

CITY HALL
215 S. MARTIN LUTHER KING JR., BLVD.,
SUITE 400
SOUTH BEND, INDIANA 46601-1830



PHONE 574/235-9251
FAX 574/235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

October 28, 2025

Mr. Daryl Knip
Abonmarche Consultants, Inc.
315 W. Jefferson Blvd.
South Bend, IN 46601
dknip@abonmarche.com

RE: Amendment No. 2 to Owner-Engineer Agreement

Dear Mr. Knip:

At its October 28, 2025 meeting, the Board of Public Works approved the above referenced amendment for the Demolition plans and Utility locations for the Portage Ave. and Elwood Ave. Demolition in the amount of \$106,770.

Enclosed please find a copy of the amendment for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

Enclosures
HH

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 2

1. *Background Data:*

- a. Effective Date of Owner-Engineer Agreement: June 13, 2025
- b. Owner: City of South Bend
- c. Engineer: Abonmarche Consultants
- d. Project: 1302 Elwood Ave Site Demolition

2. *Description of Modifications:*

- a. Engineer shall perform or furnish the following Additional Services:
 - Topographic Survey
 - Add 1335 Portage Avenue into the current topographic survey scope
 - Environmental Remediation Plan:
 - Utilize Ground Penetrating Radar to determine the existence of underground storage tanks on 1335 Portage Avenue
 - Prepare Soil Management Plan to limit excavation and soil movement
 - Provide oversight during construction for proper removal and disposal of residual hydraulic oil remaining in the inground hydraulic lift systems
 - Utility Location and Coordination
 - Request utilities to be located using IUPPS and a separate private utility locator for onsite utilities
 - Send updated Verification and Conflict Analysis letters
 - Request updated Work Plans for review
 - Final Design Phase:
 - Prepare Demolition Plan for 1335 Portage Avenue and incorporate into 90% plans
 - Update Special Provisions
 - Update Quantities and estimate
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
 - Modify Exhibit D, C2.01.A as follows:

1. A Lump Sum amount of \$ ~~88,770~~ 106,770 based on the following estimated distribution of compensation

a. Topographic Survey	\$10,300 12,800
b. Environmental Remediation Plan	\$23,370 28,370
c. Utility Location and Coordination	\$8,800 11,800
d. Preliminary Design	\$25,000 29,500
e. Final Design	\$11,300 14,300
f. Bidding and Negotiating Phase	\$5,000
g. Construction Phase	\$5,000

e. The schedule for rendering services is modified as follows:

- Additional Topographic Survey: 21 Calendar Days from Authorization
- GPR and Soil Management Plan: 21 Calendar Days from Authorization
- Additional Preliminary Design: 14 Calendar Days from Additional Topo Survey
- Additional Final Design: 10 Calendar Days from City review of Prelim. Design

5. Agreement Summary (Reference only)

a. Original Agreement amount:	\$ 77,500
b. Net change for prior amendments:	\$ 11,270
c. This amendment amount:	\$ 18,000
d. Adjusted Agreement amount:	\$ 106,770

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is October 28, 2025.

OWNER:

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President



Gary A. Gilot, Member



Murray L. Miller, Member



Joseph R. Molnar, Vice President



Breana Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: October 28, 2025

ENGINEER: Abonmarche



By: Dan Knip

Title: CEO

Date Signed:

10-15-25

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date: 10/20/2025
Name: **Zak Tebell** Department of Public Works – Engineering Division
BPW Date: 10/28/2025 Phone Extension: 9358

Required Prior to Submittal to Board

BPW Attorney ☒ Attorney Name _____
Dept. Attorney ☐ Attorney Name _____
Purchasing ☐ _____

Check the Appropriate Item Type – Required for All Submissions

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input checked="" type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input type="checkbox"/> Chg. Order, No.	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach

Required Information

Company or Vendor Name	Abonmarche
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing
MBE/WBE Contractor	<input checked="" type="checkbox"/> No
	<input type="checkbox"/> MBE <input type="checkbox"/> WBE
	Completed E-Verify Form Attached <input type="checkbox"/> Yes <input type="checkbox"/> No
Project Name	Portage and Elwood Demo
Project Number	124-065
Funding Source	PO-37684
Account No.	324-10-102-121-439018
Amount	106,770
Terms of Contract	Lump Sum
Special Contract Provisions	N/A
Purpose/Description	Additional utility locations and 90% demolition plan

For Change Orders Only

Amount of	<input type="checkbox"/> Increase	\$ _____
	<input type="checkbox"/> Decrease	(\$ _____)
Previous Amount		\$ _____
	Increase	_____ %
Current Percent of Change:	Decrease	(_____ %)
New Amount		\$ _____
	Increase	_____ %
Total Percent of Change:	Decrease	(_____ %)
Time Extension Amount:		_____
New Completion Date:		_____