



OFFICE OF THE CITY CLERK

BIANCA L. TIRADO, CITY CLERK

MEMORANDUM

TO: MEMBERS OF THE COMMON COUNCIL
FROM: BIANCA L. TIRADO, CITY CLERK
DATE: THURSDAY, DECEMBER 5, 2024
SUBJECT: COMMITTEE MEETING NOTICE

The following Common Council Committee Meetings have been scheduled for **Monday, December 9, 2024:**

Council Chambers
4th Floor County-City Building
227 W. Jefferson Blvd.
South Bend, IN 46601

The Council Chambers will be Open to the Public. Members of the Public may Attend this Meeting Virtually via Microsoft Teams Meeting app here: <https://tinyurl.com/120924CC>

4:45 P.M. **PUBLIC WORKS & PROPERTY VACATION** **CHAIRPERSON, NIEZGODSKI**
1. [Bill No. 64-24](#) - Alley Vacation - 512 South Walnut Street

5:00 P.M. **PERSONNEL & FINANCE** **CHAIRPERSON, NIEZGODSKI**
1. [Substitute Bill No. 66-24](#) - Q4 2024 Budget Transfers
2. [Substitute Bill No. 67-24](#) - Q4 2024 Additional Appropriations
3. [Bill No. 68-24](#) - Amended 2025 Teamster Salary Ordinance
4. [Bill No. 69-24](#) - Amended 2024 Teamster Salary Ordinance
5. [Bill No. 70-24](#) - Amended 2024 Non-Bargaining Salary Ordinance
6. [Bill No. 71-24](#) - Amended 2025 Non-Bargaining Salary Ordinance

5:45 P.M. **COMMUNITY INVESTMENT** **CHAIRPERSON, WARNER**
1. [Bill No. 24-42](#) - Confirming Resolution - 530 South Michigan Street Vacant Building Tax Abatement
2. [Bill No. 24-43](#) - Confirming Resolution - 530 South Michigan Street Real Property Tax Abatement

Council President Sharon L. McBride has called an **Informal Meeting** of the Council which will commence immediately after the adjournment of the Community Investment Committee Meeting.

INTEGRITY | SERVICE | ACCESSIBILITY

Elivet Quijada-Navarro
CHIEF OF STAFF / CHIEF DEPUTY CITY CLERK

Matthew Neal
DEPUTY CITY CLERK / DIRECTOR OF POLICY

Talia J. Thornton
DIRECTOR OF SPECIAL PROJECTS

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

455 County-City Building | 227 W. Jefferson Blvd. | South Bend, Indiana 46601 | p. 574.235.9221 | f. 574.235.9173 | www.southbend.in.gov



INFORMAL MEETING OF THE COMMON COUNCIL

PRESIDENT, S. MCBRIDE

1. Discussion of Council Agenda
2. Update and Announcements
3. Adjournment

cc: Mayor James Mueller
Committee Meeting List
Media

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible



SOUTH BEND COMMON COUNCIL

MEETING AGENDA

Monday, December 9, 2024

7:00 P.M.

The South Bend Common Council meeting will be open to the public at the Council Chambers on the 4th floor of the County-City Building, 227 W. Jefferson Blvd., South Bend, IN 46601

or available by way of a virtual meeting using the Microsoft Teams Meeting App. Public access to the meeting can be granted by this Microsoft Teams Link:

<https://tinyurl.com/SBCC120924>

1. **INVOCATION**

ALEXANDER HSU | ANSARI INSTITUTE FOR GLOBAL ENGAGEMENT WITH RELIGION

2. **PLEDGE TO THE FLAG**

3. **ROLL CALL**

4. **REPORT FROM THE SUB-COMMITTEE ON MINUTES**

NOVEMBER 25, 2024

5. **SPECIAL BUSINESS**

6. **REPORTS FROM CITY OFFICES**

7. **COMMITTEE OF THE WHOLE**

TIME: _____

BILL NO.

64-24 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FOLLOWING DESCRIBED PROPERTY: THE FIRST EAST-WEST ALLEY SOUTH OF HURON STREET BETWEEN SOUTH WALNUT STREET AND TERMINATING AT THE PARCEL IDENTIFIED AS 018-3082-319602

- [66-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2024 (SUBSTITUTE)
- [67-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2024 OF \$500,000 FROM THE GENERAL FUND (#101), \$29,532 FROM THE PARKS AND RECREATION FUND (#201), \$270,000 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$200,000 FROM THE LOSS RECOVERY FUND (#227), \$700,000 FROM THE FIRE DEPARTMENT CAPITAL FUND (#287), \$40,000 FROM THE LOCAL INCOME TAX – ECONOMIC DEVELOPMENT FUND (#408), \$1,127,792 FROM THE CONSOLIDATED BUILDING FUND (#600), \$100,000 FROM THE WATER WORKS OPERATIONS FUND (#620), \$120,000 FROM THE SEWAGE WORKS OPERATIONS FUND (#641), \$600,000 FROM THE SEWAGE WORKS CAPITAL FUND (#642), AND \$300,000 FROM THE POLICE PENSION FUND (#702). (SUBSTITUTE)
- [68-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 11155-24, WHICH FIXED MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2025, 2026, 2027, AND 2028, TO CORRECT THE WAGE TABLES FOR THE WATER WORKS CONSTRUCTION AND MAINTENANCE WORK GROUP AND ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT
- [69-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10980-23, WHICH FIXED MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2024 IN CONFORMITY WITH ORDINANCE NO. 10863-22 TO AMEND THE TIMING OF THE CITY RESIDENCY INCENTIVE AT SECTION II(I) OF THAT ORDINANCE
- [70-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10978-23, WHICH FIXES MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND FOR CALENDAR YEAR 2024, TO ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT
- [71-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 11160-24, WHICH FIXES MAXIMUM SALARIES AND WAGES OF

APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND FOR CALENDAR YEAR 2025, TO MAKE POSITION CHANGES IN VENUES PARKS & ARTS AND ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT

8. **BILLS ON THIRD READING** **TIME:** _____
BILL NO.

64-24 THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FOLLOWING DESCRIBED PROPERTY: THE FIRST EAST-WEST ALLEY SOUTH OF HURON STREET BETWEEN SOUTH WALNUT STREET AND TERMINATING AT THE PARCEL IDENTIFIED AS 018-3082-319602

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10863-22 TO AMEND THE TIMING OF THE CITY RESIDENCY INCENTIVE AT SECTION II(l) OF THAT ORDINANCE

[70-24](#) THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10978-23, WHICH FIXES MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND FOR CALENDAR YEAR 2024, TO ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT

[71-24](#) THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 11160-24, WHICH FIXES MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND FOR CALENDAR YEAR 2025, TO MAKE POSITION CHANGES IN VENUES PARKS & ARTS AND ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT

9. **RESOLUTIONS**

BILL NO.

[24-42](#) A RESOLUTION CONFIRMING THE ADOPTION OF A DECLARATORY RESOLUTION DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS 530 S. MICHIGAN STREET, SOUTH BEND, INDIANA 46601 AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A TWO-YEAR (2) VACANT BUILDING TAX ABATEMENT FOR EMPOWERHER DEVELOPMENT, LLC

[24-43](#) A RESOLUTION CONFIRMING THE ADOPTION OF A DECLARATORY RESOLUTION DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS 530 S. MICHIGAN STREET, SOUTH BEND, INDIANA 46601 AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF AN EIGHT-YEAR (8) REAL PROPERTY TAX ABATEMENT FOR EMPOWERHER DEVELOPMENT, LLC

10. **BILLS ON FIRST READING**

BILL NO.

[74-24](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ESTABLISHING A MERIT BOARD SYSTEM GOVERNING THE SOUTH BEND FIRE DEPARTMENT

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

CANCELLATION OF THE DECEMBER 23, 2024 COMMON COUNCIL MEETING

13. **PRIVILEGE OF THE FLOOR**

14. **ADJOURNMENT**

TIME: _____

Notice for Hearing and Sight Impaired Persons
Auxiliary Aid Or Other Services Are Available Upon Request At No Charge.
Please Give Reasonable Advance Request When Possible.

In the interest of providing greater public access and to promote greater transparency, the South Bend Common Council agenda has been translated into Spanish. All agendas are available online from the Council's website, and also in paper format in the Office of the City Clerk, 4th Floor County-City Building. Reasonable efforts have been taken to provide an accurate translation of the text of the agenda, however, the officiate is the English version. Any discrepancies which may be created in the translation are not binding. Such translations do not create any right or benefit, substantive or procedural, enforceable at law or equity by a party against the Common Council or the City of South Bend, Indiana.



2024 COMMON COUNCIL STANDING COMMITTEES (Rev. 07-22-2024)

COMMUNITY INVESTMENT COMMITTEE

Oversees the various activities of the Department of Community Investment. This Committee reviews all real and personal tax abatement requests and works closely with the Business Development Team.

Troy Warner, Chairperson
Rachel Tomas Morgan, Vice-Chairperson
Ophelia Gooden-Rodgers., Member

Sherry Bolden-Simpson, Member
Kaine Kanczuzewski, Citizen Member
Thomas Gryp, Citizen Member

COMMUNITY RELATIONS COMMITTEE

Oversees the various activities of the Engagement and Economic Empowerment, Neighborhood Development, and Community Resources Teams within the City's Department of CI and is charged with facilitating partnerships and ongoing communications with other public and private entities operating within the City.

Ophelia Gooden-Rodgers, Chairperson
Canneth Lee, Vice-Chairperson
Citizen Member

Sheila Niezgodski, Member
Sherry Bolden-Simpson, Member

COUNCIL RULES COMMITTEE

Oversees the regulations governing the overall operation of the Common Council, as well as all matters of public trust. Its duties are set forth in detail in Section 2-10.1 of the *South Bend Municipal Code*.

Sharon L. McBride, Member
Sheila Niezgodski, Member

Troy Warner, Member

HEALTH AND PUBLIC SAFETY COMMITTEE

Oversees the various activities performed by the Fire and Police Departments, EMS, Department of Code Enforcement, ordinance violations, and related health and public safety matters.

Rachel Tomas Morgan, Chairperson
Dr. Oliver Davis, Vice-Chairperson
Karen L. White, Member

Troy Warner, Member
Savino Rivera, Citizen Member
Frank Spesia, Citizen Member

INFORMATION AND TECHNOLOGY COMMITTEE- Innovation

Oversees the various activities of the City's Department of Innovation, which includes the Divisions of Information Technology and 311 so that the City of South Bend remains competitive and on the cutting edge of developments in this area. Reviewing and proposing upgrades to computer systems and web sites, developing availability and access to GIS data and related technologies are just some of its many activities.

Rachel Tomas Morgan, Chairperson
Sherry Bolden-Simpson, Vice-Chairperson
Kate Berlent, Citizen Member

Canneth Lee, Member
Maria Gibbs, Citizen Member

PARC COMMITTEE- Venues Parks and Arts (Parks, Recreation, Cultural Arts & Entertainment)

Oversees the various activities of the Century Center, College Football Hall of Fame, Four Winds Stadium, Morris Performing Arts Center, Studebaker National Museum, South Bend Regional Museum of Art, Potawatomi Zoo, My SB Trails, DTSB relations, and the many recreational and leisure activities offered by the Department of Venues Parks and Arts.

Canneth Lee, Chairperson
Troy Warner, Vice-Chairperson
Citizen Member

Dr. Oliver Davis, Member
Rachel Tomas Morgan, Member



PERSONNEL AND FINANCE COMMITTEE

Oversees the activities performed by the Department of Administration and Finance, and reviews all proposed salaries, budgets, appropriations, and other fiscal matters, as well as personnel policies, health benefits and related matters.

Sheila Niezgodski, Chairperson
Troy Warner, Vice-Chairperson
Rachel Tomas Morgan, Member
Ross Deal, Citizen Member

Karen L. White, Member
Canneth Lee, Member
Angela Smith, Citizen Member

PUBLIC WORKS AND PROPERTY VACATION COMMITTEE

Oversees the various activities performed by the Building Department, the Department of Public Works and related public works and property vacation issues.

Sheila Niezgodski, Chairperson
Karen L. White, Vice-Chairperson
Jason Piontek, Citizen Member

Dr. Oliver Davis, Member
Sherry Bolden-Simpson, Member
Carl Littrell, Citizen Member

RESIDENTIAL NEIGHBORHOODS COMMITTEE

Oversees the various activities and issues related to neighborhood development and enhancement.

Karen L. White, Chairperson
Canneth Lee, Vice-Chairperson
Amika Micou, Citizen Member

Ophelia Gooden-Rodgers, Member
Sheila Niezgodski, Member
Citizen Member

UTILITIES COMMITTEE

Oversees the activities of all enterprise entities including but not limited to the Bureau of Waterworks, Bureau of Sewers, and all related matters.

Sherry Bolden-Simpson, Chairperson
Dr. Oliver Davis, Vice-Chairperson
Joseph Mayer, Citizen Member

Troy Warner, Member
Ophelia Gooden-Rodgers, Member
Dr. Janet J. Evelyn, Citizen Member

ZONING AND ANNEXATION COMMITTEE

Oversees the activities related to the Board of Zoning Appeals, recommendations from the Area Plan Commission and the Historic Preservation Commission, as well as all related matters addressing annexation and zoning.

Dr. Oliver Davis, Chairperson
Ophelia Gooden-Rodgers, Vice-Chairperson
Stacey Odom, Citizen Member

Sheila Niezgodski, Member
Karen L. White, Member
Jordan Giger, Citizen Member

SUB-COMMITTEE ON MINUTES

Reviews the minutes prepared by the Office of the City Clerk of the regular, special, and informal meetings of the Common Council and makes a recommendation on their approval/modification to the Council.

Troy Warner, Member

Sherry Bolden-Simpson, Member



2024 COMMON COUNCIL STANDING COMMITTEES (Rev.03-21-2024)

CANNETH LEE, 1ST District Council Member

Chairperson, Committee of the Whole

PARC Committee, Chairperson

Residential Neighborhoods Committee, Vice-Chairperson

Community Relations Committee, Vice-Chairperson

Personnel & Finance Committee, Member

Information & Technology Committee, Member

OPHELIA GOODEN-RODGERS, 2ND District Council Member

Community Relations Committee, Chairperson

Zoning & Annexation Committee, Vice-Chairperson

Community Investment Committee, Member

Utilities Committee, Member

Residential Neighborhoods Committee, Member

SHARON L. MCBRIDE, 3RD District Council Member

President

Council Rules Committee, Member

TROY WARNER, 4TH District Council Member

Community Investment Committee, Chairperson

Personnel & Finance Committee, Vice-Chairperson

PARC Committee, Vice-Chairperson

Council Rules Committee, Member

Health & Public Safety Committee, Member

Utilities Committee, Member

Sub-Committee on the Minutes, Member

SHERRY BOLDEN-SIMPSON, 5TH District Council Member

Utilities Committee, Chairperson

Information & Technology, Vice-Chairperson

Public Works & Property Vacation Committee, Member

Sub-Committee on Minutes, Member

Community Relations Committee, Member

Community Investment Committee, Member

SHEILA NIEZGODSKI, 6TH District Council Member

Vice-President

Personnel & Finance Committee, Chairperson

Public Works & Property Vacation, Chairperson

Council Rules Committee, Member

Residential Neighborhoods Committee, Member

Zoning & Annexation Committee, Member

Community Relations Committee, Member

DR. OLIVER DAVIS, AT LARGE Council Member

Zoning & Annexation Committee, Chairperson

Utilities Committee, Vice-Chairperson

Health and Public Safety Committee, Vice-Chairperson

Public Works & Property Vacation, Member

PARC Committee, Member

RACHEL TOMAS MORGAN, AT LARGE Council Member

Information & Technology Committee, Chairperson

Health & Public Safety Committee, Chairperson

Committee Investment Committee, Vice-Chairperson

PARC Committee, Member

Personnel & Finance Committee, Member

KAREN L. WHITE, AT LARGE Council Member

Residential Neighborhoods Committee, Chairperson

Public Works & Property Vacation, Vice-Chairperson

Personnel and Finance Committee, Member

Health & Public Safety Committee, Member

Zoning & Annexation Committee, Member

64-24

Filed in Clerk's Office

OCT 25 2024

Bianca Tirado
City Clerk, South Bend, IN

Friday, October 25, 2024

Office of The City Clerk

County City Building

227 W. Jefferson BLVD 4th Floor

South Bend, IN 46601

I, Edwardo J. Rodriguez, submitting my reasons for wanting to petition to vacate alley at my home located at 512 S. Walnut Street, South Bend, IN 46619 :

1. Pulaski Park is right behind my home and during the spring and summer seasons individuals park their vehicles on my property.
2. Individuals drive through the alley onto my property and dump their trash, such as , mattress, tires, furniture, etc.
3. And, individuals have utilize the alley to hide their vehicles while they steal and break into homes.

Thank you for your time.

Sincerely

Edwardo J. Roriguez

OCT 25 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. 64-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FOLLOWING DESCRIBED PROPERTY: THE FIRST EAST-WEST ALLEY SOUTH OF HURON STREET BETWEEN SOUTH WALNUT STREET AND TERMINATING AT THE PARCEL IDENTIFIED AS 018-3082-319602

STATEMENT OF PURPOSE AND INTENT

Petitioner requests the vacation as he owns properties on both sides of the alley to be vacated.

Pursuant to Indiana Code Section 36-7-3-12, the Common Council is charged with the authority to hear all petitions to vacate public ways or public places within the City. The following Ordinances vacates the above described public property.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA as follows:

SECTION I. The Common Council of the City of South Bend having held a Public Hearing on the petition to vacate the following property:

The first East-West alley south of Huron Street between South Walnut Street and terminating at the Parcel identified as 018-3082-319602

Hereby determines that it is desirable to vacate said property.

SECTION II. The City of South Bend hereby reserves the rights and easements of all utilities and the Municipal City of South Bend, Indiana, to construct and maintain any facilities, including, but not limited to, the following: electric, telephone, gas, water, sewer, surface water control structures and ditches, within the vacated right-of-way, unless such rights are released by the individual utilities.

SECTION III. The following properties may be injuriously or beneficially affected by such vacating:

- 512 S Walnut St – 018-3082-3288
- 514 S Walnut St – 018-3082-3290
- 531 Harris St – 018-3082-319602

SECTION IV. The purpose of the vacation of the real property is to consolidate ownership of the alley parcel and the neighboring parcels, as Petitioner owns properties on both sides of the alley to be vacated.

SECTION V. The vacation is subject to the elimination of the alley approach by hiring a private contractor bonded with the City to tear out the approach, replace with curb, and establish a tree lawn in accordance with City standards and specifications.

SECTION VI. This Ordinance shall be in full force and effect after adoption by the Common Council, approval by the Mayor, and any publication required by law, with an effective date of _____, 2024

Sharon L. McBride, Council President
South Bend Common Council

Attest:

Bianca L. Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ .m.

Bianca L. Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

Filed in Clerk's Office

September 24, 2024

OCT 25 2024

Bianca Tirado
City Clerk, South Bend, IN

Mr. Edwardo Rodriguez
512 S. Walnut St.
South Bend, IN 46619
eprieto1949@outlook.com

RE: Alley/Street Vacation – East/West Alley between 512 S. Walnut Street and 514 S. Walnut Street
(Preliminary Review)

Dear Mr. Rodriguez:

At its September 24, 2024 meeting, the Board of Public Works reviewed comments by the Engineering Division, Community Investment, Fire Department, Police Department. The following comments and recommendations were submitted:

Per IC 36-7-3-13, the vacation would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous. The vacation would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient. The vacation would not hinder the public's access to a church, school or other public building or place. The vacation would not hinder the use of a public right of way by the neighborhood in which it is located or to which it is contiguous.

Therefore, the Board of Public Works submitted a **favorable** recommendation for the vacation of this alley **subject to the removal of alley approach along Walnut St.** If you still wish to pursue this alley vacation, please bring this BPW Recommendation Packet to the City Clerk's Office, located on the 4th floor of the County-City Building. Alley/Street vacations require a presentation to the Common Council, approval of an ordinance, and certification of the ordinance from the Mayor. The property then must be recorded with the Recorder's Office to ensure that your 100% ownership of the property is appropriately transferred to your name. If you have any questions about how the alley vacation will affect your property taxes, please contact the Auditor's Office.

In its Ordinance, the City of South Bend Common Council included the Board of Public Works' requirement that you **eliminate the alley approach by hiring a private contractor bonded with the City to tear out the approach, replace with curb, and establish a tree lawn in accordance with City standards and specifications.** These updates should be made within ninety (90) days of final approval from the Common Council. Please notify us when this work is complete. If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures
TH/hh



Filed in Clerk's Office

OCT 25 2024

Bianca Tirado
City Clerk, South Bend, IN

**INTEROFFICE MEMORANDUM
BOARD OF PUBLIC WORKS**

DATE: July 23, 2024

TO: Kyle Ludlow, Public Works
Kara Boyles, Engineering
Zach Hurst, Engineering
Chris Dressel, Community Investment
Derek Erquhart, Fire Department
Brad Rohrscheib, Police Department

FROM: Theresa Heffner, Clerk (theffner@southbendin.gov)

SUBJECT: REQUEST FOR RECOMMENDATIONS – ALLEY VACATION

APPLICANT: Eduardo Rodriguez

LOCATION: 512 S. Walnut St.

PLEASE INSERT YOUR RECOMMENDATIONS IN THE APPROPRIATE FIELD BELOW, BASED ON THE FOLLOWING I.C. 36-7-3-13 CRITERIA:

1. The vacation would/would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous.
2. The vacation would/would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient.
3. The vacation would/would not hinder the public's access to a church, school or other public building or place.
4. The vacation would/would not hinder the use of a public right-of-way by the neighborhood in which it is located or to which it is contiguous.

PUBLIC WORKS/ENGINEERING: Favorable Recommendation pending the applicants removal of alley approach along Walnut.

COMMUNITY INVESTMENT: Favorable Recommendation

FIRE: Favorable Recommendation

POLICE: Favorable recommendation



STREET/ALLEY VACATION APPLICATION

City of South Bend – Board of Public Works
227 W. Jefferson Boulevard, Ste. 1316
South Bend, IN 46601

Filed in Clerk's Office

OCT 25 2024

Bianca Tirado
City Clerk, South Bend, IN

Date: 7-16-2024 Phone #: _____

Name: EDUARDO RODRIGUEZ Email: EPRIETO1979@outlook.com

Property Address: 512 South Walnut St, South Bend, IN 46619

Applicant property information: Residential Commercial Industrial

Describe the general alley location with boundaries (Ex: Church Pl, between E. Colfax Ave & E. LaSalle Ave):
E/W Alley South of 512 S. Walnut (Between Walnut and N/S Alley)

Is your property adjacent to the alley of interest?	Yes	<u>No</u>
Do you own all adjacent properties to the alley of interest?	<u>Yes</u>	No
Does the existing alley provide garage access to other property owners?	Yes	<u>No</u>
Does the alley receive daily traffic excluding your own use?	Yes	<u>No</u>
Would the vacation hinder public access to any of the following: a church, school, or any other public building or place?	Yes	<u>No</u>

Reason for street/alley vacation and proposed use: OWN PROPERTIES ON BOTH SIDE OF ALLEY TO BE VACATION.

A map MUST be provided highlighting the area you would like to vacate with this application.

OFFICE USE ONLY:

Board Recommendation: Yes No

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

[Signature]
Elizabeth A. Maradik, President

[Signature]
Joseph R. Molnar, Vice President

[Signature]
Gary A. Gilot, Member

[Signature]
Briana Micou, Member

[Signature]
Murray L. Miller, Member

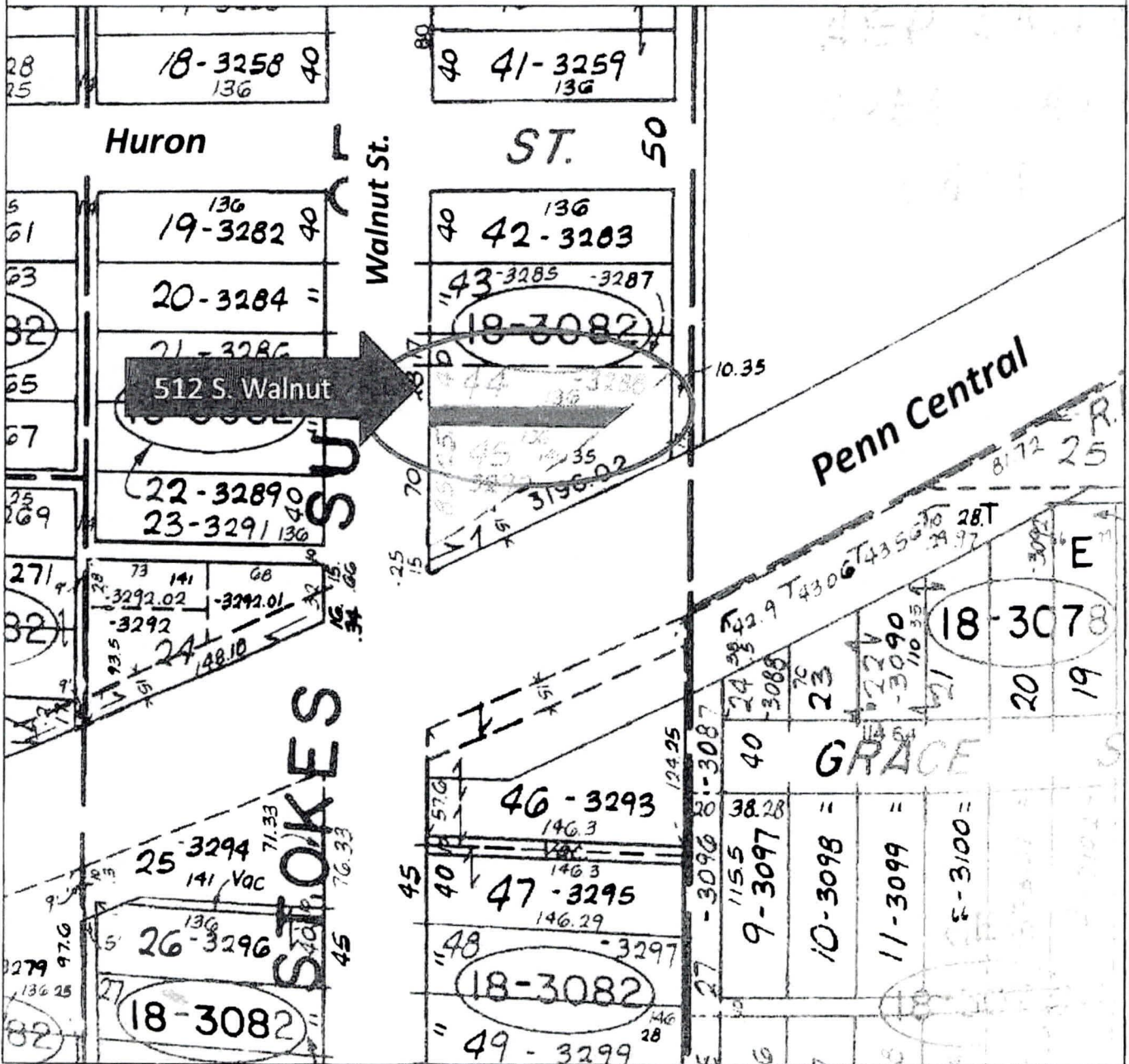
[Signature]
Attest: Theresa M. Heffner, Clerk

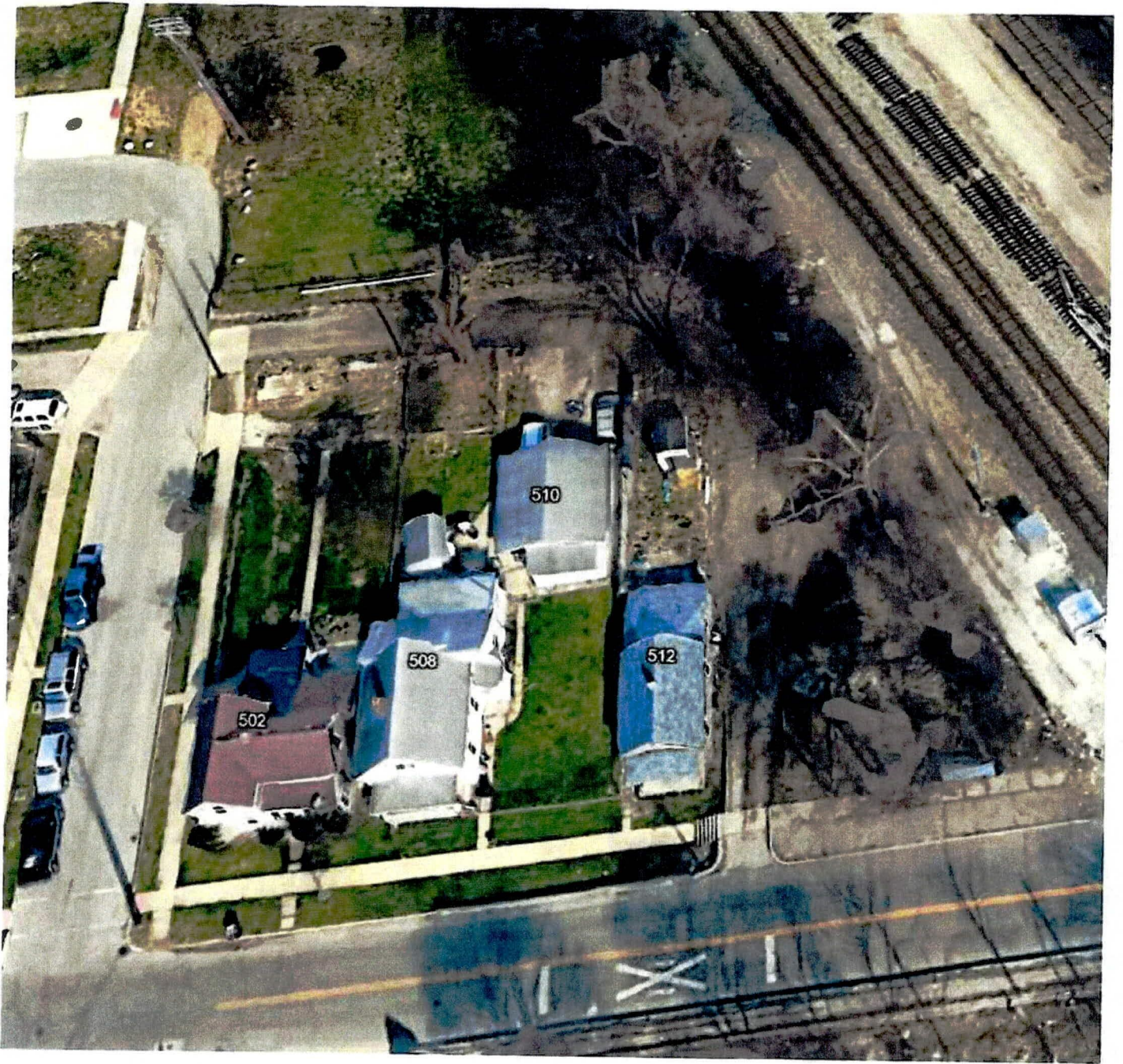
Date: September 24, 2024

Edwardo Rodriguez
512 S. Walnut St.
South Bend, IN 46619
574-514-1548



Alley to be vacated is the East/West alley 10' in width, north of RR right-of-way and south of Huron St., running approx. 136' from E right-of-way of Walnut Street on north boundary and running approx. 110' from the E right-of-way of Walnut Street on south boundary.





Name	Mailing Address	Proper Address
Julio Lara	518 S. Warren St. South Bend, IN 46619	502 S. Walnut St. South Bend, IN 46619
Allen Stenberg	505 S. Walnut St. South Bend, IN 46619	505 S. Walnut St. South Bend, IN 46619
Emma Bautista Williams	508 Walnut St. South Bend, IN 46619	508 S. Walnut St. South Bend, IN 46619
Hilda Garcia Escobedo	1313 Grace St. South Bend, IN 46619	514 S. Walnut St. South Bend, IN 46619
Victory Lighthouse Church	415 S. Harris St. South Bend, IN 46619	1325 Grace St. South Bend, IN 46619 & 1329 Grace St. South Bend, IN 46619
Virgilio Escobedo	3915 August Lane Elkhart, IN 46517	1321 Grace St. South Bend, IN 46619
Manuel & Sylvia Herbert	524 S. Harris St. South Bend, IN 46619	513 S. Walnut St. South Bend, IN 46619
TDJ Phase I LLC	2014 Cornflower Ct. Mishawaka, IN 46544	503 S. Walnut St. South Bend, IN 46619
Gregory & Gail Celmer	64757 Sycamore Rd North Liberty, IN 46554	531 Harris St. South Bend, IN 46619
Antonio Gerardo	1608 Marblehead Dr. Mishawaka, IN 46544	Parcel # 018-3082-329201 & Parcel # 018-3082-3291
Juan & Teresa Beserra	501 H. Harris St. South Bend, IN 46619	Parcel# 018-3082-3286
Civil City of South Bend	227 W. Jefferson Blvd. Ste 1200 South Bend, IN 46601	521 ½ S. Walnut St. South Bend, IN 46619
City of South Bend	301 S. St. Louis Blvd. South Bend, IN 46617	400 S. Walnut St. South Bend, IN 46619
Edwardo Rodriguez	56349 Butternut Rd. South Bend, IN 46619	512 S. Walnut St. & 514 S. Walnut St. South Bend, IN 46619

SUBSTITUTE BILL 66-24

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

Filed in Clerk's Office

DEC 05 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend

Department of Administration & Finance
Division of Human Resources

December 4, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: Q4 2024 Budget Transfer Substitute Bill – Substitute Bill No. 66-24

Dear President McBride,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff, and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2024, we plan to propose adjustments during four time periods—March, June, October and December.

This Substitute Bill adds a budget transfer from the Fire EMS division in the amount \$40,000 and a budget transfer from Public Works Solid Waste division in the amount of \$100,000.

I will present this substitute bill to the Common Council at the appropriate committee and Council meetings. It is requested that this bill be filed for 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards

Kyle Willis
City Controller

DEC 05 2024

Bianca Tirado
City Clerk, South Bend, IN

SUBSTITUTE BILL NO. 66-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2024

STATEMENT OF PURPOSE AND INTENT

Unforeseen conditions have developed since the adoption of the existing City budget, under Ordinance No. 10971-23 on October 9, 2023, which necessitate the increase and reduction of appropriations within the various departments of the General Fund and other funds of the City of South Bend during 2024.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. All accounts as set forth in the detailed attachment hereto which are incorporated herein shall be adjusted by increase or reduction of appropriation in the designated sums.

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride,
Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024, at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024, at _____ o'clock __ . m.

James Mueller, Mayor,
City of South Bend, Indiana

City of South Bend, Indiana

Q4 2024 Budget Adjustments - Budget Transfers

(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)

Account #	Fund	Department	Division	Account	Budget Adjustment
101-08-080-080-422000--	General Fund	Police Department	Police Department	Supplies-Operating-Other Operating Supplies	\$ 150,000
101-08-080-080-410001--	General Fund	Police Department	Police Department	Personnel-Salaries & Wages-Salaried Wages	\$ (150,000)
Rationale:	Reallocate budget to cover supplies expenses.				
220-08-080-085-445001--	Law Enforcement Continuing Education	Police Department	Police Department	Capital Outlay-Machinery & Equip-Police Equipment	\$ (120,000)
220-08-080-088-422000--	Law Enforcement Continuing Education	Police Department	Police Department	Supplies-Operating-Other Operating Supplies	\$ 100,000
220-08-080-088-439006--	Law Enforcement Continuing Education	Police Department	Police Department	Services & Charges-Other-Education & Training	\$ 20,000
Rationale:	Reallocate budget for supplies and training.				
101-09-090-090-436003--	General Fund	Fire Department	Fire Department	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 150,000
101-09-090-090-422000--	General Fund	Fire Department	Fire Department	Lease Purchase	\$ 50,000
101-09-090-090-410001--	General Fund	Fire Department	Fire Department	Personnel-Salaries & Wages-Salaried Wages	\$ (200,000)
Rationale:	Reallocate budget for Fire lease purchase and repair & maintenance costs.				
101-11-201-201-439000--	General Fund	Venues Parks & Arts	Park Maintenance	Services & Charges-Other-Misc Charges & Svcs	\$ (187,000)
201-11-205-231-410001--	Parks & Recreation	Venues Parks & Arts	Development & Promotion	Personnel-Salaries & Wages-Salaried Wages	\$ (200,000)
201-11-205-243-433003--	Parks & Recreation	Venues Parks & Arts	Development & Promotion	Services & Charges-Printing & Ad-Promotional	\$ (185,000)
201-11-208-237-410001--	Parks & Recreation	Venues Parks & Arts	Community Programming	Personnel-Salaries & Wages-Salaried Wages	\$ (110,000)
201-11-208-237-411008--	Parks & Recreation	Venues Parks & Arts	Community Programming	Personnel-Employee Benefits-Health Insurance	\$ (60,000)
201-11-208-238-422009--	Parks & Recreation	Venues Parks & Arts	Community Programming	Supplies-Operating-Recreation Supplies	\$ 10,000
201-11-202-221-423000--	Parks & Recreation	Venues Parks & Arts	Golf Courses	Supplies-Repair & Maint-Other R&M Supplies	\$ 10,000
201-11-202-222-423000--	Parks & Recreation	Venues Parks & Arts	Golf Courses	Supplies-Repair & Maint-Other R&M Supplies	\$ 10,000
670-11-230-296-434900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Insurance-SMG Insurance	\$ 10,000
670-11-230-296-439900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG General & Admin Costs	\$ 10,000
201-11-203-230-422009--	Parks & Recreation	Venues Parks & Arts	Recreational Experiences	Supplies-Operating-Recreation Supplies	\$ 10,000
670-11-230-295-423001--	Century Center Operations	Venues Parks & Arts	Century Center	Supplies-Repair & Maint-Building Materials	\$ 10,000
201-11-201-201-431019--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Services & Charges-Professional-Security Services	\$ 20,000
201-11-201-201-436000--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Services & Charges-Repairs & Maint-Other R&M	\$ 30,000
670-11-230-296-439901--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG Management Fee	\$ 30,000
201-11-201-201-423000--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Supplies-Repair & Maint-Other R&M Supplies	\$ 35,000
670-11-230-296-422015--	Century Center Operations	Venues Parks & Arts	Century Center	Supplies-Operating-Cost of Goods Sold	\$ 40,000
201-11-203-230-410005--	Parks & Recreation	Venues Parks & Arts	Recreational Experiences	Personnel-Salaries & Wages-Seasonal & Interns	\$ 50,000
670-11-230-296-413900--	Century Center Operations	Venues Parks & Arts	Century Center	Personnel-Other Personnel-SMG Wages	\$ 50,000
670-11-230-296-439902--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG Operations	\$ 75,000
201-11-201-201-410003--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Personnel-Salaries & Wages-Permanent Part Time	\$ 100,000
670-11-230-296-413900--	Century Center Operations	Venues Parks & Arts	Century Center	Personnel-Other Personnel-SMG Wages	\$ 110,000
201-11-201-201-410002--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Personnel-Salaries & Wages-Teamster Wages	\$ 132,000
Rationale:	Reallocate budget for Park Maintenance, Century Center, and Golf operating expenditures.				

Filed in Clerk's Office

DEC 05 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend, Indiana					
Q4 2024 Budget Adjustments - Budget Transfers					
<i>(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)</i>					
Account #	Fund	Department	Division	Account	Budget Adjustment
641-06-605-514-452001--	Sewage Works Operations	Public Works	Wastewater	Other Uses-Interfund Transfer Out-PILOT	\$ 98,064
641-06-605-514-431001--	Sewage Works Operations	Public Works	Wastewater	Services & Charges-Professional-Legal Services	\$ (98,064)
620-06-604-606-439015--	Water Works Operations	Public Works	Water Works	Services & Charges-Other-Plumbing Contractors	\$ 190,000
620-06-604-604-423009--	Water Works Operations	Public Works	Water Works	Supplies-Repair & Maint-Repair Parts	\$ (10,000)
620-06-604-603-422012--	Water Works Operations	Public Works	Water Works	Supplies-Operating-Water Treatment Chemicals	\$ (180,000)
610-06-603-512-436003--	Solid Waste Operations	Public Works	Solid Waste	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 215,000
610-06-603-512-422002--	Solid Waste Operations	Public Works	Solid Waste	Supplies-Operating-Diesel/CNG	\$ (105,000)
610-06-603-512-422000--	Solid Waste Operations	Public Works	Solid Waste	Supplies-Operating-Other Operating Supplies	\$ (110,000)
101-06-600-500-411008--	General Fund	Public Works	Engineering	Personnel-Employee Benefits-Health Insurance	\$ (100,000)
101-06-600-500-410001--	General Fund	Public Works	Engineering	Personnel-Salaries & Wages-Salaried Wages	\$ (200,000)
101-06-600-500-452000--	General Fund	Public Works	Engineering	Other Uses-Interfund Transfer Out-Transfers Out	\$ 300,000
Rationale:	Reallocate budget for Public Works expenditures.				
101-03-031-031-433003--	General Fund	Common Council	Youth Council	Services & Charges-Printing & Ad-Promotional	\$ 960
101-03-031-031-421000--	General Fund	Common Council	Youth Council	Supplies-Office-Other Office Supplies	\$ (960)
Rationale:	Reallocate budget				
101-02-020-020-433002--	General Fund	City Clerk's Office	City Clerk's Office	Services & Charges-Printing & Ad-Publication of Legal Notice	\$ 10,000
101-02-020-020-411008--	General Fund	City Clerk's Office	City Clerk's Office	Personnel-Employee Benefits-Health Insurance	\$ (10,000)
Rationale:	Transfer funds to cover budget				
101-03-030-030-431001--	General Fund	Common Council	Common Council	Services & Charges-Professional-Legal Services	\$ 21,400
101-03-030-030-410005--	General Fund	Common Council	Common Council	Personnel-Salaries & Wages-Seasonal & Interns	\$ (21,400)
Rationale:	Transfer funds to cover budget for Council Attorney				
101-03-030-030-431000--	General Fund	Common Council	Common Council	Services & Charges-Professional-Other Professional Svcs	\$ 86,000
101-03-030-030-411008--	General Fund	Common Council	Common Council	Personnel-Employee Benefits-Health Insurance	\$ (86,000)
	Transfer funds to cover budget for professional services				
101-03-030-030-431001--	General Fund	Common Council	Common Council	Services & Charges-Professional-Legal Services	\$ 10,000
101-03-030-030-410005--	General Fund	Common Council	Common Council	Personnel-Salaries & Wages-Seasonal & Interns	\$ (10,000)
Rationale:	Transfer funds to cover budget for legal services				
101-03-030-030-431000--	General Fund	Common Council	Common Council	Services & Charges-Professional-Other Professional Svcs	\$ 30,000
101-03-030-030-411008--	General Fund	Common Council	Common Council	Personnel-Employee Benefits-Health Insurance	\$ (30,000)
Rationale:	Transfer funds to cover budget for legal services				
101-03-030-030-421000--	General Fund	Common Council	Common Council	Supplies-Office-Other Office Supplies	\$ 2,000
101-03-030-030-432003--	General Fund	Common Council	Common Council	Services & Charges-Communication & Transp-Travel	\$ (2,000)
Rationale:	Transfer funds to cover budget for office supplies				
279-07-071-071-422006--	IT / Innovation / 311 Call Center	Innovation & Technology	Information Technology	Supplies-Operating-Computer Supplies & Equipment	\$ 130,000
279-07-071-071-431009--	IT / Innovation / 311 Call Center	Innovation & Technology	Information Technology	Services & Charges-Professional-Computer & Technology	\$ (130,000)
Rationale:	Transfer funds to cover budget supplies and equipment expenditures.				

City of South Bend, Indiana					
Q4 2024 Budget Adjustments - Budget Transfers					
<i>(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)</i>					
Account #	Fund	Department	Division	Account	Budget Adjustment
211-10-101-120-411008--	Dept of Community Investment Operating	Community Investment	Community Investment	Personnel-Employee Benefits-Health Insurance	\$ (100,000)
211-10-101-120-410003--	Dept of Community Investment Operating	Community Investment	Community Investment	Personnel-Salaries & Wages-Permanent Part Time	\$ (28,000)
211-10-101-120-421000--	Dept of Community Investment Operating	Community Investment	Community Investment	Supplies-Office-Other Office Supplies	\$ (13,000)
211-10-101-132-422000--	Dept of Community Investment Operating	Community Investment	Community Investment	Supplies-Operating-Other Operating Supplies	\$ (11,000)
211-10-101-130-431000--	Dept of Community Investment Operating	Community Investment	Community Investment	Services & Charges-Professional-Other Professional Svcs	\$ 28,000
211-10-101-120-431000--	Dept of Community Investment Operating	Community Investment	Community Investment	Services & Charges-Professional-Other Professional Svcs	\$ 124,000
Rationale:	Transfer budget to cover Professional Services expenses thru year end.				
222-04-403-450-422005--	Central Services	Administration & Finance	Central Services	Supplies-Operating-Uniforms	\$ 1,400
222-04-403-450-411008--	Central Services	Administration & Finance	Central Services	Personnel-Employee Benefits-Health Insurance	\$ (1,400)
Rationale:	Transfer funds to cover budget for uniforms				
222-04-403-450-423000--	Central Services	Administration & Finance	Central Services	Supplies-Repair & Maint-Other R&M Supplies	\$ 3,000
222-04-403-450-411008--	Central Services	Administration & Finance	Central Services	Personnel-Employee Benefits-Health Insurance	\$ (3,000)
Rationale:	Transfer funds to cover costs for repair & maintenance supplies.				
230-10-103-100-436012--	Code Enforcement	Community Investment	Neighborhoods	Services & Charges-Repairs & Maint-Site Mowing (Parks)	\$ 225,000
230-10-103-100-410001--	Code Enforcement	Community Investment	Neighborhoods	Personnel-Salaries & Wages-Salaried Wages	\$ (225,000)
Rationale:	Transfer funds to cover maintenance& mowing costs for City owned property				
222-04-403-450-423001--	Central Services	Administration & Finance	Central Services	Supplies-Repair & Maint-Building Materials	\$ 2,000
222-04-403-450-411008--	Central Services	Administration & Finance	Central Services	Personnel-Employee Benefits-Health Insurance	\$ (2,000)
Rationale:	Transfer funds to cover budget				
101-04-401-043-421000--	General Fund	Administration & Finance	Diversity & Inclusion	Supplies-Office-Other Office Supplies	\$ 2,000
101-04-401-043-439004--	General Fund	Administration & Finance	Diversity & Inclusion	Services & Charges-Other-Dues & Memberships	\$ (2,000)
Rationale:	Transfer funds to cover budget				
101-04-402-044-410001--	General Fund	Administration & Finance	Human Rights	Personnel-Salaries & Wages-Salaried Wages	\$ (28,586)
101-04-402-044-411001--	General Fund	Administration & Finance	Human Rights	Personnel-Employee Benefits-FICA Regular	\$ (1,000)
101-04-402-044-411004--	General Fund	Administration & Finance	Human Rights	Personnel-Employee Benefits-PERF Regular	\$ (8,746)
101-04-402-044-411008--	General Fund	Administration & Finance	Human Rights	Personnel-Employee Benefits-Health Insurance	\$ (26,450)
101-04-402-044-421000--	General Fund	Administration & Finance	Human Rights	Supplies-Office-Other Office Supplies	\$ 2,431
101-04-402-044-431001--	General Fund	Administration & Finance	Human Rights	Services & Charges-Professional-Legal Services	\$ 10,000
101-04-402-044-431009--	General Fund	Administration & Finance	Human Rights	Services & Charges-Professional-Computer & Technology	\$ 27,000
101-04-402-044-433003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Printing & Ad-Promotional	\$ 367
101-04-402-044-436001--	General Fund	Administration & Finance	Human Rights	Services & Charges-Repairs & Maint-Building R&M	\$ 1,381
101-04-402-044-439000--	General Fund	Administration & Finance	Human Rights	Services & Charges-Other-Misc Charges & Svcs	\$ 2,701
101-04-402-044-437003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Rentals-Office Space	\$ 20,902
Rationale:	Transfer funds to cover moving costs to new location for EEOC/HUD/HRC.				
258-04-402-045-410001--	Human Rights Federal Grants	Administration & Finance	Human Rights	Personnel-Salaries & Wages-Salaried Wages	\$ 4,200
258-04-402-045-411008--	Human Rights Federal Grants	Administration & Finance	Human Rights	Personnel-Employee Benefits-Health Insurance	\$ (1,800)
258-04-402-045-431001--	Human Rights Federal Grants	Administration & Finance	Human Rights	Services & Charges-Professional-Legal Services	\$ (2,400)
Rationale:	Transfers to cover additional expense in salaries				
230-10-103-105-411008--	Code Enforcement	Community Investment	Neighborhoods	Personnel-Employee Benefits-Health Insurance	\$ (66,000)
230-10-103-105-439019--	Code Enforcement	Community Investment	Neighborhoods	Services & Charges-Other-Cremation Services	\$ 25,000

City of South Bend, Indiana

Q4 2024 Budget Adjustments - Budget Transfers

(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)

Account #	Fund	Department	Division	Account	Budget Adjustment
230-10-103-100-439000--	Code Enforcement	Community Investment	Neighborhoods	Services & Charges-Other-Misc Charges & Svcs	\$ 41,000
Rationale:	Transfer funds to cover expenses projected thru year end.				

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

Filed in Clerk's Office

NOV 19 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend

Department of Administration & Finance
Division of Human Resources

November 20, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: Q4 2024 Budget Transfer Ordinance

Dear President McBride,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff, and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2024, we plan to propose adjustments during four time periods—March, June, October and December.

Based on our budget review, we are submitting the enclosed budget transfer ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and Council meetings. It is requested that this bill be filed for 1st reading on November 25th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

NOV 19 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2024

STATEMENT OF PURPOSE AND INTENT

Unforeseen conditions have developed since the adoption of the existing City budget, under Ordinance No. 10971-23 on October 9, 2023, which necessitate the increase and reduction of appropriations within the various departments of the General Fund and other funds of the City of South Bend during 2024.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. All accounts as set forth in the detailed attachment hereto which are incorporated herein shall be adjusted by increase or reduction of appropriation in the designated sums.

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride,
Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024, at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024, at _____ o'clock __ . m.

James Mueller,
Mayor, City of South Bend, Indiana

City of South Bend, Indiana

Q4 2024 Budget Adjustments - Budget Transfers

(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)

Account #	Fund	Department	Division	Account	Budget Adjustment
101-08-080-080-422000--	General Fund	Police Department	Police Department	Supplies-Operating-Other Operating Supplies	\$ 150,000
101-08-080-080-410001--	General Fund	Police Department	Police Department	Personnel-Salaries & Wages-Salaried Wages	\$ (150,000)
Rationale:	Reallocate budget				
220-08-080-085-445001--	Law Enforcement Continuing Education	Police Department	Police Department	Capital Outlay-Machinery & Equip-Police Equipment	\$ (120,000)
220-08-080-088-422000--	Law Enforcement Continuing Education	Police Department	Police Department	Supplies-Operating-Other Operating Supplies	\$ 100,000
220-08-080-088-439006--	Law Enforcement Continuing Education	Police Department	Police Department	Services & Charges-Other-Education & Training	\$ 20,000
Rationale:	Reallocate budget				
101-09-090-090-436003--	General Fund	Fire Department	Fire Department	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 150,000
101-09-090-090-422000--	General Fund	Fire Department	Fire Department	Lease Purchase	\$ 50,000
101-09-090-090-410001--	General Fund	Fire Department	Fire Department	Personnel-Salaries & Wages-Salaried Wages	\$ (200,000)
Rationale:	Reallocate budget				
101-11-201-201-439000--	General Fund	Venues Parks & Arts	Park Maintenance	Services & Charges-Other-Misc Charges & Svcs	\$ (187,000)
201-11-205-231-410001--	Parks & Recreation	Venues Parks & Arts	Development & Promotion	Personnel-Salaries & Wages-Salaried Wages	\$ (200,000)
201-11-205-243-433003--	Parks & Recreation	Venues Parks & Arts	Development & Promotion	Services & Charges-Printing & Ad-Promotional	\$ (185,000)
201-11-208-237-410001--	Parks & Recreation	Venues Parks & Arts	Community Programming	Personnel-Salaries & Wages-Salaried Wages	\$ (110,000)
201-11-208-237-411008--	Parks & Recreation	Venues Parks & Arts	Community Programming	Personnel-Employee Benefits-Health Insurance	\$ (60,000)
201-11-208-238-422009--	Parks & Recreation	Venues Parks & Arts	Community Programming	Supplies-Operating-Recreation Supplies	\$ 10,000
201-11-202-221-423000--	Parks & Recreation	Venues Parks & Arts	Golf Courses	Supplies-Repair & Maint-Other R&M Supplies	\$ 10,000
201-11-202-222-423000--	Parks & Recreation	Venues Parks & Arts	Golf Courses	Supplies-Repair & Maint-Other R&M Supplies	\$ 10,000
670-11-230-296-434900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Insurance-SMG Insurance	\$ 10,000
670-11-230-296-439900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG General & Admin Costs	\$ 10,000
201-11-203-230-422009--	Parks & Recreation	Venues Parks & Arts	Recreational Experiences	Supplies-Operating-Recreation Supplies	\$ 10,000
670-11-230-295-423001--	Century Center Operations	Venues Parks & Arts	Century Center	Supplies-Repair & Maint-Building Materials	\$ 10,000
201-11-201-201-431019--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Services & Charges-Professional-Security Services	\$ 20,000
201-11-201-201-436000--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Services & Charges-Repairs & Maint-Other R&M	\$ 30,000
670-11-230-296-439901--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG Management Fee	\$ 30,000
201-11-201-201-423000--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Supplies-Repair & Maint-Other R&M Supplies	\$ 35,000
670-11-230-296-422015--	Century Center Operations	Venues Parks & Arts	Century Center	Supplies-Operating-Cost of Goods Sold	\$ 40,000
201-11-203-230-410005--	Parks & Recreation	Venues Parks & Arts	Recreational Experiences	Personnel-Salaries & Wages-Seasonal & Interns	\$ 50,000
670-11-230-296-413900--	Century Center Operations	Venues Parks & Arts	Century Center	Personnel-Other Personnel-SMG Wages	\$ 50,000
670-11-230-296-439902--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG Operations	\$ 75,000
201-11-201-201-410003--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Personnel-Salaries & Wages-Permanent Part Time	\$ 100,000
670-11-230-296-413900--	Century Center Operations	Venues Parks & Arts	Century Center	Personnel-Other Personnel-SMG Wages	\$ 110,000
201-11-201-201-410002--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Personnel-Salaries & Wages-Teamster Wages	\$ 132,000
Rationale:	Reallocate budget				

Filed in Clerk's Office

NOV 19 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend, Indiana

Q4 2024 Budget Adjustments - Budget Transfers

(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)

Account #	Fund	Department	Division	Account	Budget Adjustment
641-06-605-514-452001--	Sewage Works Operations	Public Works	Wastewater	Other Uses-Interfund Transfer Out-PILOT	\$ 98,064
641-06-605-514-431001--	Sewage Works Operations	Public Works	Wastewater	Services & Charges-Professional-Legal Services	\$ (98,064)
620-06-604-606-439015--	Water Works Operations	Public Works	Water Works	Services & Charges-Other-Plumbing Contractors	\$ 190,000
620-06-604-604-423009--	Water Works Operations	Public Works	Water Works	Supplies-Repair & Maint-Repair Parts	\$ (10,000)
620-06-604-603-422012--	Water Works Operations	Public Works	Water Works	Supplies-Operating-Water Treatment Chemicals	\$ (180,000)
610-06-603-512-436003--	Solid Waste Operations	Public Works	Solid Waste	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 215,000
610-06-603-512-422002--	Solid Waste Operations	Public Works	Solid Waste	Supplies-Operating-Diesel/CNG	\$ (105,000)
610-06-603-512-422000--	Solid Waste Operations	Public Works	Solid Waste	Supplies-Operating-Other Operating Supplies	\$ (110,000)
101-06-600-500-411008--	General Fund	Public Works	Engineering	Personnel-Employee Benefits-Health Insurance	\$ (100,000)
101-06-600-500-410001--	General Fund	Public Works	Engineering	Personnel-Salaries & Wages-Salaried Wages	\$ (200,000)
101-06-600-500-452000--	General Fund	Public Works	Engineering	Other Uses-Interfund Transfer Out-Transfers Out	\$ 300,000
Rationale:	Reallocate budget				
101-03-031-031-433003--	General Fund	Common Council	Youth Council	Services & Charges-Printing & Ad-Promotional	\$ 960
101-03-031-031-421000--	General Fund	Common Council	Youth Council	Supplies-Office-Other Office Supplies	\$ (960)
Rationale:	Reallocate budget				
101-02-020-020-433002--	General Fund	City Clerk's Office	City Clerk's Office	Services & Charges-Printing & Ad-Publication of Legal Notice	\$ 10,000
101-02-020-020-411008--	General Fund	City Clerk's Office	City Clerk's Office	Personnel-Employee Benefits-Health Insurance	\$ (10,000)
Rationale:	Transfer funds to cover budget				
101-03-030-030-431001--	General Fund	Common Council	Common Council	Services & Charges-Professional-Legal Services	\$ 21,400
101-03-030-030-410005--	General Fund	Common Council	Common Council	Personnel-Salaries & Wages-Seasonal & Interns	\$ (21,400)
Rationale:	Transfer funds to cover budget for Attorney Bob Palmer				
101-03-030-030-431000--	General Fund	Common Council	Common Council	Services & Charges-Professional-Other Professional Svcs	\$ 86,000
101-03-030-030-411008--	General Fund	Common Council	Common Council	Personnel-Employee Benefits-Health Insurance	\$ (86,000)
Rationale:	Transfer funds to cover budget-Reparatory Justice Commission				
101-03-030-030-431001--	General Fund	Common Council	Common Council	Services & Charges-Professional-Legal Services	\$ 10,000
101-03-030-030-410005--	General Fund	Common Council	Common Council	Personnel-Salaries & Wages-Seasonal & Interns	\$ (10,000)
Rationale:	Transfer funds to cover budget for legal services				
101-03-030-030-431000--	General Fund	Common Council	Common Council	Services & Charges-Professional-Other Professional Svcs	\$ 30,000
101-03-030-030-411008--	General Fund	Common Council	Common Council	Personnel-Employee Benefits-Health Insurance	\$ (30,000)
Rationale:	Transfer funds to cover budget for legal services				
101-03-030-030-421000--	General Fund	Common Council	Common Council	Supplies-Office-Other Office Supplies	\$ 2,000
101-03-030-030-432003--	General Fund	Common Council	Common Council	Services & Charges-Communication & Transp-Travel	\$ (2,000)
Rationale:	Transfer funds to cover budget for office supplies				
279-07-071-071-422006--	IT / Innovation / 311 Call Center	Innovation & Technology	Information Technology	Supplies-Operating-Computer Supplies & Equipment	\$ 130,000
279-07-071-071-431009--	IT / Innovation / 311 Call Center	Innovation & Technology	Information Technology	Services & Charges-Professional-Computer & Technology	\$ (130,000)
Rationale:	Transfer funds to cover budget				

City of South Bend, Indiana					
Q4 2024 Budget Adjustments - Budget Transfers					
<i>(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)</i>					
Account #	Fund	Department	Division	Account	Budget Adjustment
211-10-101-120-411008--	Dept of Community Investment Operating	Community Investment	Community Investment	Personnel-Employee Benefits-Health Insurance	\$ (100,000)
211-10-101-120-410003--	Dept of Community Investment Operating	Community Investment	Community Investment	Personnel-Salaries & Wages-Permanent Part Time	\$ (28,000)
211-10-101-120-421000--	Dept of Community Investment Operating	Community Investment	Community Investment	Supplies-Office-Other Office Supplies	\$ (13,000)
211-10-101-132-422000--	Dept of Community Investment Operating	Community Investment	Community Investment	Supplies-Operating-Other Operating Supplies	\$ (11,000)
211-10-101-130-431000--	Dept of Community Investment Operating	Community Investment	Community Investment	Services & Charges-Professional-Other Professional Svcs	\$ 28,000
211-10-101-120-431000--	Dept of Community Investment Operating	Community Investment	Community Investment	Services & Charges-Professional-Other Professional Svcs	\$ 124,000
Rationale:	Q4 - To cover estimated Professional Services				
222-04-403-450-422005--	Central Services	Administration & Finance	Central Services	Supplies-Operating-Uniforms	\$ 1,400
222-04-403-450-411008--	Central Services	Administration & Finance	Central Services	Personnel-Employee Benefits-Health Insurance	\$ (1,400)
Rationale:	Transfer funds to cover budget for uniforms				
222-04-403-450-423000--	Central Services	Administration & Finance	Central Services	Supplies-Repair & Maint-Other R&M Supplies	\$ 3,000
222-04-403-450-411008--	Central Services	Administration & Finance	Central Services	Personnel-Employee Benefits-Health Insurance	\$ (3,000)
Rationale:	Q4 - To cover estimated Professional Services				
230-10-103-100-436012--	Code Enforcement	Community Investment	Neighborhoods	Services & Charges-Repairs & Maint-Site Mowing (Parks)	\$ 225,000
230-10-103-100-410001--	Code Enforcement	Community Investment	Neighborhoods	Personnel-Salaries & Wages-Salaried Wages	\$ (225,000)
Rationale:	Q4 - FY24 Maintenance/Mowing costs City owned property				
222-04-403-450-423001--	Central Services	Administration & Finance	Central Services	Supplies-Repair & Maint-Building Materials	\$ 2,000
222-04-403-450-411008--	Central Services	Administration & Finance	Central Services	Personnel-Employee Benefits-Health Insurance	\$ (2,000)
Rationale:	Transfer funds to cover budget				
101-04-401-043-421000--	General Fund	Administration & Finance	Diversity & Inclusion	Supplies-Office-Other Office Supplies	\$ 2,000
101-04-401-043-439004--	General Fund	Administration & Finance	Diversity & Inclusion	Services & Charges-Other-Dues & Memberships	\$ (2,000)
Rationale:	Transfer funds to cover budget				
101-04-402-044-410001--	General Fund	Administration & Finance	Human Rights	Personnel-Salaries & Wages-Salaried Wages	\$ (28,586)
101-04-402-044-411001--	General Fund	Administration & Finance	Human Rights	Personnel-Employee Benefits-FICA Regular	\$ (1,000)
101-04-402-044-411004--	General Fund	Administration & Finance	Human Rights	Personnel-Employee Benefits-PERF Regular	\$ (8,746)
101-04-402-044-411008--	General Fund	Administration & Finance	Human Rights	Personnel-Employee Benefits-Health Insurance	\$ (26,450)
101-04-402-044-421000--	General Fund	Administration & Finance	Human Rights	Supplies-Office-Other Office Supplies	\$ 2,431
101-04-402-044-431001--	General Fund	Administration & Finance	Human Rights	Services & Charges-Professional-Legal Services	\$ 10,000
101-04-402-044-431009--	General Fund	Administration & Finance	Human Rights	Services & Charges-Professional-Computer & Technology	\$ 27,000
101-04-402-044-433003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Printing & Ad-Promotional	\$ 367
101-04-402-044-436001--	General Fund	Administration & Finance	Human Rights	Services & Charges-Repairs & Maint-Building R&M	\$ 1,381
101-04-402-044-439000--	General Fund	Administration & Finance	Human Rights	Services & Charges-Other-Misc Charges & Svcs	\$ 2,701
101-04-402-044-437003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Rentals-Office Space	\$ 20,902
Rationale:	Transfer for expansion to new location for EEOC/HUD/HRC				
258-04-402-045-410001--	Human Rights Federal Grants	Administration & Finance	Human Rights	Personnel-Salaries & Wages-Salaried Wages	\$ 4,200
258-04-402-045-411008--	Human Rights Federal Grants	Administration & Finance	Human Rights	Personnel-Employee Benefits-Health Insurance	\$ (1,800)
258-04-402-045-431001--	Human Rights Federal Grants	Administration & Finance	Human Rights	Services & Charges-Professional-Legal Services	\$ (2,400)
Rationale:	Transfers to cover additional expense in salaries				

City of South Bend, Indiana

Q4 2024 Budget Adjustments - Budget Transfers

(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)

Account #	Fund	Department	Division	Account	Budget Adjustment
230-10-103-105-411008--	Code Enforcement	Community Investment	Neighborhoods	Personnel-Employee Benefits-Health Insurance	\$ (66,000)
230-10-103-105-439019--	Code Enforcement	Community Investment	Neighborhoods	Services & Charges-Other-Cremation Services	\$ 25,000
230-10-103-100-439000--	Code Enforcement	Community Investment	Neighborhoods	Services & Charges-Other-Misc Charges & Svcs	\$ 41,000
Rationale:	Q4 - To cover budget overage projected for Year-End				

SUBSTITUTE BILL 67-24

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

Filed in Clerk's Office

DEC 05 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend

Department of Administration & Finance
Division of Human Resources

December 4, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: Q4 2024 Additional Appropriation Ordinance – Substitute Bill 67-24

Dear President McBride,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff, and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2024, we plan to propose adjustments during four time periods—March, June, September and December.

Based on our budget review, we are submitting the enclosed substitute bill for your consideration. The previous version included an appropriation of \$500,000 from the General Fund for any last-minute budget adjustments. That didn't materialize. Therefore, we are reducing the appropriation amount for Fund 101 by \$500,000.

I will present this bill to the Common Council at the appropriate committee and Council meetings. It is requested that this substitute bill be filed for 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

DEC 05 2024

Bianca Tirado
City Clerk, South Bend, IN

SUBSTITUTE BILL NO. 67-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2024 OF \$29,532 FROM THE PARKS AND RECREATION FUND (#201), \$270,000 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$200,000 FROM THE LOSS RECOVERY FUND (#227), \$700,000 FROM THE FIRE DEPARTMENT CAPITAL FUND (#287), \$40,000 FROM THE LOCAL INCOME TAX – ECONOMIC DEVELOPMENT FUND (#408), \$1,127,792 FROM THE CONSOLIDATED BUILDING FUND (#600), \$100,000 FROM THE WATER WORKS OPERATIONS FUND (#620), \$120,000 FROM THE SEWAGE WORKS OPERATIONS FUND (#641), \$600,000 FROM THE SEWAGE WORKS CAPITAL FUND (#642), AND \$300,000 FROM THE POLICE PENSION FUND (#702).

STATEMENT OF PURPOSE AND INTENT

By Ordinance No. 10971-23, passed on October 9, 2023, the Common Council adopted the City's 2024 operating and capital budgets, which included expenditures for various City operations. It is now necessary to appropriate additional funds for operational and capital expenditures necessary for the City to affect the provision of services to its residents, which were not anticipated at the time the City budget was adopted.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The following amounts are hereby appropriated in fiscal year 2024 and set apart within the following designated funds for expenditures as follows:

Fund	Fund Name	Amount
201	Parks & Recreation	\$29,532
202	Motor Vehicle Highway	\$270,000
227	Loss Recovery	\$200,000
287	Fire Department Capital	\$700,000
408	Local Income Tax – Economic Development	\$40,000
600	Consolidated Building	\$1,127,792
620	Water Works Operations	\$100,000
641	Sewage Works Operations	\$120,000
641	Sewage Works Capital	\$600,000
702	Police Pension	\$300,000

	Total	\$3,487,324

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

 Sharon McBride, Common Council President

Attest:

 Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024 at _____ o'clock ____ . m.

 Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at _____ o'clock ____ . m.

 James Mueller, Mayor, City of South Bend, Indiana

City of South Bend, Indiana					
Q4 2024 Budget Adjustments - Additional Appropriations					
(increase or decrease in total fund expenditures)					
Account #	Fund	Department	Division	Account	Budget Adjustment
Unanticipated Expenses					
287-09-090-098-445100--	Fire Department Capital	Fire Department	Fire Department	Capital Outlay-Machinery & Equip-Motor Equipment	\$ 700,000
Rationale:	Additional funds needed to complete a purchase for a fire apparatus due to higher than budgeted expenditures				
201-11-201-201-445000--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Capital Outlay-Machinery & Equip-Motor Equipment	\$ 29,532
Rationale:	Appropriate 2024 Auction proceeds				
620-06-604-603-431000--	Water Works Operations	Public Works	Water Works	Services & Charges-Professional-Other Professional Svcs	\$ 100,000
641-06-605-515-436003--	Sewage Works Operations	Public Works	Wastewater	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 120,000
642-06-605-514-442005--	Sewage Works Capital	Public Works	Wastewater	Capital Outlay-Infrastructure-Treatment/Disposal Equipment	\$ 600,000
Rationale:	Additional repair expenses, & For Branch Scale Testing, and PFAS Prelim Engineering Report				
202-06-602-503-436003--	Motor Vehicle Highway	Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 250,000
202-06-602-503-436006--	Motor Vehicle Highway	Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Radio Equip R&M	\$ 20,000
Rationale:	Cover costs in repair and maintenance thru year end.				
408-10-101-130-435001--	Local Income Tax - Economic Development	Community Investment	Community Investment	Services & Charges-Utility Services-Electric	\$ 40,000
Rationale:	Additional appropriation to cover projected utility expenses through year end.				
600-10-060-060-439000--	Consolidated Building	Community Investment	Building Department	Services & Charges-Other-Misc Charges & Svcs	\$ 563,896
600-10-060-060-439000--	Consolidated Building	Community Investment	Building Department	Services & Charges-Other-Misc Charges & Svcs	\$ 563,896
Rationale:	Q4 -Consolidated Building Profit Distribution Due City & SJ County(FY23)				
227-06-604-603-431000--PROJ00000584	Loss Recovery	Public Works	Water Works	Services & Charges-Professional-Other Professional Svcs	\$ 200,000
Rationale:	Allocate budget to new project PROJ-0584 Olive GAC Medica				
702-08-081-086-410023--	Police Pension	Police Department	Police Pension	Personnel-Salaries & Wages-Pension Retired Personnel	\$ 300,000
Rationale:	Appropriate funds for 1925 pension plan costs. Pension costs will be reimbursed by the state.				
				Total Unanticipated Expenses	\$ 3,487,324

Filed in Clerk's Office

DEC 05 2024

Bianca Tirado
City Clerk, South Bend, IN

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

Filed in Clerk's Office

NOV 19 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend

Department of Administration & Finance
Division of Human Resources

November 20, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: Q4 2024 Additional Appropriation Ordinance

Dear President McBride,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff, and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2024, we plan to propose adjustments during four time periods—March, June, September and December.

Based on our budget review, we are submitting the enclosed additional appropriation ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and Council meetings. It is requested that this bill be filed for 1st reading on November 25th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

NOV 19 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2024 OF \$500,000 FROM THE GENERAL FUND (#101), \$29,532 FROM THE PARKS AND RECREATION FUND (#201), \$270,000 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$200,000 FROM THE LOSS RECOVERY FUND (#227), \$700,000 FROM THE FIRE DEPARTMENT CAPITAL FUND (#287), \$40,000 FROM THE LOCAL INCOME TAX – ECONOMIC DEVELOPMENT FUND (#408), \$1,127,792 FROM THE CONSOLIDATED BUILDING FUND (#600), \$100,000 FROM THE WATER WORKS OPERATIONS FUND (#620), \$120,000 FROM THE SEWAGE WORKS OPERATIONS FUND (#641), \$600,000 FROM THE SEWAGE WORKS CAPITAL FUND (#642), AND \$300,000 FROM THE POLICE PENSION FUND (#702).

STATEMENT OF PURPOSE AND INTENT

By Ordinance No. 10971-23, passed on October 9, 2023, the Common Council adopted the City's 2024 operating and capital budgets, which included expenditures for various City operations. It is now necessary to appropriate additional funds for operational and capital expenditures necessary for the City to affect the provision of services to its residents, which were not anticipated at the time the City budget was adopted.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The following amounts are hereby appropriated in fiscal year 2024 and set apart within the following designated funds for expenditures as follows:

Fund	Fund Name	Amount
101	General Fund	\$500,000
201	Parks & Recreation	\$29,532
202	Motor Vehicle Highway	\$270,000
227	Loss Recovery	\$200,000
287	Fire Department Capital	\$700,000
408	Local Income Tax – Economic Development	\$40,000
600	Consolidated Building	\$1,127,792
620	Water Works Operations	\$100,000
641	Sewage Works Operations	\$120,000

641	Sewage Works Capital	\$600,000
702	Police Pension	\$300,000
	Total	\$3,987,324

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

Sharon McBride, Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024 at _____ o'clock ____ m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at _____ o'clock ____ m.

James Mueller, Mayor, City of South Bend, Indiana

City of South Bend, Indiana					
Q4 2024 Budget Adjustments - Additional Appropriations					
(increase or decrease in total fund expenditures)					
Account #	Fund	Department	Division	Account	Budget Adjustment
Unanticipated Expenses					
287-09-090-098-445100--	Fire Department Capital	Fire Department	Fire Department	Capital Outlay-Machinery & Equip-Motor Equipment	\$ 700,000
Rationale:	Additional funds needed to complete a purchase for a fire apparatus due to higher than budgeted expenditures				
201-11-201-201-445000--	Parks & Recreation	Venues Parks & Arts	Park Maintenance	Capital Outlay-Machinery & Equip-Motor Equipment	\$ 29,532
Rationale:	Appropriate 2024 Auction proceeds				
620-06-604-603-431000--	Water Works Operations	Public Works	Water Works	Services & Charges-Professional-Other Professional Svcs	\$ 100,000
641-06-605-515-436003--	Sewage Works Operations	Public Works	Wastewater	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 120,000
642-06-605-514-442005--	Sewage Works Capital	Public Works	Wastewater	Capital Outlay-Infrastructure-Treatment/Disposal Equipment	\$ 600,000
Rationale:	Additional repair expenses, & For Branch Scale Testing, and PFAS Prelim Engineering Report				
202-06-602-503-436003--	Motor Vehicle Highway	Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Auto Equip R&M	\$ 250,000
202-06-602-503-436006--	Motor Vehicle Highway	Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Radio Equip R&M	\$ 20,000
Rationale:	Cover costs in repair and maintenance thru year end.				
408-10-101-130-435001--	Local Income Tax - Economic Development	Community Investment	Community Investment	Services & Charges-Utility Services-Electric	\$ 40,000
Rationale:	Additional appropriation to cover projected utility expenses through year end.				
600-10-060-060-439000--	Consolidated Building	Community Investment	Building Department	Services & Charges-Other-Misc Charges & Svcs	\$ 563,896
600-10-060-060-439000--	Consolidated Building	Community Investment	Building Department	Services & Charges-Other-Misc Charges & Svcs	\$ 563,896
Rationale:	Q4 -Consolidated Building Profit Distribution Due City & SJ County(FY23)				
227-06-604-603-431000--PROJ00000584	Loss Recovery	Public Works	Water Works	Services & Charges-Professional-Other Professional Svcs	\$ 200,000
Rationale:	Allocate budget to new project PROJ-0584 Olive GAC Medica				
702-08-081-086-410023--	Police Pension	Police Department	Police Pension	Personnel-Salaries & Wages-Pension Retired Personnel	\$ 300,000
Rationale:	Appropriate funds for 1925 pension plan costs. Pension costs will be reimbursed by the state.				
Total Unanticipated Expenses					\$ 3,987,324

Filed in Clerk's Office
 NOV 19 2024
 Bianca Tirado
 City Clerk, South Bend, IN

68-24

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR

DEPARTMENT OF ADMINISTRATION AND FINANCE

November 20, 2024

Filed in Clerk's Office

Ms. Sharon McBride
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

RE: Amended Teamster 2025 Salary Ordinance

Dear President McBride:

Attached is an amendment to the ordinance setting the salaries for City employees that are members of the Teamsters for the calendar year 2025.

We are amending the Teamster's salary ordinance for 2025 due to a change in wages in the Water Works Construction and Maintenance Work group that was made in the contract but not in the salary ordinance. We are also amending the salary ordinance to adjust the timing of payment for the Residency Incentive to reflect payment in December.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on November 25th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Kyle Willis'.

Kyle Willis
City Controller

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 11155-24, WHICH FIXED MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2025, 2026, 2027, AND 2028, TO CORRECT THE WAGE TABLES FOR THE WATER WORKS CONSTRUCTION AND MAINTENANCE WORK GROUP AND ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT

STATEMENT OF PURPOSE AND INTENT

The Common Council of the City of South Bend, Indiana passed Ordinance Number 7997-89 on July 24, 1989, fixing the maximum wages and monetary fringe benefits for Teamsters Local Union No. 364 employees of the City for the calendar years 1990 through 1992. Each subsequent contract cycle, the Common Council has passed an ordinance fixing the maximum wages for Union employees, most recently on October 14, 2024 in Ordinance Number 11155-24 for calendar years 2025, 2026, 2027, and 2028.

Subsequent to this most recent ordinance adoption, it was determined that a correction is needed to the wage tables in the Water Works Construction and Maintenance Work Group to conform the Salary Ordinance to the Collective Bargaining Agreement. This ordinance provides for the amendment of the attachment referenced in Section I(a) of Ordinance Number 11155-24.

It was also determined that an adjustment in the timing of the Residency Incentive payment, as reflected in the Ordinance, was necessary to provide for payment of the Residency Incentive in December, as intended.

This Ordinance is in the best interest of the City and the affected Teamster employees.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. Ordinance No. 11155-24 is hereby amended to include the Teamster positions and maximum salaries set forth in Exhibit A attached hereto. The positions affected by this ordinance are highlighted for ease of identification.

SECTION II. Section II(j) of Ordinance No. 11155-24, pertaining to the Residency Incentive, is hereby amended as follows:

City Residency Incentive. Full-time employees who establish and maintain legal residence within the City of South Bend city limits, reside on a continuous, permanent basis within the South Bend city limits, and comply with all regulations and requirements described in the Employee Handbook on this topic shall be entitled to an annual monetary bonus of two thousand dollars (\$2,000). This incentive will be paid out to qualifying employees once per year in ~~December~~ January. Employees must be actively employed with the City of South Bend at the time of payment on December 31st of the previous year to qualify for the residency incentive payment.

SECTION III. All other portions and sections of Ordinance No. 11155-24 are unaffected by this amendment and are reconfirmed.

SECTION IV. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride,
Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024 at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at _____ o'clock __ .m.

James Mueller, Mayor, City of South Bend, Indiana

Title Change			3.00%	<2025 Rate for Select Equip. Se		
New Position	Non-Standard Increase	Adding FTE	9.00%	3.00%	3.00%	3.00%
Position	2024 Rates	2024 Equivalent Rates	2025 Rates	2026 Rates	2027 Rates	2024 Rate
Neighborhood Services Division						
NEAT Crew Operator	20.88		22.76	23.44	24.15	24.87
Equipment Services Division						
Building Maintenance	22.00	24.00	24.72	25.46	26.23	27.01
Body Repair IV	21.62		23.57	24.27	25.00	25.75
Body Repair V	22.81		24.86	25.61	26.38	27.17
General Laborer (Janitor)	20.00		21.80	22.45	23.13	23.82
Machinist IV	29.29		30.17	31.07	32.01	32.97
Machinist V	32.12		33.08	34.08	35.10	36.15
Mechanic III	27.10		27.91	28.75	29.61	30.50
Mechanic IV	29.29		30.17	31.07	32.01	32.97
Mechanic V	32.12		33.08	34.08	35.10	36.15
Parts Clerk I	20.45	22.45	23.12	23.82	24.53	25.27
Parts Clerk II	21.04	24.04	24.76	25.50	26.27	27.06
Parts Clerk III		26.04	26.82	27.63	28.45	29.31
Police Division						
Police Facility Operations Technician I	17.87		19.48	20.06	20.66	21.28
Police Facility Operations Technician II	19.49		21.24	21.88	22.54	23.21
Police Facility Operations Technician III	22.82		24.87	25.62	26.39	27.18
Solid Waste Division						
Driver	22.13		24.12	24.85	25.59	26.36
Streets & Sewers Division						
Street Work Group						
Equipment Operator I	18.83		20.52	21.14	21.77	22.43
Equipment Operator II	19.50		21.26	21.89	22.55	23.23
Equipment Operator III	20.26		22.08	22.75	23.43	24.13
Head Custodian		18.65	20.33	20.94	21.57	22.21
Heavy Equipment Operator I	21.02		22.91	23.60	24.31	25.04
Heavy Equipment Operator II	21.53		23.47	24.17	24.90	25.64
Job Leader	22.17		24.17	24.89	25.64	26.41
Traffic and Lighting Work Group			-	-	-	-

Filed in Clerk's Office

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

Operations Technician I	19.77		21.55	22.20	22.86	23.55
Operations Technician II		20.77	22.64	23.32	24.02	24.74
Operations Technician - Job Leader	22.17		24.17	24.89	25.64	26.41
Sign Artist I	20.71		22.57	23.25	23.95	24.67
Sign Artist II	22.17		24.17	24.89	25.64	26.41
Signal Technician I	20.49		22.33	23.00	23.69	24.41
Signal Technician II	21.39		23.32	24.01	24.73	25.48
Signal Technician III		22.39	24.41	25.14	25.89	26.67
Signal Technician IV		23.40	25.51	26.27	27.06	27.87
Electrician	23.40		25.51	26.27	27.06	27.87
Electrician II		24.90	27.14	27.96	28.79	29.66
Sewer Work Group			-	-		
Concrete Finisher	21.90		23.87	24.59	25.32	26.08
Concrete Finisher Apprentice	19.77		21.55	22.20	22.86	23.55
Heavy Equipment Operator I	21.02		22.91	23.60	24.31	25.04
Heavy Equipment Operator II		21.53	23.47	24.17	24.90	25.64
Job Leader	22.66		24.70	25.44	26.20	26.99
Operator I	18.83		20.52	21.14	21.77	22.43
Operator II	19.50		21.26	21.89	22.55	23.23
Operator III	20.26		22.08	22.75	23.43	24.13
Utilities Division						
Organic Resources Work Group						
Heavy Equipment Operator I	21.02		22.91	23.60	24.31	25.04
Heavy Equipment Operator II	21.53		23.47	24.17	24.90	25.64
Job Leader	22.48		24.50	25.24	26.00	26.78
Wastewater Work Group						
CSO Rep I	20.67		22.53	23.21	23.90	24.62
CSO Rep II	21.53		23.47	24.17	24.90	25.64
Dewater Operator	21.53		23.47	24.17	24.90	25.64
Sanitation Operator	18.79		20.48	21.10	21.73	22.38
General Laborer	17.87		19.48	20.06	20.66	21.28
Janitor	18.00		19.62	20.21	20.81	21.44
Lift Station - Rep I	21.53		23.47	24.17	24.90	25.64
Lift Station - Rep II	22.45		24.47	25.20	25.96	26.74
Maintenance Electrician I	20.28		22.11	22.77	23.45	24.15
Maintenance Electrician II	20.71		22.57	23.25	23.95	24.67
Maintenance Electrician III	22.45		24.47	25.20	25.96	26.74
Maintenance Electrician IV	23.34		25.44	26.20	26.99	27.80
Maintenance Electrician V	24.77		27.00	27.81	28.64	29.50
Maintenance Lead	25.11		27.37	28.19	29.04	29.91
Maintenance Repair I	20.67		22.53	23.21	23.90	24.62

Maintenance Repair II	21.53	23.47	24.17	24.90	25.64
Maintenance Repair III	22.45	24.47	25.20	25.96	26.74
Maintenance Repair IV	23.34	25.44	26.20	26.99	27.80
Maintenance Repair V		24.77	27.00	27.81	28.64
Operator - General	21.53	23.47	24.17	24.90	25.64
Operator - Lead	25.11	27.37	28.19	29.04	29.91
Operator - Senior	22.45	24.47	25.20	25.96	26.74

Water Works Division

Billing Account Specialist I (formerly Customer Service & Billing I)	22.64	24.68	25.42	26.18	26.97
Billing Account Specialist II (formerly Customer Service & Billing II)	23.17	25.26	26.01	26.79	27.60
Field Repairman / Inspector I	19.16	20.88	21.51	22.16	22.82
Field Repairman / Inspector II	19.90	21.69	22.34	23.01	23.70
Field Repairman / Inspector III	21.04	22.93	23.62	24.33	25.06
Field Repairman / Inspector IV	21.33	23.25	23.95	24.67	25.41
Field Repairman / Inspector V	21.59	23.53	24.24	24.97	25.72
General Laborer	17.87	19.48	20.06	20.66	21.28
Construction & Maintenance I	21.02	22.91	23.60	24.31	25.04
Construction & Maintenance II	21.80	23.76	24.47	25.21	25.97
Construction & Maintenance III	22.66	24.70	25.44	26.20	26.99
Construction & Maintenance Lead		25.11	27.37	28.19	29.04
Machinist	21.33	23.25	23.95	24.67	25.41
Operations & Maintenance Tech I	20.62	22.48	23.15	23.84	24.56
Operations & Maintenance Tech II	21.53	23.47	24.17	24.90	25.64
Operations & Maintenance Tech III	22.45	24.47	25.20	25.96	26.74
Operations & Maintenance Tech IV		23.50	25.62	26.38	27.17
Lead Operations & Maintenance Tech	25.11	27.37	28.19	29.04	29.91
Operator I	18.83	20.52	21.14	21.77	22.43
Operator II	19.50	21.26	21.89	22.55	23.23

Venues Parks & Arts Division

Arborist I	21.53	23.47	24.17	24.90	25.64
Arborist II	23.4	25.51	26.27	27.06	27.87
Arborist/Weed Control	20.71	22.57	23.25	23.95	24.67
Asst. Greens Superintendent	21.02	22.91	23.60	24.31	25.04
Athletic Field Maintenance	19.61	21.37	22.02	22.68	23.36
Building Maintenance - Custodian & Laborer	17.87	19.48	20.06	20.66	21.28
Building & Structural Maintenance I	22.58	24.61	25.35	26.11	26.89
Building & Structural Maintenance II	23.4	25.51	26.27	27.06	27.87
Construction Maintenance / Carpenter I	21.87	23.84	24.55	25.29	26.05

Construction Maintenance / Carpenter II	22.58		24.61	25.35	26.11	26.89
Construction Maintenance / Carpenter III	23.4		25.51	26.27	27.06	27.87
Construction Maintenance / Mason	22.58		24.61	25.35	26.11	26.89
Construction Maintenance / Welder	22.58		24.61	25.35	26.11	26.89
Electrician - Park	23.4		25.51	26.27	27.06	27.87
Equipment Operator II - Park	19.4		21.15	21.78	22.43	23.11
General Laborer	17.87		19.48	20.06	20.66	21.28
Group Leader - Centralized Mowing	20.71		22.57	23.25	23.95	24.67
Group Leader - Co Line Trail	20.71		22.57	23.25	23.95	24.67
Group Leader - Howard Park	20.71		22.57	23.25	23.95	24.67
Group Leader - Recreation	20.71		22.57	23.25	23.95	24.67
Group Leader - Rum Village	20.71		22.57	23.25	23.95	24.67
Group Leader - Street Island	20.71		22.57	23.25	23.95	24.67
Group Leader - LaSalle Park	20.71		22.57	23.25	23.95	24.67
Group Leader - Leeper	20.71		22.57	23.25	23.95	24.67
Group Leader - Plaza	20.71		22.57	23.25	23.95	24.67
Group Leader - Custodian	20.71		22.57	23.25	23.95	24.67
Head Custodian	18.65		20.33	20.94	21.57	22.21
Heavy Equipment Operator I	21.02		22.91	23.60	24.31	25.04
Heavy Equipment Operator II	21.53		23.47	24.17	24.90	25.64
Job Leader	22.13		24.12	24.85	25.59	26.36
Job Leader - Mechanic	22.13	24.13	26.30	27.09	27.90	28.74
VPA Mechanic - Garage	21.61	23.61	25.73	26.51	27.30	28.12
VPA Mechanic - Golf	21.61	23.61	25.73	26.51	27.30	28.12
Operator I	18.83		20.52	21.14	21.77	22.43
Painter IV	21.25		23.16	23.86	24.57	25.31
Plumber IV - Park	23.4		25.51	26.27	27.06	27.87

69-24

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830

PHONE 574.235.9216
FAX 574.235.9928



CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR
DEPARTMENT OF ADMINISTRATION AND FINANCE

November 20, 2024

Filed in Clerk's Office

Ms. Sharon McBride
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

RE: Amended Teamster 2024 Salary Ordinance

Dear President McBride:

Attached is an amendment to the ordinance setting the salaries for City employees that are members of the Teamsters for the calendar year 2024.

We are amending the Teamster's salary ordinance for 2024 to adjust the timing of payment for the Residency Incentive to reflect payment in December.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on November 25th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

Filed in Clerk's Office

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10980-23, WHICH FIXED MAXIMUM WAGES OF TEAMSTER EMPLOYEES FOR CALENDAR YEAR 2024 IN CONFORMITY WITH ORDINANCE NO. 10863-22 TO AMEND THE TIMING OF THE CITY RESIDENCY INCENTIVE AT SECTION II(l) OF THAT ORDINANCE

STATEMENT OF PURPOSE AND INTENT

The Common Council of the City of South Bend, Indiana passed Ordinance Number 7997-89 on July 24, 1989, fixing the maximum wages and monetary fringe benefits for Teamsters Local Union No. 364 employees of the City for the calendar years 1990 through 1992. Each subsequent contract cycle, the Common Council has passed an ordinance fixing the maximum wages for Union employees, most recently on October 14, 2024 in Ordinance Number 11155-24 for calendar years 2025, 2026, 2027, and 2028.

For the current year 2024, as governed by Ordinance Number 10980-23, which was adopted in conformity with Ordinance No. 10863-22, it was determined that it is necessary to amend the description of the timing of the City's Residency Incentive to provide for payment of the Residency Incentive in December, as intended.

This Ordinance is in the best interest of the City and the affected Teamster employees.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. Section II(l) of Ordinance No. 10863-22, pertaining to the Residency Incentive, Ordinance is hereby amended for calendar year 2024 as follows:

City Residency Incentive. Full-time employees who establish and maintain legal

residence within the City of South Bend city limits, reside on a continuous, permanent basis within the South Bend city limits, and comply with all regulations and requirements described in the Employee Handbook on this topic shall be entitled to an annual monetary bonus of two thousand dollars (\$2,000). This incentive will be paid out to qualifying employees once per year in December January. Employees must be actively employed with the City of South Bend at the time of payment on December 31st of the previous year to qualify for the residency incentive payment.

SECTION II. All other portions and sections of Ordinance Nos. 10980-23 and 10863-22 are unaffected by this amendment and are reconfirmed.

SECTION III. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride,
Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024 at _____ o'clock __ .m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at _____ o'clock __ .m.

James Mueller, Mayor, City of South Bend, Indiana

70-24

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR

DEPARTMENT OF ADMINISTRATION AND FINANCE

November 20, 2024

Filed in Clerk's Office

Ms. Sharon McBride
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

NOV 20 2024
Bianca Tirado
City Clerk, South Bend, IN

RE: Amended 2024 Non-Bargaining Salary Ordinance

Dear President McBride:

Attached is an ordinance amending the maximum compensation for non-bargaining employees for the calendar year 2024.

We are amending the salary ordinance to adjust the timing of payment for the Residency Incentive to reflect payment in December.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on November 25th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10978-23, WHICH FIXES MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND FOR CALENDAR YEAR 2024, TO ADJUST TIMING OF RESIDENCY INCENTIVE PAYMENT

STATEMENT OF PURPOSE AND INTENT

On October 9, 2023, the South Bend Common Council passed Ordinance No. 10978-23, which fixed maximum salaries and wages of appointed officers and non-bargaining employees of the executive departments of the City of South Bend for the calendar year 2024.

Since the enactment of Ordinance No. 10978-23, it was determined that an adjustment in the timing of the Residency Incentive payment, as reflected in the Ordinance, was necessary to provide for payment of the Residency Incentive in December, as intended.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. Section II(g) of Ordinance No. 10978-23 is hereby amended as follows:

City Residency Incentive. Full-time employees who establish and maintain legal residence within the City of South Bend city limits, reside on a continuous, permanent basis within the South Bend city limits, and comply with all regulations and requirements described in the Employee Handbook on this topic shall be entitled to an annual monetary bonus of two thousand dollars (\$2,000). This incentive will be paid out to qualifying employees once per year in December ~~January~~. Employees must be actively employed with the City of South Bend at the time of payment ~~on December 31st of the previous year~~ to qualify for the residency incentive payment.

SECTION II. All other portions and sections of Ordinance No. 10978-23 are unaffected by this amendment and are reconfirmed.

SECTION III. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride, Common Council
President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the
_____ day of _____, 2024 at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at
_____ o'clock __ .m.

James Mueller, Mayor, City of South Bend, Indiana

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR

DEPARTMENT OF ADMINISTRATION AND FINANCE

November 20, 2024

Ms. Sharon McBride
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

Filed in Clerk's Office

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

RE: Amended 2025 Non-Bargaining Salary Ordinance

Dear President McBride:

Attached is an ordinance amending the maximum compensation for non-bargaining employees for the calendar year 2025.

We are amending the salary ordinance to adjust the timing of payment for the Residency Incentive to reflect payment in December. We also are making the following changes to positions in the Venue, Parks, and Arts Department.

- Changing the job title from Foreman V to Golf Hospitality Events Manager with a salary cap increase from \$57,096 to \$70,000.
- Decreasing the salary cap for the Chief Development & Marketing Officer from \$113,308 to \$110,622 to be in line with the other Chiefs' salary cap in the department.
- Removing the Deputy Director position.
- Title change from Director of Development to Director of Development & Special Events with a salary cap of \$77,000 in 2024 and \$84,003 in 2025.
- Removing the Director of Experience position.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on November 25th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for December 9th, 2024. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads 'Kyle Willis'.

Kyle Willis
City Controller

NOV 20 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF
SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 11160-24,
WHICH FIXES MAXIMUM SALARIES AND WAGES OF
APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES
OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND
FOR CALENDAR YEAR 2025, TO MAKE POSITION CHANGES IN
VENUES PARKS & ARTS AND ADJUST TIMING OF RESIDENCY
INCENTIVE PAYMENT**

STATEMENT OF PURPOSE AND INTENT

On October 14, 2024, the South Bend Common Council passed Ordinance No. 11160-24, which fixed maximum salaries and wages of appointed officers and non-bargaining employees of the executive departments of the City of South Bend for the calendar year 2025.

Since the enactment of Ordinance No. 11160-24, the City's executive has determined that it is appropriate and necessary to amend the list of non-bargaining City positions and their maximum salaries approved under Ordinance No. 11160-24. Specifically, this ordinance makes certain position changes within Venues Parks & Arts, including title and salary changes for the Foreman V and Director of Development positions, salary changes for the Chief Development and Marketing Officer, and the removal of the Deputy Director and Director of Experience positions, as reflected in the amended list attached to this ordinance as Exhibit A.

Since the enactment of Ordinance No. 11160-24, it was also determined that an adjustment in the timing of the Residency Incentive payment, as reflected in the Ordinance, was necessary to provide for payment of the Residency Incentive in December, as intended.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. Ordinance No. 11160-24 is hereby amended to include the non-bargaining positions and maximum salaries set forth in Exhibit A attached hereto. The positions affected by this ordinance are highlighted for ease of identification.

SECTION II. Section II(g) of Ordinance No. 11160-24 is hereby amended as follows:

City Residency Incentive. Full-time employees who establish and maintain legal residence within the City of South Bend city limits, reside on a continuous, permanent basis within the South Bend city limits, and comply with all regulations and requirements described in the Employee Handbook on this topic shall be entitled to an annual monetary bonus of two thousand dollars (\$2,000). This incentive will be paid out to qualifying employees once per year in ~~December~~ January. Employees must be actively employed with the City of South Bend at the time of payment ~~on December 31st of the previous year~~ to qualify for the residency incentive payment.

SECTION III. All other portions and sections of Ordinance No. 11160-24 are unaffected by this amendment and are reconfirmed.

SECTION IV. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride, Common Council
President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024 at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at _____ o'clock __ .m.

James Mueller, Mayor, City of South Bend, Indiana

City of South Bend, Indiana
 2025 Nonbargaining Salary Ordinance Proposal
 Maximum Salaries

New Position	Title Change	Eliminate Title
Non-Standard Raise	Adding FTE	Title and Pay Change

Job Title	Status	2024	2025	% Increase
		Salary Cap	Salary Cap	
311 Customer Service Liaison I	Full Time	50,742	52,264	3.00%
311 Customer Service Liaison II	Full Time		54,000	100.00%
Accounting Assistant	Full Time	49,506	50,991	3.00%
Accounting Clerk IV	Full Time	38,576	39,733	3.00%
Accounts Payable Administrator	Full Time	40,569	41,786	3.00%
Administrative Assistant I	Full Time	45,986	47,366	3.00%
Administrative Assistant II	Full Time	47,345	48,765	3.00%
Animal Welfare Assistant	Full Time	39,937	45,000	12.68%
Animal Welfare Officer	Full Time	41,200	48,000	16.50%
Applications Developer I	Full Time	72,977	75,166	3.00%
Applications Developer II	Full Time	79,029	81,400	3.00%
Assistant City Attorney	Full Time	99,329	102,309	3.00%
Assistant City Attorney/Claims Adjuster	Full Time	87,551	90,178	3.00%
Assistant City Engineer	Full Time	97,967	100,906	3.00%
Assistant Director - Data & Performance	Full Time	79,665	82,055	3.00%
Assistant Director of Communication Center	Full Time	62,642	64,521	3.00%
Assistant Director of Distribution	Full Time	59,508	61,293	3.00%
Assistant Director of Growth & Opportunity	Full Time	81,912	84,369	3.00%
Assistant Director of Neighborhoods	Full Time		95,400	100.00%
Assistant Director of Planning	Full Time		84,369	100.00%
Assistant Director of Recreation	Full Time	67,555	69,582	3.00%
Assistant Director of SCADA Information Systems	Full Time	76,686	78,987	3.00%
Assistant Director of Ticket Sales & Strategy	Full Time	53,560	55,167	3.00%
Assistant Manager - Customer Service	Full Time	53,822	55,437	3.00%
Billing Operations Specialist	Full Time	63,928	65,846	3.00%
Budget Analyst - Senior	Full Time	72,252	74,420	3.00%
Building and Code Inspector	Full Time	57,731	59,463	3.00%
Building Commissioner	Full Time	90,586	93,304	3.00%
Building Inspector	Full Time	55,222	56,879	3.00%
Business & Resource Specialist	Full Time	70,682	72,802	3.00%
Business Analyst	Full Time	61,940	63,798	3.00%
Business Analyst - Senior	Full Time	67,473	69,497	3.00%
Business Development Specialist	Full Time	63,626	65,535	3.00%
Case Manager	Full Time	54,265	55,893	3.00%
Chemist	Full Time	60,132	61,936	3.00%
Chemist Lead	Full Time	63,963	65,882	3.00%
Chief Building Inspector	Full Time	67,555	69,582	3.00%
Chief Code Inspector	Full Time	67,555	69,582	3.00%
Chief Community Officer	Full Time	96,526	110,622	14.60%
Chief Development & Marketing Officer	Full Time	110,008	110,622	0.56%
Chief Digital Officer	Full Time	107,899	111,136	3.00%
Chief Experience Officer	Full Time		110,622	100.00%
Chief Innovation Officer	Full Time	125,903	129,680	3.00%
Chief Neighborhoods Officer	Full Time	104,318	107,448	3.00%
Chief of Park Operations	Full Time	97,850	110,622	13.05%
Chief of Staff to the Mayor	Full Time	107,433	110,656	3.00%
Chief Planner	Full Time	103,810	106,924	3.00%
Chief Technology Officer	Full Time	118,395	121,947	3.00%
City Attorney	Full Time	113,765	117,178	3.00%
City Clerk Secretary	Full Time	38,674	39,834	3.00%
City Controller	Full Time	135,618	139,687	3.00%
City Engineer	Full Time	125,292	129,051	3.00%
Club Pro Municipal Golf Course	Full Time	58,112	59,855	3.00%
Code Inspector	Full Time	47,314	50,000	5.68%
Code Inspector - Senior	Full Time	50,274	52,988	5.40%
Commercial Combination Inspector	Full Time	57,981	59,720	3.00%
Communication Specialist I	Full Time	41,970	43,229	3.00%
Communication Specialist II	Full Time	51,993	53,553	3.00%

Filed in Clerk's Office

NOV 20 2024

Bianca Tirado
 City Clerk, South Bend, IN

Communication Specialist III	Full Time	53,875	55,491	3.00%
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Contract Compliance Administrator	Full Time	64,884	66,831	3.00%
Coordinator on Homelessness - DCI	Full Time	80,000	82,400	3.00%
Corporation Counsel	Full Time	141,428	145,671	3.00%
Court Liaison	Full Time	40,402	41,614	3.00%
Crime Analyst	Full Time	44,259	45,587	3.00%
Crime Resource Specialist	Full Time	54,371	56,002	3.00%
Custodian	Full Time	33,949	34,967	3.00%
Data Entry /Alarms Coordinator	Full Time	36,813	37,917	3.00%
Data Entry Specialist	Full Time	42,825	44,110	3.00%
Data Entry Specialist II	Full Time	36,116	37,199	3.00%
Departmental System Specialist	Full Time	55,222	56,879	3.00%
Deputy Building Commissioner	Full Time	74,592	76,830	3.00%
Deputy Chief of Staff to the Mayor	Full Time	83,341	85,841	3.00%
Deputy City Controller	Full Time	113,765	117,178	3.00%
Deputy Director of Community Investment	Full Time	113,765	117,178	3.00%
Deputy Director of Human Resources	Full Time	94,420	100,170	6.09%
Deputy Director of Public Works	Full Time	113,765	117,178	3.00%
Deputy Director of Venues, Parks & Arts	Full Time	113,765	117,178	3.00%
Design Specialist	Full Time	66,368	68,359	3.00%
Digital (Forensic) Lab Technician	Full Time	62,412	64,284	3.00%
Digital Communications & Multimedia Training Coordinator	Full Time	67,000	69,010	3.00%
Digital Recruitment & Marketing Coordinator	Full Time		78,000	100.00%
Director - Digital Services	Full Time	90,497	93,212	3.00%
Director - Environmental Compliance	Full Time	84,590	87,128	3.00%
Director - Wastewater Utility	Full Time	101,631	104,680	3.00%
Director - Water Operations	Full Time	84,590	87,128	3.00%
Director - Water Utility	Full Time	101,631	104,680	3.00%
Director of Applications	Full Time	94,503	97,338	3.00%
Director of Booking & Event Services	Full Time	68,078	70,120	3.00%
Director of Customer Service & Success	Full Time	90,318	93,028	3.00%
Director of Central Services	Full Time	100,255	103,263	3.00%
Director of City Finance	Full Time	99,910	102,907	3.00%
Director of Civic Innovation	Full Time	90,318	93,028	3.00%
Director of Civilian Services	Full Time	69,447	71,530	3.00%
Director of Communication Center	Full Time	74,310	76,539	3.00%
Director of Communications	Full Time	74,557	76,794	3.00%
Director of Communications & Radio	Full Time	70,000	72,100	3.00%
Director of Community Outreach	Full Time	73,095	75,288	3.00%
Director of Community Police Review Office	Full Time	70,682	72,802	3.00%
Director of Billing & Accounts	Full Time	84,590	87,128	3.00%
Director of Data & Performance	Full Time	90,318	93,028	3.00%
Director of Department Finance	Full Time	81,702	86,600	6.00%
Director of Development & Special Events	Full Time	77,000	84,003	9.10%
Director of Distribution	Full Time	88,007	90,647	3.00%
Director of Engagement & Economic Empowerment	Full Time	89,725	92,417	3.00%
Director of Enterprise Services & Software	Full Time	94,503	97,338	3.00%
Director of Equipment Services	Full Time	85,000	87,550	3.00%
Director of Experience (VPA)	Full Time	72,312	74,481	3.00%
Director of Facilities Management	Full Time	74,927	77,175	3.00%
Director of Growth & Opportunity	Full Time	89,725	92,417	3.00%
Director of Human Resources	Full Time	102,236	105,303	3.00%
Director of Infrastructure	Full Time	90,318	93,028	3.00%
Director of Legal Administration	Full Time	70,000	72,100	3.00%
Director of Marketing - Public Works	Full Time	76,730	79,032	3.00%
Director of Marketing & Promotions	Full Time	64,559	66,496	3.00%
Director of Neighborhood Health & Housing	Full Time	89,725	92,417	3.00%
Director of Neighborhood Services & Enforcement	Full Time	89,362	92,043	3.00%
Director of Office of Sustainability	Full Time	93,027	95,818	3.00%
Director of Operations - Venues	Full Time	102,128	105,192	3.00%
Director of Operations - Wastewater	Full Time	88,007	90,647	3.00%
Director of Project Management (formerly Director of CSO Project Management)	Full Time	94,753	97,596	3.00%
Director of Public Works	Full Time	135,618	139,687	3.00%
Director of Purchasing	Full Time	92,700	95,481	3.00%
Director of Purchasing & Logistics (Police Dept)	Full Time	77,874	80,210	3.00%
Director of Recreation	Full Time	81,557	84,004	3.00%

Director of Redevelopment Engineering	Full Time	112,549	115,925	3.00%
Director of SCADA Information Systems	Full Time	88,437	94,627	7.00%
Director of Solid Waste	Full Time	81,369	83,810	3.00%
Director of Streets & Sewers	Full Time	96,219	99,106	3.00%
Director of Ticket Sales & Strategy	Full Time	71,200	73,336	3.00%
Director of Treasury	Full Time	99,910	102,907	3.00%
Director of Wastewater Maintenance	Full Time	84,590	87,128	3.00%
Director of Water Quality & Laboratory	Full Time	84,590	87,128	3.00%
Distribution Records Drafter	Full Time	66,950	68,959	3.00%
Distribution System Specialist	Full Time	77,918	80,256	3.00%
Diversity Compliance/Inclusion Officer	Full Time	97,850	100,786	3.00%
Economic Specialist (formerly Economic Employment Specialist)	Full Time	63,036	64,927	3.00%
Electrical and Instrumentation Manager	Full Time		83,200	100.00%
Engagement Specialist	Full Time	63,626	65,535	3.00%
Equity Arts Coordinator	Full Time	61,800	63,654	3.00%
Evidence Technician	Full Time	47,236	48,653	3.00%
Executive Administrative Assistant	Full Time	47,823	51,000	6.64%
Executive Assistant	Full Time	62,012	63,872	3.00%
Executive Assistant and Director of Special Projects	Full Time	61,466	63,310	3.00%
Executive Director of Community Investment	Full Time	125,903	129,680	3.00%
Executive Director of Human Rights	Full Time	95,275	98,133	3.00%
Executive Director Venues, Parks & Arts	Full Time	133,106	137,099	3.00%
Federal Grant Administrator (formerly Manager - Neighborhood Grants)	Full Time	74,592	76,830	3.00%

Financial Specialist I	Full Time	40,569	41,786	3.00%
Financial Specialist II	Full Time	44,259	45,587	3.00%
Financial Specialist III	Full Time	49,506	50,991	3.00%
Financial Specialist IV	Full Time	54,821	56,466	3.00%
Financial Specialist Senior	Full Time	62,695	64,576	3.00%
Financial Systems Specialist	Full Time	68,644	70,703	3.00%
Fingerprint/Photo Technician	Full Time	42,894	44,181	3.00%
Firearms IBIS/NIBIN Tech	Full Time	51,063	52,595	3.00%
Foreman IV	Full Time	55,432	57,095	3.00%
Foreman V	Full Time	55,432	57,095	3.00%
Forensic Lab Tech	Full Time	68,084	70,127	3.00%
Forensic Scientist / Firearm & Tool Mark Examiner	Full Time	82,836	85,321	3.00%
Forensic Scientist / Firearm & Tool Mark Examiner Trainee	Full Time	68,084	70,127	3.00%
Director of Golf Operations (formerly General Manager - Golf Courses)	Full Time	81,161	84,003	3.50%
General Manager - Venues	Full Time	111,772	115,125	3.00%
GIS Manager	Full Time	71,601	73,749	3.00%
GIS Specialist - Senior	Full Time	61,919	63,777	3.00%
Golf Hospitality Events Manager (Formerly Foreman V)	Full Time	55,432	70,000	26.28%
Grants Administrator	Full Time	69,974	72,073	3.00%
Graphic Designer	Full Time	55,432	57,095	3.00%
Greenskeeper	Full Time	52,597	54,175	3.00%
GVI - Project Manager		66,950	68,959	3.00%
Hearing Secretary	Full Time	45,681	48,765	6.75%
Historic Preservation Administrator	Full Time	63,626	65,535	3.00%
Historic Preservation Specialist	Full Time	56,589	58,287	3.00%
Horticulturist Tech	Full Time	55,432	57,095	3.00%
Housing Counselor	Full Time	74,592	76,830	3.00%
Human Resource Generalist - Senior	Full Time	73,612	75,820	3.00%
Human Resources Generalist	Full Time	54,822	56,467	3.00%
Human Resources Generalist/Benefits Coordinator	Full Time	47,224	48,641	3.00%
Human Resources Specialist III	Full Time	51,454	52,998	3.00%
HVAC Technician	Full Time	55,432	57,095	3.00%
Industrial Pretreatment Specialist I	Full Time	61,036	62,867	3.00%
Internal Auditor	Full Time	69,873	71,969	3.00%
Inventory Control Technician II	Full Time	42,595	43,873	3.00%
Investigator I / Intake Coordinator	Full Time	40,436	60,415	49.41%
Investigator II	Full Time	46,350	63,815	37.68%
Laboratory Technician	Full Time	38,674	39,834	3.00%
Latent Fingerprint Examiner	Full Time	62,412	64,284	3.00%
License Clerk	Full Time	44,259	45,587	3.00%
Licensing & Registration Administrator	Full Time	59,654	61,444	3.00%
Locator	Full Time	48,842	50,307	3.00%
Logistics Specialist	Full Time	44,259	45,587	3.00%
Maintenance Foreman II	Full Time	43,725	45,037	3.00%
Maintenance Technician	Full Time	56,737	58,439	3.00%
Manager 311 Customer Service	Full Time	65,831	67,806	3.00%
Manager - Animal Resource Center	Full Time	64,890	70,016	7.90%
Manager - Aquatics	Full Time	60,896	62,723	3.00%
Manager - Assistant Animal Resource Center	Full Time	51,500	57,000	10.68%
Manager - Assistant Facility Operations	Full Time	41,232	42,469	3.00%
Manager - Athletics	Full Time	60,896	62,723	3.00%
Manager - Benefits	Full Time	67,479	73,000	8.18%
Manager - Billing & Customer Accounts	Full Time	65,154	67,109	3.00%
Manager - Business Development	Full Time	75,500	79,000	4.64%
Manager - Center	Full Time	60,896	62,723	3.00%
Manager - Credit & Collections	Full Time	65,154	67,109	3.00%
Manager - Cross Connection & Water Loss	Full Time	74,014	76,234	3.00%
Manager - CSO Operations	Full Time	70,106	72,209	3.00%
Manager - Customer Service	Full Time	62,855	64,741	3.00%
Manager - Customer Success		65,846	67,821	3.00%
Manager - Employee Safety	Full Time	69,711	71,802	3.00%
Manager - Employment (Human Rights)	Full Time	68,508	72,100	5.24%
Manager - Enterprise Software	Full Time	68,644	70,703	3.00%
Manager - Events	Full Time	55,432	57,095	3.00%
Manager - Event Service Maintenance	Full Time	42,000	43,260	3.00%
Manager - Facility Operations	Full Time	58,343	60,093	3.00%

Manager - Facility Operations (MPAC)	Full Time	68,078	70,120	3.00%
Manager - Housing (Human Rights)	Full Time	68,508	72,100	5.24%
Manager - Inclusion Project	Full Time	66,974	68,983	3.00%
Manager - Industrial Pretreatment	Full Time	69,656	71,746	3.00%
Manager - Infrastructure	Full Time	76,686	78,987	3.00%
Manager - Interactive Marketing	Full Time	55,432	57,095	3.00%
Manager - Maintenance	Full Time	74,378	76,609	3.00%
Manager - Maintenance (MPAC)	Full Time	68,079	70,121	3.00%
Manager - Marketing	Full Time	64,559	66,496	3.00%
Manager - Meter Service	Full Time	74,377	76,608	3.00%
Manager - Office	Full Time	42,295	43,564	3.00%
Manager - Operations	Full Time	79,425	81,808	3.00%
Manager - Operations - AmeriCorps	Full Time	50,171	51,676	3.00%
Manager - Operations - Distribution	Full Time	75,696	77,967	3.00%
Manager - Operations - Forester	Full Time	71,237	73,374	3.00%
Manager - Park Grounds Manager	Full Time	71,237	73,374	3.00%
Manager - Parks	Full Time	74,866	77,112	3.00%
Manager - Permits	Full Time	56,084	57,767	3.00%
Manager - Print Shop	Full Time	54,524	56,160	3.00%
Manager - Property & Evidence	Full Time	49,770	51,263	3.00%
Manager - Property Development	Full Time	74,592	76,830	3.00%
Manager - Public Construction	Full Time	80,000	82,400	3.00%
Manager - Purchasing	Full Time	76,686	78,987	3.00%
Manager - Records Bureau	Full Time	43,265	44,563	3.00%
Manager - Service Contracts & General Supplies	Full Time	70,000	72,100	3.00%
Manager - Service Line Repair	Full Time	74,377	76,608	3.00%
Manager - Services	Full Time	68,644	70,703	3.00%
Manager - Sewer Operations	Full Time	76,686	78,987	3.00%
Manager - Solid Waste Operations	Full Time	71,503	73,648	3.00%
Manager - Special Events	Full Time	64,559	66,496	3.00%
Manager - Special Events Exp (change to Manager-Special Events)	Full Time	55,432	57,095	3.00%
Manager - Streets	Full Time	75,696	77,967	3.00%
Manager - Traffic & Lighting	Full Time	75,696	77,967	3.00%
Manager - Wastewater Purchasing & Inventory	Full Time	61,963	63,822	3.00%
Manager - Water Distribution Services & Records	Full Time	66,950	68,959	3.00%
Manager - Wireless Construction	Full Time	74,893	77,140	3.00%
Manager - Youth Employment	Full Time	60,896	62,723	3.00%
MS4 Specialist	Full Time	55,000	56,650	3.00%
Neighborhood Grant Specialist (changed to Manager-Neighborhood Grants)	Full Time	74,592	76,830	3.00%
Neighborhood Program Specialist	Full Time	63,654	65,564	3.00%
Neighborhood Program Specialist - Lead	Full Time	63,654	65,564	3.00%
Network Engineer	Full Time	71,940	74,098	3.00%
Non Bargaining Maximum Hourly Rate (excluding above)	Part Time	34.39	35	3.00%
Operations Analyst (Code)	Full Time	64,932	66,880	3.00%
Operations Specialist	Full Time	74,377	76,608	3.00%
Ordinance Violation Bureau Clerk	Full Time	52,188	53,754	3.00%
OVP Program Manager	Full Time	54,535	56,171	3.00%
Paralegal	Full Time	61,957	63,816	3.00%
Permitting & Licensing Compliance Specialist	Full Time	55,222	56,879	3.00%
Director of Intelligence (formerly Police Crime Intelligence Analyst - Senior)	Full Time	66,950	75,000	12.02%
Police Crime Intelligence Analyst I	Full Time	49,440	50,923	3.00%
Police Crime Intelligence Analyst II	Full Time	63,259	65,157	3.00%
Preventative Maintenance Coordinator	Full Time	47,813	49,247	3.00%
Preventative Maintenance Coordinator II	Full Time	49,862	51,358	3.00%
Principal Planner	Full Time	74,592	76,830	3.00%
Print Shop Technician	Full Time	44,788	46,132	3.00%
Product Manager	Full Time	61,669	63,519	3.00%
Program Coordinator	Full Time	55,432	57,095	3.00%
Program Coordinator - Recreation	Full Time	45,672	47,042	3.00%
Program Coordinator - Recreation - MLK	Full Time	55,433	57,096	3.00%
Program Manager Transportation	Full Time	68,312	70,361	3.00%
Programmer Analyst I	Full Time	53,227	54,824	3.00%
Programmer Analyst II	Full Time	55,520	57,186	3.00%
Project Engineer	Full Time	77,070	79,382	3.00%
Project Inspector	Full Time		79,382	100.00%
Project Manager	Full Time	61,669	63,519	3.00%

<i>Project Manager - Engagement & Economic Empowerment</i>	<i>Full Time</i>	63,036	64,927	3.00%
<i>Project Manager - Part Time</i>	<i>Part Time</i>	44,565	45,902	3.00%
<i>Project Manager - Sustainability</i>	<i>Full Time</i>	61,669	63,519	3.00%

Property Development Analyst	Full Time	63,626	65,535	3.00%
Property Inspector	Full Time	63,626	65,535	3.00%
Property/Evidence Custodian- Senior	Full Time	41,533	42,779	3.00%
Public Access Coordinator	Full Time	41,813	43,067	3.00%
Public Relations Specialist	Full Time	51,532	53,078	3.00%
Public Service Officer	Full Time	38,196	39,342	3.00%
Quality Assurance Distribution Technician	Full Time	48,377	49,828	3.00%
Radio Equipment Installation Technician	Full Time	50,063	51,565	3.00%
Radio Technician I	Full Time	55,021	56,672	3.00%
Radio Technician II	Full Time	56,814	63,969	12.59%
Radio Technician III	Full Time	61,103	67,103	9.82%
Records Specialist	Full Time	40,367	41,578	3.00%
Records Supervisor	Full Time	61,187	63,023	3.00%
Residential Combination Inspector	Full Time	55,222	56,879	3.00%
SCADA Instrument Specialist	Full Time	64,690	66,631	3.00%
Secretary III	Full Time	34,589	35,627	3.00%
Secretary IV	Full Time	36,714	37,815	3.00%
Secretary V	Full Time	38,674	39,834	3.00%
Security Guard	Full Time	41,985	43,245	3.00%
Senior Assistant City Attorney	Full Time	107,500	110,725	3.00%
Senior Billing Operations Specialist	Full Time	68,644	70,703	3.00%
Senior Engineer	Full Time	83,929	86,447	3.00%
Senior Inspector	Full Time	74,000	76,220	3.00%
Senior Planner	Full Time	68,744	70,806	3.00%
Senior Staff Accountant	Full Time		93,503	100.00%
Senior Purchasing Agent	Full Time	56,737	65,000	14.56%
Shift Lead	Full Time	49,274	50,752	3.00%
Site Acquisition Specialist	Full Time	76,028	78,309	3.00%
Software Specialist	Full Time	61,669	63,519	3.00%
Solution Designer	Full Time	61,940	63,798	3.00%
Special Events Assistant	Full Time	46,815	48,219	3.00%
Specialist of Infrastructure	Full Time	63,296	65,195	3.00%
Specialist of Services	Full Time	63,296	65,195	3.00%
Senior Staff Accountant	Full Time		93,503	3.00%
Staff Accountant	Full Time	66,950	68,959	3.00%
Stock Room & Safety Coordinator	Full Time	57,414	59,136	3.00%
Superintendent II	Full Time	57,646	59,375	3.00%
Superintendent III	Full Time	60,000	64,864	8.11%
Superintendent IV	Full Time	62,642	64,521	3.00%
Superintendent V	Full Time	65,322	67,282	3.00%
Supervisor - Accounts Payable	Full Time	58,098	59,841	3.00%
Supervisor - Communication I	Full Time	57,632	59,361	3.00%
Supervisor - Communication II	Full Time	59,511	61,296	3.00%
Supervisor - Crime Laboratory	Full Time	78,298	80,647	3.00%
Supervisor - Fitness/Wellness	Full Time	40,990	42,220	3.00%
Supervisor - Maintenance Mechanic	Full Time	68,000	70,040	3.00%
Supervisor - Operations	Full Time	68,079	70,121	3.00%
Supervisor - Park Ranger	Full Time	54,522	56,158	3.00%
Supervisor - Payroll	Full Time	65,513	67,478	3.00%
Supervisor - Shelter Operations	Full Time	41,898	43,155	3.00%
Supervisor - Signal	Full Time	64,690	66,631	3.00%
Supervisor - Youth	Full Time	51,567	53,114	3.00%
System Specialist I	Full Time	53,244	54,841	3.00%
System Specialist II	Full Time	63,295	65,194	3.00%
System Specialist IV	Full Time	76,686	78,987	3.00%
Technology Equity Manager	Full Time	68,312	70,361	3.00%
Utility Safety Officer	Full Time	65,000	66,950	3.00%
Violence Prevention Coordinator II	Full Time	45,752	47,125	3.00%
Volunteer Coordinator	Full Time	55,432	57,095	3.00%
Water Asset Specialist	Full Time	56,444	58,137	3.00%
Water Quality Specialist	Full Time	66,486	68,481	3.00%
Workforce Development Coordinator	Full Time	72,066	74,228	3.00%
Zoning Administrator	Full Time	74,592	76,830	3.00%
Zoning Specialist	Full Time	63,626	65,535	3.00%

Part-Time Positions Receiving Benefits					
City Attorney	Part Time	75,325	77,585		3.00%
Other Part Time Positions					
SBARC Veterinarian	Part Time		125,000		100.00%
City Engineer (hourly rate)	Part Time	46.00	47.38		3.00%
Non Bargaining Maximum Hourly Rate (excluding above)	Part Time	34.39	35.42		3.00%
City Minimum Wage for All Positions					
City Minimum Wage	All Positions	12.50	12.88		3.00%



CITY OF SOUTH BEND

COMMUNITY INVESTMENT

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

December 4, 2024

Council Member Troy Warner
Chairperson, Community Investment Committee
South Bend Common Council
County-City Building, 4th Floor
South Bend, Indiana 46601

RE: **Confirming Resolution:** Mixed-Use Development Real Property Tax Abatement
Petition for the **EmpowerHer Development LLC, LLC**

Dear Council Member Warner,

Please find the enclosed Confirming Resolutions and Memorandum of Agreement for a vacant building tax abatement and a mixed-use development real property tax abatement for EmpowerHer Development, LLC, an Indiana Limited Liability Company. The petitioner plans to redevelop the property at 530 S. Michigan Street into a commercial kitchen, food market, and boutique hotel. The building has been vacant for several years.

The total investment for this project is \$\$1,631,500.00. The project meets the qualifications for two abatements: a two-year (2) vacant building tax abatement and an eight-year (8) mixed-use development real property tax abatement.

A representative from EmpowerHer Development, LLC, will be available to meet with the Committee on Monday, December 9, 2024.

Should you or other Council members have questions about the report or need additional information, please feel free to call me at (574) 235-5838.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Glavich". The signature is fluid and cursive, with a large loop at the end.

Erik Glavich
Director, Growth and Opportunity

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. 24-42
RESOLUTION NO. _____

A RESOLUTION CONFIRMING THE ADOPTION OF A DECLARATORY
RESOLUTION DESIGNATING CERTAIN AREAS WITHIN THE CITY OF
SOUTH BEND, INDIANA, COMMONLY KNOWN AS

530 S. Michigan Street, South Bend, Indiana 46601

AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF A
TWO-YEAR (2) VACANT BUILDING TAX ABATEMENT FOR

EmpowerHer Development, LLC

WHEREAS, the Common Council of the City of South Bend, Indiana, has adopted a Declaratory Resolution designating certain areas within the City as an Economic Revitalization Area for the purpose of tax abatement consideration; and

WHEREAS, a Declaratory Resolution designated the area described as:

<i>Key Number:</i>	<i>71-08-12-307-005.000-026</i>
<i>Local Parcel Number:</i>	<i>018-3017-0650</i>
<i>Commonly Known As:</i>	<i>530 S. Michigan Street</i>
<i>Legal Description:</i>	<i>Lot 11 Ex 23 Ft 10 7-8 In N Side Martins Add</i>

be designated as an Economic Revitalization Area under the provisions of Indiana Code 6-1.1-12.1 et seq., and South Bend Municipal Code Sections 2-76 et seq.; and

WHEREAS, notice of the adoption of a Declaratory Resolution and the public hearing before the Council has been published pursuant to Indiana Code 6-1.1-12.1-2.5; and

WHEREAS, the Council held a public hearing for the purposes of hearing all remonstrances and objections from interested persons; and

WHEREAS, the Council has determined that the qualifications for an economic revitalization area have been met.

WHEREAS, the Council adopted Declaratory Resolution No. 5102-24 on November 25, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council hereby confirms its Declaratory Resolution designating the area described herein as an Economic Revitalization Area for the purposes of tax abatement. Such designation is for vacant building tax abatement only and shall expire on December 31, 2027.

SECTION II. The Common Council hereby determines that the property owner is qualified for and is granted vacant building tax deduction for up to a period of two (2) years as shown by the schedule outlined below as well as the attachment pursuant to Indiana Code 6-1.1-12.1-17 and further determines that the petition, the Memorandum of Agreement between the Petitioner and the City of South Bend, and the Statement of Benefits comply with Chapter 2, Article 6, of the Municipal Code of the City of South Bend and Indiana Code 6-1.1-12 et seq.

Year 1 - 100%

Year 2 - 75%

SECTION III. This Resolution shall be in full force and effect from and after its adoption by the Common Council and approved by the Mayor.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024, at _____ o'clock _____.m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock _____.m.

James Mueller, Mayor
City of South Bend

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

MEMORANDUM OF AGREEMENT

(VACANT BUILDING TAX ABATEMENT)

This Memorandum of Agreement (Agreement) dated as of December 4, 2024, serves as confirmation of a commitment by **EmpowerHer Development LLC** (the "Applicant"), pending a December 9, 2024 public hearing, to comply with the project description, job creation and retention (and associated wage rates and salaries) figures contained in its petition, Statement of Benefits, and attachments and this Agreement.

1. Property Associated with the Abatement and Responsibilities of the Applicant. At the time of this Agreement, the property is located at 530 S. Michigan Street, South Bend, Indiana 46601, and has Key Number 71-08-12-307-005.000-026. Throughout the duration of the abatement, the Applicant shall promptly report any changes in the address or Key Number of the property receiving the abatement to the Department of Community Investment and to the Office of the City Clerk. Moreover, the Applicant also shall report any material changes or improvements made to the property subject to the abatement including changes as the result of subdividing, replating, or otherwise. The Applicant agrees that failure to promptly report changes can result in a finding of noncompliance on behalf of the Applicant under the commitments of this Agreement.

2. Commitments of City and Applicant. Subject to the adoption of a Declaratory Resolution and a Confirmatory Resolution by the South Bend Common Council (the "SBCC"), the City of South Bend, Indiana, (the "City") commits to provide a **two-year (2) vacant building tax abatement** for the Applicant, based on the Applicant's commitment set forth in its Application. The Applicant commits to the following (the "Commitments"):

(a) making total combined real property expenditures of no less than One Million Six Hundred and Thirty One Thousand Five Hundred dollars (\$1,631,500.00) for the renovation of real property at a parcel identified in Section 1 of this Agreement;

(b) creating approximately eight (8) permanent full-time jobs with a total estimated annual wage of Four Hundred Thousand dollars (\$400,000); and

(c) acting in good faith to complete the project as described in its Application.

3. Applicant's Compliance with City and State Laws. During the term of the abatement, the Applicant shall comply with Chapter 2, Article 6, of the South Bend Municipal Code, entitled "Tax Abatement Procedures," and all governing provisions of the Indiana Code. During the term of this abatement, the City may annually request information from the Applicant concerning the nature of the Project, the approved capital expenditure of the Project, the number of full-time permanent positions newly created by the Project, and the average wage rates and salaries (excluding benefits & overtime) associated with the positions, and the Applicant shall provide the City with adequate written evidence thereof within fifteen (15) days of such request (the "Annual Survey"). The City shall utilize this information and the information required to be filed by the Applicant in the CF-1 Compliance with the Statement of Benefits form to verify that the Applicant has at all times complied with the Commitments after the Commitment Date and during the duration of the abatement and for no other purpose. The

Applicant further agrees to provide the City with such additional information as requested by the City to determine Applicant's compliance with the Commitments and with local and state requirements within twenty (20) days following any such request. Notwithstanding anything herein to the contrary, the Applicant acknowledges that the City may be required to disclose certain documents provided by the Applicant as required by a court order or applicable law.

4. Substantial Compliance and Rights of Termination. The City, by and through the SBCC, reserves the right to terminate the Economic Revitalization Area designation and associated property tax abatement deductions if it reasonably determines that the Applicant has not made reasonable efforts to substantially comply with all the Commitments, as defined in Section 2 of this Agreement, and the Applicant's failure to substantially comply with the Commitments was not due to factors beyond its reasonable control, as described in Section 5 below.

5. Factors Beyond Control. As used in this Agreement, factors beyond the control of the Applicant shall only include factors not reasonably foreseeable at the time of designation application and submission of Statement of Benefits which are not caused by any act or omission of the Applicant, and which materially and adversely affect the ability of the Applicant to substantially comply with this Agreement. Applicant has the burden to communicate to the City any such factors in which it believes is beyond its control and impacting its ability to fulfill the terms of this Agreement or any tax abatement benefit provided to the City. The City reserves the right to investigate the factors cited by Applicant under this Section 5 to the fullest extent possible and may deny Applicant's request upon the completion of the City's investigation.

6. Repayment of Tax Abatement Savings. If at any time during the term of this Agreement the Applicant shall: (a) be delinquent or in default with respect to any tax payment in St. Joseph County, Indiana; or (b) cease operations at the facility for which the tax abatement was granted; or (c) announce the cessation of operations at such facility, then the City may immediately terminate the Economic Revitalization Area designation and associated tax abatement deductions, and upon such termination, require Applicant to repay all of the tax abatement savings received through the date of such termination.

7. Notice/Hearing of Termination. In the event that the City determines that the Economic Revitalization Area designation and associated tax abatement deductions should be terminated or that all or a portion of the tax abatement savings should be repaid, it will give the Applicant notice of such determination, including a written statement calculating the amount due from the Applicant, and will provide the Applicant with an opportunity to meet with the City's designated representatives to show cause why the abatement should not be terminated and/or the tax savings repaid. Such notice shall state the names of the person with whom the Applicant may meet and will provide that the Applicant shall have thirty (30) days from the date of such notice to arrange such meeting and to provide its evidence concerning why the abatement termination and/or tax savings repayment should not occur. If, after giving such notice and receiving such evidence, if any, the City determines that the abatement termination and/or the tax repayment action is proper, the Applicant shall be provided with written notice and a hearing before the SBCC before any final action shall be taken terminating the abatement and/or requiring repayment of tax benefits. The Applicant shall be entitled to appeal that determination to a St. Joseph County Superior or Circuit Court.

8. Repayment. In the event the City requires repayment of the tax abatement savings as provided hereunder, it shall provide Applicant with a written statement calculating the amount due (the "Statement"), and Applicant shall make such repayment to the City within one hundred twenty (120) days of the date of the Statement. If the Applicant does not make timely repayment, the City shall be entitled to all reasonable costs and attorneys' fees incurred in the enforcement of this Agreement and the collection of the tax abatement savings required to be repaid hereunder.

9. Modification/Entire Agreement. This Agreement and the schedules attached hereto as Exhibit A contain the entire understanding between the City and the Applicant with respect to the subject matter hereof, and supersede all prior and contemporaneous agreements and understandings, inducements, and conditions, expressed or implied, oral, or written, except as herein contained. This Agreement may not be modified or amended other than by an agreement in writing signed by the City and the Applicant. The Applicant understands that any and all filings required to be made or actions required to be taken to initiate or maintain the abatement are solely the responsibility of the Applicant.

10. Waivers. Neither the failure nor any delay on the part of the City to exercise any right, remedy, power, or privilege under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege preclude any other or further exercise of the same or of any other right, remedy, power, or privilege with respect to any occurrence or be construed as a waiver of such right, remedy, power, or privilege with respect to any other occurrence. No waiver shall be effective unless it is in writing and is signed by the party asserted to have granted such waiver.

11. Governing Laws of Indiana. This Agreement and all questions relating to its validity, interpretation, performance, and enforcement shall be governed by the laws and decisions of the courts of the State of Indiana.

12. Applicant's Consent to Jurisdiction. The Applicant hereby irrevocably consents to the jurisdiction of the Courts of the State of Indiana and of the St. Joseph County Circuit or Superior Court in connection with any action or proceeding arising out of or relating to this Agreement or any documents or instrument delivered with respect to any of the obligations hereunder, and any action related to this Agreement shall be brought in such County and in such Court.

12. Notices. All notices, requests, demands, and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been received when delivered by hand or by facsimile (with confirmation by registered or certified mail) or on the third business day following the mailing, by registered or certified mail, postage prepaid, return receipt requested, thereof, addressed as set forth below:

If to Applicant: EmpowerHer Development LLC
530 S. Michigan Street
South Bend, Indiana 46601
Attn: Jasmine Bradley

If to the City:

City of South Bend, Indiana
227 W. Jefferson Boulevard, Suite 1400S
South Bend, Indiana 46601
Attn: Executive Director of Community Investment

13. Assignment and Transfer Prohibited. This Agreement shall be binding upon and inure to the benefit of the City and the Applicant and their successors and assigns, except (a) that no party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other party hereto, in which consent shall not be unreasonably withheld, and (b) Applicant may assign and transfer its rights under this Agreement to the Permitted Assign without prior written consent. "Permitted Assign" means the affiliated single purpose entity created for purposes of designing, constructing, owning, operating, and maintaining the project which is the subject of this Agreement.

14. Valid and Binding Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of which shall together constitute one and the same instrument. By executing this Agreement, each person so executing affirms that he has been duly authorized to execute this Agreement on behalf of such party and that this Agreement constitutes a valid and binding obligation of the party.

15. Severability. The provisions of this Agreement and of each section or other subdivision herein are independent of and separable from each other, and no provision shall be affected or rendered invalid or unenforceable by virtue of the fact that for any reason any other or others of them may be invalid or unenforceable in whole or in part unless this Agreement is rendered totally unenforceable thereby.

16. No Personal Liability. No official, director, officer, employee, or agent of the City shall be charged personally by the Applicant, its employees, or its agents with any liabilities or expenses of defense or be held personally liable to the Applicant under any term or provision of this Agreement or because of the execution by such party of this Agreement or because of any default by such party hereunder.

[Remainder of page intentionally blank.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

<p>“Applicant”</p> <p>EmpowerHer Development, LLC</p> <p>By: _____</p> <p>Jasmine Bradley Member and Co-Owner</p> <p>Approved as to Legal Adequacy and Form this _____ day of _____, 2023.</p> <p>Counsel, South Bend Common Council</p>	<p>“City”</p> <p>City of South Bend, Indiana</p> <p>By: _____</p> <p>Sharon McBride President, South Bend Common Council</p> <p>By: _____</p> <p>Troy Warner Chairperson, Community Investment Committee</p>
<p>Counsel for Applicant</p>	<p>By: _____</p> <p>Erik Glavich Department of Community Investment</p>
	<p>By: _____</p> <p>James Mueller Mayor</p>

EXHIBIT A

Abatement Schedule

Subject to the adoption by the SBCC of a resolution confirming the adoption of Declaratory Resolution No. 5102-24, the property owner is qualified for and is granted a vacant building tax abatement for a period of two (2) years as shown by the schedule outlined below.

Year 1 - 100%

Year 2 - 75%



CITY OF SOUTH BEND

COMMUNITY INVESTMENT

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

December 4, 2024

Council Member Troy Warner
Chairperson, Community Investment Committee
South Bend Common Council
County-City Building, 4th Floor
South Bend, Indiana 46601

RE: **Confirming Resolution:** Mixed-Use Development Real Property Tax Abatement
Petition for the **EmpowerHer Development LLC, LLC**

Dear Council Member Warner,

Please find the enclosed Confirming Resolutions and Memorandum of Agreement for a vacant building tax abatement and a mixed-use development real property tax abatement for EmpowerHer Development, LLC, an Indiana Limited Liability Company. The petitioner plans to redevelop the property at 530 S. Michigan Street into a commercial kitchen, food market, and boutique hotel. The building has been vacant for several years.

The total investment for this project is \$\$1,631,500.00. The project meets the qualifications for two abatements: a two-year (2) vacant building tax abatement and an eight-year (8) mixed-use development real property tax abatement.

A representative from EmpowerHer Development, LLC, will be available to meet with the Committee on Monday, December 9, 2024.

Should you or other Council members have questions about the report or need additional information, please feel free to call me at (574) 235-5838.

Sincerely,

Erik Glavich
Director, Growth and Opportunity

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. 24-43
RESOLUTION NO. _____

A RESOLUTION CONFIRMING THE ADOPTION OF A DECLARATORY RESOLUTION DESIGNATING CERTAIN AREAS WITHIN THE CITY OF SOUTH BEND, INDIANA, COMMONLY KNOWN AS

530 S. Michigan Street, South Bend, Indiana 46601

AN ECONOMIC REVITALIZATION AREA FOR PURPOSES OF AN EIGHT-YEAR (8) REAL PROPERTY TAX ABATEMENT FOR

EmpowerHer Development, LLC

WHEREAS, the Common Council of the City of South Bend, Indiana, has adopted a Declaratory Resolution designating certain areas within the City as an Economic Revitalization Area for the purpose of tax abatement consideration; and

WHEREAS, a Declaratory Resolution designated the area described as:

<i>Key Number:</i>	<i>71-08-12-307-005.000-026</i>
<i>Local Parcel Number:</i>	<i>018-3017-0650</i>
<i>Commonly Known As:</i>	<i>530 S. Michigan Street</i>
<i>Legal Description:</i>	<i>Lot 11 Ex 23 Ft 10 7-8 In N Side Martins Add</i>

be designated as an Economic Revitalization Area under the provisions of Indiana Code 6-1.1-12.1 et seq., and South Bend Municipal Code Sections 2-76 et seq.; and

WHEREAS, notice of the adoption of a Declaratory Resolution and the public hearing before the Council has been published pursuant to Indiana Code 6-1.1-12.1-2.5; and

WHEREAS, the Council held a public hearing for the purposes of hearing all remonstrances and objections from interested persons; and

WHEREAS, the Council has determined that the qualifications for an economic revitalization area have been met; and

WHEREAS, the Council adopted Declaratory Resolution No. 5103-24 on November 25, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council hereby confirms its Declaratory Resolution designating the area described herein as an Economic Revitalization Area for the purposes of tax abatement. Such designation is for mixed use development real property tax abatement only and shall expire on December 31, 2027.

SECTION II. The Common Council hereby determines that the property owner is qualified for and is granted real property tax deduction for up to a period of eight (8) years as shown by the schedule outlined below as well as the attachment pursuant to Indiana Code 6-1.1-12.1-17 and further determines that the petition, the Memorandum of Agreement between the Petitioner and the City of South Bend, and the Statement of Benefits comply with Chapter 2, Article 6, of the Municipal Code of the City of South Bend and Indiana Code 6-1.1-12 et seq.

Year 1 - 100%
Year 2 - 90%
Year 3 - 80%
Year 4 - 70%
Year 5 - 60%
Year 6 - 50%
Year 7 - 50%
Year 8 - 50%

SECTION III. This Resolution shall be in full force and effect from and after its adoption by the Common Council and approved by the Mayor.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024, at _____ o'clock _____.m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock
____.m.

James Mueller, Mayor
City of South Bend

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

MEMORANDUM OF AGREEMENT

(MIXED USE DEVELOPMENT REAL PROPERTY TAX ABATEMENT)

This Memorandum of Agreement (Agreement) dated as of December 4, 2024, serves as confirmation of a commitment by **EmpowerHer Development LLC** (the "Applicant"), pending a December 9, 2024, public hearing, to comply with the project description, job creation and retention (and associated wage rates and salaries) figures contained in its petition, Statement of Benefits, and attachments and this Agreement.

1. Property Associated with the Abatement and Responsibilities of the Applicant. At the time of this Agreement, the property is located at 530 S. Michigan Street, South Bend, Indiana 46601, and has Key Number 71-08-12-307-005.000-026. Throughout the duration of the abatement, the Applicant shall promptly report any changes in the address or Key Number of the property receiving the abatement to the Department of Community Investment and to the Office of the City Clerk. Moreover, the Applicant also shall report any material changes or improvements made to the property subject to the abatement including changes as the result of subdividing, replatting, or otherwise. The Applicant agrees that failure to promptly report changes can result in a finding of noncompliance on behalf of the Applicant under the commitments of this Agreement.

2. Commitments of City and Applicant. Subject to the adoption of a Declaratory Resolution and a Confirmatory Resolution by the South Bend Common Council (the "SBCC"), the City of South Bend, Indiana, (the "City") commits to provide an **eight-year (8) mixed use development real property tax abatement** for the Applicant, based on the Applicant's commitment set forth in its Application. The Applicant commits to the following (the "Commitments"):

(a) making total combined real property expenditures of no less One Million Six Hundred and Thirty One Thousand Five Hundred dollars (\$1,631,500.00) for the renovation of real property at a parcel identified in Section 1 of this Agreement;

(b) creating approximately eight (8) permanent full-time jobs with a total estimated annual wage of Four Hundred Thousand dollars (\$400,000); and

(c) acting in good faith to complete the project as described in its Application.

3. Applicant's Compliance with City and State Laws. During the term of the abatement, the Applicant shall comply with Chapter 2, Article 6, of the South Bend Municipal Code, entitled "Tax Abatement Procedures," and all governing provisions of the Indiana Code. During the term of this abatement, the City may annually request information from the Applicant concerning the nature of the Project, the approved capital expenditure of the Project, the number of full-time permanent positions newly created by the Project, and the average wage rates and salaries (excluding benefits & overtime) associated with the positions, and the Applicant shall provide the City with adequate written evidence thereof within fifteen (15) days of such request (the "Annual Survey"). The City shall utilize this information and the information required to be filed by the Applicant in the CF-1 Compliance with the Statement of Benefits form to verify that the Applicant has at all times complied with the Commitments after the Commitment Date and during the duration of the abatement and for no other purpose. The

Applicant further agrees to provide the City with such additional information as requested by the City to determine Applicant's compliance with the Commitments and with local and state requirements within twenty (20) days following any such request. Notwithstanding anything herein to the contrary, the Applicant acknowledges that the City may be required to disclose certain documents provided by the Applicant as required by a court order or applicable law.

4. Substantial Compliance and Rights of Termination. The City, by and through the SBCC, reserves the right to terminate the Economic Revitalization Area designation and associated property tax abatement deductions if it reasonably determines that the Applicant has not made reasonable efforts to substantially comply with all the Commitments, as defined in Section 2 of this Agreement, and the Applicant's failure to substantially comply with the Commitments was not due to factors beyond its reasonable control, as described in Section 5 below.

5. Factors Beyond Control. As used in this Agreement, factors beyond the control of the Applicant shall only include factors not reasonably foreseeable at the time of designation application and submission of Statement of Benefits which are not caused by any act or omission of the Applicant, and which materially and adversely affect the ability of the Applicant to substantially comply with this Agreement. Applicant has the burden to communicate to the City any such factors in which it believes is beyond its control and impacting its ability to fulfill the terms of this Agreement or any tax abatement benefit provided to the City. The City reserves the right to investigate the factors cited by Applicant under this Section 5 to the fullest extent possible and may deny Applicant's request upon the completion of the City's investigation.

6. Repayment of Tax Abatement Savings. If at any time during the term of this Agreement the Applicant shall: (a) be delinquent or in default with respect to any tax payment in St. Joseph County, Indiana; or (b) cease operations at the facility for which the tax abatement was granted; or (c) announce the cessation of operations at such facility, then the City may immediately terminate the Economic Revitalization Area designation and associated tax abatement deductions, and upon such termination, require Applicant to repay all of the tax abatement savings received through the date of such termination.

7. Notice/Hearing of Termination. In the event that the City determines that the Economic Revitalization Area designation and associated tax abatement deductions should be terminated or that all or a portion of the tax abatement savings should be repaid, it will give the Applicant notice of such determination, including a written statement calculating the amount due from the Applicant, and will provide the Applicant with an opportunity to meet with the City's designated representatives to show cause why the abatement should not be terminated and/or the tax savings repaid. Such notice shall state the names of the person with whom the Applicant may meet and will provide that the Applicant shall have thirty (30) days from the date of such notice to arrange such meeting and to provide its evidence concerning why the abatement termination and/or tax savings repayment should not occur. If, after giving such notice and receiving such evidence, if any, the City determines that the abatement termination and/or the tax repayment action is proper, the Applicant shall be provided with written notice and a hearing before the SBCC before any final action shall be taken terminating the abatement and/or requiring repayment of tax benefits. The Applicant shall be entitled to appeal that determination to a St. Joseph County Superior or Circuit Court.

8. Repayment. In the event the City requires repayment of the tax abatement savings as provided hereunder, it shall provide Applicant with a written statement calculating the amount due (the "Statement"), and Applicant shall make such repayment to the City within one hundred twenty (120) days of the date of the Statement. If the Applicant does not make timely repayment, the City shall be entitled to all reasonable costs and attorneys' fees incurred in the enforcement of this Agreement and the collection of the tax abatement savings required to be repaid hereunder.

9. Modification/Entire Agreement. This Agreement and the schedules attached hereto as Exhibit A contain the entire understanding between the City and the Applicant with respect to the subject matter hereof, and supersede all prior and contemporaneous agreements and understandings, inducements, and conditions, expressed or implied, oral, or written, except as herein contained. This Agreement may not be modified or amended other than by an agreement in writing signed by the City and the Applicant. The Applicant understands that any and all filings required to be made or actions required to be taken to initiate or maintain the abatement are solely the responsibility of the Applicant.

10. Waivers. Neither the failure nor any delay on the part of the City to exercise any right, remedy, power, or privilege under this Agreement shall operate as a waiver thereof, nor shall any single or partial exercise of any right, remedy, power, or privilege preclude any other or further exercise of the same or of any other right, remedy, power, or privilege with respect to any occurrence or be construed as a waiver of such right, remedy, power, or privilege with respect to any other occurrence. No waiver shall be effective unless it is in writing and is signed by the party asserted to have granted such waiver.

11. Notices. All notices, requests, demands, and other communications required or permitted under this Agreement shall be in writing and shall be deemed to have been received when delivered by hand or by facsimile (with confirmation by registered or certified mail) or on the third business day following the mailing, by registered or certified mail, postage prepaid, return receipt requested, thereof, addressed as set forth below:

If to Applicant: EmpowerHer Development LLC
530 S. Michigan Street
South Bend, Indiana 46601
Attn: Jasmine Bradley

If to the City: City of South Bend, Indiana
227 W. Jefferson Boulevard, Suite 1400S
South Bend, Indiana 46601
Attn: Executive Director of Community Investment

12. Governing Laws of Indiana. This Agreement and all questions relating to its validity, interpretation, performance, and enforcement shall be governed by the laws and decisions of the courts of the State of Indiana.

13. Applicant's Consent to Jurisdiction. The Applicant hereby irrevocably consents to the jurisdiction of the Courts of the State of Indiana and of the St. Joseph County Circuit or Superior Court in connection with any action or proceeding arising out of or relating to this Agreement or any

documents or instrument delivered with respect to any of the obligations hereunder, and any action related to this Agreement shall be brought in such County and in such Court.

14. Assignment and Transfer Prohibited. This Agreement shall be binding upon and inure to the benefit of the City and the Applicant and their successors and assigns, except (a) that no party may assign or transfer its rights or obligations under this Agreement without the prior written consent of the other party hereto, in which consent shall not be unreasonably withheld, and (b) Applicant may assign and transfer its rights under this Agreement to the Permitted Assign without prior written consent. "Permitted Assign" means the affiliated single purpose entity created for purposes of designing, constructing, owning, operating, and maintaining the project which is the subject of this Agreement.

15. Valid and Binding Agreement. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original as against any party whose signature appears thereon, and all of which shall together constitute one and the same instrument. By executing this Agreement, each person so executing affirms that he has been duly authorized to execute this Agreement on behalf of such party and that this Agreement constitutes a valid and binding obligation of the party.

16. Severability. The provisions of this Agreement and of each section or other subdivision herein are independent of and separable from each other, and no provision shall be affected or rendered invalid or unenforceable by virtue of the fact that for any reason any other or others of them may be invalid or unenforceable in whole or in part unless this Agreement is rendered totally unenforceable thereby.

17. No Personal Liability. No official, director, officer, employee, or agent of the City shall be charged personally by the Applicant, its employees, or its agents with any liabilities or expenses of defense or be held personally liable to the Applicant under any term or provision of this Agreement or because of the execution by such party of this Agreement or because of any default by such party hereunder.

[Remainder of page intentionally blank.]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first above written.

<p>“Applicant”</p> <p>EmpowerHer Development LLC</p> <p>By: _____</p> <p>Jasmine Bradley Member and Co-Owner</p> <p>Approved as to Legal Adequacy and Form this _____ day of _____, 2024.</p> <p>Counsel, South Bend Common Council</p>	<p>“City”</p> <p>City of South Bend, Indiana</p> <p>By: _____</p> <p>Sharon McBride President, South Bend Common Council</p> <p>By: _____</p> <p>Troy Warner Chairperson, Community Investment Committee</p>
<p>_____</p> <p>Counsel for Applicant</p>	<p>By: _____</p> <p>Erik Glavich Department of Community Investment</p>
	<p>By: _____</p> <p>James Mueller Mayor</p>

EXHIBIT A

Abatement Schedule

Subject to the adoption by the SBCC of a resolution confirming the adoption of Declaratory Resolution No. 5103-24, the property owner is qualified for and is granted a mixed use development real property tax abatement for a period of eight (8) years as shown by the schedule outlined below.

- Year 1 - 100%
- Year 2 - 90%
- Year 3 - 80%
- Year 4 - 70%
- Year 5 - 60%
- Year 6 - 50%
- Year 7 - 50%
- Year 8 - 50%

74-24

1200 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE: 574/235-9241
FAX: 574/235-7670
TTY: 574/235-5567

CITY OF SOUTH BEND JAMES MUELLER, MAYOR

DEPARTMENT OF LAW

SANDRA KENNEDY
CORPORATION COUNSEL

JENNA K. THROW
CITY ATTORNEY

December 4, 2024

Filed in Clerk's Office

South Bend Common Council
227 West Jefferson Blvd, Suite 441 S
South Bend, Indiana 46601

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

Re: Proposed Ordinance Establishing a Merit Board

Honorable Council Members,

The South Bend Fire Department is requesting the Council to approve an ordinance establishing a merit system for the Fire Department pursuant to I.C. § 36-8-3.5-1. A merit system has authority over appointment, promotion, demotion, disciplinary action, and dismissal of members of the department. The applicable statute states that a merit system is established effective January 1, 2025, unless rejected by December 31, 2024 both by an ordinance and by the members of the department. Given the support of Local 362 for the statutory merit system, the Fire Department and Union have opted to follow the state statute.

The applicable statute further states that the “merit system shall be considered to be established by the ordinance ... that adopts all of the provisions applicable to the establishing unit.” The South Bend Fire Department is requesting the Common Council’s review and approval of the enclosed draft ordinance, which both codifies the reference to the applicable merit system statutes and clarifies the role of the Board of Public Safety after January 1, 2025.

I request that this bill be placed for first reading on December 9, 2024 and for second and third reading on January 13, 2025.

Thank you for your consideration.

Sincerely,

Adam E. Taylor
Assistant City Attorney

DEC 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. 74-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ESTABLISHING A MERIT BOARD SYSTEM GOVERNING THE SOUTH BEND FIRE DEPARTMENT

STATEMENT OF PURPOSE AND INTENT

The power of selection, appointment, promotion, demotion, disciplinary action, and dismissal of members of the City of South Bend Fire Department has historically been delegated to the Board of Public Safety.

Following the enactment of I.C. 36-8-3.5 et seq., Fire Departments in Indiana are required to establish a Merit Board for the purposes of selection, appointment, promotion, demotion, disciplinary action, and dismissal of members of the City of South Bend Fire Department.

If a merit system under I.C. 36-8-3.5 et seq. is not established or rejected by December 31, 2024 by the agreement of the active members of the Fire Department and the City of South Bend, a merit system under I.C. 36-8-3.5 is established on January 1, 2025, as set forth in I.C. 36-8-3.5-5.5(f).

A merit system established under I.C. 36-8-3.5-5.5(f) must still be established by an ordinance adopted by the legislative body of the municipality adopting the applicable provisions.

As a merit system is not expected to be established for the South Bend Fire Department under either I.C. 36-8-3.5 or I.C. 36-1-4-14 on or before December 31, 2024, this ordinance is intended to establish a merit system as set forth in I.C. 36-8-3.5-5.5(f).

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The foregoing Recitals are incorporated herein by this reference.

SECTION II. Chapter 2, Article 5, Section 2-63, entitled "Fire Department Merit System", is hereby added to the South Bend City Code and shall read as follows:

"Sec. 2-63. Fire Department Merit System"

Sec. 2-63 Establishment of Merit System.

- (a) Pursuant to I.C., 36-8-3.5 et seq., a merit system is hereby established for the City of South Bend Fire Department ("Department"). The merit system will be administered by a Commission to be known as the South Bend Fire Department Merit Commission

("Commission"), pursuant to requirements set forth in I.C., 36-8-3.5 et seq. and this Ordinance. Unless otherwise stated herein, the provisions of I.C., 36-8-3.5 et seq. will govern the merit system and the Commission, as amended.

- (b) Commissioners of the Merit Commission shall be appointed as set forth in I.C. 36-8-3.5-6, as amended.
- (c) The Board of Public Safety shall retain the power of selection, appointment, promotion, demotion, disciplinary action, and dismissal of members of the City of South Bend Fire Department, pursuant to Indiana law, including but not limited to Indiana Code 36-8-3-3, 4, and 4.1, until the Fire Merit Commission has adopted rules for these powers.

SECTION III. This Ordinance shall be effective from and of the date of adoption by the Common Council, and approval by the Mayor.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca L. Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock _____.m.

Bianca L. Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock _____.m.

James Mueller, Mayor
City of South Bend, Indiana