

County-City Building  
227 W Jefferson Blvd Suite, 1200 N  
South Bend, IN 46601

James Mueller, Mayor



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Filed in Clerk's Office

OCT 11 2024

Bianca Tirado  
City Clerk, South Bend, IN

# City of South Bend

Department of Administration & Finance  
Division of Human Resources

October 11, 2024

Sharon McBride, President  
City of South Bend Common Council  
227 W. Jefferson Boulevard, 4th Floor  
South Bend, Indiana 46601

RE: Substitute Bill 2025 Annual Budget Appropriation and Property Tax Levy

Dear President McBride,

Attached, please find a substitute bill for consideration by the Common Council of the City of South Bend appropriating monies for city expenditures for the fiscal year commencing January 1, 2025 and ending December 31, 2025 and levying property taxes for the same.

This substitute bill includes Exhibit A (Budget Summary by Fund) and Exhibits B (Budget Form No. 4).

Per requirements of the Indiana Department of Local Government Finance ("DLGF"), when this bill is voted upon, each Councilmember's vote must be reflected on the last page of Exhibit B ("DLGF Budget Form No. 4"), and each Councilmember must sign this page of Exhibit B.

I will be available to discuss this bill at the meeting of the South Bend Common Council.

Regards

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis  
City Controller

SUBSTITUTE BILL NO. 50-24

OCT 11 2024

ORDINANCE NO. \_\_\_\_\_

Bianca Tirado  
City Clerk, South Bend, IN

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, LEVYING TAXES AND FIXING THE RATE OF TAXATION FOR THE PURPOSE OF RAISING REVENUE TO MEET THE NECESSARY EXPENSES OF THE CIVIL CITY OF SOUTH BEND FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025, AND APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES OF THE CITY OF SOUTH BEND, INDIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, INCLUDING ALL OUTSTANDING CLAIMS AND OBLIGATIONS, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT**

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**STATEMENT OF PURPOSE AND INTENT**

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It is necessary to pass this Ordinance in order to appropriate monies to defray the expenses of several Departments of the Civil City of South Bend, Indiana for 2025, and it is necessary to levy a tax on taxable property for the purpose of meeting said expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AS FOLLOWS:

**SECTION I.** For the expenses of the Civil City Government, its various Departments, Funds, Commissions, and institutions for the fiscal year ending December 31, 2025, the sums of money stated in the budget summary attached to this Ordinance as Exhibit A (in the form required by South Bend Municipal Code Sec. 2-90) are hereby appropriated and ordered set apart within the funds identified in that Exhibit (the "Funds"), subject to the laws governing the same. The sums herein appropriated shall be deemed to include all expenditures authorized to be made in said year, unless otherwise expressly stipulated or provided by the law. By adoption of and consistent with this Ordinance, the State-mandated Budget Form No. 4 attached to this Ordinance as Exhibit B is hereby approved and adopted with respect to the Funds.

**SECTION II.** For the purpose of raising revenue to meet the expenses of the Civil City Government, its various Departments, Funds, Commissions, and institutions for the fiscal year ending December 31, 2025, there shall be levied a property tax upon each one hundred dollars of assessed valuation of taxable property within the City of South Bend, Indiana, for the fiscal year 2024 to be collected in the year 2025, as shown and described in the State-mandated Budget Form No. 4 attached to this Ordinance as Exhibit B.

**SECTION III.** This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

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Sharon L. McBride, Council President  
South Bend Common Council

Exhibit A  
 2025 Budget  
 Form Required by  
 South Bend Municipal Code Sec. 2-90



City of South Bend, IN

Department	Cost Category	Fund	2025 Budget
Administration & Finance	Personnel	101 - General Fund	4,442,182
Administration & Finance	Personnel	222 - Central Services	4,012,352
Administration & Finance	Personnel	226 - Liability Insurance	55,000
Administration & Finance	Personnel	258 - Human Rights Federal Grants	209,177
Administration & Finance	Personnel	711 - Self-Funded Employee Benefits	18,696,327
Administration & Finance	Personnel	714 - Parental Leave Fund	150,000
<b>Administration &amp; Finance</b>	<b>Personnel Total</b>		<b>27,565,038</b>
Administration & Finance	Supplies	101 - General Fund	41,800
Administration & Finance	Supplies	222 - Central Services	7,189,518
Administration & Finance	Supplies	258 - Human Rights Federal Grants	12,000
Administration & Finance	Supplies	711 - Self-Funded Employee Benefits	150,000
<b>Administration &amp; Finance</b>	<b>Supplies Total</b>		<b>7,393,318</b>
Administration & Finance	Services	101 - General Fund	2,655,214
Administration & Finance	Services	217 - Gift, Donation, Bequest	9,000
Administration & Finance	Services	222 - Central Services	511,061
Administration & Finance	Services	226 - Liability Insurance	3,753,050
Administration & Finance	Services	258 - Human Rights Federal Grants	134,000
Administration & Finance	Services	711 - Self-Funded Employee Benefits	1,976,995
<b>Administration &amp; Finance</b>	<b>Services Total</b>		<b>9,039,320</b>
Administration & Finance	Capital	222 - Central Services	7,200
<b>Administration &amp; Finance</b>	<b>Capital Total</b>		<b>7,200</b>
Administration & Finance	Debt Service	752 - South Bend Redevelopment Authority	6,733,009
Administration & Finance	Debt Service	755 - South Bend Building Corporation	1,430,605
<b>Administration &amp; Finance</b>	<b>Debt Service Total</b>		<b>8,163,614</b>
Administration & Finance	Interfund Transfers	101 - General Fund	721,148
Administration & Finance	Interfund Transfers	222 - Central Services	822,062
Administration & Finance	Interfund Transfers	406 - Cumulative Capital Development	500,000
Administration & Finance	Interfund Transfers	407 - Cumulative Capital Improvement	75,000
<b>Administration &amp; Finance</b>	<b>Interfund Transfers Total</b>		<b>2,118,210</b>
<b>Administration &amp; Finance Total</b>			<b>54,286,699</b>
City Clerk	Personnel	101 - General Fund	408,538
<b>City Clerk</b>	<b>Personnel Total</b>		<b>408,538</b>
City Clerk	Supplies	101 - General Fund	13,000
<b>City Clerk</b>	<b>Supplies Total</b>		<b>13,000</b>
City Clerk	Services	101 - General Fund	89,000
<b>City Clerk</b>	<b>Services Total</b>		<b>89,000</b>
City Clerk	Interfund Transfers	101 - General Fund	116,290
<b>City Clerk</b>	<b>Interfund Transfers Total</b>		<b>116,290</b>
<b>City Clerk Total</b>			<b>626,828</b>
Common Council	Personnel	101 - General Fund	652,425
<b>Common Council</b>	<b>Personnel Total</b>		<b>652,425</b>
Common Council	Supplies	101 - General Fund	5,000
<b>Common Council</b>	<b>Supplies Total</b>		<b>5,000</b>
Common Council	Services	101 - General Fund	272,300
<b>Common Council</b>	<b>Services Total</b>		<b>272,300</b>
Common Council	Interfund Transfers	101 - General Fund	71,644
<b>Common Council</b>	<b>Interfund Transfers Total</b>		<b>71,644</b>
<b>Common Council Total</b>			<b>1,001,369</b>

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 City Clerk, South Bend, IN

**Exhibit A**  
**2025 Budget**  
**Form Required by**  
**South Bend Municipal Code Sec. 2-90**



**City of South Bend, IN**

Department	Cost Category	Fund	2025 Budget
Innovation & Technology	Personnel	279 - IT / Innovation / 311 Call Center	5,042,919
<b>Innovation &amp; Technology</b>	<b>Personnel Total</b>		<b>5,042,919</b>
Innovation & Technology	Supplies	279 - IT / Innovation / 311 Call Center	709,500
<b>Innovation &amp; Technology</b>	<b>Supplies Total</b>		<b>709,500</b>
Innovation & Technology	Services	279 - IT / Innovation / 311 Call Center	8,521,567
<b>Innovation &amp; Technology</b>	<b>Services Total</b>		<b>8,521,567</b>
Innovation & Technology	Debt Service	279 - IT / Innovation / 311 Call Center	737,245
<b>Innovation &amp; Technology</b>	<b>Debt Service Total</b>		<b>737,245</b>
Innovation & Technology	Interfund Transfers	279 - IT / Innovation / 311 Call Center	818
<b>Innovation &amp; Technology</b>	<b>Interfund Transfers Total</b>		<b>818</b>
<b>Innovation &amp; Technology Total</b>			<b>15,012,050</b>
Legal Department	Personnel	101 - General Fund	1,721,003
<b>Legal Department</b>	<b>Personnel Total</b>		<b>1,721,003</b>
Legal Department	Supplies	101 - General Fund	9,000
<b>Legal Department</b>	<b>Supplies Total</b>		<b>9,000</b>
Legal Department	Services	101 - General Fund	77,340
<b>Legal Department</b>	<b>Services Total</b>		<b>77,340</b>
Legal Department	Interfund Transfers	101 - General Fund	310,444
<b>Legal Department</b>	<b>Interfund Transfers Total</b>		<b>310,444</b>
<b>Legal Department Total</b>			<b>2,117,787</b>
Mayor's Office	Personnel	101 - General Fund	1,081,362
<b>Mayor's Office</b>	<b>Personnel Total</b>		<b>1,081,362</b>
Mayor's Office	Supplies	101 - General Fund	9,500
<b>Mayor's Office</b>	<b>Supplies Total</b>		<b>9,500</b>
Mayor's Office	Services	101 - General Fund	90,000
<b>Mayor's Office</b>	<b>Services Total</b>		<b>90,000</b>
Mayor's Office	Interfund Transfers	101 - General Fund	210,364
<b>Mayor's Office</b>	<b>Interfund Transfers Total</b>		<b>210,364</b>
<b>Mayor's Office Total</b>			<b>1,391,226</b>
Police Department	Personnel	101 - General Fund	31,437,808
Police Department	Personnel	249 - Local Income Tax - Public Safety	6,200,339
Police Department	Personnel	702 - Police Pension	5,999,549
<b>Police Department</b>	<b>Personnel Total</b>		<b>43,637,696</b>
Police Department	Supplies	101 - General Fund	1,738,000
Police Department	Supplies	220 - Law Enforcement Continuing Education	180,000
Police Department	Supplies	299 - Police Federal Drug Enforcement	50,000
<b>Police Department</b>	<b>Supplies Total</b>		<b>1,968,000</b>
Police Department	Services	101 - General Fund	2,652,557
Police Department	Services	216 - Police State Seizures	22,000
Police Department	Services	220 - Law Enforcement Continuing Education	289,250
Police Department	Services	278 - Police Take Home Vehicle	50,000
Police Department	Services	702 - Police Pension	8,400
<b>Police Department</b>	<b>Services Total</b>		<b>3,022,207</b>
Police Department	Capital	101 - General Fund	3,202,410
Police Department	Capital	220 - Law Enforcement Continuing Education	40,000
<b>Police Department</b>	<b>Capital Total</b>		<b>3,242,410</b>
Police Department	Debt Service	101 - General Fund	2,015,150
Police Department	Debt Service	406 - Cumulative Capital Development	391,096
<b>Police Department</b>	<b>Debt Service Total</b>		<b>2,406,246</b>
Police Department	Interfund Transfers	101 - General Fund	6,332,834
<b>Police Department</b>	<b>Interfund Transfers Total</b>		<b>6,332,834</b>
<b>Police Department Total</b>			<b>60,609,393</b>

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**Bianca Tirado**  
**City Clerk, South Bend, IN**

**Exhibit A**  
**2025 Budget**  
**Form Required by**  
**South Bend Municipal Code Sec. 2-90**



**City of South Bend, IN**

Department	Cost Category	Fund	2025 Budget
Venues, Parks & Arts	Personnel	201 - Parks & Recreation	13,168,875
Venues, Parks & Arts	Personnel	601 - Parking Garages	756,920
Venues, Parks & Arts	Personnel	602 - Morris Performing Arts Center Operations	855,918
Venues, Parks & Arts	Personnel	670 - Century Center Operations	1,685,036
<b>Venues, Parks &amp; Arts</b>	<b>Personnel Total</b>		<b>16,466,749</b>
Venues, Parks & Arts	Supplies	101 - General Fund	6,060
Venues, Parks & Arts	Supplies	201 - Parks & Recreation	2,037,108
Venues, Parks & Arts	Supplies	601 - Parking Garages	61,609
Venues, Parks & Arts	Supplies	602 - Morris Performing Arts Center Operations	82,360
Venues, Parks & Arts	Supplies	670 - Century Center Operations	453,140
<b>Venues, Parks &amp; Arts</b>	<b>Supplies Total</b>		<b>2,640,278</b>
Venues, Parks & Arts	Services	101 - General Fund	897,521
Venues, Parks & Arts	Services	201 - Parks & Recreation	6,090,010
Venues, Parks & Arts	Services	401 - Coveleski Stadium Capital	30,000
Venues, Parks & Arts	Services	408 - Local Income Tax - Economic Development	100,000
Venues, Parks & Arts	Services	450 - Palais Royale Historic Preservation	10,000
Venues, Parks & Arts	Services	601 - Parking Garages	250,557
Venues, Parks & Arts	Services	602 - Morris Performing Arts Center Operations	622,985
Venues, Parks & Arts	Services	670 - Century Center Operations	1,085,565
<b>Venues, Parks &amp; Arts</b>	<b>Services Total</b>		<b>9,086,638</b>
Venues, Parks & Arts	Capital	201 - Parks & Recreation	1,597,079
Venues, Parks & Arts	Capital	601 - Parking Garages	50,000
Venues, Parks & Arts	Capital	671 - Century Center Capital	35,058
<b>Venues, Parks &amp; Arts</b>	<b>Capital Total</b>		<b>1,682,137</b>
Venues, Parks & Arts	Debt Service	201 - Parks & Recreation	477,196
Venues, Parks & Arts	Debt Service	312 - 2017 Parks Bond Debt Service	1,181,215
Venues, Parks & Arts	Debt Service	408 - Local Income Tax - Economic Development	319,000
Venues, Parks & Arts	Debt Service	672 - Century Center Energy Conservation Debt Svc	388,754
Venues, Parks & Arts	Debt Service	757 - 2015 Parks Bond Debt Service	381,031
<b>Venues, Parks &amp; Arts</b>	<b>Debt Service Total</b>		<b>2,747,196</b>
Venues, Parks & Arts	Interfund Transfers	101 - General Fund	4,135,781
Venues, Parks & Arts	Interfund Transfers	201 - Parks & Recreation	2,349,274
Venues, Parks & Arts	Interfund Transfers	408 - Local Income Tax - Economic Development	831,031
Venues, Parks & Arts	Interfund Transfers	601 - Parking Garages	101,112
Venues, Parks & Arts	Interfund Transfers	602 - Morris Performing Arts Center Operations	312,950
Venues, Parks & Arts	Interfund Transfers	670 - Century Center Operations	387,183
<b>Venues, Parks &amp; Arts</b>	<b>Interfund Transfers Total</b>		<b>8,117,331</b>
<b>Venues, Parks &amp; Arts Total</b>			<b>40,740,329</b>
Youth Council	Supplies	101 - General Fund	3,000
<b>Youth Council</b>	<b>Supplies Total</b>		<b>3,000</b>
Youth Council	Services	101 - General Fund	9,000
<b>Youth Council</b>	<b>Services Total</b>		<b>9,000</b>
<b>Youth Council Total</b>			<b>12,000</b>
<b>Grand Total</b>			<b>424,349,392</b>

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**OCT 11 2024**

**Bianca Tirado**  
**City Clerk, South Bend, IN**

# ORDINANCE OR RESOLUTION FOR APPROPRIATIONS AND TAX RATES

State Form 55865 (7-15)  
 Approved by the State Board of Accounts, 2015  
 Prescribed by the Department of Local Government Finance

Budget Form No. 4  
 Generated 10/11/2024 12:57:28 PM

Ordinance / Resolution Number: 50-24

Be it ordained/resolved by the **South Bend Common Council** that for the expenses of **SOUTH BEND CIVIL CITY** for the year ending December 31, **2025** the sums herein specified are hereby appropriated and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. In addition, for the purposes of raising revenue to meet the necessary expenses of **SOUTH BEND CIVIL CITY**, the property tax levies and property tax rates as herein specified are included herein. Budget Form 4-B for all funds must be completed and submitted in the manner prescribed by the Department of Local Government Finance.

This ordinance/resolution shall be in full force and effect from and after its passage and approval by the **South Bend Common Council**.

Name of Adopting Entity / Fiscal Body	Type of Adopting Entity / Fiscal Body	Date of Adoption
South Bend Common Council	Common Council and Mayor	10/14/2024

Funds				
Fund Code	Fund Name	Adopted Budget	Adopted Tax Levy	Adopted Tax Rate
0101	GENERAL	\$108,363,589	\$89,945,049	2.7313
0341	FIRE PENSION	\$4,522,797	\$0	0.0000
0342	POLICE PENSION	\$6,007,949	\$0	0.0000
0706	LOCAL ROAD & STREET	\$2,350,000	\$0	0.0000
0708	MOTOR VEHICLE HIGHWAY	\$21,700,651	\$0	0.0000
0720	MAJOR MOVES - TOLLROAD COUNTIES	\$140,892	\$0	0.0000
1301	PARK & RECREATION	\$25,719,543	\$21,098,221	0.6407
1380	PARK BOND	\$1,181,218	\$1,140,000	0.0346
2379	CUMULATIVE CAPITAL IMP (CIG TAX)	\$75,000	\$0	0.0000
2391	CUMULATIVE CAPITAL DEVELOPMENT	\$891,097	\$1,160,813	0.0352
		<b>\$170,952,736</b>	<b>\$113,344,083</b>	<b>3.4418</b>

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Bianca Tirado  
 City Clerk, South Bend, IN