



Office of the City Clerk

John Voorde, City Clerk

August 12, 2013

TO: MEMBERS OF THE COMMON COUNCIL

FROM: JOHN VOORDE, CITY CLERK

The following Common Council Committee Meeting has been scheduled in the **South Bend Common Council Informal Meeting Room 4th Floor County-City Building, 227 W. Jefferson Blvd., South Bend, Indiana:**

(See attached schedule for departments, dates and times)

PERSONNEL & FINANCE

1. 2014 Operating Budget Hearings
2. Miscellaneous matters

DR. DAVID VARNER, CHAIRPERSON

cc: Mayor Pete Buttigieg
Committee Meeting List
Media

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS:
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible.

455 County-City Building • South Bend, Indiana 46601 • (574)235-9221 • Fax (574)235-9173 • TDD (574)235-5567

Mary Beth Wisniewski
Chief Deputy

Janice Talboom
Deputy Clerk

Kareemah Fowler
Ordinance Violation Clerk

Date	Time	Responsible	Action Item
August 14, 2013	4:00 p.m.	Mayor, Common Council Representative, A/F, Department Heads & Fiscal Officers	2014 City-wide Budget Overview: <ul style="list-style-type: none"> • Goals/objectives • KPI's/outcomes • Organization chart • Employee summary • Economic factors • 5 Year CIP • Income Projections • Proposed Expenditures
August 19, 2013	4:00 p.m.	A/F, Human Rights, Mayor, Common Council	Budget Hearing – Session No. 1: Administration <ul style="list-style-type: none"> • Mayor's Office • 311 Call Center • A/F – Finance • A/F - Insurance • A/F – HR. • A/F – Human Rights • A/F – Safety/Risk • A/F – IT • A/F – COIT Fund • A/F – EDIT Fund
August 20, 2013	4:00 p.m.	A/F, Building Dept, Public Works, Common Council	Budget Hearing – Session No. 2: Legal Department Public Works <ul style="list-style-type: none"> • PW – GIS • PW – Building. Maint. • PW – Engineering • PW – Env. Services • PW – LRSA Fund • PW – Loss Recovery • PW – Major Moves • PW – Solid Waste • PW – Organic Res. • PW – Project Releaf • PW – Central Serv. • PW – Energy Office • PW – MVH/Streets • PW – Sewers • PW – Sewer Insurance • PW – T&L • PW – Water Works.

August 28, 2013	4:00 p.m.	A/F, Code Enforcement, Morris, Century Center, Art Museum, Common Council	<p>Budget Hearing – Session No. 3:</p> <p>Culture & Arts</p> <ul style="list-style-type: none"> • Morris PAC • Palais Royale • Century Center • Studebaker National Museum • South Bend Museum of Art <p>Parks</p> <ul style="list-style-type: none"> • Parks – GF Administration • Parks – GF Maintenance • Parks – GF Golf • Parks – GF Recreation • Parks – GF Greenhouse • Parks – GF Graffiti Abatement • Parks – Recreation Fund • Parks – Coveleski Capital Fund • Parks – Zoo Endowment Fund • Parks – Nonreverting Capital Fund • Parks – City Cemetery Trust Fund
September 4, 2013	4:00 p.m.	A/F, DCI, Parks, DTSB, Common Council	<p>Personnel/Finance Budget Hearing – Session No. 4:</p> <p>Building Dept. Code Enforcement/Animal Control</p> <ul style="list-style-type: none"> • Code – Administrative • Code – Hearing Officer • Code Junk Vehicle • Code – Unsafe Bldg • Code – Animal Control <p>Department of Community Investment</p> <ul style="list-style-type: none"> • DCI – Planning • DCI – Neigh. Engage. • DCI – Business Dev. • DCI – ED Resources • DTSB
September 5, 2013	7:00 p.m.	All City Budgets – Offsite Budget Discussion	Budget Hearing No. 5 – Public Location site to be determined

September 11, 2013	4:00 p.m.	A/F, Police, Fire, Pension Secretaries, Board of Safety, Common Council	<p>Budget Hearing – Session No. 6:</p> <p>Fire Department</p> <ul style="list-style-type: none"> • Fire – Administrative • Fire – EMS • Fire – Inspection Bur. • Fire – Instruction Bur. • Fire – Pension Fund • Fire – PS LOIT <p>Police Department</p> <ul style="list-style-type: none"> • Police – Administration • Police – Uniform Div. • Police – Investigative Division • Police – Community Relations Division • Police – Office of Prof. Standards • Police – Risk Manage. • Police – Pension Fund • Police – PS LOIT • Board of Safety
September 16, 2013	4:00 p.m.	A/F, TRANSPO, Law Dept. Studebaker National Museum, Youth Services Bureau, City Clerk, Common Council	<p>Budget Hearing – Session No. 7:</p> <ul style="list-style-type: none"> • TRANSPO • Clerk – Administrative • Clerk – OVB • Common Council
September 18, 2013	4:00 p.m.	A/F, Common Council, Departments as requested	<p>Budget Hearing – Session No. 8:</p> <ul style="list-style-type: none"> • Overflow time for departments asked to return