



Office of the City Clerk

John Voorde, City Clerk

2nd AMENDED

August 12, 2013

TO: MEMBERS OF THE COMMON COUNCIL

FROM: JOHN VOORDE, CITY CLERK

The following Common Council Committee Meeting has been scheduled in the **South Bend Common Council Informal Meeting Room 4th Floor County-City Building, 227 W. Jefferson Blvd., South Bend, Indiana:**

(See attached schedule for departments, dates and times)

PERSONNEL & FINANCE

1. 2014 Operating Budget Hearings
2. Miscellaneous matters

DR. DAVID VARNER, CHAIRPERSON

cc: Mayor Pete Buttigieg
Committee Meeting List
Media

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS:
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible.

455 County-City Building • South Bend, Indiana 46601 • (574)235-9221 • Fax (574)235-9173 • TDD (574)235-5567

Mary Beth Wisniewski
Chief Deputy

Janice Talboom
Deputy Clerk

Kareemah Fowler
Ordinance Violation Clerk

Date	Time	Responsible	Action Item
August 14, 2013	4:00 p.m.	Mayor, Common Council Representative, A/F, Department Heads & Fiscal Officers	<p>2014 City-wide Budget Overview:</p> <ul style="list-style-type: none"> • Goals/objectives • KPI's/outcomes • Organization chart • Employee summary • Economic factors • 5 Year CIP • Income Projections • Proposed Expenditures
August 19, 2013	4:00 p.m.	A/F, Human Rights, Mayor, Common Council	<p>Budget Hearing – Session No. 1: Administration</p> <ul style="list-style-type: none"> • Mayor's Office (101-0101) • 311 Call Center (101-0104) • A/F – Finance (101-0401) • A/F – Insurance (711) • A/F – HR (101-0401) • A/F – Human Rights (101-1008, 258) • A/F – Safety/Risk (226) • A/F – IT (101-0401, 404-0672) • A/F – COIT Fund (404) • A/F – EDIT Fund (408)
August 20, 2013	4:00 p.m.	A/F, Legal Dept, Public Works, Common Council	<p>Budget Hearing – Session No. 2:</p> <p>Legal Department</p> <p>Public Works</p> <ul style="list-style-type: none"> • PW – GIS (101-0602) • PW – Bldg. Maint (101-0602) • PW – Engineering (101-0602) • PW – Env. Services (641) • PW – LRSA Fund (251) • PW – Loss Recovery (227) • PW – Major Moves (412) • PW – Solid Waste (610, 611) • PW – Organic Res. (641-0631) • PW – Project Releaf (655) • PW – Central Serv. (222) • PW – Energy Office (222-0616) • PW – MVH/Streets (202) • PW – Sewers (641-0621) • PW – Sewer Insurance (640) • PW – T&L (202) • PW – Water Works (620)

August 28, 2013	4:00 p.m.	A/F, Parks, Morris/Palais, Century Center, Art Museum, Studebaker Museum, Common Council	Budget Hearing – Session No. 3: Culture & Arts <ul style="list-style-type: none"> • Morris PAC (101-0404) • Palais Royale (101-0405) • Century Center (670, 671) • Studebaker National Museum (404-0409-453-39-30) • South Bend Museum of Art (404-0408-453-39-30) Parks <ul style="list-style-type: none"> • Parks – GF Administration (201-1100) • Parks – GF Maintenance (201-1101) • Parks – GF Golf (201-1102) • Parks – GF Recreation (201-1103) • Parks – GF Zoo (201-1104) • Parks – GF Greenhouse (201-1106) • Parks – GF Graffiti (201-1108) • Parks – Recreation Fund (203) • Parks – Coveleski Capital (401) • Parks – Zoo Endowment (403) • Parks – Nonreverting Capital (405) • Parks – City Cemetery (730)
September 4, 2013	4:00 p.m.	A/F, DCI, Building, Code, DTSB, Common Council	Personnel/Finance Budget Hearing – Session No. 4: Building Department (600-1306) Code Enforcement/Animal Control <ul style="list-style-type: none"> • Code – Administrative (600-1201) • Code – Hearing Officer (600-1201) • Code Junk Vehicle (600-1201) • Code – Unsafe Bldg (600-1201) • Code – Animal Control (600-1207) Department of Community Investment <ul style="list-style-type: none"> • DCI – Planning (211) • DCI – Neigh. Engage. (211) • DCI – Business Dev. (211) • DCI – ED Resources (211) • DTSB (408-0401-415-39-30)
September 5, 2013	7:00 p.m.	All City Budgets – Offsite Budget Discussion	Budget Hearing No. 5 – Public Location site to be determined

September 11, 2013	4:00 p.m.	A/F, Police, Fire, Pension Secretaries, Board of Safety, Common Council	Budget Hearing – Session No. 6: Fire Department <ul style="list-style-type: none"> • Fire – Administrative (101-0901) • Fire – EMS (288) • Fire – Inspection Bur (101-0901) • Fire – Instruction Bur (101-0901) • Fire – Pension Fund (701) • Fire – PS LOIT (249-0905) Police Department <ul style="list-style-type: none"> • Police – Administration (101-0801) • Police – Uniform Div.(101-0801) • Police – Investigative (101-0801) • Police – Community Relations Division (101-0801) • Police – Prof. Standards (101-0801) • Police – Risk Manage. (101-0801) • Police – Pension Fund (702) • Police – PS LOIT (249-805) • Board of Safety (101-0103)
September 16, 2013	4:00 p.m.	A/F, TRANSPO, City Clerk, Common Council	Budget Hearing – Session No. 7: <ul style="list-style-type: none"> • TRANSPO (none) • Clerk – Administrative (101-0201) • Clerk – OVB (101-0201) • Common Council (101-0301)
September 18, 2013	4:00 p.m.	A/F, Common Council, Departments as requested	Budget Hearing – Session No. 8: <ul style="list-style-type: none"> • Overflow time for departments asked to return