



South Bend Common Council

Sheila Niezgodski

6th District Council Member

To: South Bend Common Council
Office of the City Clerk
From: Council Member Sheila Niezgodski, Personnel and Finance Committee Chair
Date: December 22, 2025

2025 Annual Report of the Personnel and Finance Committee

Dear Council Members:

As Chairperson of the South Bend Common Council Personnel and Finance Committee, I am pleased to file the 2025 Annual Committee Report. Pursuant to Section 2-10 (i) of the South Bend Municipal Code. This report sets forth a summary of the key activities conducted by the Personnel and Finance Committee for the year 2025.

Duties: Per South Bend Municipal Code, the Personnel and Finance Committee is charged with the following duties:

“Oversees the activities performed by the Department of Administration and Finance, and reviews of all proposed salaries, budgets, appropriations, and other fiscal matters, as well as personnel policies, health benefits and related matters.”

Members: Four (4) Committee Members served on the Committee for the year. They included:

1. Council Member District 6, Sheila Niezgodski, Chairperson
2. Council Member At-Large, Karen White, Vice President
3. Council Member At-Large, Rachel Tomas Morgan, Member
4. Council Member At-Large, Dr. Oliver Davis, Member

Committee Meetings: The Personnel & Finance Committee held (21) meetings of which (7) were budget meetings and (1) joint meetings with Residential Neighborhoods.

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January 17, 2025: Organizational Meeting

The Personnel and Finance Committee held its organizational meeting on January 17, 2025. A review of the committee's duties and responsibilities were discussed as well as reviewing the Annual Report of the previous year.

Meetings held in 2025:

The Personnel and Finance Committee heard (36) bills in committee for 2025. The final committee meeting was held on December 8th, 2025. No off-site meetings were held for the Budget meetings this year due to offices being relocated to the new city hall.

2025 Legislative Action:

Bill No. 4-25 adopting an Investment Policy for the City of South Bend for calendar year 2025 through 2028.

Bill No. 9-25 amending Ordinance No. 11161-24 setting the annual pay for the South Bend Fire Department for 2025.

Bill No. 10-25 amended 2025 Non-Bargaining Salary Ordinance.

Bill No. 11-25 amended Teamster 2025 Salary Ordinance.

Bill No. 20-25 creating the 2024 RDA taxable lease rental revenue bond capital fund #457.

Bill No. 21-25 creating the 2024 RDA lease rental revenue bond capital fund #458.

Bill No. 28-25 amending the Historic Preservation ticket surcharge for the Morris Performing Arts Center.

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Bill No. 43-24 amending section 2-210 of the municipal code pertaining to fees and processes for public records requests.

Bill No. 66-25 approved the wages for sworn members of the South Bend Fire Department for the year 2026. This was a collective bargaining agreement that was bargained in good faith and will be renegotiated in 2026 due to SEA 1.

Bill No. 68-25 approved the wages for sworn members of the South Bend Police Department for the year 2026. This was a collective bargaining agreement that was bargained in good faith and will be renegotiated in 2026 due to SEA 1.

All committee meeting notices, minutes, and recordings have been posted and may be accessed in committee folders on the Common Council's website at:
<http://southbendin.gov/departments/common-council/>

Please note that not all the bills passed are listed above. The additional bills can be found at the link above as most are procedural bills.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sheila Niezgodski". The signature is written in a cursive, flowing style.

Sheila Niezgodski
Personnel & Finance Committee, Chair
Common Council, 6th District
South Bend Common Council

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