



CITY OF SOUTH BEND

DEPARTMENT OF PUBLIC WORKS

Meeting Minutes: Special Event Committee Meeting

Date: July 9, 2025

Time: 1:03 PM – 1:22 PM

Location: South Bend, IN

Organizer: Special Event Committee Transcription:

Yes

Members Present:

- Amy Roush
- Kyle Ludlow
- Brad Rohrscheib
- Coby Deal
- Derek Erquhart

Members Absent:

All members present

Agenda Items & Discussion Highlights

1. Call to Order

The meeting was called to order at 1:03 PM.

2. Approval of Minutes

The minutes of the previous meeting held on June 25, 2025 were approved.

3. Approval of Special Events

Linden Avenue Farmer's Market – July 12; August 9; September 13, 2025

Speaker: Mary McAfee

Description: Mary discussed the market's role in addressing food disparity in South Bend by providing fresh produce at reasonable costs. The market runs from May to September.

Decision: The committee approved the event dates for 7/12, 8/9, and 9/13/2025.

Fun in the Park – August 10 2025

Speaker: Catherina Zmud

Description: Catherina presented the McKinley Terrace Neighborhood Association's block party on August 10, 2025, which includes a partial road closure for safety.

Decision: The committee approved the event.

CITY OF SOUTH BEND IN DEPARTMENT OF PUBLIC WORKS

Touch a Truck – August 16 2025

Speaker: Patrick Slebonick

Description: Patrick introduced a new event by the Studebaker National Museum in partnership with The History Museum, scheduled for August 16, 2025. The event will feature various trucks for children to explore.

Decision: The committee approved the event.

SBC-5K Peace Run – August 23 2025

Speaker: None in attendance

Description: The committee discussed the recurring event scheduled for August 23, 2025. The event primarily uses trails and involves minimal road closures.

Decision: The committee approved the event.

South Bend Riley High School Homecoming Parade – September 26 2025

Speaker: None in attendance

Description: The committee reviewed the parade scheduled for September 26, 2025. The route includes Ireland, Miami, and Jackson streets.

Decision: The committee approved the event.

4. Other Business

None

5. Adjournment

The meeting was adjourned at 1:22 pm

