BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date: 02/05/2026
Name: **Patrick Sherman** Department of Public Works – Engineering Division
BPW Date: 02/10/2026 Phone Extension: 5601

Required Prior to Submittal to Board			
BPW Attorney	X	Attorney Name	
Dept. Attorney	☒	Attorney Name	**Michael Schmidt**
Purchasing	☐	____	

Check the Appropriate Item Type – *Required for All Submissions*

☐ Professional Services Agreement	☐ Contract	☐ Proposal	
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA	
☐ Bid Opening	☐ Bid Award	☒ Req. to Advertise	☐ Title Sheet
☐ Quote Opening	☐ Quote Award	☐ Reject Bids/Quotes	
☐ Proposal Opening	☐ C/O & PCA No. ____	☐ PCA	
☐ Chg. Order, No. _____	☐ Traffic Control	☐ Resolution	
☐ Other: _____		☐ Ease./Encroach	

Required Information

Company or Vendor Name	TBD
New Vendor	☐ Yes ☐ If Yes, Approved by Purchasing ☐ No
MBE/WBE Contractor	☐ MBE ☐ WBE
Completed E-Verify Form Attached	☐ Yes ☐ No
Project Name	Main St Housing Parking Garage and Podium
Project Number	125-065
Funding Source	Various
Account No.	TBD
Amount	TBD
Terms of Contract	AIA CMc contract
Special Contract Provisions	
Purpose/Description	***Request for proposals for the identification of a CMc for the Main St. Housing Parking Garage and Podium.***

For Change Orders Only

Amount of ☐ Incre ☐ Decr
Previous Amount
Current Percent of Change:
New Amount
Total Percent of Change:
Time Extension Amount:
New Completion Date:

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President
Joseph R. Molnar, Vice President
Murray L. Miller, Member
Breana N. Micou, Member
Abigail E. Magas, Member
Attest: Hillary R. Horvath, Clerk

Date: February 10, 2026