



CITY OF SOUTH BEND

DEPARTMENT OF PUBLIC WORKS

SPECIAL EVENTS COMMITTEE MEETING MINUTES

October 9, 2024, 1:00 PM
731 S. Lafayette Blvd, South Bend, IN 46601

Members present: Brad Rohrscheib, Kyle Ludlow, Coby Deal, Derek Erquhart

Members absent: Amy Roush

1. Call to Order

The meeting was called to order at 1:06 PM by Mr Rohrscheib.

2. Approval of minutes

Upon a motion by Mr Rohrscheib and seconded by Kyle Ludlow, the minutes from the previous meeting held on September 25, 2024 were approved unanimously.

3. Approval of Special Event Permits

3a. Annual Halloween Party-October 27 2024

The members present discussed the closure of Maniutou Place between Forest & Park to accommodate this block party. Mr Deal wanted to look at the letter signed by neighbors affected by the closure but otherwise the application was in order and the committee had no concerns associated with the event.

Upon a motion by Mr Rohrscheib and seconded by Mr Ludlow, the permit Annual Halloween Party was approved unanimously.

4. Other Business

5. Privilege of the Floor

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None

6. Adjournment

With no additional business to discuss, Mr Rohrscheib motioned for adjournment, and Mr Ludlow seconded. The meeting concluded at 1:10 PM.