

CITY HALL  
215 S. MARTIN LUTHER KING JR., BLVD.,  
SUITE 400  
SOUTH BEND, INDIANA 46601-1830



PHONE 574/235-9251  
FAX 574/235-9171

**CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
BOARD OF PUBLIC WORKS**

October 28, 2025

Mr. Daryl Knip  
Abonmarche Consultants, Inc.  
315 W. Jefferson Blvd.  
South Bend, IN 46601  
[dknip@abonmarche.com](mailto:dknip@abonmarche.com)

RE: Amendment No. 2 to Owner-Engineer Agreement

Dear Mr. Knip:

At its October 28, 2025 meeting, the Board of Public Works approved the above referenced amendment for the Demolition plans and Utility locations for the Portage Ave. and Elwood Ave. Demolition in the amount of \$106,770.

Enclosed please find a copy of the amendment for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

Enclosures  
HH

This is **EXHIBIT K**, consisting of 2 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated June 13, 2025.

**AMENDMENT TO OWNER-ENGINEER AGREEMENT**  
**Amendment No. 2**

*1. Background Data:*

- a. Effective Date of Owner-Engineer Agreement: June 13, 2025
- b. Owner: City of South Bend
- c. Engineer: Abonmarche Consultants
- d. Project: 1302 Elwood Ave Site Demolition

*2. Description of Modifications:*

- a. Engineer shall perform or furnish the following Additional Services:
  - Topographic Survey
    - Add 1335 Portage Avenue into the current topographic survey scope
  - Environmental Remediation Plan:
    - Utilize Ground Penetrating Radar to determine the existence of underground storage tanks on 1335 Portage Avenue
    - Prepare Soil Management Plan to limit excavation and soil movement
    - Provide oversight during construction for proper removal and disposal of residual hydraulic oil remaining in the inground hydraulic lift systems
  - Utility Location and Coordination
    - Request utilities to be located using IUPPS and a separate private utility locator for onsite utilities
    - Send updated Verification and Conflict Analysis letters
    - Request updated Work Plans for review
  - Final Design Phase:
    - Prepare Demolition Plan for 1335 Portage Avenue and incorporate into 90% plans
    - Update Special Provisions
    - Update Quantities and estimate
- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:
  - Modify Exhibit D, C2.01.A as follows:

1. A Lump Sum amount of \$ 88,770 106,770 based on the following estimated distribution of compensation

a. Topographic Survey	<u>\$10,300</u> <u>12,800</u>
b. Environmental Remediation Plan	<u>\$23,370</u> <u>28,370</u>
c. Utility Location and Coordination	<u>\$8,800</u> <u>11,800</u>
d. Preliminary Design	<u>\$25,000</u> <u>29,500</u>
e. Final Design	<u>\$11,300</u> <u>14,300</u>
f. Bidding and Negotiating Phase	<u>\$5,000</u>
g. Construction Phase	<u>\$5,000</u>

e. The schedule for rendering services is modified as follows:

- Additional Topographic Survey: 21 Calendar Days from Authorization
- GPR and Soil Management Plan: 21 Calendar Days from Authorization
- Additional Preliminary Design: 14 Calendar Days from Additional Topo Survey
- Additional Final Design: 10 Calendar Days from City review of Prelim. Design

5. Agreement Summary (Reference only)

a. Original Agreement amount:	<u>\$ 77,500</u>
b. Net change for prior amendments:	<u>\$ 11,270</u>
c. This amendment amount:	<u>\$ 18,000</u>
d. Adjusted Agreement amount:	<u>\$ 106,770</u>

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is October 28, 2025.

OWNER:

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President

Joseph R. Molnar, Vice President

Gary A. Gilot, Member

Breana Micou, Member

Murray L. Miller, Member

Attest: Hillary R. Horvath, Clerk

Date: October 28, 2025

ENGINEER: Abonnencache

D. S. Knip

By: Daryl Knip

Title: CEO

Date Signed:

10-15-25

**BOARD OF PUBLIC WORKS**  
**AGENDA ITEM REVIEW REQUEST FORM**

Date: 10/20/2025 Name: **Zak Tebell** Department of Public Works – Engineering Division  
 BPW Date: 10/28/2025 Phone Extension: 9358

Required Prior to Submittal to Board		
BPW Attorney	<input checked="" type="checkbox"/>	Attorney Name _____
Dept. Attorney	<input type="checkbox"/>	Attorney Name _____
Purchasing	<input type="checkbox"/>	_____
Check the Appropriate Item Type – <i>Required for All Submissions</i>		
<input type="checkbox"/> Professional Services Agreement <input type="checkbox"/> Open Market Contract <input type="checkbox"/> Bid Opening <input type="checkbox"/> Quote Opening <input type="checkbox"/> Proposal Opening <input type="checkbox"/> Chg. Order, No. <input type="checkbox"/> Other: _____	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Amendment/Addendum <input type="checkbox"/> Bid Award <input type="checkbox"/> Quote Award <input type="checkbox"/> C/O & PCA No. _____ <input type="checkbox"/> Traffic Control	<input type="checkbox"/> Proposal <input type="checkbox"/> Special Purchase, QPA <input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Reject Bids/Quotes <input type="checkbox"/> PCA <input type="checkbox"/> Resolution <input type="checkbox"/> Ease./Encroach

Required Information		
Company or Vendor Name	Abonmarche	
New Vendor	<input type="checkbox"/> Yes	<input type="checkbox"/> If Yes, Approved by Purchasing
MBE/WBE Contractor	<input checked="" type="checkbox"/> No	<input type="checkbox"/> MBE <input type="checkbox"/> WBE      Completed E-Verify Form Attached
Project Name	Portage and Elwood Demo	
Project Number	124-065	
Funding Source	PO-37684	
Account No.	324-10-102-121-439018	
Amount	106,770	
Terms of Contract	Lump Sum	
<b>Special Contract Provisions</b>	N/A	
Purpose/Description	Additional utility locations and 90% demolition plan	

For Change Orders Only		
Amount of	<input type="checkbox"/>	Increase <u>\$</u> _____
Previous Amount	<input type="checkbox"/>	Decrease <u>(\$ )</u> _____
Current Percent of Change:	<input type="checkbox"/>	Increase <u>%</u> _____
New Amount	<input type="checkbox"/>	Decrease <u>( % )</u> _____
Total Percent of Change:	<input type="checkbox"/>	Increase <u>%</u> _____
Time Extension Amount:	<input type="checkbox"/>	Decrease <u>( % )</u> _____
New Completion Date:	_____	