



CITY OF SOUTH BEND

DEPARTMENT OF PUBLIC WORKS

SPECIAL EVENTS COMMITTEE MEETING MINUTES

January 8, 2025, 1:00 PM
731 S. Lafayette Blvd, South Bend, IN 46601

Members present: Amy Roush, Coby Deal, Derek Erquhart

Members absent: Brad Rohrscheib, Kyle Ludlow

1. Call to Order

The meeting was called to order at 1:01 PM by Ms Roush.

2. Approval of minutes

Upon a motion by Ms Roush and seconded by Derek Erquhart, the minutes from the previous meeting held on December 11, 2024 were approved unanimously.

3. Approval of Special Event Permits

3a. Martin Luther King Jr Celebration-January 20 2025

The members of the Committee discussed the application submitted by Gladys Muhammad on behalf of MLK Foundation/Project Impact, for the annual MLK, Jr Celebration March. The walk is scheduled to start at the St Joseph County-City Building. Participants will follow a route on the sidewalks adjacent to Jefferson Blvd and progress to Century Center.

SBPD is aware of the event and will have officers on hand as needed to assist with crossings at intersections and/or any issues that may emerge along the route.

Having no further questions or concerns, Ms Roush put forth a motion to approve the Special Events Application for the march.

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Upon a motion by Ms Roush and seconded by Mr Erquhart, the permit for Martin Luther King Jr Celebration was approved unanimously.

4. Other Business

None

5. Privilege of the Floor

None

6. Adjournment

With no additional business to discuss, Ms Roush motioned for adjournment, and Mr Erquhart seconded. The meeting concluded at 1:05 PM.