

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

October 8, 2024

Mr. Mike McDonald
Milestone Contractors L.P.
24358 State Road 23
South Bend, IN 46614
akrueger@milestonelp.com; mmcdonald@milestonelp.com

RE: Change Order No. 1 – Neighborhood Infrastructure – Ford St. and Walnut St.
Intersection – Project No. 121-048C

Dear Mr. McDonald:

At its October 8, 2024 meeting, the Board of Public Works approved the above referenced Change Order be increased by \$24,741.65, bringing the revised contract amount to \$467,264.65.

Enclosed is a copy of the Change Order for your records.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures
TH/hh

**CITY OF SOUTH BEND, INDIANA
DEPARTMENT OF PUBLIC WORKS
PROJECT CHANGE ORDER**



DATE: 9/23/2024
PROJECT NO: 121-048C
PROJECT NAME: Neighborhood Infrastructure: Ford St and Walnut St Intersection
CONTRACT DATE: 12/20/2022
CHANGE ORDER NO: 1 (Final)
SUBJECT OF CHANGE ORDER: PCR #1-Final Quantity Adjustment

All items completed substantially as planned.
 See attached Comparison of Estimate for overruns and underruns.

The original contract sum		\$	<u>442,523.00</u>
Net change by previously authorized change orders		\$	<u>0.00</u>
The contract sum prior to this change order		\$	<u>442,523.00</u>
By this Change Order, the project amount is	<input checked="" type="checkbox"/> Increased		
	<input type="checkbox"/> Decreased	\$	<u>24,741.65</u>
The new contract sum including this change order		\$	<u>467,264.65</u>
This Change Order represents a total change of			<u>5.59 %</u>
Total change for entire project			<u>5.59 %</u>

Original contracted completion date/time 10/16/2023
 Extension of date/time by previous change orders 0 days
 Date/time extension by this change order 0 days
 New completion date/time 10/16/2023

CONTRACTOR

Mike McDonald
 Contractor Signature

RECOMMENDED FOR APPROVAL

Kyle Ludlow
 CONSTRUCTION MANAGER

CITY OF SOUTH BEND

Mike McDonald PM
 Printed Name and Title

Milestone Contractors North, Inc.
 Company Name

24358 SR 23
 Address

South Bend, IN 46614
 City, State, Zip

CITY OF SOUTH BEND, INDIANA
 BOARD OF PUBLIC WORKS

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Theresa M. Heffner
 Attest: Theresa M. Heffner, Clerk

Date: October 8, 2024

**BOARD OF PUBLIC WORKS
AGENDA ITEM REVIEW REQUEST FORM**

Date	09/26/2024		
Name	Leslie Biek, PE	Department	PW
BPW Date	10/08/2024	Phone Extension	9323

Review and Approval Required Prior to Submittal to Board

Diversity Compliance and Inclusion Officer	<input type="checkbox"/>	Officer Name	_____
BPW Attorney	<input type="checkbox"/>	Attorney Name	_____
Dept. Attorney	<input type="checkbox"/>	Attorney Name	_____
Purchasing	<input type="checkbox"/>	_____	_____

Check the Appropriate Item Type – Required for All Submissions

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal	
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA	
<input type="checkbox"/> Bid Opening	<input type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise	<input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes	
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA	
<input checked="" type="checkbox"/> Chg. Order, No. 1	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution	
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach	

Required Information

Company or Vendor Name	Milestone Contractors North		
New Vendor	<input type="checkbox"/> Yes <input type="checkbox"/> If Yes, Approved by Purchasing		
	<input type="checkbox"/> No		
MBE/WBE Contractor	<input type="checkbox"/> MBE	Completed E-Verify Form Attached	<input type="checkbox"/> Yes
	<input type="checkbox"/> WBE		<input type="checkbox"/> No
Project Name	Neighborhood Infrastructure- Ford St and Walnut St		
Project Number	121-048C; PROJ 302		
Funding Source	PO 20878		
Account No.	_____		
Amount	\$24,741.65		
Terms of Contract	_____		
Purpose/Description	CO #1 and Final. Final adjustment to quantities		

For Change Orders Only

Amount of	<input checked="" type="checkbox"/> Increase	\$ 24,741.65
	<input type="checkbox"/> Decrease	(\$ _____)
Previous Amount	\$ _____	
	Increase	5.59 %
	Decrease	(_____ %)
Current Percent of Change:	\$ _____	
New Amount	\$ _____	
	Increase	5.59 %
	Decrease	(_____ %)
Total Percent of Change:	_____	
Time Extension Amount:	_____	
New Completion Date:	_____	