

Morris Performing Arts Center & Palais Royale

September 23, 2015



TABLE OF CONTENTS

POWERPOINT PRESENTATION	2-19
MORRIS PERFORMING ARTS CENTER.....	20-41
101-0404 MORRIS PERFORMING ARTS CENTER	20-31
273 MORRIS & PALAIS MARKETING	32-36
416 MORRIS PERFORMING ARTS CENTER IMPROVEMENT.....	37-41
PALAIS ROYALE BALLROOM	42-57
101-0405 PALAIS ROYALE BALLROOM.....	42-53
450 PALAIS HISTORIC PRESERVATION	54-57

Morris Performing Arts Center



August 26th, 2015



Morris Performing Arts Center Department Vision



It is the mission of the Morris Performing Arts Center:

- To be the premier performing arts center in the region.
- To provide a cornucopia of diverse events throughout the year fulfilling the needs and wishes of all who might use the facilities.
- To be recognized as one of the best theater rental venue in the nation.
- To serve as an economic catalyst by continuously increasing the economic impact that the Morris complex has in our community.
- To provide an improved quality of life to the City citizens, and foster historic preservation of landmark City.

Morris Performing Arts Center Budget Summary



- The Morris Performing Arts Center continues to be recognized as “**the**” Premier entertainment facility in this region of the country.
- The economic impact of the Morris Performing Arts Center, in our community, is documented to be over 8.1 million dollars every year.
- The staff continues to strive to maintain the Magnificent Morris without asking for increases in our building maintenance budget.
- We cannot control increases in utility expenses. We are currently looking into installing solar panels on the roof of the Morris Center to reduce energy costs.
- To more adequately reflect the actual volume of work within the Morris complex, we made changes to the way we allocate the time of our staff.
- We have no Capital expenditure requests.

Morris Performing Arts Center 2015 Accomplishments



- The Morris is Ranked among the Top 100 Theatres in the United States, based on gross tickets issued, by Pollstar Magazine for 15 consecutive years.
- Once again, the Morris PAC was identified as a “Prime Site Venue” by Facilities Magazine for the 10th consecutive year.
- The Morris Center received in 2015, TripAdvisor’s “*Certificate of Excellence*” (4 ½ stars out of 5 max) for the 3rd consecutive year. Also received over 1,200 excellent comments, which qualified the Morris for TripAdvisor’s “*Bravo Award*.”
- Awarded 2015 South Bend Tribune “Readers Choice Award” for “*Favorite Entertainment/Live Performance Theater*” for the 13th consecutive year.
- We are a leader in booking events with 76 Shows booked in 2014 compared to the number of shows booked at comparable size theaters in the same time period:
 - 74 events booked – Warner Theater in Erie, PA (2200 seats)
 - 52 events booked – Star Plaza in Merrillville, IN (3400 seats)
 - 51 events booked – Rialto Theater in Joliet, IL (1900 seats)
- The Morris Center was awarded the very Prestigious 2015 **LHAT Outstanding Historic Theatre Award** presented at the League of Historic American Theater’s annual conference in Nashville, TN.

Morris Performing Arts Center 2015 Goals & Challenges What We Have Accomplished So Far



2015 Goals & Challenges	How We Are Proceeding to Meet Goals
To build upon successes and book a wide variety of events.	Participating in different regional and national conferences enables us meet more of the industry professionals and consequently to book more Broadway musicals, Pop concerts, R&B, Christian & Children's shows, Comedians, Ballet, Wedding Receptions / Social Events.
To be the premier performing arts center in this region.	This is accomplished by booking as many shows as possible and by providing a safe and well maintained historic venue for our patrons.
To be recognized as one of the best theater rental venue worldwide based on the number of gross tickets sold annually.	Ranked in the Top 100 theatres in the United States by Pollstar Magazine for the 15 th consecutive year
To strive to increase the positive economic impact the Morris currently has on downtown South Bend	From \$3.1 million in 2004, to \$8.1 million dollars every year currently.

Morris Performing Arts Center 2016 Goals & Challenges



- Booking major national acts at the Morris is a challenge because the number of similar competing venues across the country exceeds the number of major acts on the road to play them. Venues are being asked to do a lot more and take more financial risk than in years past.
- Morris staff are extremely proactive in soliciting events by attending numerous national and regional conferences to meet with promoters and by phone and email contact with promoters, and tour managers.
- By years end, we expect to have installed four (4) new 3' x 5' digital display boards replacing existing paper posters to better promote the multiple events available to our patrons. Morris Entertainment Inc. is underwriting the project 100%.
- We joined TNO (Theater Network Organization) whose purpose is to provide greater representation to agents and information to its members with the goal of increasing venue bookings. This membership has already aided us in securing/booking two events AND strong leads on several future events.
- Increase the theater per caps spending by targeting niche markets with Micro brews/beer and specialty cocktails

Morris Performing Arts Center Key Performance Indicators



Measure	Mayoral Goal	Type	2017 Long Term Goal	2014 Actual (if available)	2015 Estimated (if available)	2016 Target
Number of gross tickets issued annually	GG	Output	120,000	96,555	100,000	102,500
Number of shows booked	ED	Output	90	76	80	81
Revenue Earned	GG	Output	\$1,011,000	\$1,005,962	\$923,000	\$950,000

Morris Performing Arts Center Palais Royale Marketing Fund 273



August 26th, 2015



Morris Performing Arts Center and Palais Royale – Marketing Fund 273 Department Vision



- To continuously raise funds to assist with new and ongoing promotions for the Morris Complex.

Morris Performing Arts Center and Palais Royale – Marketing Fund 273 Budget Summary



- The Morris Performing Arts Center and Palais Royale Marketing Fund was established as a separate, non reverting fund to receive monies from the selling of commercial promotions and advertising on the marquee attached to the Morris Performing Arts Center:
 - To receive monies from marketing sponsorships such as commercial ads on the ticket envelopes, ticket stock, etc.
 - To accept donations to the Morris Performing Arts Center and Palais Royale (Morris Center).
- All sums collected are used for the sole purpose of assisting with continued promotions for the Morris Center.
- This fund has no employees and no Capital Expenses.

Morris Performing Arts Center and Palais Royale – Marketing Fund 273 2015 Accomplishments



- Secured sponsorship for Ticket Stock.
- Secured sponsorship for Ticket envelopes.
- Secured 5 sponsors for the TV monitors in the Lobby.
- Gave approximately 33 tours which included over 450 people.
- Secured sponsorship for the DTSB Electronic Billboard message Co-Op.
- Supported DTSB First Fridays as sponsors.

Morris Performing Arts Center and Palais Royale – Marketing Fund 273 2015 Goals & Challenges What We Have Accomplished So Far



2015 Goals & Challenges	How We Are Proceeding to Meet Goals
Continuously secure sponsorships for Ticket stock and Ticket envelopes.	By contacting various leads, we successfully secured sponsor the Ticket stock and Ticket envelopes.
Continuously secure sponsorships for the DTSB Electronic Billboard Co-Op	Found promoters willing to advertise their upcoming events on the Billboard located in a high traffic area.
Continuously secure sponsorships for the TV monitors in the Lobby	We were able to maintain the existing sponsorships. The entire slot of space and time is filled to capacity.

Morris Performing Arts Center and Palais Royale – Marketing Fund 273 2016 Goals & Challenges



- Securing sponsorships for the ticket stock and envelopes is difficult as many Not For Profit organizations are targeting the same pool of possible sponsors.
- The allowable space and time allocated for sponsorships for the TV monitors in the Lobby is limited and presently sold out.

Morris Performing Arts Center and Palais Royale – Marketing Fund 273 Key Performance Indicators



Measure	Mayoral Goal	Type	2017 Long Term Goal	2014 Actual (if available)	2015 Estimated (if available)	2016 Target
Secure Sponsorships for the ticket stock and ticket envelopes	GG	Output	2	2	2	2
Secure Sponsorships for the TV monitors in the Lobby	GG	Outcome	5	5	5	5
Give tours of the Morris Complex	GG	Outcome	45	xx	33	40
Secure future Sponsorships for the DTSB billboard (weeks)	GG	Outcome	45	22	35	40

Morris Performing Arts Center Fund 416 Capital Improvement Fund



August 26th, 2015



Morris Performing Arts Center – Fund 416 Capital Improvement Fund Department Vision



- Maintaining, upgrading and improving the Morris Performing Arts Center and / or services to the patrons is the goal for this fund.

Morris Performing Arts Center – Fund 416 Capital Improvement Fund Budget Summary




- This fund was established as a separate, non reverting fund for the purpose of renovating, remodeling, or, otherwise improving the facilities and / or services to the patrons of the Morris Performing Arts Center. Funds are received from a per ticket surcharge included in every sold ticket to a Morris PAC event.
- This fund has no employees and no Capital Expenses.

Morris Performing Arts Center – Fund 416 Capital Improvement Fund 2015 Accomplishments




- Audio upgrades were completed.
- Stage curtain track was replaced.
- Stage fire curtain upgraded.
- Repaired the decorative painting in various areas.

**Morris Performing Arts Center –
Fund 416 Capital Improvement Fund
2015 Goals & Challenges
What We Have Accomplished So Far**




2015 Goals & Challenges	How We Are Proceeding to Meet Goals
To continue maintaining our magnificent and historic building.	We completed audio upgrades. Stage curtain track was replaced. Stage fire curtain was upgraded. Continuously maintaining and repairing the decorative painting throughout the building.


**Morris Performing Arts Center –
Fund 416 Capital Improvement Fund
2016 Goals & Challenges**



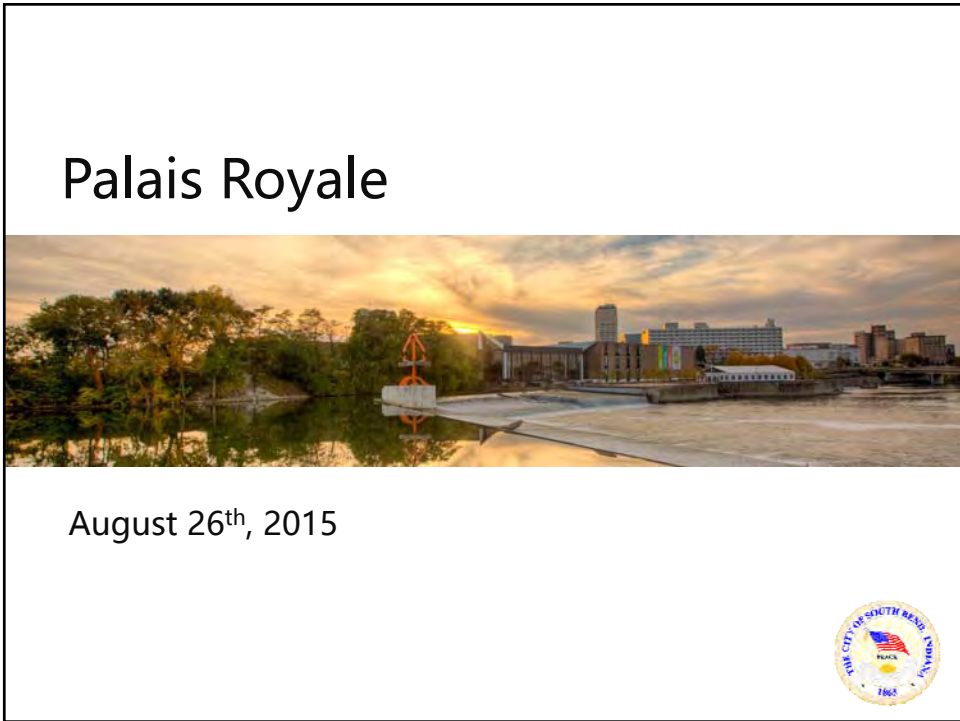
- One of the challenges of attracting more acts / performances depends on our marketability and for our house equipment to be well maintained and to be up to date.



Morris Performing Arts Center – Fund 416 Capital Improvement Fund Key Performance Indicators



Measure	Mayoral Goal	Type	2017 Long Term Goal	2014 Actual (if available)	2015 Estimated (if available)	2016 Target
Surcharge Collected	GG	Outcome	\$110,000	\$79,779	\$100,000	\$100,000



Palais Royale Department Vision



The Palais Royale's Vision and Mission is:

- To remain the Premier banquet / meeting facility in this region for all events demanding superior services, fine dining, and a well-maintained historic facilities.
- To support the economy and growth of downtown South Bend; and
- The Palais Royale is distinguish by its history and ambience and expects to serve a wide and far reaching customer base for social and business events.

Palais Royale Budget Summary



- The Palais Royale is the Premier Banquet and Meeting facility in the region, providing exquisite food and beverage and catering service, supporting the economy and the growth of downtown South Bend.
- The economic impact of the Palais Royale, in our community, is documented to be over 2.4 million dollars every year.
- We continue to strive to maintain this premier facility without asking for a budget increase. We have worked hard and actually have found ways this coming year to reduce our overall expenses by 11.9% while we expect revenues to increase.
- To more adequately reflect the actual volume of work within the Morris complex, we made changes to the way we allocate the time of our staff.
- We have no Capital expenditures request.

Palais Royale 2015 Accomplishments



- PalaisRoyale.org website was upgraded with a complete new look, more information, photos and functionality.
- The Palais Royale has received many unsolicited positive comments on the facility, food and especially the banquet service.
- We are building upon successes and booking a wide variety of events including wedding receptions, corporate events, trade shows, fundraising events, proms, reunions, holiday parties and more!
- We remain the Premier banquet/meeting facility in this region for all events demanding superior services, fine dining, and well-maintained historic facility.

Palais Royale 2015 Goals & Challenges What We Have Accomplished So Far



2015 Goals & Challenges	How We Are Proceeding to Meet Goals
To build upon successes and book a wide variety of events.	We were able to book a wide variety of events including wedding receptions, corporate events, trade shows, fundraising NFP events, proms, reunions, holiday parties and more!
To be the Premier banquet/meeting facility in this region for all events demanding superior services, fine dining, and well-maintained historic facility.	Weekly full staff meetings going over every little detail for the upcoming events. Conducted training sessions with the staff. The Palais Royale has received many unsolicited positive comments on the facility, food and especially the banquet service.
To update and refresh the Palais Royale website.	Palais Royale website was upgraded with a complete new look, more information, photos and functionality.
To strive to increase the positive economic impact the Palais Royale currently has on downtown South Bend.	We are continuously increasing the number of events in our complex, booking more events taking place throughout the entire complex (Grand Lobby, Rotunda, Stage, etc.). The economic impact of the Palais Royale in our community is over \$2.4 million dollars every year.

Palais Royale 2016 Goals & Challenges



- Booking weekday events at the Palais Royale remains a challenge because of major competitors have free adjacent parking lots on their premises.
- The Morris Inn, located on the campus of the University of Notre Dame, was newly renovated and it is a competitor for the Notre Dame Basilica Wedding Receptions and guests can book hotel rooms at that location.
- Palais staff continue to collaborate with DoubleTree Hotel staff to help entice new clients to hold events at the Palais Royale.
- We strive to increase events thereby increasing revenue working towards eventually becoming self sufficient. *It should be noted that while we generate much hotel traffic from wedding receptions and other events, the Morris Center Complex does not receive support from the Hotel Motel Tax Board.*
- We strive to increase profitability renting in-house equipment such as linen, decorative lighting, etc.
- We strive to increase Not-for-Profit events by launching a Not-for-Profit menu. *It should be noted that the Palais Royale is the only facility to have such a menu.*

Palais Royale Key Performance Indicators



Measure	Mayoral Goal	Type	2017	2014	2015	2016
			Long Term Goal	Actual (if available)	Estimated (if available)	Target
Revenue Earned	ED	Output	\$400,000	\$222,414	\$335,270	\$324,000
Hotel Room Generated	ED	Output	1,700	1,400	1,500	1,600

Palais Royale Historic Preservation Fund 450



August 26th, 2015



Palais Royale – Historic Preservation Fund 450 Department Vision



- Continued historic preservation, maintenance and repair of the building is the goal for this fund.

Palais Royale – Historic Preservation Fund 450 Budget Summary




- This fund was established as a separate non reverting fund to receive monies from a 2% charge assessed on all services provided in connection with the use and rental of the Palais Royale facilities, and
- To receive monies from donations to the Palais Royale.
- All sums so collected and deposited into this fund are to be used for the sole purpose of assisting with the continued historic preservation, maintenance and repair of the Palais Royale.
- This fund has no employees.
- This year we are not projecting having any historic preservation related expenses.

Palais Royale Historic Preservation Fund 450 2015 Accomplishments




- This year alone, it is projected that a total of \$16,150 will be added to this fund.
- The Cash balance in this fund is over \$70,000, and we do not project any expenses related to the historic preservation of the facility.


Palais Royale
Historic Preservation Fund 450
2015 Goals & Challenges
What We Have Accomplished So Far




2015 Goals & Challenges	How We Are Proceeding to Meet Goals
To maintain and preserve the historic nature of the building.	No related expenses are projected for the year.
Continue collecting for this fund to assist with historic preservation.	The cash balance in this fund is over \$70,000



Palais Royale –
Historic Preservation Fund 450
2016 Goals & Challenges



- We expect to be able to add to the fund’s balance another \$17,300 without having any expenses associated with the historic preservation of the facility.



Palais Royale – Historic Preservation Fund 450 Key Performance Indicators



Measure	Mayoral Goal	Type	2017 Long Term Goal	2014 Actual (if available)	2015 Estimated (if available)	2016 Target
Increase fund balance	GG	Efficiency	\$110,000	\$63,198	\$78,500	\$95,000

Morris PAC - 101-0404

Fund Summary - Operating and Capital Budget

Description	2013 Actual	2014 Actual	2015 Amended Budget	30-Jun Actual	2016 Proposed Budget	Forecast				Budget Variance 2015-2016	% Change
						2017	2018	2019	2020		
EXPENDITURES BY TYPE											
Personnel											
Salaries & Wages	448,718	459,503	512,206	240,615	550,921	561,939	573,178	584,642	596,335	38,715	7.6%
Fringe Benefits	184,112	194,522	237,079	112,825	272,691	278,145	283,708	289,382	295,170	35,612	15.0%
Total Personnel	632,830	654,025	749,285	353,440	823,612	840,084	856,886	874,024	891,504	74,327	9.9%
Supplies	21,674	18,106	33,542	10,901	22,201	22,645	23,098	23,560	24,031	(1,341)	-33.8%
Services & Charges											
Professional Services	-	-	2,007	526	-	-	-	-	-	(2,007)	-100.0%
Printing & Advertising	41,965	32,472	43,948	25,251	33,100	33,762	34,437	35,126	35,829	(10,848)	-24.7%
Utilities	100,555	83,484	108,000	46,892	99,000	100,980	103,000	105,060	107,161	(9,000)	-8.3%
Education & Training	5,787	6,184	7,000	1,935	6,250	6,375	6,503	6,633	6,765	(750)	-10.7%
Travel	16,483	13,540	23,670	6,518	15,530	15,841	16,157	16,481	16,810	(8,140)	-34.4%
Repairs & Maintenance	50,675	66,167	73,283	24,186	58,619	59,791	60,987	62,207	63,451	(14,664)	-20.0%
Interfund Allocations	42,759	38,594	38,447	20,347	38,238	39,003	39,783	40,578	41,390	(209)	-0.5%
Administration	-	-	-	-	-	-	-	-	-	-	-
IT	-	-	-	-	8,332	8,499	8,669	8,842	9,019	-	-
Payments in Lieu of Taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-
Central Stores	-	-	-	-	2,391	2,439	2,488	2,537	2,588	-	-
Print Shop	-	-	-	-	7,049	7,190	7,334	7,480	7,630	-	-
GIS	-	-	-	-	-	-	-	-	-	-	-
Liability Insurance	-	-	-	-	20,466	20,875	21,293	21,718	22,153	-	-
Telephone	-	-	-	-	-	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-	-	-	-	-	-
311 Call Center	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Debt Service:											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Payment In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	12,408	9,730	13,950	7,357	13,700	13,974	14,253	14,539	14,829	(250)	-1.8%
Total Services & Charges	270,632	250,171	310,305	133,012	264,437	269,725	275,120	280,622	286,235	(45,868)	-14.8%
Capital	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures by Type	925,136	922,302	1,093,132	497,353	1,110,250	1,132,455	1,155,104	1,178,206	1,201,770	17,118	1.6%

Explain Significant Revenue and Expenditure Changes Below:

Operating Expenses are offset by Revenue Earned:
 - 2012 earned - \$ 770,066.95
 - 2013 earned - \$ 893,885.00
 - 2014 earned - \$1,005,962.00
 - 2015 projected: - \$ 950,000.00
 - 60% of the salary and benefits of two staff members from the Morris Complex are allocated to the Morris PAC Budget and 40% to the Palais Royale Budget. 70% of the salary and benefits of two staff members from the Morris Complex are allocated to the Morris PAC Budget and 30% to the Palais Royale Budget. 40% of the salary and benefits of one staff member from the Morris Complex is allocated to the Morris PAC Budget and 60% to the Palais Royale Budget.

Morris PAC - 101-0404

Fund Summary - Description, Accomplishments, Goals, KPI's

Fund Description & Purpose

Operating expenses of the Morris Performing Arts Center, the Premier Performing Arts Center in this region of the county.
Provides improved quality of life to the City citizens, serves as an economic catalyst in the City, and fosters historic preservation of landmark City venues.

2015 Accomplishments & Outcomes

- Ranked in Top 100 theatres in the United States by Pollstar Magazine for the 15th consecutive year
- Awarded 2015 "Prime Site Award" by Facilities Magazine for the 10th consecutive year
- Awarded 2015 TripAdvisor.com "Certificate of Excellence" (4 1/2 stars of 5 max) for the 3rd consecutive year; because we received over 1200 excellent comments, we received the "Bravo! Award"
- Awarded 2015 South Bend Tribune "Readers Choice Award" for "Favorite Entertainment/Live Performance Theater"
- 74 events booked - Warner Theater in Erie, PA (2200 seats)
- 52 events booked - Star Plaza in Merrillville, IN (3400 seats)
- 51 events booked - Rialto Theater in Joliet, IL (1900 seats)
- The Morris Center was awarded the very Prestigious 2015 LHAT Outstanding Historic Theater Award presented at the National League of Historic American Theaters
-
-

2016 Department Goals & Objectives & Linkage to City Goals

Basics are Easy (BE)

-
-
-
-
-
-
-

Good Government (GG)

- To build upon successes and book a wide variety of events including national tours of Broadway musicals, Pop concerts, Country concerts, R&B, Christian shows, Comedians, Children's shows, Ballet events and to also use the stage and lobby for Wedding Receptions/Social events.
- To be the Premier Performing Arts Center in this region and provide a safe and well-maintained historical facility
- To be recognized as one of the best theater rental venues worldwide based on the number of gross tickets sold annually
-
-
-

Economic Development (ED)

- To strive to increase the positive economic impact the Morris Center currently has on Downtown South Bend
- It should be remembered that the Morris Complex has a yearly economic impact of over 10.5 million Dollars on the City of South Bend. Economic Impact has grown each time an Economic Impact Study impact was published: 2004: \$3.12 million
- 2007: \$5.6 million
- 2012: \$6.8 million
- 2013: \$8.1 million
- Morris Center receives NO financial support from the Hotel/Motel Tax Board

Key Performance Indicators (KPI's)

Measure	City Goal	Type	2017			
			Long Term Goal	2014 Actual	2015 Estimated	2016 Target
- Number of gross tickets issued annually	GG	Output	120,000	96,555	100,000	102,500
- Number of shows booked	ED	Output	90	76	80	81
- Revenue Earned	GG	Output	\$1,011,000	\$1,005,962	\$923,000	\$950,000
-						
-						
-						
-						
-						
-						
-						
-						

Types: output, efficiency, effectiveness, quality, outcome, technology

2016 Significant Changes/Challenges/Opportunities (with a focus on solutions)

- Booking major national acts at the Morris is a challenge because the number of similar competing venues across the country exceeds the number of major acts on the road to play them. Booking deals are even more complicated, and venues across the county are being asked to assume some financial risk of the show as well as guarantee money to the artist and split of the profits. Venues are being asked to do a lot more and take more financial risk than in years past.
- Morris staff are even more proactive in soliciting events by attending national and regional conferences to meet with promoters and by phone and email contact with promoters, and tour managers. A 3-minute video was professionally produced which highlights the Morris Center. Morris staff are handing out fold-over business cards highlighting Morris event marketing support which is included in venue rental such as show messages on electronic marquee and lobby monitors, posters and signage designed and printed, website, fan club email blasts, social media/FaceBook and Twitter promo, event fliers designed and printed, and strip ads in various publications.
- By years end, we expect to install 4 new 3'x6' digital display boards replacing existing paper posters to better promote the multiple events available to our patrons. Morris Entertainment Inc is underwriting this project 100%.
- We joined the Theater Network Organization whose purpose is to provide greater representation to agents and information to its members with the goal of increasing venue bookings. This membership has already aided us in securing/booking two events AND strong leads on several future events.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
GENERAL FUND								
101-0404-360.00-00	MISCELLANEOUS REVENUE	18,262	39,937	25,000	25,000	18,433	17,616	30,000
LEVEL	TEXT		TEXT AMT					
01	MISCELLANEOUS REVENUES FROM THE BOX OFFICE ACC.		30,000					
			30,000					
101-0404-360.12-00	ROOM RENTAL	207,347	173,877	175,000	175,000	73,118	73,118	175,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		175,000					
			175,000					
101-0404-360.13-00	EQUIPMENT RENTAL	7,080	5,105	7,000	7,000	2,395	2,095	6,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		6,000					
			6,000					
101-0404-360.15-00	BOX OFFICE COMMISSIONS	25,839	33,027	35,000	35,000	20,210	18,085	35,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		35,000					
			35,000					
101-0404-360.16-00	TICKET HANDLING FEES	253,269	383,041	275,000	275,000	139,073	139,073	285,000
LEVEL	TEXT		TEXT AMT					
01	TICKET HANDLING FEES PHONE / INTERNET		285,000					
	2016 ESTIMATE		285,000					
101-0404-360.17-00	MERCHANDISE SALES	24,484	12,561	30,000	30,000	5,431	5,113	15,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		15,000					
			15,000					
101-0404-360.18-00	CONCESSION	77,261	82,115	85,000	85,000	46,296	43,529	85,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		85,000					
			85,000					
101-0404-360.19-00	FACILITY FEE	199,339	157,318	205,000	205,000	74,830	68,733	197,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		197,000					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
			197,000					
101-0404-360.21-00	CREDIT CARD FEES	15,000	50,000	20,000	20,000	10,090	10,090	50,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		50,000					
			50,000					
101-0404-360.22-00	SECURITY	9,999	9,944	10,000	10,000	5,001	4,776	10,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		10,000					
			10,000					
101-0404-360.23-00	MPAC STAGE MANAGER	15,061	17,375	15,000	15,000	12,600	12,090	20,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		20,000					
			20,000					
101-0404-360.25-00	THEATRE SEATING LEASING	35,000	35,000	35,000	35,000	0	0	35,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATED		35,000					
			35,000					
101-0404-360.90-00	SETTLEMENT FEES	0	449	0	0	0	0	0
101-0404-380.10-99	MISC. REIMBURSEMENTS	5,944	6,213	6,000	6,000	3,660	3,383	7,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		7,000					
			7,000					
**	MORRIS PAC	893,885	1,005,962	923,000	923,000	411,137	397,700	950,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
GENERAL FUND								
101-0404-453.10-01	REGULAR	425,583	440,299	486,206	486,206	300,672	229,721	525,921
LEVEL	TEXT	TEXT AMT						
01	1 EXECUTIVE DIRECTOR MPAC AT 60% OF \$93,636	56,182						
	1 FACILITY OPERATIONS MANAGER(NEW TITLE) AT 60%	34,599						
	1 DIRECTOR OF BOOKING & EVENT SERVICES (NEW TITLE)	57,666						
	1 DIRECTOR OF MARKETING & PROMOTIONS 70%	38,278						
	1 DIRECTOR OF BOX OFFICE SERVICES (NEW TITLE)	57,666						
	1 DIRECTOR OF FINANCIAL SERVICES 70%	41,804						
	1 EXECUTIVE ASSISTANT (NEW TITLE)	46,818						
	1 PRODUCTION MANAGER (NEW TITLE)	46,750						
	1 MANAGER - ASSISTANT BOX OFFICE II	37,177						
	1 MANAGER - ASSISTANT BOX OFFICE I	33,265						
	1 MANAGER - ASSISTANT FACILITY OPERATIONS AT 40%	13,970						
	1 MANAGER - INTERACTIVE MARKETING	37,262						
	1 CUSTODIAN	24,484						
	FULL TIME 11							
	PART TIME BOX OFFICE 4X.5=2							
		525,921						
101-0404-453.10-04	EXTRA AND OVERTIME	6	0	0	0	0	0	0
101-0404-453.10-05	TEMPORARY SERVICES	456	984	3,000	3,000	0	0	2,000
LEVEL	TEXT	TEXT AMT						
01	FACILITY MAINTENANCE TEMP HELP	2,000						
		2,000						
101-0404-453.10-09	PERMANENT PART TIME	22,673	18,220	23,000	23,000	13,405	10,894	23,000
LEVEL	TEXT	TEXT AMT						
01	BOX OFFICE PART TIME TEMPORARY AND SEASONAL	23,000						
		23,000						
101-0404-453.11-01	FICA - REGULAR	32,997	33,720	40,166	40,166	22,984	17,584	41,992
LEVEL	TEXT	TEXT AMT						
01	TOTAL SALARIES INCLUDING PART TIME (\$525,921+23,000) X 7.65%	41,992						
		41,992						
101-0404-453.11-04	PERF - REGULAR	42,559	49,313	56,229	56,229	33,675	25,729	58,903
LEVEL	TEXT	TEXT AMT						
01	ELIGIBLE SALARIES FULL TIME \$525,921 X 11.2%	58,903						
		58,903						
101-0404-453.11-07	UNEMPLOYMENT COMP	3,395	1,242	2,625	2,625	875	656	1,372

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
LEVEL	TEXT		TEXT AMT					
01	AT .25%		1,372					
			1,372					
101-0404-453.11-08	GROUP INSURANCE - HEALTH	96,568	101,368	128,159	128,159	80,092	64,072	159,456
LEVEL	TEXT		TEXT AMT					
01	LONG-TERM DISABILITY:							
	8 EMP X \$96.00		768					
	2 EMP X \$96.00 X 60.00%		115					
	2 EMP X \$96.00 X 70.00%		134					
	1 EMP X \$96.00 X 40.00%		38					
	HEALTH INSURANCE COVERAGE:							
	8 EMP X \$14,400.00		115,200					
	2 EMP X \$14,400.00 X 60.00%		17,281					
	2 EMP X \$14,400.00 X 70.00%		20,160					
	1 EMP X \$14,400.00 X 40.00%		5,760					
	HEALTH INSURANCE REBATE:							
	N/A							
			159,456					
101-0404-453.11-09	GROUP INSURANCE - LIFE	1,274	1,232	1,272	1,272	795	636	1,320
LEVEL	TEXT		TEXT AMT					
01	8 EMP X \$120.00		960					
	2 EMP X \$120.00 X 60.00%		144					
	2 EMP X \$120.00 X 70.00%		168					
	1 EMP X \$120.00 X 40.00%		48					
			1,320					
101-0404-453.11-22	PARKING ALLOWANCE	4,800	4,884	5,724	5,724	3,140	2,384	5,940
LEVEL	TEXT		TEXT AMT					
01	8 EMPLOYEES X 12 MONTHS X \$45.00		4,320					
	2 EMPLOYEES X 12 MONTHS X \$45.00 X 60.00%		648					
	2 EMPLOYEES X 12 MONTHS X \$45.00 X 70.00%		756					
	1 EMPLOYEE X 12 MONTHS X \$45.00 X 40.00%		216					
			5,940					
101-0404-453.11-24	CELL PHONE ALLOWANCE	2,519	2,763	2,904	2,904	2,058	1,764	3,708
LEVEL	TEXT		TEXT AMT					
01	2 EMP WITH \$55.00 PER MONTH FOR 12 MONTH		1,320					
	2 EMP WITH \$55.00 PER MONTH FOR 12 MONTH AT 60%		792					
	2 EMP WITH \$35.00 PER MONTH FOR 12 MONTH AT 70%		588					
	2 EMP WITH \$35.00 PER MONTH FOR 12 MONTH		840					
	1 EMP WITH \$35.00 PER MONTH FOR 12 MONTHS AT 40%		168					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
			3,708					
* PERSONNEL SERVICES		632,830	654,025	749,285	749,285	457,696	353,440	823,612
101-0404-453.21-02	PRINT SHOP	2,878	3,657	6,750	6,750	4,322	3,281	651
LEVEL	TEXT		TEXT AMT					
01	PRINT SHOP COSTS AFTER ALLOCATION		651					
			651					
101-0404-453.21-03	C.S.OTHER OFFICE SUPPLIES	531	530	550	550	270	263	600
LEVEL	TEXT		TEXT AMT					
01	CS OFFICE SUPPLIES		600					
			600					
101-0404-453.21-04	OTHER - OFFICE SUPPLIES	3,049	2,934	5,300	5,300	1,847	1,517	3,200
LEVEL	TEXT		TEXT AMT					
01	OUTSIDE SOURCE FOR OFFICE SUPPLIES		3,200					
			3,200					
101-0404-453.21-05	SMALL OFFICE EQUIPMENT	523	284	750	819	97	97	750
LEVEL	TEXT		TEXT AMT					
01	SMALL OFFICE EQUIPMENT		750					
			750					
101-0404-453.22-05	UNIFORMS	517	984	1,200	1,823	925	925	1,000
LEVEL	TEXT		TEXT AMT					
01	VESTS,PINS AND NAME TAGS FOR USHERS		700					
	LOGO SHIRTS FOR STAFF USE DURING EVENTS		300					
			1,000					
101-0404-453.22-21	HOUSEHOLD,LAUNDRY,CLEAN	7,788	3,488	8,500	8,500	2,977	2,838	8,000
LEVEL	TEXT		TEXT AMT					
01	CLEANING SUPPLIES FOR THE BUILDING		8,000					
			8,000					
101-0404-453.22-24	OTHER OPERATING SUPPLIES	509	516	800	800	123	108	700
LEVEL	TEXT		TEXT AMT					
01	OTHER OPERATIONAL SUPPLIES		700					
			700					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
101-0404-453.23-01	BUILDING MATERIALS	2,988	4,318	5,500	5,500	907	799	4,500
LEVEL	TEXT		TEXT AMT					
01	REPAIR & MAINTENANCE SUPPLIES, BUILDING MATERIALS		4,500					
			4,500					
101-0404-453.23-20	SMALL TOOLS & EQUIPMENT	1,360	352	1,000	1,000	371	351	800
LEVEL	TEXT		TEXT AMT					
01	SMALL TOOLS AND EQUIPMENT		800					
			800					
101-0404-453.23-99	OTHER REPAIR & MAINT. SUP	1,531	1,043	2,500	2,500	733	722	2,000
LEVEL	TEXT		TEXT AMT					
01	MISC. MAINTENANCE SUPPLIES		2,000					
			2,000					
* SUPPLIES		21,674	18,106	32,850	33,542	12,572	10,900	22,201
101-0404-453.31-06	OTHER PROFESSIONAL SVCS	0	0	0	2,007	2,007	526	0
101-0404-453.31-71	CENTRAL STORES ALLOCATION	996	2,232	2,671	2,671	1,780	1,335	2,391
LEVEL	TEXT		TEXT AMT					
01	2016 FIXED COST ALLOCATION #4 CENTRAL STORES		2,391					
			2,391					
101-0404-453.31-73	PRINT SHOP ALLOCATION	0	0	0	0	0	0	7,049
LEVEL	TEXT		TEXT AMT					
01	2016 PRINT SHOP FIXED ALLOCATION #5		7,049					
			7,049					
101-0404-453.32-02	POSTAGE	7,680	4,711	8,000	8,000	4,437	3,480	8,500
LEVEL	TEXT		TEXT AMT					
01	POSTAGE-EXPECT MASS MAILING (16 PERF OF WICKED)		8,500					
			8,500					
101-0404-453.32-03	TRAVEL	1,220	0	0	0	0	0	0
101-0404-453.32-05	OTHER COMM/TRANS	678	678	750	750	509	339	780
LEVEL	TEXT		TEXT AMT					
01	SCI ALARM QUARTERLY		780					
			780					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
101-0404-453.32-21	TRAVEL - MILEAGE	0	0	500	500	459	91	250
LEVEL	TEXT		TEXT AMT					
01	MILEAGE		250					
			250					
101-0404-453.32-22	TRAVEL - AIRFARE	4,777	3,633	5,500	5,500	1,381	1,381	4,250
LEVEL	TEXT		TEXT AMT					
01	AIRFARE		4,250					
	APAP, CIC(2 EMP), IVAM NAT. & REG.,INTIX, PARMS, IEBA, LHAT CONFERENCE/WORKSHOPS		4,250					
101-0404-453.32-23	TRAVEL - HOTEL	7,370	7,327	8,000	11,983	5,776	3,631	7,500
LEVEL	TEXT		TEXT AMT					
01	HOTEL		7,500					
	APAP, CIC(2 EMP), IVAM NAT. & REG.,INTIX, PARMS, IEBA, LHAT CONFERENCE/WORKSHOPS		7,500					
101-0404-453.32-24	TRAVEL - MEALS	915	965	1,500	2,537	784	470	1,250
LEVEL	TEXT		TEXT AMT					
01	MEALS		1,250					
	APAP, CIC(2 EMP), IVAM NAT. & REG.,INTIX, PARMS, IEBA, LHAT CONFERENCE/WORKSHOPS		1,250					
101-0404-453.32-25	TRAVEL - OTHER	1,523	937	1,750	2,400	777	606	1,500
LEVEL	TEXT		TEXT AMT					
01	OTHER		1,500					
	APAP, CIC(2 EMP), IVAM NAT. & REG.,INTIX, PARMS, IEBA, LHAT CONFERENCE/WORKSHOPS		1,500					
101-0404-453.33-01	OTHER THAN OFFICE SUPPLY	2,504	3,093	3,000	3,397	1,601	1,601	3,100
LEVEL	TEXT		TEXT AMT					
01	EVENT FLYERS, LETTER HEAD, LOGO ENVELOPES, HOLIDAY CARDS		3,100					
	EMPLOYMENT ADS, BUSINESS CARDS		3,100					
101-0404-453.33-03	PROMOTIONAL	39,461	29,379	35,000	40,551	26,062	23,650	30,000
LEVEL	TEXT		TEXT AMT					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
01	POLLSTAR MAGAZINE, FLAGSHIP AND TOUR GUIDE PUBLICATIONS, ARTS EVERYWHERE, CVB, SB TRIBUNE; HOLIDAY DECORATIONS; WATERWORKS LETTER; SESAC/BMI FEES, VENUE MAGAZINE, DTSB, ETC.		30,000					
			30,000					
101-0404-453.34-02	LIABILITY INSURANCE	34,188	23,436	22,143	22,143	14,760	11,070	20,466
LEVEL	TEXT		TEXT AMT					
01	2015 FIXED COST ALLOCATION #7 LIABILITY INSURANCE		20,466					
			20,466					
101-0404-453.35-01	ELECTRIC	75,135	56,747	80,000	80,000	35,511	28,792	70,000
LEVEL	TEXT		TEXT AMT					
01	ELECTRIC, INCLUDING MONTHLY ALLOCATION		70,000					
			70,000					
101-0404-453.35-02	GAS	13,101	15,441	15,000	15,000	11,881	11,741	16,000
LEVEL	TEXT		TEXT AMT					
01	GAS, INCLUDING MONTHLY ALLOCATIONS		16,000					
			16,000					
101-0404-453.35-04	WATER	12,319	11,296	13,000	13,000	8,618	6,359	13,000
LEVEL	TEXT		TEXT AMT					
01	WATER		13,000					
			13,000					
101-0404-453.36-01	BUILDING SERVICES	45,574	59,479	58,948	67,118	25,781	23,929	52,019
LEVEL	TEXT		TEXT AMT					
01	WATER SOFINER		700					
	HVAC (05/01/2015-04/30/2018)		29,400					
	ELEVATOR STATE LICENCES		360					
	ELEVATOR MAINTENANCE (ENDS 02/28/2018)		3,500					
	MAT RENTAL AND CLEANING (CITY WIDE CONTRACT)		600					
	REFUSE DISPOSAL (CITY WIDE CONTRACT)		3,000					
	MAINTENANCE FOR PLUMBING, DOORS, WALLS		6,809					
	FIRE ALARM MONITORING, MAINTENANCE, ETC.		2,800					
	YEARLY TICKETFORCE FEES		2,000					
	MONTHLY WEB SERVICE		1,850					
	EVENT BOOKING ANNUAL FEES & ELKHART.NET		1,000					
			52,019					
101-0404-453.36-04	COMPUTER EQUIPMENT	7,575	12,926	13,009	13,633	9,602	7,942	8,332

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
LEVEL	TEXT		TEXT AMT					
01	2016 FIXED COST ALLOCATION #2		8,332					
			8,332					
	101-0404-453.36-05 OTHER EQUIPMENT	5,101	6,688	6,000	6,165	257	257	6,600
LEVEL	TEXT		TEXT AMT					
01	MISC. MAINTENANCE REPAIRS		5,000					
	COPIER MAINTENANCE		1,600					
			6,600					
	101-0404-453.39-10 SUBSCRIPTIONS	1,063	1,071	1,300	1,300	1,071	971	1,200
LEVEL	TEXT		TEXT AMT					
01	SB TRIBUNE DAILY & WEEKEND, BILLBOARD, POLLSTAR		1,200					
	VENUES TODAY, ARTS REACH UNLIMITED							
			1,200					
	101-0404-453.39-11 DUES	2,780	2,940	3,300	3,400	2,196	1,923	3,000
LEVEL	TEXT		TEXT AMT					
01	LHAT, IVAM, INTIX, CHAMBER OF COMMERCE, SAMS CLUB		3,000					
	IEBA, ETC.							
			3,000					
	101-0404-453.39-70 EDUCATION & TRAINING	5,787	6,184	7,000	7,000	1,935	1,935	6,250
LEVEL	TEXT		TEXT AMT					
01	APAP, CIC(2 EMP), IAAM NATIONAL, INTIX,		6,250					
	PARMS,IEBA,LHAT- CONF/WORKSHOP REGISTRATION FEES							
			6,250					
	101-0404-453.39-89 MISC. CHARGES & SERVICES	885	1,008	1,250	1,250	983	983	1,000
LEVEL	TEXT		TEXT AMT					
01	MISC. CHARGES AND SERVICES		1,000					
			1,000					
	* OTHER SERVICES & CHARGES	270,632	250,171	287,621	310,305	158,168	133,011	264,437
	** MORRIS PAC	925,136	922,302	1,069,756	1,093,132	628,436	497,351	1,110,250

Morris & Palais Marketing - 273

Fund Summary - Operating and Capital Budget

Description	2013 Actual	2014 Actual	2015 Amended Budget	30-Jun Actual	2016 Proposed Budget	Forecast				Budget Variance 2015-2016	% Change
						2017	2018	2019	2020		
REVENUES											
Property Taxes	-	-	-	-	-	-	-	-	-	-	-
Local Income Taxes	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
Grants/Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	7,018	10,610	17,900	3,613	18,000	18,000	18,000	18,000	18,000	100	0.6%
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-	-
Other Income	95	75	100	91	150	153	156	159	162.36	50	50.0%
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	7,113	10,685	18,000	3,704	18,150	18,153	18,156	18,159	18,162	150	0.8%
EXPENDITURES BY TYPE											
Personnel											
Salaries & Wages	-	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	-	-	-	-	-	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies											
-	-	-	-	-	-	-	-	-	-	-	-
Services & Charges											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	5,891	11,957	18,974	3,332	18,000	18,000	18,000	18,000	18,000	(974)	-5.1%
Utilities	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	-	-	-	-	-	-	-	-	-	-	-
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-	-	-	-
IT	-	-	-	-	-	-	-	-	-	-	-
Payments in Lieu of Taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-
Central Stores	-	-	-	-	-	-	-	-	-	-	-
Print Shop	-	-	-	-	-	-	-	-	-	-	-
GIS	-	-	-	-	-	-	-	-	-	-	-
Liability Insurance	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-	-	-	-	-	-
311 Call Center	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Debt Service:											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Payment In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	2,000	-	-	-	-	-	-	-	-	-	-
Total Services & Charges	7,891	11,957	18,974	3,332	18,000	18,000	18,000	18,000	18,000	(974)	-5.1%
Capital											
-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures by Type	7,891	11,957	18,974	3,332	18,000	18,000	18,000	18,000	18,000	(974)	-5.1%
Net Surplus / (Deficit)	(778)	(1,272)	(974)	372	150	153	156	159	162		
Beginning Cash Balance	28,763	27,985	26,729	26,729	25,755	25,905	26,058	26,214	26,373		
Cash Adjustments	1	16	-	(15)	-	-	-	-	-		
Ending Cash Balance	27,985	26,729	25,755	27,086	25,905	26,058	26,214	26,373	26,536		
Cash Reserves Target	1,578	2,391	3,795	666	3,600	3,600	3,600	3,600	3,600		20.00%

Explain Significant Revenue and Expenditure Changes Below:

- Revenue for this fund is collected through donations and sponsorships and used to assist with continued promotions of and within the Morris Complex. Starting 2013, we were able to not only advertise on the Electronic Billboard at the Linebacker, but to secure sponsorships to help fund the advertising for it.

Morris & Palais Marketing - 273

Fund Summary - Description, Accomplishments, Goals, KPI's

Fund Description & Purpose

The Morris Performing Arts Center and Palais Royale Marketing Fund was established as a separate, non-reverting fund to receive monies from the selling of commercial promotions and advertising on the marquee attached to The Morris Performing Arts Center; to receive monies from marketing sponsorships such as commercial ads on the ticket envelopes; and to accept donations to the Morris Performing Arts Center and Palais Royale (Morris Complex). All sums collected are used for the sole purpose of assisting with continued promotions for both the Morris PAC and the Palais Royale (Morris Complex).

2015 Accomplishments & Outcomes

- Secured sponsors for Ticket Stock
- Secured sponsors for Ticket Envelopes
- Secured 5 sponsors for the TV Monitors in the Lobby
- Gave approximately 33 tours which included over 450 people
- Secured sponsors for the DTSB Electronic Billboard message Co-Op
-
-
-
-

2016 Department Goals & Objectives & Linkage to City Goals

Basics are Easy (BE)

-
-
-
-
-
-
-

Good Government (GG)

- Continuously secure sponsorships for Ticket stock and Ticket envelopes
- Continuously secure sponsorships for the DTSB Electronic Billboard Co-Op
- Continuously secure sponsorships for the TV Monitors in the Grand Lobby
-
-
-

Economic Development (ED)

-
-
-
-
-
-
-

Key Performance Indicators (KPI's)

Measure	City Goal	Type	2017	2014	2015	2016
			Long Term Goal	Actual	Estimated	Target
- Secure Sponsorships ticket stock and ticket envelopes	GG	Output	2	2	2	2
- Secure Sponsorships for the TV monitors in the Lobby	GG	Outcome	5	5	5	5
- Give tours of the Morris Complex	GG	Outcome	45	xx	33	40
- Secure future Sponsorships for the DTSB billboard (weeks)	GG	Outcome	45	22	35	40
-						
-						
-						
-						
-						
-						
-						

Types: output, efficiency, effectiveness, quality, outcome, technology

2016 Significant Changes/Challenges/Opportunities (with a focus on solutions)

- Revenue for this fund is collected through donations and sponsorships and used to assist with continued promotions of and within the Morris Complex.
- Challenge: - Securing business sponsorships when many NFP also seeking funds. - Solutions: - will inquire and ask for the support from multiple businesses when deemed appropriate.
-
-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
MORRIS & PALAIS MARKETING								
273-0000-361.00-00	INTEREST ON INVESTMENTS	95	75	100	100	110	91	150
LEVEL	TEXT	TEXT AMT						
01	2016 ESTIMATED INTEREST ON FUND BALANCES		150					
			150					
**	MORRIS & PALAIS MARKETING	95	75	100	100	110	91	150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
273-0404-360.24-00	MARQUEE SALES	7,018	10,610	17,900	17,900	7,008	3,613	18,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		18,000					
	SPONSORED TICKET STOCK							
	SPONSORED TICKET ENVELOPES							
	SPONSORED DTSB/BILLBOARD ADS							
	TOUR DONATIONS							
	SPONSORS FOR THE LOBBY MONITORS		18,000					
**	MORRIS PAC	7,018	10,610	17,900	17,900	7,008	3,613	18,000
***	MORRIS & PALAIS MARKETING	7,113	10,685	18,000	18,000	7,118	3,704	18,150
		7,113	10,685	18,000	18,000	7,118	3,704	18,150

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
MORRIS & PALAIS MARKETING								
273-0404-415.33-01	OUTSIDE PRINTING SERVICES	5,891	11,957	18,000	18,974	3,332	3,332	18,000
LEVEL	TEXT	TEXT AMT						
01	PRINTING AND ADVERTISING TICKET ENVELOPES	3,800						
	PRINTING AND ADVERTISING TICKET STOCK	3,000						
	DTSB ELECTRONIC BILLBOARD MESSAGE CO-OP	3,600						
	DTSB CO-OP COMMERCIALS ON WSBT	4,000						
	MISCELLANEOUS	3,600						
		18,000						
-----		-----	-----	-----	-----	-----	-----	-----
*	OTHER SERVICES & CHARGES	5,891	11,957	18,000	18,974	3,332	3,332	18,000
	273-0404-453.39-89 MISC. CHARGES & SERVICES	2,000	0	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----	-----
*	OTHER SERVICES & CHARGES	2,000	0	0	0	0	0	0
-----		-----	-----	-----	-----	-----	-----	-----
**	MORRIS PAC	7,891	11,957	18,000	18,974	3,332	3,332	18,000
-----		-----	-----	-----	-----	-----	-----	-----
***	MORRIS & PALAIS MARKETING	7,891	11,957	18,000	18,974	3,332	3,332	18,000
-----		-----	-----	-----	-----	-----	-----	-----
		7,891	11,957	18,000	18,974	3,332	3,332	18,000

Morris PAC Improvement - 416

Fund Summary - Operating and Capital Budget

Description	2013 Actual	2014 Actual	2015 Amended Budget	30-Jun Actual	2016 Proposed Budget	Forecast				Budget Variance 2015-2016	% Change
						2017	2018	2019	2020		
REVENUES											
Property Taxes	-	-	-	-	-	-	-	-	-	-	-
Local Income Taxes	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
Grants/Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	100,535	79,779	100,000	33,091	100,000	110,000	112,500	115,000.00	117,500	-	0.0%
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-	-
Other Income	1,412	1,353	1,500	1,756	2,000	2,100	2,200.00	2,300	2,400.00	500	33.3%
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	101,947	81,132	101,500	34,847	102,000	112,100	114,700	117,300	119,900	500	0.5%
EXPENDITURES BY TYPE											
Personnel											
Salaries & Wages	-	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	-	-	-	-	-	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies	13,632	9,583	30,210	11,225	25,000	20,000	20,000	20,000.00	10,000	(5,210)	-17.2%
Services & Charges											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	4,741	5,056	40,038	16,473	39,000	30,000	30,000	20,000	15,000.00	(1,038)	-2.6%
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-	-	-	-
IT	-	-	-	-	-	-	-	-	-	-	-
Payments in Lieu of Taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-
Central Stores	-	-	-	-	-	-	-	-	-	-	-
Print Shop	-	-	-	-	-	-	-	-	-	-	-
GIS	-	-	-	-	-	-	-	-	-	-	-
Liability Insurance	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-	-	-	-	-	-
311 Call Center	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Debt Service:											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Payment In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	7,204	7,883	-	-	-	-	-	-	-	-	-
Total Services & Charges	11,945	12,939	40,038	16,473	39,000	30,000	30,000	20,000	15,000	(1,038)	-2.6%
Capital	15,828	-	-	-	-	20,000	15,000	30,000	50,000	-	-
Total Expenditures by Type	41,405	22,522	70,248	27,698	64,000	70,000	65,000	70,000	75,000	(6,248)	-8.9%
Net Surplus / (Deficit)	60,542	58,610	31,252	7,149	38,000	42,100	49,700	47,300	44,900		
Beginning Cash Balance	396,268	456,810	515,718	515,718	546,970	584,970	627,070	676,770	724,070		
Cash Adjustments	0	298	-	(298)	-	-	-	-	-		
Ending Cash Balance	456,810	515,718	546,970	522,569	584,970	627,070	676,770	724,070	768,970		
Cash Reserves Target	8,281	4,504	14,050	5,540	12,800	14,000	13,000	14,000	15,000		20.00%

Explain Significant Revenue and Expenditure Changes Below:

During the 2016 calendar year, we expect an increased number of events due to the 2016-2017 Broadway Theater League season (Wicked with 16 performances).

Morris PAC Improvement - 416

Fund Summary - Description, Accomplishments, Goals, KPI's

Fund Description & Purpose

This fund was established for the purpose of renovating, remodeling, or otherwise improving the facilities and / or services to the patrons of the Morris Performing Arts Center. Funds are received from a per ticket surcharge included on every sold ticket.

2015 Accomplishments & Outcomes

- Audio upgrades were completed
- Stage Curtain track replaced
- Stage Fire Curtain upgraded
-
-
-
-
-
-

2016 Department Goals & Objectives & Linkage to City Goals

Basics are Easy (BE)

-
-
-
-
-

Good Government (GG)

-
-
-
-
-

Economic Development (ED)

-
-
-
-
-

Key Performance Indicators (KPI's)

Measure	City Goal	Type	2017 Long Term Goal	2014 Actual	2015 Estimated	2016 Target
- Surcharge Collected	GG	Outcome	\$110,000	\$79,779	\$100,000	\$100,000
-						
-						
-						
-						
-						
-						
-						
-						
-						

Types: output, efficiency, effectiveness, quality, outcome, technology

2016 Significant Changes/Challenges/Opportunities (with a focus on solutions)

- One of the challenges of attracting more acts / performances depends on our marketability and availability of house equipment to be up to date.
-
-
-
-

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
MORRIS CIVIC IMPROVEMENT								
416-0000-347.02-01	TICKET SURCHARGE	100,535	79,779	100,000	100,000	35,530	33,091	100,000
LEVEL	TEXT	TEXT AMT						
01	2016 ESTIMATED BASED ON HISTORICAL TRENDS	100,000						
		100,000						
416-0000-361.00-00	INTEREST ON INVESTMENTS	1,412	1,353	1,500	1,500	2,104	1,756	2,000
LEVEL	TEXT	TEXT AMT						
01	2016 ESTIMATED INTEREST	2,000						
		2,000						
**	MORRIS CIVIC IMPROVEMENT	101,947	81,132	101,500	101,500	37,634	34,847	102,000
***	MORRIS CIVIC IMPROVEMENT	101,947	81,132	101,500	101,500	37,634	34,847	102,000
		101,947	81,132	101,500	101,500	37,634	34,847	102,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
MORRIS CIVIC IMPROVEMENT								
416-0404-453.23-20	SMALL TOOLS & EQUIPMENT	13,632	9,583	20,000	30,210	20,997	11,225	25,000
LEVEL	TEXT	TEXT AMT						
01	MISC. & UNEXPECTED REPAIRS/IMPROVEMENTS	25,000						
		25,000						

*	SUPPLIES	13,632	9,583	20,000	30,210	20,997	11,225	25,000
416-0404-453.36-01	BUILDING SERVICES	4,741	5,056	40,000	40,038	21,157	16,473	39,000
LEVEL	TEXT	TEXT AMT						
01	DECORATIVE PAINTING / REPAIRS	7,000						
	MISC. & UNEXPECTED REPAIRS/IMPROVEMENTS	25,000						
	LOADING DOCK DOOR UPGRADE	3,000						
	BOX OFFICE CARPET REPLACEMENT	4,000						
		39,000						
416-0404-453.39-89	MISC. CHARGES & SERVICES	7,204	7,883	0	0	0	0	0

*	OTHER SERVICES & CHARGES	11,945	12,939	40,000	40,038	21,157	16,473	39,000
416-0404-901.43-08	THEATER EQUIPMENT	15,828	0	0	0	0	0	0

*	CAPITAL	15,828	0	0	0	0	0	0

**	MORRIS PAC	41,405	22,522	60,000	70,248	42,154	27,698	64,000

***	MORRIS CIVIC IMPROVEMENT	41,405	22,522	60,000	70,248	42,154	27,698	64,000

		41,405	22,522	60,000	70,248	42,154	27,698	64,000

Palais Royale - 101-0405

Fund Summary - Operating and Capital Budget

Description	2013 Actual	2014 Actual	2015 Amended Budget	30-Jun Actual	2016 Proposed Budget	Forecast				Budget Variance 2015-2016	% Change
						2017	2018	2019	2020		
EXPENDITURES BY TYPE											
Personnel											
Salaries & Wages	149,291	162,316	184,454	82,659	167,530	170,881	174,298	177,784	181,340	(16,924)	-9.2%
Fringe Benefits	56,263	66,905	79,051	37,181	77,027	78,568	80,139	81,742	83,377	(2,024)	-2.6%
Total Personnel	205,554	229,221	263,505	119,840	244,557	249,448	254,437	259,526	264,716	(18,948)	-7.2%
Supplies	10,111	8,026	23,897	4,068	28,350	28,917	29,495	30,085	30,687	4,453	18.6%
Services & Charges											
Professional Services	-	-	892	-	-	-	-	-	-	(892)	-100.0%
Printing & Advertising	40,344	36,961	58,547	20,831	36,500	37,230	37,975	38,734	39,509	(22,047)	-37.7%
Utilities	66,627	67,146	77,000	39,162	75,000	76,500	78,030	79,591	81,182	(2,000)	-2.6%
Education & Training	-	805	1,000	-	1,000	1,020	1,040	1,061	1,082	-	0.0%
Travel	650	1,718	2,700	150	1,950	1,989	2,029	2,069	2,111	(750)	-27.8%
Repairs & Maintenance	66,847	46,068	80,845	25,464	70,500	71,910	73,348	74,815	76,311	(10,345)	-12.8%
Interfund Allocations	5,688	10,176	11,007	5,505	11,939	12,178	12,422	12,670	12,923	932	8.5%
Administration	-	-	-	-	-	-	-	-	-	-	-
IT	-	-	-	-	-	-	-	-	-	-	-
Payments in Lieu of Taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-
Central Stores	-	-	-	-	289	295	301	307	313	-	-
Print Shop	-	-	-	-	1,861	1,898	1,936	1,975	2,014	-	-
GIS	-	-	-	-	-	-	-	-	-	-	-
Liability Insurance	-	-	-	-	9,789	9,985	10,185	10,389	10,596	-	-
Telephone	-	-	-	-	-	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-	-	-	-	-	-
311 Call Center	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Debt Service:											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Payment In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	1,139	1,205	2,900	1,197	2,500	2,550	2,601	2,653	2,706	(400)	-13.8%
Total Services & Charges	181,295	164,079	234,891	92,309	199,389	203,377	207,445	211,593	215,825	(35,502)	-15.1%
Capital	-	-	14,000	562	-	13,000	35,000	45,000	30,000	(14,000)	-100.0%
Total Expenditures by Type	396,960	401,326	536,293	216,779	472,296	494,742	526,377	546,205	541,229	(63,997)	-11.9%

Explain Significant Revenue and Expenditure Changes Below:

- 60% of the salary of one staff member from the Morris Complex was allocated to the Palais Royale budget and 40% to the Morris PAC budget.
- 40% of the salary of two staff members from the Morris Complex was allocated to the Palais Royale budget and 60% to the Morris PAC budget.
- 30% of the salary of two staff members from the Morris Complex was allocated to the Palais Royale budget and 70% to the Morris PAC budget.

Palais Royale - 101-0405

Fund Summary - Description, Accomplishments, Goals, KPI's

Fund Description & Purpose

Operating expenses of the Palais Royale, Premier banquet/meeting facility in the region; provide exquisite food and beverage catering service, support the economy and growth of downtown South Bend. Palais Royale is distinguish by its history and ambiance and expects to serve a wide and far reaching customer base-social and business.

2015 Accomplishments & Outcomes

- www.PalaisRoyale.org website updated with a complete new look, more information, photos and functionality.
- The Palais Royale has received many unsolicited positive comments on the facility, food and especially the service.
- We are building upon success and booking a wide variety of events including wedding receptions, corporate events, trade shows, fundraising events, proms, reunions, holiday parties and more!
- We remain the Premier banquet/meeting facility in this region for all events demanding superior services, fine dining, and well-maintained historical atmosphere.
- We are striving to increase the positive economic impact the Palais Royale currently has on the downtown South Bend.
-
-
-
-

2016 Department Goals & Objectives & Linkage to City Goals

Basics are Easy (BE)

- To build upon successes and book a wide variety of events.
- Today, after being returned to its 1920s grandeur, the Palais Royale is now the preferred venue in the area for wedding receptions, corporate events, trade shows, fund-raising events,. Proms, reunions, holiday parties and more!
-
-
-

Good Government (GG)

- To remain the premier banquet/meeting facility in this region for all events demanding superior services, fine dining, and well-maintained historical atmosphere.
-
-
-
-

Economic Development (ED)

- To strive to increase the positive economic impact the Palais Royale currently has on the downtown South Bend.
-
- The Palais Royale has a yearly economic impact of over 2.4 million Dollars on the City of South Bend.
-
-
-

Key Performance Indicators (KPI's)

Measure	City Goal	Type	2017	2014	2015	2016
			Long Term Goal	Actual	Estimated	Target
- Palais Royale Revenue Earned	ED	Output	400,000	222,414	335,270	324,012
- Palais Royale Hotel Room Generated	ED	Output	1,700	1,400	1,500	1,600
-						
-						
-						
-						
-						
-						
-						
-						
-						

Types: output, efficiency, effectiveness, quality, outcome, technology

2016 Significant Changes/Challenges/Opportunities (with a focus on solutions)

- Booking weekday events at the Palais Royale remains a challenge because major competitors have free adjacent parking lots on their premises.
-
- The Morris Inn located at the University of Notre Dame was newly renovated and is a competitor for Notre Dame Basilica Wedding Receptions and guests can book hotel rooms at that location.
-
- Palais continue to collaborate with DoubleTree Hotel staff to negotiate special room rates to help entice new clients to hold events at the Palais Royale.
-
- Revenue has increased yearly towards being self sufficient. Hotel rooms generated is under reported as we are unable to get exact numbers from hotels, but the numbers we do capture are excellent. Once again, the Palais does not receive support from the Hotel Motel Tax Board.

Palais Royale - 101-0405

Fund Summary - Full-Time Employees

<i>Report ONLY Full-Time positions</i>									
Position	2014	2015	6/30/2015 Actual	2016	Forecast				
	Actual	Amended Budget		Proposed Budget	2017	2018	2019	2020	
Staffing (Full-Time Employees)									
Non-Bargaining									
Director of Financial Services	0.4	0.4	0.4	0.3	0.3	0.3	0.3	0.3	0.3
Director of Marketing and Promotions	0.4	0.4	0.4	0.3	0.3	0.3	0.3	0.3	0.3
Event Service Technician I	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
Executive Director Morris PAC	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4
Manager - Assistant Facility Operations	0.8	0.8	0.8	0.6	0.6	0.6	0.6	0.6	0.6
Manager - Maintenance	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4	0.4
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
Total Non-Bargaining	3.4	3.4	3.4	3.0	3.0	3.0	3.0	3.0	3.0
Bargaining									
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
	-	-		-	-	-	-	-	-
Total Bargaining	-	-	-	-	-	-	-	-	-
Total Full-Time Employees	3.4	3.4	3.4	3.0	3.0	3.0	3.0	3.0	3.0

Explain Significant Staffing Changes Below:

- 60% of the salary of one staff member from the Morris Complex was allocated to the Palais Royale budget and 40% to the Morris PAC budget
- 40% of the salary of two staff members from the Morris Complex was allocated to the Palais Royale budget and 60% to the Morris PAC budget
- 30% of the salary of two staff members from the Morris Complex was allocated to the Palais Royale budget and 70% to the Morris PAC budget

Palais Royale - 101-0405

Fund Summary - Five-Year Capital Improvement Plan

		Minimum	Equipment	\$10,000						
		Thresholds	Buildings	\$100,000						
Name	Funding Source	2015 Budget	BUDGET	FORECAST				Total	Justification	
			2016	2017	2018	2019	2020			
Replacement Capital										
A/V Sound Upgrade	Cash	14,000	-	-	-	-	-	-	-	Much needed upgrades.
A/V Lighting Upgrades	Cash	-	-	13,000	-	-	-	-	13,000	Upgrade existing ellipsoidal lights to LED lights-will reduce energy costs.
Amp Rack Upgrade	Cash	-	-	-	15,000	-	-	-	15,000	Upgrade/replace with new digital components to improve hose sound.
Curtain Replacement	Cash	-	-	-	20,000	-	-	-	20,000	Replace dry rotten curtains/drapes around perimeter of ballroom(Phase I).
Carpet Replacement (3rd floor and stairs)	Cash	-	-	-	-	25,000	-	-	25,000	Replace carpet due to wear and tear.
Curtain Replacement	Cash	-	-	-	-	20,000	-	-	20,000	Replace dry rotten curtains/drapes around perimeter of ballroom(Phase II).
Masonry Repairs (exterior)	Cash	-	-	-	-	-	-	10,000	10,000	Repair needed to protect against weather related damage
Curtain Replacement	Cash	-	-	-	-	-	-	20,000	20,000	Replace dry rotten curtains/drapes around perimeter of ballroom(Phase III).
Totals		14,000	-	13,000	35,000	45,000	30,000	123,000		

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
101-0405-360.00-00	MISCELLANEOUS REVENUE	6,289	3,454	7,000	7,450	7,450	7,450	7,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		7,000					
	NEW YEAR EVE, BOB AND TOM, ETC.		7,000					
101-0405-360.12-00	ROOM RENTAL	42,565	38,357	49,320	49,320	24,786	16,524	49,572
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		49,572					
	RENTAL OF THE RETAIL SPACE		49,572					
101-0405-360.18-00	CONCESSION	169,340	123,980	187,500	187,500	97,633	64,960	162,500
LEVEL	TEXT		TEXT AMT					
01	MIN. OF \$650,000 GROSS SALES AT 25% COMMISSION		162,500					
	2016 ESTIMATE		162,500					
101-0405-362.02-00	BALLROOM RENTAL	64,151	41,829	72,000	72,000	39,578	31,827	82,500
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		82,500					
	MORE WR, LUNCHEONS, HOLIDAY PARTIES, NFP		82,500					
	AVERAGE OF 55 EVENTS AT \$1,500.00		82,500					
101-0405-380.10-99	MISC. REIMBURSEMENTS	18,529	14,794	19,000	19,000	10,759	7,345	22,440
LEVEL	TEXT		TEXT AMT					
01	3% OF CATERING SALES, 2% OF RENTAL OF BALLROOM		17,670					
	MISC. REIMBURSEMENTS-DUMPSTER, PHONE, EMAIL, ETC.		4,770					
	2016 ESTIMATE		22,440					
**	PALAIS ROYALE BALLROOM	300,874	222,414	334,820	335,270	180,206	128,107	324,012

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
101-0405-453.10-01	REGULAR	139,782	146,743	158,454	158,454	98,163	75,299	146,529
LEVEL	TEXT		TEXT AMT					
01	1 EXECUTIVE DIRECTOR-MORRIS PAC AT X.40 OF \$93,636		37,454					
	1 FACILITY OPERATIONS MANAGER (NEW TITLE) AT X.40		23,066					
	1 DIRECTOR OF MKTG & PROMOTIONS AT X.30		16,405					
	1 DIRECTOR OF FINANCIAL SERVICES AT X.30		17,916					
	1 MANAGER - ASSISTANT FACILITY OPERATIONS AT 60%		20,955					
	1 EVENT SERVICE TECHNICIAN II (NEW TITLE)		30,733					
	FULL TIME -2, PT HOURLY 1		146,529					
101-0405-453.10-05	TEMPORARY SERVICES	0	0	1,000	1,000	0	0	1,000
LEVEL	TEXT		TEXT AMT					
01	TEMPORARY SERVICES		1,000					
			1,000					
101-0405-453.10-09	PERMANENT PART TIME	9,509	15,573	25,000	25,000	9,793	7,360	20,000
LEVEL	TEXT		TEXT AMT					
01	PART-TIME FRONT DESK		20,000					
			20,000					
101-0405-453.11-01	FICA - REGULAR	11,138	12,119	14,471	14,471	8,010	6,111	12,740
LEVEL	TEXT		TEXT AMT					
01	REGULAR SALARIES \$146,530 X 7.65%		11,210					
	PART-TIME/TEMPORARY \$20,000 X 7.65%		1,530					
			12,740					
101-0405-453.11-04	PERF - REGULAR	13,978	16,435	18,386	18,386	10,974	8,413	16,411
LEVEL	TEXT		TEXT AMT					
01	REGULAR SALARIES \$146,530 11.2%		16,411					
			16,411					
101-0405-453.11-07	UNEMPLOYMENT COMP	1,058	450	946	946	315	237	416
LEVEL	TEXT		TEXT AMT					
01	REGULAR WAGES - \$146,530 X .25%		366					
	PART-TIME/TEMPORARY - \$20,000 X .25%		50					
			416					
101-0405-453.11-08	GROUP INSURANCE - HEALTH	26,847	34,285	41,108	41,108	25,692	20,554	43,489
LEVEL	TEXT		TEXT AMT					
01	LONG TERM DISABILITY:							

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
	1 EMP X \$96.00		96					
	1 EMP X \$96.00 X 60.00%		58					
	2 EMP X \$96.00 X 40.00%		77					
	2 EMP X \$96.00 X 30.00%		58					
	HEALTH INSURANCE COVERAGE:							
	1 EMP X \$14,400.00		14,400					
	1 EMP X \$14,400.00 X 60.00%		8,640					
	2 EMP X \$14,400.00 X 40.00%		11,520					
	2 EMP X \$14,400.00 X 30.00%		8,640					
			43,489					
101-0405-453.11-09	GROUP INSURANCE - LIFE	406	408	408	408	255	204	360
LEVEL	TEXT		TEXT AMT					
01	LIFE INSURANCE:							
	1 EMP X \$120.00		120					
	1 EMP X \$120.00 X 60.00%		72					
	2 EMP X \$120.00 X 40.00%		96					
	2 EMP X \$120.00 X 30.00%		72					
			360					
101-0405-453.11-22	PARKING ALLOWANCE	1,480	1,836	2,376	2,376	1,260	936	2,160
LEVEL	TEXT		TEXT AMT					
01	PARKING ALLOWANCE:							
	2 EMP X \$45.00 X 12 MONTHS		1,080					
	1 EMP X \$45.00 X 12 MONTHS X 60.00%		324					
	2 EMP X \$45.00 X 12 MONTHS X 40.00%		432					
	2 EMP X \$45.00 X 12 MONTHS X 30.00%		324					
			2,160					
101-0405-453.11-24	CELL PHONE ALLOWANCE	1,356	1,372	1,356	1,356	847	726	1,452
LEVEL	TEXT		TEXT AMT					
01	2 EMP WITH \$55.00 AT 40% FOR 12 MONTHS		528					
	1 EMP WITH \$35.00 AT 100% FOR 12 MONTHS		420					
	1 EMP WITH \$35.00 AT 60% FOR 12 MONTHS		252					
	2 EMP WITH \$35.00 AT 30% FOR 12 MONTHS		252					
			1,452					
*	PERSONNEL SERVICES	205,554	229,221	263,505	263,505	155,309	119,840	244,557
101-0405-453.21-02	PRINT SHOP	560	3,820	4,007	4,007	2,005	1,503	1,000
LEVEL	TEXT		TEXT AMT					
01	PRINT SHOP COSTS AFTER ALLOCATION		1,000					
			1,000					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
101-0405-453.21-03	C.S.OTHER OFFICE SUPPLIES	117	58	300	300	59	59	300
LEVEL	TEXT		TEXT AMT					
01	OTHER OFFICE SUPPLIES -CS		300					
			300					
101-0405-453.21-04	OTHER - OFFICE SUPPLIES	603	301	1,650	1,650	16	16	750
LEVEL	TEXT		TEXT AMT					
01	OTHER OFFICE SUPPLIES		750					
			750					
101-0405-453.21-05	SMALL OFFICE EQUIPMENT	304	0	500	500	130	130	500
LEVEL	TEXT		TEXT AMT					
01	SMALL OFFICE EQUIPMENT		500					
			500					
101-0405-453.22-05	UNIFORMS	0	517	600	600	83	83	600
LEVEL	TEXT		TEXT AMT					
01	UNIFORMS		600					
			600					
101-0405-453.22-21	HOUSEHOLD,LAUNDRY,CLEAN	3,110	1,854	5,000	5,000	876	876	11,500
LEVEL	TEXT		TEXT AMT					
01	CLEANING SUPPLIES		3,500					
	SUPPLIES TO REFINISH/RESURFACE HARDWOOD FLOORS		8,000					
			11,500					
101-0405-453.22-24	OTHER OPERATING SUPPLIES	134	106	200	200	70	70	200
LEVEL	TEXT		TEXT AMT					
01	OTHER OPERATING SUPPLIES (OUTSIDE)		200					
			200					
101-0405-453.23-01	BUILDING MATERIALS	510	775	8,000	9,140	1,487	1,068	2,000
LEVEL	TEXT		TEXT AMT					
01	REPAIRS & MAINT. SUPP BUILD. MAINT		2,000					
			2,000					
101-0405-453.23-10	REPAIR PARTS	132	0	500	500	0	0	500
LEVEL	TEXT		TEXT AMT					
01	REPAIR SUPPLIES, PARTS,		500					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
			500					
101-0405-453.23-20	SMALL TOOLS & EQUIPMENT	3,860	351	1,000	1,000	77	46	10,000
LEVEL	TEXT		TEXT AMT					
01	SMALL TOOLS AND EQUIPMENT		4,000					
	CLEANING EQUIPMENT - HARDWOOD FLOORS		6,000					
			10,000					
101-0405-453.23-99	OTHER REPAIR & MAINT. SUP	781	244	1,000	1,000	217	217	1,000
LEVEL	TEXT		TEXT AMT					
01	MISC. MAINTENANCE SUPPLIES		1,000					
			1,000					
* SUPPLIES		10,111	8,026	22,757	23,897	5,020	4,068	28,350
101-0405-453.31-06	OTHER PROFESSIONAL SVCS	0	0	0	892	892	0	0
101-0405-453.31-71	CENTRAL STORES ALLOCATION	276	180	342	342	227	171	289
LEVEL	TEXT		TEXT AMT					
01	2016 FIXED COST ALLOCATION #4 CENTRAL STORES		289					
			289					
101-0405-453.31-73	PRINT SHOP ALLOCATION	0	0	0	0	0	0	1,861
LEVEL	TEXT		TEXT AMT					
01	PRINT SHOP FIXED ALLOCATION #5		1,861					
			1,861					
101-0405-453.32-02	POSTAGE	224	269	1,200	1,200	200	164	1,000
LEVEL	TEXT		TEXT AMT					
01	POSTAGE		1,000					
			1,000					
101-0405-453.32-05	OTHER COMM/TRANS	300	300	300	300	225	150	300
LEVEL	TEXT		TEXT AMT					
01	MISC. COMMUNICATIONS		300					
			300					
101-0405-453.32-22	TRAVEL - AIRFARE	0	576	600	600	0	0	600
LEVEL	TEXT		TEXT AMT					
01	AIRFARE		600					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
			600					
101-0405-453.32-23	TRAVEL - HOTEL	295	637	1,000	1,000	185	0	650
LEVEL	TEXT		TEXT AMT					
01	HOTEL		1,000					
			1,000					
101-0405-453.32-24	TRAVEL - MEALS	0	75	500	500	130	0	200
LEVEL	TEXT		TEXT AMT					
01	MEALS		200					
			200					
101-0405-453.32-25	TRAVEL - OTHER	55	130	300	300	0	0	200
LEVEL	TEXT		TEXT AMT					
01	OTHER		300					
			300					
101-0405-453.33-01	OTHER THAN OFFICE SUPPLY	1,438	1,482	3,000	3,000	1,000	1,000	1,500
LEVEL	TEXT		TEXT AMT					
01	NEW BROCHURES, BANNERS, FLYERS, HOLIDAY CARDS, SURVEY SHEETS, MISC POSTCARDS MAILERS, SALES PRESENTATION FOLDER, LITERATURE/STUFFERS BUSINESS CARDS, EMPLOYMENT ADS.		1,500					
			1,500					
101-0405-453.33-03	PROMOTIONAL	38,906	35,479	40,000	55,547	21,205	19,831	35,000
LEVEL	TEXT		TEXT AMT					
01	PROMOTIONAL ITEMS		35,000					
			35,000					
101-0405-453.34-02	LIABILITY INSURANCE	5,412	9,996	10,665	10,665	7,112	5,334	9,789
LEVEL	TEXT		TEXT AMT					
01	2016 FIXED COST ALLOCATION #7 LIABILITY INSURANCE		9,789					
			9,789					
101-0405-453.35-01	ELECTRIC	45,785	40,834	50,000	50,000	27,508	24,154	45,000
LEVEL	TEXT		TEXT AMT					
01	INCLUDES COST ALLOCATION		45,000					
			45,000					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
101-0405-453.35-02	GAS	9,965	11,648	12,000	12,000	8,963	8,857	15,000
LEVEL	TEXT		TEXT AMT					
01	INCLUDES COST ALLOCATION		15,000					
			15,000					
101-0405-453.35-04	WATER	10,877	14,664	15,000	15,000	9,225	6,151	15,000
LEVEL	TEXT		TEXT AMT					
01	WATER USAGE		15,000					
			15,000					
101-0405-453.36-01	BUILDING SERVICES	62,037	43,039	65,000	71,472	25,113	23,026	65,000
LEVEL	TEXT		TEXT AMT					
01	WATER SOFTNER		600					
	HVAC (5/1/2015-4/30/2018 CONTRACT)		27,716					
	ELEVATOR STATE LICENCE		120					
	ELEVATOR MAINTENANCE (ENDS 02/28/2018)		1,750					
	COPIER		700					
	REFUSE DISPOSAL (CITY WIDE CONTRACT)		11,000					
	FIRE ALARM MONITORING		450					
	ANNUAL FIRE SYSTEM INSPECTION		500					
	ANNUAL SPRINKLER TEST		350					
	CCTV		200					
	MAINTENANCE PLUMBING, WALLS, DOORS, WINDOWS		21,014					
	MAT RENTAL & CLEANING		600					
			65,000					
101-0405-453.36-04	COMPUTER EQUIPMENT	2,631	2,200	4,500	4,500	1,238	1,138	3,000
LEVEL	TEXT		TEXT AMT					
01	EVENT BOOKING ANNUAL FEES		1,250					
	ELKHART.NET MONTHLY SERVICE		960					
	MISC. SERVICES		790					
			3,000					
101-0405-453.36-05	OTHER EQUIPMENT	2,179	829	3,500	4,873	1,300	1,300	2,500
LEVEL	TEXT		TEXT AMT					
01	EQUIPMENT REPAIR		2,500					
			2,500					
101-0405-453.39-10	SUBSCRIPTIONS	100	100	200	200	100	0	200
LEVEL	TEXT		TEXT AMT					
01	SUBSCRIPTIONS		200					

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
			200					
101-0405-453.39-11	DUES	170	45	500	500	335	290	300
LEVEL	TEXT		TEXT AMT					
01	DUES		300					
			300					
101-0405-453.39-70	EDUCATION & TRAINING	0	805	1,000	1,000	240	0	1,000
LEVEL	TEXT		TEXT AMT					
01	EDUCATION, TRAINING		1,000					
			1,000					
101-0405-453.39-89	MISC. CHARGES & SERVICES	645	791	1,000	1,000	743	743	1,000
LEVEL	TEXT		TEXT AMT					
01	MISC. SERVICES		1,000					
			1,000					
* OTHER SERVICES & CHARGES		181,295	164,079	210,607	234,891	105,941	92,308	199,389
101-0405-453.43-08	THEATER EQUIPMENT	0	0	14,000	14,000	11,075	562	0
* CAPITAL		0	0	14,000	14,000	11,075	562	0
** PALAIS ROYALE BALLROOM		396,960	401,326	510,869	536,293	277,345	216,778	472,296

Palais Historic Preservation - 450

Fund Summary - Operating and Capital Budget

Description	2013 Actual	2014 Actual	2015 Amended Budget	30-Jun Actual	2016 Proposed Budget	Forecast				Budget Variance 2015-2016	% Change
						2017	2018	2019	2020		
REVENUES											
Property Taxes	-	-	-	-	-	-	-	-	-	-	-
Local Income Taxes	-	-	-	-	-	-	-	-	-	-	-
Other Taxes	-	-	-	-	-	-	-	-	-	-	-
Grants/Intergovernmental	-	-	-	-	-	-	-	-	-	-	-
Charges for Services	15,346	9,607	16,000	5,224	17,000	17,340	17,687	18,041	18,401.35	1,000	6.3%
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-	-	-	-	-	-	-
Donations	-	-	-	-	-	-	-	-	-	-	-
Other Income	215	159	150	222	300	306	312	318	324.73	150	100.0%
Transfers In	-	-	-	-	-	-	-	-	-	-	-
Total Revenue	15,561	9,766	16,150	5,446	17,300	17,646	17,999	18,359	18,726	1,150	7.1%
EXPENDITURES BY TYPE											
Personnel											
Salaries & Wages	-	-	-	-	-	-	-	-	-	-	-
Fringe Benefits	-	-	-	-	-	-	-	-	-	-	-
Total Personnel	-	-	-	-	-	-	-	-	-	-	-
Supplies											
Supplies	-	-	-	-	-	-	-	-	-	-	-
Services & Charges											
Professional Services	-	-	-	-	-	-	-	-	-	-	-
Printing & Advertising	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Education & Training	-	-	-	-	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-	-	-	-	-
Repairs & Maintenance	20,470	-	16,150	-	-	-	-	-	-	(16,150)	-100.0%
Interfund Allocations	-	-	-	-	-	-	-	-	-	-	-
Administration	-	-	-	-	-	-	-	-	-	-	-
IT	-	-	-	-	-	-	-	-	-	-	-
Payments in Lieu of Taxes (PILOT)	-	-	-	-	-	-	-	-	-	-	-
Central Stores	-	-	-	-	-	-	-	-	-	-	-
Print Shop	-	-	-	-	-	-	-	-	-	-	-
GIS	-	-	-	-	-	-	-	-	-	-	-
Liability Insurance	-	-	-	-	-	-	-	-	-	-	-
Telephone	-	-	-	-	-	-	-	-	-	-	-
Unemployment Insurance	-	-	-	-	-	-	-	-	-	-	-
311 Call Center	-	-	-	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-	-	-	-
Debt Service:											
Principal	-	-	-	-	-	-	-	-	-	-	-
Interest & Fees	-	-	-	-	-	-	-	-	-	-	-
Grants & Subsidies	-	-	-	-	-	-	-	-	-	-	-
Payment In Lieu of Taxes	-	-	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	-	-	-
Other Services & Charges	-	-	-	-	-	-	-	-	-	-	-
Total Services & Charges	20,470	-	16,150	-	-	-	-	-	-	(16,150)	-100.0%
Capital											
Capital	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures by Type	20,470	-	16,150	-	-	-	-	-	-	(16,150)	-100.0%
Net Surplus / (Deficit)	(4,909)	9,766	-	5,446	17,300	17,646	17,999	18,359	18,726		
Beginning Cash Balance	58,304	53,395	63,198	63,198	63,198	80,498	98,144	116,143	134,501		
Cash Adjustments	0	36	-	(37)	-	-	-	-	-		
Ending Cash Balance	53,395	63,198	63,198	68,607	80,498	98,144	116,143	134,501	153,228		
Cash Reserves Target	4,094	-	3,230	-	-	-	-	-	-		20.00%

Explain Significant Revenue and Expenditure Changes Below:

The Palais Royale Historic Preservation Fund was established as a separate non-reverting fund to receive monies from a 2% charge assessed on all services provided in connection with the use and rental of the Palais Royale facilities, and to receive monies from donations to the Palais Royale. All sums so collected and deposited in this fund are to be used for the sole purpose of assisting with the continued historic preservation, maintenance and repair of the Palais Royale and related facilities. We are not projecting any unexpected Historic Preservation repairs in the near future.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
PALAIS HISTORIC PRESV FUN								
450-0000-361.00-00	INTEREST ON INVESTMENTS	215	159	150	150	268	222	300
LEVEL	TEXT	TEXT AMT						
01	2016 ESTIMATED INTEREST		300					
			300					
**	PALAIS HISTORIC PRESV FUN	215	159	150	150	268	222	300

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
450-0405-368.00-00	HISTORIC PRESERVATION FND	15,346	9,607	16,000	16,000	7,563	5,224	17,000
LEVEL	TEXT		TEXT AMT					
01	2016 ESTIMATE		17,000					
	2% OF CATERING SALES		17,000					
**	PALAIS ROYALE BALLROOM	15,346	9,607	16,000	16,000	7,563	5,224	17,000
***	PALAIS HISTORIC PRESV FUN	15,561	9,766	16,150	16,150	7,831	5,446	17,300
		15,561	9,766	16,150	16,150	7,831	5,446	17,300

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2013 ACTUAL	2014 ACTUAL	2015 ORIGINAL BUDGET	2015 AMENDED BUDGET	2015 Y-T-D ACTUAL	6/30/15 YTD Actual	2016 PROPOSED BUDGET
	PALAIS HISTORIC PRESV FUN							
450-0405-453.36-01	BUILDING SERVICES	20,470	0	16,150	16,150	0	0	0
		-----	-----	-----	-----	-----	-----	-----
*	OTHER SERVICES & CHARGES	20,470	0	16,150	16,150	0	0	0
		-----	-----	-----	-----	-----	-----	-----
**	PALAIS ROYALE BALLROOM	20,470	0	16,150	16,150	0	0	0
		-----	-----	-----	-----	-----	-----	-----
***	PALAIS HISTORIC PRESV FUN	20,470	0	16,150	16,150	0	0	0
		-----	-----	-----	-----	-----	-----	-----
		20,470	0	16,150	16,150	0	0	0