BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date	**01/22/2026**		
Name	**Ken Smith**	Department	**Water**
BPW Date	**02/05/2026**	Phone Extension	**6108**

Review and Approval Required Prior to Submittal to Board

Diversity Compliance and Inclusion Officer	☐	Officer Name	_____
BPW Attorney	☒	Attorney Name	**Michael Schmidt**
Dept. Attorney	☐	Attorney Name	_____
Purchasing	☒	**Mickey Lovy**	

Check the Appropriate Item Type – *Required for All Submissions*

☐ Professional Services Agreement	☐ Contract	☐ Proposal	
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA	
☐ Bid Opening	☐ Bid Award	☐ Req. to Advertise	☐ Title Sheet
☐ Quote Opening	☐ Quote Award	☐ Reject Bids/Quotes	
☐ Proposal Opening	☐ C/O & PCA No. ____	☐ PCA	
☐ Chg. Order, No. _____	☐ Traffic Control	☐ Resolution	
☒ Other: **Approve Applications**		☐ Ease./Encroach	

Required Information

Company or Vendor Name	Bob Frame Plumbing & Niezgodski Plumbing
New Vendor	☐ Yes ☐ If Yes, Approved by Purchasing ☐ No
MBE/WBE Contractor	☐ MBE ☐ WBE
Completed E-Verify Form Attached	☐ Yes ☐ No
Project Name	Water Works Utility Service Line Repair Program
Project Number	
Funding Source	Water Utility
Account No.	620-06-604-606-439015
Amount	
Terms of Contract	
Purpose/Description	Water Works Utility is requesting approval of both applications to participate in the Service Line Repair Program at the rates herein for the 2026 calendar year.

For Change Orders Only

Amount of	☐ Increase	$
	☐ Decrease	($
Previous Amount		$
Current Percent of Change:		Increase Decrease
New Amount		$
Total Percent of Change:		Increase Decrease
Time Extension Amount:		
New Completion Date:		

CITY OF SOUTH BEND, INDIANA
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Attest: Hillary R. Horvath, Clerk

Date: February 10, 2026