



# CITY OF SOUTH BEND

## BOARD OF PUBLIC WORKS

February 10, 2026

Mr. Gregory A. Kil  
Kil Architecture  
1126 Lincolnway East  
South Bend, IN 46601  
[gkil@kilarchitecture.com](mailto:gkil@kilarchitecture.com)

RE: Amendment No. to Professional Services Agreement

Dear Mr. Kil:

At its February 10, 2026 meeting, the Board of Public Works approved the above referenced amendment for additional design services for the Walker Field Restroom Building, Project No. 125-024 in the amount of \$27,000.

Enclosed please find a copy of the amendment for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

SUPPLEMENTARY AMENDMENT #2 TO THE AGREEMENT BETWEEN THE CITY OF SOUTH BEND AND GREGORY A. KIL & ASSOCIATES INC. FOR ARCHITECTURAL SERVICES

CITY OF SOUTH BEND  
AND

GREGORY A. KIL & ASSOCIATES, INC. (d/b/a Kil Architecture/Planning)

Architectural Design and Planning Services for the Proposed Study of the Existing Walker Field House and Addition of a Predesigned Restroom Structure  
Original Agreement Dated 03/19/2025

ADD THE FOLLOWING:

Section VI. SITE AND CIVIL DESIGN FOR WALKER FIELD HOUSE:

- A. The following is for consultation for Owner requested Civil Engineering and the Architectural Design and Engineering for the Owner Provided Items identified in Section II.B 10 and 11 for Specifications for Removal and Regrading of Existing Tennis Courts (Item 10) and Specifications for a bid alternate for Sealing & Striping the Existing Parking Lot (Item 11).

1. Survey Services:

- a. Provide Topographic Survey work for sealing and striping of the existing parking lot.

2. Engineering Service Scope of Work:

- a. Provide Engineering and Construction Documents to Install new sanitary line from Walnut Street to the proposed new restroom location.
- b. Provide Engineering and Construction Documents for the Removal of the existing paved tennis courts to be replaced with fill and seed per the city of South Bend Standards.
- c. Provide Engineering and Construction Documents for the Site drainage where the site is being disturbed and include percolation testing. Note: Geotech work is not included in this Scope of Work and is to be provided to Civil Engineer by Others in a direct contract with the Owner.
- d. Provide Engineering and Construction Documents for new electrical and water connections from existing Field House Building.
- e. Proposal to include alternate for seal and strip of the existing parking lot.
- f. Erosion Control Plan as required by the City.

- B. The Engineered site plan for the above detailed Scope of Services Final Plan Set shall include the following deliverables:

1. Survey of Existing Conditions and Removals Plan.
2. Site Layout Plan with proposed driveway/reconstruction cuts.
3. Grading and Drainage Plans.
4. Utilities Plan, Sewer, Water, Gas & Electric lead locations if required.
5. Standard Specification Details.
6. Landscape Plan as required.
7. Underground/above ground Stormwater Retention Plan with Storm Sewer Details.
8. Lighting Plan as required, supplied to DHA (Simple lumen plan from manufacturer of spec. lighting).

**K I L**  
ARCHITECTURE  
P L A N N I N G  
[www.kilarchitecture.com](http://www.kilarchitecture.com)

(01/06/2026) 01/26/2026  
Walker Field House Amendment 2 V\_2  
Kil A/P # 25010  
Page 1

SUPPLEMENTARY AMENDMENT #2 TO THE AGREEMENT BETWEEN THE CITY OF SOUTH BEND AND GREGORY A. KIL & ASSOCIATES INC. FOR ARCHITECTURAL SERVICES

CITY OF SOUTH BEND  
AND

GREGORY A. KIL & ASSOCIATES, INC. (d/b/a Kil Architecture/Planning)

Architectural Design and Planning Services for the Proposed Study of the Existing Walker Field House and Addition of a Predesigned Restroom Structure  
Original Agreement Dated 03/19/2025

9. Erosion Control Plan as Required.

C. COMPENSATION FOR SITE AND CIVIL WORK FOR WALKER FIELD HOUSE:

1. The Survey and Engineering Scope of Work as listed above will be provided for a fee of \$27,000.00 (twenty-seven thousand dollars)

All other sections of the agreement dated 03/19/2025 with Amendment 1 signed November 12, 2025 remain in full effect.

If Owner Approves this Amendment #2 Agreement as state above, please countersign below and we can begin our Study.

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Murray L. Miller, Member



Abigail E. Magas, Member



Joseph R. Molnar, Vice President



Breana N. Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: February 10, 2026



Architect (Signature)

Gregory A Kil, Architect

Printed name and title

January 26, 2026

date

END OF AMENDMENT #2 TO 03/19/2025 AGREEMENT

**K I L**  
ARCHITECTURE  
PLANNING

[www.kilarchitecture.com](http://www.kilarchitecture.com)

(01/06/2026) 01/26/2026  
Walker Field House Amendment 2 V\_2  
Kil A/P # 25010  
Page 2

**BOARD OF PUBLIC WORKS  
AGENDA ITEM REVIEW REQUEST FORM**

Date: 1/23/2026  
 Name: **Zak Tebell** Department of Public Works – Engineering Division  
 BPW Date: 2/10/2026 Phone Extension: 9358

**Required Prior to Submittal to Board**

BPW Attorney  Attorney Name \_\_\_\_\_  
 Dept. Attorney  Attorney Name \_\_\_\_\_  
 Purchasing  \_\_\_\_\_

**Check the Appropriate Item Type – Required for All Submissions**

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input checked="" type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input type="checkbox"/> Chg. Order, No.	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other: Ratify Emergency Contract		<input type="checkbox"/> Ease./Encroach

**Required Information**

Company or Vendor Name Kil Architecture  
 New Vendor  Yes  If Yes, Approved by Purchasing  
 No  
 MBE/WBE Contractor  MBE  WBE Completed E-Verify Form Attached  Yes  No  
 Project Name Walker Field restroom Building  
 Project Number 125-024  
 Funding Source PR-00040052  
 Account No. 456-10-101-121-444000--PROJ00000619  
 Amount \$27,000.00  
 Terms of Contract Lump Sum  
**Special Contract Provisions** N/A  
 Purpose/Description Civil design services for the Walker Restroom Building Project.

**For Change Orders Only**

Amount of  Increase \$ \_\_\_\_\_  
 Decrease (\$ \_\_\_\_\_ )  
 Previous Amount \$ \_\_\_\_\_  
 Increase \_\_\_\_\_ %  
 Decrease ( \_\_\_\_\_ %)  
 Current Percent of Change: \_\_\_\_\_ %  
 New Amount \$ \_\_\_\_\_  
 Increase \_\_\_\_\_ %  
 Decrease ( \_\_\_\_\_ %)  
 Total Percent of Change: \_\_\_\_\_ %  
 Time Extension Amount: \_\_\_\_\_  
 New Completion Date: \_\_\_\_\_