BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date: 5/12/2026

Name: **Gemma Stanton** Department of Public Works – Engineering Division

BPW Date: 5/12/2026 Phone Extension: 9245

Required Prior to Submittal to Board			
BPW Attorney	X	Attorney Name	**Michael Schmidt**
Dept. Attorney	☐	Attorney Name	____
Purchasing	☐	**Mickey Lovy**	

Check the Appropriate Item Type – *Required for All Submissions*

☐ Professional Services Agreement	☐ Contract	☐ Proposal	
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA	
☐ Bid Opening	☐ Bid Award	☒ Req. to Advertise	☐ Title Sheet
☐ Quote Opening	☐ Quote Award	☐ Reject Bids/Quotes	
☐ Proposal Opening	☐ C/O & PCA No. ____	☐ PCA	
☐ Chg. Order, No. ____	☐ Traffic Control	☐ Resolution	
☐ Other: ____		☐ Ease./Encroach	

Required Information

Company or Vendor Name

New Vendor ☐ Yes ☐ If Yes, Approved by Purchasing ☐ No

MBE/WBE Contractor ☐ MBE ☐ WBE

Completed E-Verify Form Attached ☐ Yes ☐ No

Project Name: The Pointe at Riverwalk Framing and Decking

Project Number: 124-069G

Funding Source: PR-???

Account No.: River East TIF

Amount:

Terms of Contract: Lump sum

Special Contract Provisions:

Purpose/Description: 1st Ad: May 8, 2026, 2nd Ad: May 15, 2026

For Change Orders Only

Amount of ☐ Increase ☐ Decrease

Previous Amount

Current Percent of Change:

New Amount

Total Percent of Change:

Time Extension Amount:

New Completion Date:

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President

Joseph R. Molnar, Vice President

Murray L. Miller, Member

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Abigail E. Magas, Member

Attest: Hillary R. Horvath, Clerk

Date: May 7, 2026