education Fund (Fund 220) and is similar to the amount estimated to be spent in 2015.

- How many “special police officers” authorized under IC 36-8-3-7 does the SBPD have and what are their powers and duties? Have any been removed by the Board of Public Safety in 2015?

Below is a list of Commissions granted by the Board of Public Safety.

Name	#	Board of Public Safety Commissioned Power
Block by Block	4	On street parking enforcement,
Indiana University- State of Indiana sworn officer	15	Enforce parking violations on streets adjacent to campus
Ivy Tech-State of Indiana sworn officer	1	Enforce parking violations on streets adjacent to campus
Code Enforcement	9	Enforce snow route violations
Animal Control	6	Enforce nuisance violations
Kite Realty Group	2	Enforce on street patrol parking violations
SB Traffic Enforcement Officers	16	Traffic assistance. Not include the powers of arrest nor carrying a gun
Public Service Officers- Civilians in Records	9	Take Police Reports. Not include the powers of arrest nor carrying a gun
SB Park Department	7	Carry SBPD radio and take Police reports, no authority to arrest nor carry a gun.
SB Park Department	1	Carry SBPD radio, no authority to arrest nor carry a gun.
SB Fire Department	3	Carry Weapon while acting in the capacity of Arson Investigators. No arrest powers
SB Fire Department	12	Write citations and otherwise enforce Chapter 9, Fire Prevention. No Power to arrest nor carry a weapon.
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South Bend Police Department – PENSION BUDGET

- What recommendations to you have to address the growing problem of funding insurance in the short and long term?

Health insurance has not been reimbursed by the State through pension relief. This has resulted in a spending down of cash reserves in the Police Pension Fund. In 2017, the cost of health insurance for retirees will be included in the regular police budget, in the General Fund.