

BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date	<u>12/01/2025</u>	Department	<u>DPW</u>
Name	<u>Zach Hurst</u>	Phone Extension	<u>3057</u>
BPW Date	<u>12/09/2025</u>		

Review and Approval Required Prior to Submittal to Board			
Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	_____	
Check the Appropriate Item Type – Required for All Submissions			
<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input checked="" type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach	

Required Information			
Company or Vendor Name			
New Vendor	<input type="checkbox"/> Yes	<input type="checkbox"/> If Yes, Approved by Purchasing	
MBE/WBE Contractor	<input type="checkbox"/> No	<input type="checkbox"/> MBE	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE	Completed E-Verify Form Attached	<input type="checkbox"/> No
Project Name	<u>Drewry's Brewery Cleanup, Phase III</u>		
Project Number	<u>119-031E</u>		
Funding Source	<u>RIF Loan</u>		
Account No.	<u>PO-0044160</u>		
Amount			
Terms of Contract	<u>Lump Sum</u>		
Purpose/Description	<u>Request to open bids to demolish and remove remaining foundations at the former Drewry's Brewery parcel.</u>		

For Change Orders Only			
Amount of	<input type="checkbox"/>	Increase	\$ _____
	<input type="checkbox"/>	Decrease	(\$ _____)
Previous Amount		\$ _____	
Current Percent of Change:		Increase	% _____
New Amount		Decrease	(% _____)
Total Percent of Change:		\$ _____	
Time Extension Amount:		Increase	% _____
New Completion Date:		Decrease	(% _____)