

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/235-9251
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**CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS**

Mr. Robert S. Bray Sr.
American Structurepoint, Inc.
9025 River Road, Suite 200
Indianapolis, IN 46240
rbray@structurepoint.com

RE: Amendment No. 8 to Professional Services Agreement

Dear Mr. Bray:

At its October 14, 2025 meeting, the Board of Public Works approved the above referenced amendment for additional coordination and analysis for the extended schematic design period for the Madison Lifestyle District, Project No. 123-074 in the amount of \$30,000 with a new total of \$1,113,610.

Enclosed please find a copy of the amendment for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Hillary Horvath

Hillary Horvath, Clerk

Enclosures
HH

October 14, 2025

This is **EXHIBIT K**, consisting of 3 pages, referred to in and part of the **Agreement between Owner and Engineer for Professional Services** dated 02/13, 2024.

AMENDMENT TO OWNER-ENGINEER AGREEMENT
Amendment No. 8

1. *Background Data:*

- a. Effective Date of Owner-Engineer Agreement: 02/13/2024
- b. Owner: Board of Public Works, City of South Bend, Indiana
- c. Engineer: American Structurepoint, Inc.
- d. Project: Madison Lifestyle District

2. *Description of Modifications:*

- a. Engineer shall perform or furnish the following Additional Services:

Added coordination and design effort for the extension of the schematic design phase, including subconsultant. See attached.

- b. ~~The Scope of Services currently authorized to be performed by Engineer in accordance with the Agreement and previous amendments, if any, is modified as follows:~~

- c. ~~The responsibilities of Owner are modified as follows:~~

- d. For the Additional Services or the modifications to services set forth above, Owner shall pay Engineer the following additional or modified compensation:

- 1) Added Coordination/Design: \$30,000

- e. The schedule for rendering services is modified as follows:

See attached.

- f. ~~Other portions of the Agreement (including previous amendments, if any) are modified as follows:~~

5. Agreement Summary (Reference only)

- a. Original Agreement amount: \$329,040
- b. Net change for prior amendments: \$754,570
- c. This amendment amount: \$30,000
- d. Adjusted Agreement amount: \$1,113,610

The foregoing Agreement Summary is for reference only and does not alter the terms of the Agreement, including those set forth in Exhibit C.

Owner and Engineer hereby agree to modify the above-referenced Agreement as set forth in this Amendment. All provisions of the Agreement not modified by this or previous Amendments remain in effect. The Effective Date of this Amendment is 10/14/2025.

OWNER:

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Gary A. Gilot, Member



Murray L. Miller, Member

ENGINEER:



Joseph R. Molnar, Vice President



Breana Micou, Member



Attest: Hillary R. Horvath, Clerk

Date: October 14, 2025

Digitally signed by Robert S.
Bray Sr.
DN: C=US

E=rbray@structurepoint.com,
O="American Structurepoint,
Inc.", OU="Architecture +
Interior-Design Group",
CN=Robert S. Bray Sr.

Location: Indianapolis, IN.
Reason: I am approving this
document

Contact Info:

rbray@structurepoint.com

Date: 2025.09.18
09:56:55-04'00'

By: 

Title: 

Date Signed: 



CHANGE IN SERVICES AUTHORIZATION

Project No.: 2024.00254

Date of Request: 09/17/2025

Project Name: Madison Lifestyle
Garage

Request No. 005

Original Agreement Date February 13, 2024

TO: Name: Board of Public Works, City of South Bend, Indiana
Address: 1316 County-City Building, 227 W. Jefferson Boulevard
City State Zip: South Bend, Indiana 46601-1830

American Structurepoint, Inc., has been requested to make the following changes for the above-referenced project. These changes require an adjustment in our fee and/or schedule. Upon receipt of your written authorization, we will proceed. Please sign this form and return it to our office.

SERVICES TO BE PROVIDED and BILLING METHOD	FEE/RATE
<p>The extension of the schematic design phase from original commencement in November 2024 through the end of August 2025. These efforts include Architecture, Structural, and Civil Engineering through September 2025 into October where the balance of the design team's scope & fee will be presented for approval.</p> <ul style="list-style-type: none">• Attend meetings with city staff, Great Lakes Capital (GLC), INDOT, and GLC's design team.• Coordinate with the city's review of the Construction Managers' RFP submittals.• Coordinate review of continued garage layout and site layout modifications.• Reviewed rough sizing, spacing, and quantity of the structural design with Wilhelm for their initial estimate.• Coordinate submittal and reviewing multiple iterations of the traffic study with INDOT. <p>Schematic Design phase will be completed in approximately ±4 weeks from NTP</p>	\$20,000/lump sum
<p>Schematic Design/Conceptual evaluation of functional parking by THA Consulting</p> <ul style="list-style-type: none">• Attendance at regular weekly progress/coordination meetings• Evaluation of conceptual layout provided by Studio M to consider functional parking configuration to achieve target parking counts for garage	\$10,000/lump sum

The current change request amount is **\$30,000/Lump Sum**

The schedule will be extended to include the start of Schematic Design being approximately September 17th, 2025, per recent discussions and release of the design team on a revised conceptual design package.

BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM

Date	<u>09/22/2025</u>	Department	<u>DPW</u>
Name	<u>Zach Hurst</u>	Phone Extension	<u>3057</u>
BPW Date	<u>10/14/2025</u>		

Review and Approval Required Prior to Submittal to Board			
Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	_____	

Check the Appropriate Item Type – Required for All Submissions			
<input checked="" type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input checked="" type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA	
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach	

Required Information			
Company or Vendor Name	American Structurepoint		
New Vendor	<input type="checkbox"/> Yes	<input type="checkbox"/> If Yes, Approved by Purchasing	
MBE/WBE Contractor	<input checked="" type="checkbox"/> No	<input type="checkbox"/> MBE	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE	Completed E-Verify Form Attached	<input type="checkbox"/> No
Project Name	Madison Lifestyle District		
Project Number	123-074		
Funding Source	River West DA TIF		
Account No.	PO-0029313		
Amount	This Change: \$30,000; Revised Amount: \$1,113,610		
Terms of Contract			
Purpose/Description	<u>Amendment #8 adds in additional coordination and analysis for the extended schematic design period.</u>		

For Change Orders Only			
Amount of	<input type="checkbox"/>	Increase	\$ _____
	<input type="checkbox"/>	Decrease	(\$ _____)
Previous Amount		\$ _____	
Current Percent of Change:		Increase	% _____
New Amount		Decrease	(% _____)
Total Percent of Change:		\$ _____	
Time Extension Amount:		Increase	% _____
New Completion Date:		Decrease	(% _____)