

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date: 6/16/2026
 Name: **Charlie Brach** Department of Public Works – Engineering Division
 BPW Date: 6/23/2026 Phone Extension: 9246

Required Prior to Submittal to Board

BPW Attorney Attorney Name _____

Dept. Attorney Attorney Name _____

Purchasing _____

Check the Appropriate Item Type – Required for All Submissions

- | | | |
|--|--|---|
| <input type="checkbox"/> Professional Services Agreement | <input type="checkbox"/> Contract | <input type="checkbox"/> Proposal |
| <input type="checkbox"/> Open Market Contract | <input type="checkbox"/> Amendment/Addendum | <input type="checkbox"/> Special Purchase, QPA |
| <input checked="" type="checkbox"/> Bid Opening | <input type="checkbox"/> Bid Award | <input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Title Sheet |
| <input type="checkbox"/> Quote Opening | <input type="checkbox"/> Quote Award | <input type="checkbox"/> Reject Bids/Quotes |
| <input type="checkbox"/> Proposal Opening | <input type="checkbox"/> C/O & PCA No. _____ | <input type="checkbox"/> PCA |
| <input type="checkbox"/> Chg. Order, No. _____ | <input type="checkbox"/> Traffic Control | <input type="checkbox"/> Resolution |
| <input type="checkbox"/> Other: _____ | | <input type="checkbox"/> Ease./Encroach |

Required Information

Company or Vendor Name N/A

New Vendor Yes If Yes, Approved by Purchasing
 No

MBE/WBE Contractor MBE Completed E-Verify Form Attached Yes
 WBE No

Project Name 125-047 Western Avenue Transformation District

Project Number PROJ743

Funding Source HUD Loan/River West TIF

Account No. PR# TBD

Amount N/A

Terms of Contract N/A

Special Contract Provisions N/A

Purpose/Description Opening of bids for the Western Avenue Transformation District project.

For Change Orders Only

Amount of Increase \$ _____
 Decrease (\$ _____)

Previous Amount \$ _____

Current Percent of Change: Increase _____ %
 Decrease (_____ %)

New Amount \$ _____

Total Percent of Change: Increase _____ %
 Decrease (_____ %)

Time Extension Amount: _____

New Completion Date: _____