



# CITY OF SOUTH BEND

## DEPARTMENT OF PUBLIC WORKS

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### Meeting Minutes: Special Event Committee Meeting

Date: July 9, 2025

Time: 1:03 PM – 1:22 PM

Location: South Bend, IN

Organizer: Special Event Committee Transcription:

Yes

#### Members Present:

- Amy Roush
- Kyle Ludlow
- Brad Rohrscheib
- Coby Deal
- Derek Erquhart

#### Members Absent:

All members present

### Agenda Items & Discussion Highlights

#### 1. Call to Order

The meeting was called to order at 1:03 PM.

#### 2. Approval of Minutes

The minutes of the previous meeting held on June 25, 2025 were approved.

#### 3. Approval of Special Events

##### Linden Avenue Farmer's Market – July 12; August 9; September 13, 2025

**Speaker:** Mary McAfee

**Description:** Mary discussed the market's role in addressing food disparity in South Bend by providing fresh produce at reasonable costs. The market runs from May to September.

**Decision:** The committee approved the event dates for 7/12, 8/9, and 9/13/2025.

##### Fun in the Park – August 10 2025

**Speaker:** Catherina Zmud

**Description:** Catherina presented the McKinley Terrace Neighborhood Association's block party on August 10, 2025, which includes a partial road closure for safety.

**Decision:** The committee approved the event.

## CITY OF SOUTH BEND IN DEPARTMENT OF PUBLIC WORKS

### **Touch a Truck – August 16 2025**

**Speaker:** Patrick Slebonick

**Description:** Patrick introduced a new event by the Studebaker National Museum in partnership with The History Museum, scheduled for August 16, 2025. The event will feature various trucks for children to explore.

**Decision:** The committee approved the event.

### **SBC-5K Peace Run – August 23 2025**

**Speaker:** None in attendance

**Description:** The committee discussed the recurring event scheduled for August 23, 2025. The event primarily uses trails and involves minimal road closures.

**Decision:** The committee approved the event.

### **South Bend Riley High School Homecoming Parade – September 26 2025**

**Speaker:** None in attendance

**Description:** The committee reviewed the parade scheduled for September 26, 2025. The route includes Ireland, Miami, and Jackson streets.

**Decision:** The committee approved the event.

## **4. Other Business**

**None**

## **5. Adjournment**

**The meeting was adjourned at 1:22 pm**

