

CITY HALL
215 S. MARTIN LUTHER KING JR., BLVD.,
SUITE 400
SOUTH BEND, INDIANA 46601-1830



PHONE 574/235-9251
FAX 574/235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

October 28, 2025

Mr. Dan Howard
Slatile Roofing and Sheet Metal Co., Inc.
1703 S. Ironwood Drive
South Bend, IN 46613
Dan.howard@slatile.com; Debra.carothers@slatile.com

RE: Project Completion Affidavit – State Theatre Roof Repairs – Project No. 125-030

Dear Mr. Howard:

At its October 25, 2025 meeting, the Board of Public Works approved the Project Completion Affidavit for this project in the amount of \$196,812.

A copy of the Project Completion Affidavit is enclosed for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

Enclosures
HH

**CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS
PROJECT COMPLETION AFFIDAVIT**



PROJECT NAME	<u>State Theatre Roof Repairs</u>		
PROJECT NO	<u>125-030</u>	FINAL COST	<u>\$196,812.00</u>
CONTRACT SIGNED	<u>5/7/2025</u>	MAINTENANCE AGREEMENT ENDS	<u>N/A</u>
PROJECT DESCRIPTION	<u>Emergency repairs to roof to prevent additional moisture from infiltrating the building causing damage.</u>		

WITNESSETH:

The work under the above contract between the City of South Bend and the undersigned contractor having been completed, the City of South Bend, its officials and agents are hereby released from all claims and demands whatsoever arising under or by such contract, and that the contractor performed the work within the scope of the Specifications and Standards of the City of South Bend which were a part of the above Contract.

Executed this 19th day of June, 202 5.

Dan Howard

Signature
Dan Howard

Printed Name

Slatile Roofing and Sheet Metal Co., Inc. 0

Company Name
1703 S. Ironwood Drive 0

Company Address
South Bend, IN 46613 0

City, State, Zip

WITNESSESS:

Before me, the undersigned Notary Public in and for said country and state, personally appeared before me, and acknowledged his/her signature to the above Project Completion Affidavit on

the 19th day of June, 202 5.

Amy J. Marquez

Notary Signature
Amy J Marquez

Printed Name

My Commission Expires 10/25/30

County of Residence St. Joseph

If the Contractor is a corporation, the following certificate will be executed.

I, Gerald Longerot, certify that I am Secretary of the Corporation executing this release; that Dan Howard who signed this release on behalf of the contractor was then Controller of said Corporation; that said release was duly signed for and on behalf of said Corporation by Authority of its governing body, and is within the scope of corporate powers:

Gerald Longerot

Secretary's Signature
Gerald Longerot

Printed Name

Corporate Seal

DEPARTMENT OF PUBLIC WORKS APPROVAL

This project is acceptable for final approval and we recommend to the Board of Public Works that it be ordained so.

Kyle Ludlow Date: 10/20/2025

Construction Manager

**CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS**

Elizabeth A. Maradik, President

Gary A. Gilot

Gary A. Gilot, Member

Murray L. Miller

Murray L. Miller, Member

Joseph R. Molnar

Joseph R. Molnar, Vice President

Breana Micou

Breana Micou, Member

Hillary R. Horvath

Attest: Hillary R. Horvath, Clerk

Date: October 28, 2025

AFFIDAVIT AND WAIVER OF LIEN

☒ FINAL

☐ PARTIAL

☒ PAYMENT TO FOLLOW

State Of Indiana, County of St. Joseph SS:

Dan Howard

being duly sworn states that he is the Controller of

Slatile Roofing & Sheet Metal Co., Inc.
(Subcontractor/Supplier)

(Contractor)

Furnish certain materials and/or labor as follows: Roofing and Sheet Metal

For a project known as State Theater Roof Repair Project NO. 125-030

located at: 214 S Michigan St South Bend IN 46601 and owed by The City of South Bend

(Owner)

and does hereby further state on behalf of the aforementioned subcontractors/supplier:.

PARTIAL Waiver that is due from the contractor the sum of:

_____ Dollars (\$ _____)

☐ Receipt of which is hereby acknowledged: or

☐ The payment of which has been promised as the sole consideration of this Affidavit and Partial Waiver of Lien which is given solely with respect to said amount, and which waiver shall be affective only upon receipt of payment thereof by the undersigned:

(FINAL WAIVER) that the final balance due from the contractor is the sum of

One hundred ninety six thousand eight hundred twelve and 00/100 Dollars (\$ 196,812.00)

☐ Receipt of which is hereby acknowledged; or

☒ The payment of which has been promised as the sole consideration for this Affidavit and Final Waiver of Lien which shall become effective upon receipt of such payment.

THEREFORE, The undersigned waives the releases unto the Owner of the said premises, any and all lien or claim whatsoever on the above-described property and improvements thereon on account of LABOR or material or both, furnished by the undersigned thereto, subject or conditions expressed herein, if any; and further certifies that no other party has a claim or right to lien on account of any work performed or material furnished to the undersigned for said project, and within the scope of this affidavit and waiver.

Slatile Roofing & Sheet Metal Co. Inc.
(Firm)

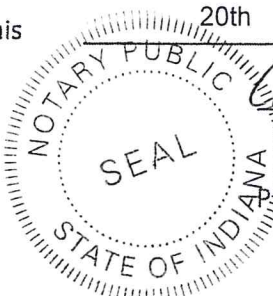
By Dan Howard
(Authorized Representative)

Title: Controller

WITNESS MY HAND AND D NOTARY SEAL, this 20th day of June, 2025

My commission Expires: 10/25/2030

Residing in St. Joseph County



Amy J. Marquez
(NOTARY PUBLIC)

Printed: Amy Marquez

BOARD OF PUBLIC WORKS AGENDA ITEM REVIEW REQUEST FORM

Date	10/20/2025		
Name	Kyle Ludlow	Department	Public Works
BPW Date	10/28/2025	Phone Extension	9157

Review and Approval Required Prior to Submittal to Board

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	_____	

Check the Appropriate Item Type – *Required for All Submissions*

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input checked="" type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease. /Encroach	

Required Information	
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Company or Vendor Name	Slatile Roofing and Sheet Metal Co., Inc.		
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing <input checked="" type="checkbox"/> No		
MBE/WBE Contractor	<input type="checkbox"/> MBE <input type="checkbox"/> WBE	Completed E-Verify Form Attached	<input type="checkbox"/> Yes <input type="checkbox"/> No
Project Name	State Theatre Roof Repairs		
Project Number	125-030		
Funding Source	River West DA TIF		
Account No.	PR-00040904 PO-0037916		
Amount	\$196,812.00		
Terms of Contract			
Purpose/Description	Project Closeout		

For Change Orders Only

Amount of	<input type="checkbox"/>	Increase	\$
Previous Amount		Decrease	(\$)
			\$
		Increase	%
Current Percent of Change:		Decrease	(%)
New Amount			\$
		Increase	%
Total Percent of Change:		Decrease	(%)
Time Extension Amount:			
New Completion Date:			