



# OFFICE OF THE CITY CLERK

## BIANCA L. TIRADO, CITY CLERK

### MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** BIANCA L. TIRADO, CITY CLERK  
**DATE:** MONDAY, SEPTEMBER 8, 2025  
**SUBJECT:** PERSONNEL & FINANCE COMMITTEE MEETING NOTICE | FIRE DEPARTMENT & POLICE DEPARTMENT BUDGET HEARING SESSION

### NOTICE

The following meeting Committee(s) has been scheduled at the following location on the following date:

St. Joseph County Public Library  
Community Learning Center- Ballroom A  
305 South Michigan Street  
South Bend, IN 46601

The following Common Council Committee Meeting(s) has been scheduled for **Thursday, September 11, 2025 at 5:30 p.m.** at the **St. Joseph County Public Library in Ballroom A** of the **Community Learning Center, 305 S. Michigan Street., South Bend, IN 46601.** The Committee meeting will be legally held as a hybrid meeting with the Microsoft Teams Meeting app. Members of the public have the option to attend the meeting in person or may access the meeting virtually by using the following link: <https://tinyurl.com/091125Budget>

**5:30-7:30 P.M.**

**Personnel and Finance**

**Sheila Niezgodski, Committee Chair**

*Fire Department | Police Department Budget Hearing Session*

1. *2026 Fire Department Budget Presentation (Fire Chief Carl Buchanan)*
2. *Council Questions and Feedback on proposed 2026 Fire Department Budget*
3. *Public Input on proposed 2026 Fire Department Budget*
4. *2026 Police Department (Police Chief Scott Ruskowski)*
5. *Council Questions and Feedback on the Proposed 2026 Police Department Budget*
6. *Public Input on the Proposed 2026 Police Department Budget*
7. *Adjournment*

cc: Mayor James Mueller  
Committee Meeting List  
Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible

INTEGRITY | SERVICE | ACCESSIBILITY

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

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