

1316 COUNTY-CITY BUILDING  
227 W. JEFFERSON BOULEVARD  
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251  
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**BOARD OF PUBLIC WORKS**

October 8, 2024

Mr. Rob Becker  
Premium Concrete Services  
712 Richmond St.  
Elkhart, IN 46516  
[rbecker@premiumservices.group](mailto:rbecker@premiumservices.group)

RE: Award Bid – 2024 Traffic Calming – Project No. 123-075

Dear Mr. Becker:

At its October 8, 2024 meeting, the Board of Public Works awarded the above referenced bid to you in the amount of \$304,630. Base Bid Plus Alternative No. 2. Enclosed please find a signed Bid/Proposal form.

Please forward the following documents **in one submittal by October 22, 2024** to my attention for Board of Public Works approval at [hhorvath@southbendin.gov](mailto:hhorvath@southbendin.gov):

- 1) One (1) signed original of the Public Works Contract (enclosed)
- 2) Labor & Material Payment Bond
- 3) Performance Bond (125% of Bid Amount)
- 4) Certificate of Insurance naming the City of South Bend as an additional insured
- 5) Item #4 for all subcontractors that you use

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

*/s/ Theresa Heffner*

Theresa Heffner, Clerk

Enclosures  
TH/hh

BOARD OF PUBLIC WORKS  
CITY OF SOUTH BEND, INDIANA  
PUBLIC WORKS CONTRACT

This Agreement is made and entered into this 8th Day of October, 2024, by and between Premium Concrete Services, (the "Contractor"), and the Board of Public Works (the "Board").

The Contractor covenants and agrees to make the following improvement, as fully set out in the Request for Quotations, Standard Specifications, Special Provisions, Plans, and Bid Proposals, all of which are set forth as a part of this Contract, for:

<u>PROJECT NO.</u>	<u>123-075</u>
<u>DESCRIPTION:</u>	<u>2024 TRAFFIC CALIMING</u>
<u>COMPLETION DATE:</u>	<u>SEE SPECIFICATIONS</u>
<u>AMOUNT:</u>	<u>\$304,630</u>
<u>FUNDING:</u>	<u>PR-00035440</u>

The unit prices for this improvement were those prices as received and accepted by the Board on the 8th Day of October, 2024.

The Contractor further agrees to notify the assigned Engineer when this improvement is completed. This notification shall be in the form of a Project Completion Affidavit, signed by the Contractor. Upon final acceptance of the improvement by the Engineer, the Contractor's final estimate will be presented to the Board for final Payment with one (1) copy of the Project Completion Affidavit and one (1) copy of a Waiver of Lien.

Each of the Parties, by signing below, represents and warrants to the other Party that he/she/it has the authority to bind the named person or entity to this Agreement.

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Gary A. Gilot, Member



Murray L. Miller, Member



Joseph R. Molnar, Vice President



Briana Micou, Member



Attest: Theresa M. Heffner, Clerk

Date: October 8, 2024

PREMIUM CONCRETE  
SERVICES

Printed Name

Signature

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PHONE 574/ 235-9251  
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CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**BOARD OF PUBLIC WORKS**

October 8, 2024

Mr. Justin Butler  
Selge Construction Co., Inc.  
2833 South 11<sup>th</sup> Street  
Niles, MI 49120  
[jbutler@selgeconstruction.com](mailto:jbutler@selgeconstruction.com)

RE: Bid Award – 2024 Traffic Calming – Project No. 123-075

Dear Mr. Butler:

At its October 8, 2024, meeting, the Board of Public Works awarded the above referenced bid to Premium Concrete in the amount of \$304,630.

Thank you for bidding, and we hope you bid with us in the future.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures  
TH/hh

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CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**BOARD OF PUBLIC WORKS**

October 8, 2024

Mr. Ruben Alvarado  
Rieth-Riley Construction Co., Inc.  
25200 State Road 23  
South Bend, IN 46614  
[dsnodderly@rieth-riley.com](mailto:dsnodderly@rieth-riley.com)

RE: Bid Award – 2024 Traffic Calming – Project No. 123-075

Dear Mr. Alvarado:

At its October 8, 2024, meeting, the Board of Public Works awarded the above referenced bid to Premium Concrete Services in the amount of \$304,630.

Thank you for bidding, and we hope you bid with us in the future.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures  
TH/hh

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CITY OF SOUTH BEND JAMES MUELLER, MAYOR  
**BOARD OF PUBLIC WORKS**

October 8, 2024

Mr. Dustin Hilary  
Milestone Contractors, L.P.  
24358 State Road 23  
South Bend, IN 46614  
[epillipow@milestonelp.com](mailto:epillipow@milestonelp.com)

RE: Bid Award – 2024 Traffic Calming – Project No. 123-075

Dear Mr. Hilary:

At its October 8, 2024, meeting, the Board of Public Works awarded the above referenced bid to Premium Concrete Services in the amount of \$304,630.

Thank you for bidding, and we hope you bid with us in the future.

If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

*/s/ Theresa Heffner*

Theresa Heffner, Clerk

Enclosures  
TH/hh



**INTER-OFFICE MEMORANDUM**  
**DEPARTMENT OF PUBLIC WORKS**  
**DIVISION OF ENGINEERING**

**TO:** Theresa Heffner, Clerk  
Board of Public Works

**FROM:** Charlotte Brach, Senior Engineer

**SUBJECT:** Award Project No. 123-075  
2024 Traffic Calming

**DATE:** September 27, 2024

On September 24, 2024, the Board of Public Works opened and read bids for the above project, which consisted of a base bid.

The bidders ranked as follows:

**Base Bid:**

<b><u>Bidder</u></b>	<b><u>Amount</u></b>
1. Premium Concrete Services	\$281,670
2. Selge Construction Co., Inc.	\$310,720
3. Rieth Riley Construction Co., Inc.	\$316,432
4. Milestone Contractors, L.P.	\$320,968

**Alternate No. 1**

<b><u>Bidder</u></b>	<b><u>Amount</u></b>
1. Milestone Contractors, L.P.	\$43,200
2. Selge Construction Co., Inc.	\$45,000
3. Rieth Riley Construction Co., Inc.	\$74,400
4. Premium Concrete Services	\$94,800

**Alternate No. 2**

<b><u>Bidder</u></b>	<b><u>Amount</u></b>
1. Rieth Riley Construction Co., Inc.	\$22,097
2. Premium Concrete Services	\$22,960
3. Selge Construction Co., Inc.	\$25,290
4. Milestone Contractors, L.P.	\$33,544

I recommend award of a contract for the Base Bid and Alternate No. 2 to the lowest responsive / responsible bidder, Premium Concrete Services in the amount of \$304,630.

Sufficient funds have been appropriated from Local Roads and Streets (251-06-600-506-442001-PROJ0000527).

Please call with your questions.  
Enc. Bid Tabulation

CITY OF SOUTH BEND, INDIANA  
BOARD OF PUBLIC WORKS

  
Elizabeth A. Maradik, President

  
Gary A. Gilot, Member

  
Murray L. Miller, Member

  
Joseph R. Molnar, Vice President

  
Briana Micou, Member

  
Attest: Theresa M. Heffner, Clerk

Date: October 8, 2024



2024 Traffic Calming

BID TABULATION  
2024 Traffic Calming  
Project No: 123-075

Base Bid				Engineer's Estimate		Premium Concrete Services		Selge Construction Co., Inc.		Rieth-Riley Construction Co., Inc.		Milestone Contractors, L.P.	
Item No.	Line Item	Quantity	Unit	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Concrete Speed Hump	12	EA	\$ 14,000.00	\$ 168,000.00	\$ 18,250.00	\$ 219,000.00	\$ 19,250.00	\$ 231,000.00	\$ 19,947.00	\$ 239,364.00	\$ 21,500.00	\$ 258,000.00
2	Installation Roadway Signs	24	EA	\$ 250.00	\$ 6,000.00	\$ 400.00	\$ 9,600.00	\$ 305.00	\$ 7,320.00	\$ 305.00	\$ 7,320.00	\$ 305.00	\$ 7,320.00
3	High Contrast Chevron Pavement Marking Set	24	EA	\$ 1,000.00	\$ 24,000.00	\$ 780.00	\$ 18,720.00	\$ 1,000.00	\$ 24,000.00	\$ 607.00	\$ 14,568.00	\$ 607.00	\$ 14,568.00
4	Advanced Warning Pavement Marking Set	24	EA	\$ 800.00	\$ 19,200.00	\$ 400.00	\$ 9,600.00	\$ 750.00	\$ 18,000.00	\$ 320.00	\$ 7,680.00	\$ 320.00	\$ 7,680.00
5	Concrete Curb and Gutter	250	LF	\$ 65.00	\$ 16,250.00	\$ 65.00	\$ 16,250.00	\$ 100.00	\$ 25,000.00	\$ 150.00	\$ 37,500.00	\$ 120.00	\$ 30,000.00
6	Compacted Aggregate No. 53	100	TON	\$ 80.00	\$ 8,000.00	\$ 85.00	\$ 8,500.00	\$ 54.00	\$ 5,400.00	\$ 100.00	\$ 10,000.00	\$ 34.00	\$ 3,400.00
<b>TOTAL</b>					<b>\$ 241,450.00</b>		<b>\$ 281,670.00</b>		<b>\$ 310,720.00</b>		<b>\$ 316,432.00</b>		<b>\$ 320,968.00</b>

Alternate 1													
Item No.	Line Item	Quantity	Unit	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Concrete Apron, 8"	24	EA	\$ 2,000.00	\$ 48,000.00	\$ 3,950.00	\$ 94,800.00	\$ 1,875.00	\$ 45,000.00	\$ 3,100.00	\$ 74,400.00	\$ 1,800.00	\$ 43,200.00
<b>TOTAL</b>					<b>\$ 48,000.00</b>		<b>\$ 94,800.00</b>		<b>\$ 45,000.00</b>		<b>\$ 74,400.00</b>		<b>\$ 43,200.00</b>

Alternate 2													
Item No.	Line Item	Quantity	Unit	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost	Unit Price	Cost
1	Concrete Speed Hump	1	EA	\$ 14,000.00	\$ 14,000.00	\$ 18,250.00	\$ 18,250.00	\$ 19,250.00	\$ 19,250.00	\$ 16,123.00	\$ 16,123.00	\$ 28,950.00	\$ 28,950.00
2	High Contrast Chevron Pavement Marking Set	2	EA	\$ 1,000.00	\$ 2,000.00	\$ 780.00	\$ 1,560.00	\$ 1,000.00	\$ 2,000.00	\$ 607.00	\$ 1,214.00	\$ 607.00	\$ 1,214.00
3	Advanced Warning Pavement Marking Set	2	EA	\$ 800.00	\$ 1,600.00	\$ 500.00	\$ 1,000.00	\$ 750.00	\$ 1,500.00	\$ 380.00	\$ 760.00	\$ 320.00	\$ 640.00
4	Concrete Curb and Gutter	20	LF	\$ 65.00	\$ 1,300.00	\$ 65.00	\$ 1,300.00	\$ 100.00	\$ 2,000.00	\$ 150.00	\$ 3,000.00	\$ 120.00	\$ 2,400.00
5	Compacted Aggregate No. 53	10	TON	\$ 80.00	\$ 800.00	\$ 85.00	\$ 850.00	\$ 54.00	\$ 540.00	\$ 100.00	\$ 1,000.00	\$ 34.00	\$ 340.00
<b>TOTAL</b>					<b>\$ 19,700.00</b>		<b>\$ 22,960.00</b>		<b>\$ 25,290.00</b>		<b>\$ 22,097.00</b>		<b>\$ 33,544.00</b>

<b>Base + Alternate 1 + Alternate 2</b>	\$ 309,150.00	\$ 399,430.00	\$ 381,010.00	\$ 412,929.00	\$ 397,712.00
<b>Base + Alternate 1</b>	\$ 289,450.00	\$ 376,470.00	\$ 355,720.00	\$ 390,832.00	\$ 364,168.00
<b>Base + Alternate 2</b>	\$ 261,150.00	\$ 304,630.00	\$ 336,010.00	\$ 338,529.00	\$ 354,512.00
<b>Bid Bond</b>		Yes	Yes	Yes	Yes
<b>RBO</b>		Yes	Yes	Yes	Yes
<b>Non-Collusion Affidavit</b>		Yes	Yes	Yes	Yes
<b>Addendum</b>		Yes	Yes	Yes	Yes
<b>MWBE</b>		Yes	Yes	Yes	Yes

I hereby certify that the above truly and accurately represents bids received for this project on September 24, 2024

\_\_\_\_\_  
Charlotte Brach, Senior Engineer

Project 2024 Traffic Calming  
 Project Number 123-075  
 Bid Open 9/24/2024

Calculated Goals  
 MBE 4.3%  
 WBE 6.1%

Conditional Formatting: green = meets goals, red = does not meet goals

Base Scope of Work - Premium Concrete Services					
Base Bid Amount (from MWBE 1.0, check that this matches bid tab total) \$ 281,670.00					
MBE Utilization - Form 1.0					
MBE Name	MBE Information	Scope of Work	Dollar Amount of MBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
1st Class Logistics	Bernard Coutee; 2213 St Charles Ave, South Bend, IN; (547) 993-0071	Trucking	\$ 12,200.00	4.33%	4.33%
					0.00%
Total MBE %				4.33%	4.33%

WBE Utilization - Form 1.0					
WBE Name	WBE Information	Scope of Work	Dollar Amount of WBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
State Barricading	James Michalski; 24963 US 20 W South Bend, IN; (574) 287-2078	Traffic and Sign Installation	\$ 17,320.00	6.15%	6.15%
					0.00%
Total WBE %				6.15%	6.15%

	Included with Bid?	Complete?
Form MBE - 2.0	Evidence of Good Faith Efforts	yes
Form WBE - 2.0	Evidence of Good Faith Efforts	yes
Form MBE - 2.1	MBE Contacted	yes
Form WBE - 2.1	WBE Contacted	yes

Base Scope of Work - Selge Construction Co., Inc.					
Base Bid Amount (from MWBE 1.0, check that this matches bid tab total) \$ 310,720.00					
MBE Utilization - Form 1.0					
MBE Name	MBE Information	Scope of Work	Dollar Amount of MBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
1st Class Logistics	Bernard Coutee; 2213 St Charles Ave, South Bend, IN; (547) 993-0071	Trucking	\$ 13,360.96	4.30%	4.30%
					0.00%
Total MBE %				4.30%	4.30%

WBE Utilization - Form 1.0					
WBE Name	WBE Information	Scope of Work	Dollar Amount of WBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
C.E. Hughes Milling, Inc. d/b/a The Airmarking Co.	Nick Rellias; 1544 North SR 25, South Bend, IN; Rochester, IN 46975	Pavement Markings	\$ 18,953.92	6.10%	6.10%
					0.00%
Total WBE %				6.10%	6.10%

	Included with Bid?	Complete?
Form MBE - 2.0	Evidence of Good Faith Efforts	yes
Form WBE - 2.0	Evidence of Good Faith Efforts	yes
Form MBE - 2.1	MBE Contacted	yes
Form WBE - 2.1	WBE Contacted	yes

Base Scope of Work - Rieth Riley Construction Co., Inc.					
Base Bid Amount (from MWBE 1.0, check that this matches bid tab total) \$ 316,432.00					
MBE Utilization - Form 1.0					
MBE Name	MBE Information	Scope of Work	Dollar Amount of MBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
1st Class Logistics	Bernard Coutee; 2213 St Charles Ave, South Bend, IN; (547) 993-0071	Trucking/Hauling	\$ 13,620.00	4.30%	4.30%
					0.00%
Total MBE %				4.30%	4.30%

WBE Utilization - Form 1.0					
WBE Name	WBE Information	Scope of Work	Dollar Amount of WBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
State Barricading	James Michalski; 24963 US 20 W South Bend, IN; (574) 287-2078	Maintenance of Traffic Services and Sign Installations	\$ 28,320.00	8.94%	8.95%
					0.00%
Total WBE %				8.94%	8.95%

	Included with Bid?	Complete?
Form MBE - 2.0	Evidence of Good Faith Efforts	yes
Form WBE - 2.0	Evidence of Good Faith Efforts	yes
Form MBE - 2.1	MBE Contacted	yes
Form WBE - 2.1	WBE Contacted	yes

Base Scope of Work - Milestone Contractors, L.P.					
Base Bid Amount (from MWBE 1.0, check that this matches bid tab total) \$ 320,968.00					
MBE Utilization - Form 1.0					
MBE Name	MBE Information	Scope of Work	Dollar Amount of MBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
C. Lee Construction Services Inc.	Frederick "Chip" Lee; 1011 S Lake St, Gary, IN 46403; (219) 922-7733	Hauling	\$ 8,400.00	2.61%	2.62%
Grandson Trucking LLC	Will Thomas; 59811 Pinecrest Dr, Mishawaka, IN 46544	Hauling	\$ 5,600.00	1.74%	1.74%
					0.00%
Total MBE %				4.35%	4.36%

WBE Utilization - Form 1.0					
WBE Name	WBE Information	Scope of Work	Dollar Amount of WBE Component	Bidder Claimed Percentage of Total Bid	Checked Percentage of Total Bid
State Barricading	James Michalski; 24963 US 20 W South Bend, IN; (574) 287-2078	MOT (Traffic Control Devices)	\$ 20,000.00	6.23%	6.23%
					0.00%
Total WBE %				6.23%	6.23%

	Included with Bid?	Complete?
Form MBE - 2.0	Evidence of Good Faith Efforts	yes
Form WBE - 2.0	Evidence of Good Faith Efforts	yes
Form MBE - 2.1	MBE Contacted	yes
Form WBE - 2.1	WBE Contacted	yes






**CITY OF SOUTH BEND  
 MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN  
 FORM MBE-1.0  
 MBE UTILIZATION PLAN**

This completed form should be supplied with Bids that pertain to City of South Bend Public Works Projects involving MBE participation. It is the bidder's sole responsibility to verify whether any listed minority-owned business meets the MBE qualifications.  
 \*\*\*Goals should be calculated based on the Base Bid only.\*\*\*

Project Number: 123-075 Project Name: 2024 Traffic Calming  
 Bidder: PREMIUM CONCRETE SERVICES Total Bid Amount: \$ 281,670.00 MBE Goal: 4.30%  
 Page 1 of 1

Name & Address of MBE	Primary Contact Person (Name/Telephone)	Scope of Work to be Performed (Attach scope/schedule if you need additional space)	Dollar Amount of MBE Component	Percentage of Total Bid/Proposal
IST CLASS LOGISTICS 2213 ST CHARLES AVE SOUTH BEND, IN 46614	BERNARD COUTEE (574) 993-0071	TRUCKING	\$12,200.00	4.33%

Submitted by: MAX YEAKEY  9/23/24  
 Print Name Signature Date

\*\*\*Goals should be calculated based on the Base Bid only.\*\*\*

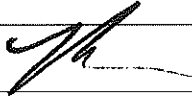
CITY OF SOUTH BEND  
 MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN  
 FORM WBE-1.0  
 WBE UTILIZATION PLAN



This completed form should be supplied with Bids that pertain to City of South Bend Public Works Projects involving WBE participation. It is the bidder's sole responsibility to verify whether any listed woman-owned business meets the WBE qualifications.  
 \*\*\*Goals should be calculated based on the Base Bid only.\*\*\*

Project Number: 123-075 Project Name: 2024 Traffic Calming  
 Bidder: PREMIUM CONCRETE SERVICES Total Bid Amount: \$ 281,670.00 WBE Goal: 6.10%  
 Page 1 of 1

Name & Address of WBE	Primary Contact Person (Name/Telephone)	Scope of Work to be Performed (Attach scope/schedule if you need additional space)	Dollar Amount of WBE Component	Percentage of Total Bid/Proposal
STATE BARRICADING 24963 US 20 W SOUTH BEND, IN 46628	JAMES MICHALSKI (574) 287-2078	TRAFFIC & SIGN INSTALLATION	\$ 17,320.00	6.15%

Submitted by: MAX YEAKEY  9/23/24  
 Print Name Signature Date

\*\*\*Goals should be calculated based on the Base Bid only.\*\*\*

**CITY OF SOUTH BEND  
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM MBE-2.0  
EVIDENCE OF GOOD FAITH EFFORTS**

**This completed form should be included as part of the Bids documents related to City of South Bend Public Works Projects requiring Good Faith Efforts to obtain MBE participation.**

Project Number: 123-075 Date: 9/23/24  
 Project Name: 2024 Traffic Calming  
 Bidder: PREMIUM CONCRETE SERVICES  
 Contact Person: ROB BECKER Telephone: (574) 264-0196  
 Address: 712 RICHMOND ST  
 City: ELKHART State: IN Zip: 46516  
 Email: RBECKER@PREMIUMSERVICES.GROUP

To determine whether a bidder has demonstrated good faith efforts to reach the MBE utilization goals set forth in the City of South Bend Public Works Project Specifications, the City and its agencies, boards, or commissions, **REQUIRE ALL** of the following Good Faith Efforts as listed in the table below\*:

EVIDENCE OF GOOD FAITH EFFORTS	
<p><b>MBE LIST(S):</b> The bidder reviewed 1) the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan; 2) the list of certified MWBEs provided by the City; and 3) the Indiana Department of Administration list of Minority and Women Owned Businesses (both certified and non-certified) found at: <a href="http://www.in.gov/idoa/">http://www.in.gov/idoa/</a>.</p>	
GOOD FAITH EFFORTS TO OBTAIN MBE PARTICIPATION	
<p>The bidder shall initial each item below, as evidence of its good faith efforts to obtain MBE participation in the awarded contract.</p>	
RB	I affirm that I reviewed the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan and the Indiana Department of Administration's certified list of Indiana Minority and Women Business Enterprises, found on their website ( <a href="http://www.in.gov/idoa/">http://www.in.gov/idoa/</a> ).
RB	I affirm that I have made good faith efforts to select portions of the contract work to be performed by MWBEs, including, where appropriate, breaking out contract work items into economically feasible units to facilitate MBE participation.
RB	I affirm that I have made good faith efforts to solicit through all reasonable and available means the interest of all MBEs in the scopes of work of the contract.
RB	I affirm that I attended all pre-bid meetings scheduled by the City of South Bend to inform MBEs of contracting and subcontracting opportunities.
RB	I affirm that I advertised in general circulation and/or trade association publications concerning subcontract opportunities and allowed MBEs reasonable time to respond to such advertisements.
RB	I affirm that I performed any and all necessary steps to provide written notices in a manner reasonably calculated to inform MBEs of subcontracting opportunities and allowed sufficient time for MBEs to participate effectively.
RB	I affirm that I followed up on initial solicitations with interested MBEs.
RB	I affirm that I negotiated with interested MBEs in good faith, including providing such MBEs with adequate information about the plans, specifications and other requirements of the subcontract.
RB	I affirm that I have made good faith efforts to assist interested MBEs in obtaining bonding, lines of credit, or insurance as required by the City or the bidder, where appropriate.

**CITY OF SOUTH BEND  
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM MBE-2.0  
EVIDENCE OF GOOD FAITH EFFORTS**

	RB	I affirm that I have made good faith efforts to assist interested MBEs in obtaining necessary equipment, supplies, materials, or related assistances or services, where appropriate.
	RB	I affirm that I did not reject any MBEs as unqualified without sound business reasons based on a thorough investigation of their capabilities.
<p><b>CONTRACT RECORDS:</b> The bidder has maintained the following records for each MBE that has bid on the subcontracting opportunity:</p> <ol style="list-style-type: none"> <li>1. Name, address, and telephone number;</li> <li>2. A description of information provided by the bidder or subcontractor; and</li> <li>3. A statement of whether an agreement was reached, and if not, why not, including any reasons for concluding that the MBE was unqualified to perform the job.</li> </ol>		

**\*Proper demonstration of Good Faith Efforts requires your initials next to all of the above boxes. Any omissions shall be considered grounds for rejection of the bid by the Board of Public Works. The City of South Bend reserves the right to request additional information.**

**CITY OF SOUTH BEND  
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM WBE-2.0  
EVIDENCE OF GOOD FAITH EFFORTS**

This completed form should be included as part of the Bids documents related to City of South Bend Public Works Projects requiring Good Faith Efforts to obtain MWBE participation.

Project Number: 123-075 Date: 9/23/24  
 Project Name: 2024 Traffic Calming  
 Bidder: PREMIUM CONCRETE SERVICES  
 Contact Person: ROB BECKER Telephone: (574) 264-0196  
 Address: 712 RICHMOND ST  
 City: ELKHART State: IN Zip: 46516  
 Email: RBECKER@PREMIUMSERVICES.GROUP

To determine whether a bidder has demonstrated good faith efforts to reach the WBE utilization goals set forth in the City of South Bend Public Works Project Specifications, the City and its agencies, boards, or commissions, **REQUIRE ALL** of the following Good Faith Efforts as listed in the table below\*:

<b>EVIDENCE OF GOOD FAITH EFFORTS</b>	
<b>WBE LIST(S):</b> The bidder reviewed 1) the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan; 2) the list of certified MWBEs provided by the City; and 3) the Indiana Department of Administration list of Minority and Women Owned Businesses (both certified and non-certified) found at: <a href="http://www.in.gov/idoa/">http://www.in.gov/idoa/</a> .	
<b>GOOD FAITH EFFORTS TO OBTAIN WBE PARTICIPATION</b>	
The bidder shall initial each item below, as evidence of its good faith efforts to obtain WBE participation in the awarded contract.	
RB	I affirm that I reviewed the City of South Bend's Minority and Women Business Enterprise Inclusion Program Plan and the Indiana Department of Administration's certified list of Indiana Minority and Women Business Enterprises, found on their website ( <a href="http://www.in.gov/idoa/">http://www.in.gov/idoa/</a> ).
RB	I affirm that I have made good faith efforts to select portions of the contract work to be performed by WBEs, including, where appropriate, breaking out contract work items into economically feasible units to facilitate WBE participation.
RB	I affirm that I have made good faith efforts to solicit through all reasonable and available means the interest of all WBEs in the scopes of work of the contract.
RB	I affirm that I attended all pre-bid meetings scheduled by the City of South Bend to inform WBEs of contracting and subcontracting opportunities.
RB	I affirm that I advertised in general circulation and/or trade association publications concerning subcontract opportunities and allowed WBEs reasonable time to respond to such advertisements.
RB	I affirm that I performed any and all necessary steps to provide written notices in a manner reasonably calculated to inform WBEs of subcontracting opportunities and allowed sufficient time for WBEs to participate effectively.
RB	I affirm that I followed up on initial solicitations with interested WBEs.
RB	I affirm that I negotiated with interested WBEs in good faith, including providing such WBEs with adequate information about the plans, specifications and other requirements of the subcontract.
RB	I affirm that I have made good faith efforts to assist interested WBEs in obtaining bonding, lines of credit, or insurance as required by the City or the bidder, where appropriate.

**CITY OF SOUTH BEND  
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN**



**FORM WBE-2.0  
EVIDENCE OF GOOD FAITH EFFORTS**

	<p align="center">RB</p>	<p>I affirm that I have made good faith efforts to assist interested WBEs in obtaining necessary equipment, supplies, materials, or related assistances or services, where appropriate.</p>
	<p align="center">RB</p>	<p>I affirm that I did not reject any WBEs as unqualified without sound business reasons based on a thorough investigation of their capabilities.</p>
	<p><b>CONTRACT RECORDS:</b> The bidder has maintained the following records for each WBE that has bid on the subcontracting opportunity:</p> <ol style="list-style-type: none"> <li>1. Name, address, and telephone number;</li> <li>2. A description of information provided by the bidder or subcontractor; and</li> <li>3. A statement of whether an agreement was reached, and if not, why not, including any reasons for concluding that the MWBE was unqualified to perform the job.</li> </ol>	

**\*Proper demonstration of Good Faith Efforts requires your initials next to all of the above boxes. Any omissions shall be considered grounds for rejection of the bid by the Board of Public Works. The City of South Bend reserves the right to request additional information.**

CITY OF SOUTH BEND  
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN



FORM MBE-2.1  
MBE CONTACTED

This completed form should be supplied with Bids that pertain to City of South Bend Public Works Projects requiring Good Faith Efforts to contact MBEs. It is the bidder's sole responsibility to verify whether any listed minority-owned business meets the MBE qualifications. Attach additional pages if necessary.

PAGE 1 OF 1

Project Number: 123-075 MBE Participation Goal 4.30%

Project Name: 2024 Traffic Calming

Bidder: PREMIUM CONCRETE SERVICES

By: [Signature] SENIOR ESTIMATOR 9/23/24  
(Signature) (Title) (Date)

MBE Firm 1ST CLASS LOGISTICS

Owner or Contact at MBE Firm BERNARD COUTEE

Telephone: (574) 993-0071 Fax: \_\_\_\_\_ Email: 1STCLASSLOGISTICS2013@GMAIL.COM

TYPE OF WORK SOLICITED FOR THIS PROJECT:

TRUCKING

RESULTS OF CONTACT WITH THE MBE FIRM:

WILL UTILIZE IF AWARDED

MBE Firm \_\_\_\_\_

Owner or Contact at MBE Firm \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

TYPE OF WORK SOLICITED FOR THIS PROJECT:

RESULTS OF CONTACT WITH THE MBE FIRM:

CITY OF SOUTH BEND  
MINORITY AND WOMEN BUSINESS ENTERPRISE INCLUSION PROGRAM PLAN  
FORM MBE-2.1  
WBE CONTACTED



This completed form should be supplied with Bids that pertain to City of South Bend Public Works Projects requiring Good Faith Efforts to contact WBEs. It is the bidder's sole responsibility to verify whether any listed woman-owned business meets the WBE qualifications. Attach additional pages if necessary.

PAGE 1 OF 1

Project Number: 123-075 WBE Participation Goal 6.10%

Project Name: 2024 Traffic Calming

Bidder: PREMIUM CONCRETE SERVICES

By: *[Signature]* SENIOR ESTIMATOR 9/23/24  
(Signature) (Title) (Date)

WBE Firm STATE BARRICADING

Owner or Contact at WBE Firm JAMES MICHALSKI

Telephone: (574) 287-2078 Fax: \_\_\_\_\_ Email: STATEBARRICADE1@AOL.COM

TYPE OF WORK SOLICITED FOR THIS PROJECT:

TRAFFIC & SIGN INSTALLATION

RESULTS OF CONTACT WITH THE WBE FIRM:

WILL UTILIZE IF AWARDED

WBE Firm THE AIRMARKING CO

Owner or Contact at WBE Firm NICK RELIAS

Telephone: (574) 223-5817 Fax: \_\_\_\_\_ Email: NICK@AIRMARKING.COM

TYPE OF WORK SOLICITED FOR THIS PROJECT:

PAVEMENT MARKINGS

RESULTS OF CONTACT WITH THE WBE FIRM:

CURRENT PLAN IS TO UTILIZE ANOTHER CONTRACTOR FOR THIS WORK



**BOARD OF PUBLIC WORKS  
AGENDA ITEM REVIEW REQUEST FORM**

Date: 9/27/2024  
 Name: Charlotte Brach Department of Public Works – Engineering Division  
 BPW Date: 10/08/2024 Phone Extension: 9246

**Required Prior to Submittal to Board**

BPW Attorney  Attorney Name \_\_\_\_\_  
 Dept. Attorney  Attorney Name \_\_\_\_\_  
 Purchasing  \_\_\_\_\_

**Check the Appropriate Item Type – Required for All Submissions**

<input type="checkbox"/> Professional Services Agreement	<input type="checkbox"/> Contract	<input type="checkbox"/> Proposal
<input type="checkbox"/> Open Market Contract	<input type="checkbox"/> Amendment/Addendum	<input type="checkbox"/> Special Purchase, QPA
<input type="checkbox"/> Bid Opening	<input checked="" type="checkbox"/> Bid Award	<input type="checkbox"/> Req. to Advertise <input type="checkbox"/> Title Sheet
<input type="checkbox"/> Quote Opening	<input type="checkbox"/> Quote Award	<input type="checkbox"/> Reject Bids/Quotes
<input type="checkbox"/> Proposal Opening	<input type="checkbox"/> C/O & PCA No. _____	<input type="checkbox"/> PCA
<input type="checkbox"/> Chg. Order, No. _____	<input type="checkbox"/> Traffic Control	<input type="checkbox"/> Resolution
<input type="checkbox"/> Other: _____		<input type="checkbox"/> Ease./Encroach

**Required Information**

Company or Vendor Name Premium Concrete Services  
 New Vendor  Yes  If Yes, Approved by Purchasing  
 No  
 MBE/WBE Contractor  MBE  Completed E-Verify Form Attached  Yes  
 WBE  No  
 Project Name 123-075 2024 Traffic Calming  
 Project Number PROJ527  
 Funding Source Local Roads & Streets (Fund 251)  
 Account No. PR # 00035440  
 Amount \$304,630  
 Terms of Contract Base Bid and Alternate  
 Special Contract Provisions N/A  
 Purpose/Description Award bid for the 2024 Traffic Calming project to Premium Concrete Services for the Base Bid and Alternate 2.

**For Change Orders Only**

Amount of  Increase \$ \_\_\_\_\_  
 Decrease (\$ \_\_\_\_\_ )  
 Previous Amount \$ \_\_\_\_\_  
 Increase \_\_\_\_\_ %  
 Current Percent of Change: Decrease ( \_\_\_\_\_ % )  
 New Amount \$ \_\_\_\_\_  
 Increase \_\_\_\_\_ %  
 Total Percent of Change: Decrease ( \_\_\_\_\_ % )  
 Time Extension Amount: \_\_\_\_\_  
 New Completion Date: \_\_\_\_\_