

CITY OF SOUTH BEND, INDIANA COMMUNITY POLICE REVIEW BOARD (CPRB)

Regular Meeting Agenda

Thursday, November 20, 2025, | 6:00 PM
County-City Building | Council Chambers
227 W. Jefferson Blvd., South Bend, Indiana

Open Door Notice: This meeting is noticed pursuant to Indiana's Open Door Law. Portions of the meeting may enter executive session as permitted by law, with any votes occurring only in public session.

1. CALL TO ORDER

- Welcome and Opening Remarks by Chair
- Roll Call / Verification of Quorum

2. Approval of Agenda and Minutes

- Review and approval of CPRB Previous Meeting Minutes
 - Please sign the meeting minutes and submit them to Director King.
- Approval of the November 20th Agenda.

3. Public Comment (if applicable) (3 Minutes Per Speaker)

Guidelines:

- Must sign up before the meeting begins

Comments limited to CPRB business and community oversight topics, one hour in total for public comments.

4. Director's Report

- Monthly metrics: Two (2) complaints filed, one involving the Fort Wayne PD and the other involving a case presented outside of the filing window.
 - Training: I attended the NACOLE Conference, the National Association for Civilian Oversight of Law Enforcement Conference. I received in-depth training and national insight into oversight models, investigative procedures, and policy improvement. The experience positions our board to continue to grow in professionalism and effectiveness.
-

5. OLD BUSINESS

5.1 Case No. CPRB 2025.011 – Alleged Use of Force (Juvenile)

- Summary of prior actions and discussion.
- Board deliberation and vote to agree or disagree with SBPD's finding of exoneration (if not previously concluded).
- Directions to the Director and Counsel regarding next steps, depending on the vote.

5.2 Policy Recommendation Discussion – Juvenile Interactions & De-escalation

- Consideration of policy recommendations to the SBPD and the Common Council regarding:
 - Age-specific de-escalation training.
- Possible motion to adopt and transmit written recommendations.

5.3 Conflict of Interest (COI) Materials – Board Discussion

- Review of the previously distributed COI packet.
 - Discussion of:
 - Recusal standards and procedures.
 - Required disclosures and annual statements.
 - Possible motion to adopt or request drafting of a CPRB COI policy.
-

6. NEW BUSINESS

6.1 2027 Budget Planning Timeline & Process

- Discussion of the Board's role in budget recommendations under the ordinance.
- Establishment of:
 - Target date (June–July 2026) for initial 2027 budget work session.
 - Process for Board input on staffing (investigator, administrative support) and operations.
- Possible motion to schedule a future budget workshop and direct the Director to prepare a draft budget proposal.

6.2 Potential Board Policy Recommendations

- Draft recommendations: Juvenile de-escalation & use-of-force considerations.
 - Possible motion to transmit recommendations to SBPD leadership & Common Council.
-

7. 2026 Community Outreach Plan

- Discussion of:
 - Discuss a quarterly CPRB-involved outreach plan.
 - Work with the Director to coordinate dates, materials, and city translation resources.

7.1 Board Member Training & Development

- NACOLE conference debriefs from the Director.
 - Identification of training priorities for Board members (civilian oversight, implicit bias, trauma-informed approaches, use-of-force standards, etc.).
-

8. Executive Session (If Needed)

- **Purpose (if convened):** Confidential matters as permitted under Indiana Code (e.g., disciplinary proceedings or records exempt from disclosure).
 - **Note:** No votes in executive session; any action occurs only after returning to public session.
-

9. Return to Public Session & Any Motions Arising

Adjournment

- **Next Scheduled Meeting:** December 18, 2025, at 6:00 PM
-

JANUARY - CANCELED	CANCELED DUE TO MANDATORY TRAINING
THURSDAY, FEBRUARY 20	OPEN TO THE PUBLIC MEETING
THURSDAY, MARCH 20	QUORUM NOT MEET
THURSDAY, MARCH 27	SPECIAL MEETING CALLED
THURSDAY, APRIL 17	CANCELED PUBLIC NOTICE INFRACTION
THURSDAY, MAY 1	RESCHEDULED PUBLIC MEETING
THURSDAY, MAY 15	OPEN TO THE PUBLIC MEETING
THURSDAY, JUNE 26	PUBLIC MEETING CANCELED - ADJUSTED DATE
THURSDAY, JULY 17	OPEN TO THE PUBLIC MEETING
THURSDAY, AUGUST 21	OPEN TO THE PUBLIC MEETING
THURSDAY, SEPTEMBER 18	OPEN TO THE PUBLIC MEETING
THURSDAY OCTOBER 23	RESCHEDULED PUBLIC MEETING
THURSDAY, NOVEMBER 20	OPEN TO THE PUBLIC MEETING
THURSDAY, DECEMBER 18	OPEN TO THE PUBLIC MEETING

- This meeting is convened in accordance with the Indiana Open Door Law.
 - Individuals requiring accommodation for participation should contact the CPRB Office in advance.
-

Board Member	District	Appointee	Start Date	End Date	Term Length
Sherria Williams	1 st District	Canneth Lee	1/20/2025	1/20/2028	3 Years
Komonique Thomas	2 nd District	Ophelia Godden-Rodgers	1/20/2025	1/20/2026	1 Year
Kelly Johnson	3 rd District	Sharron McBride	1/20/25	0120/2027	2 Years
Luella Webster	4 th District	Troy Warner	1/20/2025	1/20/2027	2 Years
Roxane Hughes	5 th District	Sherry Bolde-Simpson	4/7/2025	4/7/2028	3 Years
Donna McMahon	6 th District	Shelia Niezgodski	3/18/2025	3/18/2026	1 Years
Joseph Admas	At Large	Karen White	1/20/2025	1/20/2026	1 Year
Cheryl Ashe	At Large	Rachel Tomas-Morgan	1/20/2025	1/20/2028	3 Years
De Bryant	At Large	Oliver Davis Jr.	6/4/2025	06/4/2028	3 Years

CONTACT INFORMATION:

Community Police Review Board

202 S. Michigan Street, 8th Floor, Suite 801, South Bend, IN 46601

Phone: (574) 235-9355

Email: CPRB@SouthBendIN.gov