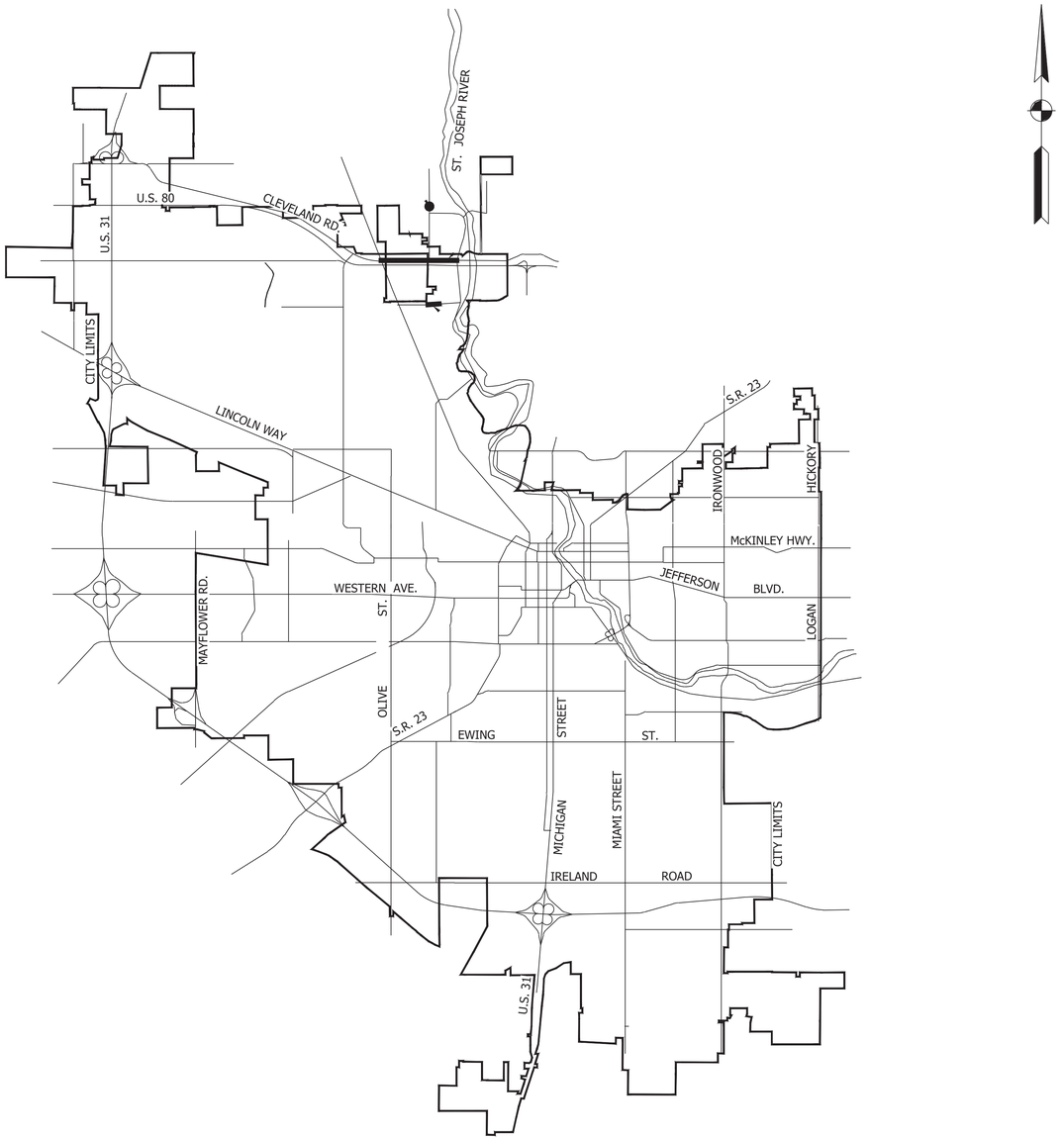
CITY OF SOUTH BEND, INDIANA
DEPARTMENT OF PUBLIC WORKS

PROJECT ☐ SEWER ☐ WATER ☐ TRAFFIC ☐ STREET ☒ OTHER



ENGINEERING DESIGN SERVICES

MAIN & WAYNE PARKING GARAGE ELEVATOR REPLACEMENT

CITY PROJECT NO. 125-027

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President

Joseph R. Molnar, Vice President

Murray L. Miller, Member

Breana N. Micou, Member

Abigail E. Magas, Member

Attest: Hillary R. Horvath, Clerk

Date: January 13, 2026

RECOMMENDATION OF CITY STAFF

		DATE
ERIC HORVATH	DIRECTOR OF PUBLIC WORKS	9/16/2025
CHARLOTTE BRACH	SENIOR ENGINEER	9/16/2025
ZACHARY TEBELL	PROJECT ENGINEER	9/16/2025
KYLE LUDLOW	CONSTRUCTION	9/17/2025

TABLE OF CONTENTS

SEE INDEX & GENERAL NOTES, SHEET 1

STANDARD DRAWINGS
CITY OF SOUTH BEND, INDIANA
"STANDARDS FOR DESIGN & CONSTRUCTION"
MOST RECENT VERSION AT TIME OF BIDDING.

PLANS PREPARED BY:

JQOL, Quality of Life

8440 Allison Pointe Blvd
Suite 425
Indianapolis, IN 46250

PLANS PREPARED FOR:

City of South Bend

County-City Building, Suite 1400 S.
277 West Jefferson Boulevard
South Bend, Indiana 46601

Jerica Kay Barlow, PE11800818, December 2018
PROFESSIONAL ENGINEER STATE OF INDIANA

JERICA KAY BARLOW REGISTERED No. PE11800818 STATE OF INDIANA PROFESSIONAL ENGINEER

JPR PROJECT: #2024-01413

File: J:\Projects\2024 Projects\2024-01413 COSB 2025 Guardrail Project\07_Design\ENG\Plans\24-0413 Cover.dwg Saved Bydkohn

BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date: 12/22/2025
Name: **Zak Tebell** Department of Public Works – Engineering Division
BPW Date: 1/13/2026 Phone Extension: 9358

Required Prior to Submittal to Board

BPW Attorney	X	Attorney Name
Dept. Attorney	☐	Attorney Name ____
Purchasing	☐	____

Check the Appropriate Item Type – *Required for All Submissions*

☐ Professional Services Agreement	☐ Contract	☐ Proposal	
☐ Open Market Contract	☐ Amendment/Addendum	☐ Special Purchase, QPA	
☐ Bid Opening	☐ Bid Award	☒ Req. to Advertise	☐ Title Sheet
☐ Quote Opening	☐ Quote Award	☐ Reject Bids/Quotes	
☐ Proposal Opening	☐ C/O & PCA No. ____	☐ PCA	
☐ Chg. Order, No.	☐ Traffic Control	☐ Resolution	
☐ Other: Ratify Emergency Contract_____		☐ Ease./Encroach	

Required Information

Company or Vendor Name	
New Vendor	☐ Yes ☐ If Yes, Approved by Purchasing ☒ No
MBE/WBE Contractor	☐ MBE ☐ WBE
Completed E-Verify Form Attached	☐ Yes ☐ No
Project Name	Main and Wayne Parking garage Elevator replacement
Project Number	125-027
Funding Source	PR-00043224
Account No.	324-00-000-000-240101--PROJ00000631
Amount	N/A
Terms of Contract	Request to Advertise
Special Contract Provisions	N/A
Purpose/Description	Request to Advertise

For Change Orders Only

Amount of ☐ Increase ☐ Decrease $

Previous Amount $

Current Percent of Change: Inc De

New Amount $

Total Percent of Change: Inc De

Time Extension Amount:

New Completion Date:

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