



CITY OF SOUTH BEND AND ST. JOSEPH COUNTY HISTORIC PRESERVATION COMMISSION



MINUTES

HYBRID MEETING

July 15, 2024
6:00pm

Council Chambers, 4th Floor
County-City Building, South Bend, IN

MEMBERS PRESENT:

Sarah Andrews - President
David Wyncott - Vice President
Joan Downs-Krostenko –
Arch. Historian and Secretary
Andrew Jones – Treasurer (*Joined
at 6:02 pm*)
Don Dietz
Peter DeKeever
Michael Skaggs - Virtually

MEMBERS ABSENT:

ALSO PRESENT:

Ross Van Overberghe
Kate Himick
John Dorbin

- I. CALL TO ORDER – 6:00 pm
- II. ROLL CALL
- III. PUBLIC HEARING

a. CERTIFICATE OF APPROPRIATENESS

- i. 2024-0604 738 Leland Avenue
Ordinance #9575-05

Chapin Park LHD,
(Audio Position: 0:1:00)

The staff report was presented by:
Ross Van Overberghe, Historic Preservation Administrator

Staff Recommendation:

The restoration of the L-shaped porch footprint and clapboard siding would constitute positive improvements to the character of this middle-class Victorian home and bring it into alignment with similar homes in the neighborhood. The back of the house is heavily altered, and the proposed extension would appear more cohesive than the current medley of extensions. The use of original and salvaged material in this project is commendable. Staff makes a **FAVORABLE RECOMMENDATION**.

The applicant was represented by:
There was no one present to represent the applicant.

The public was represented by:
There was no one from the public to speak in regard to this application.

After due consideration the following action was taken:

SARAH ANDREWS
PRESIDENT

A CERTIFIED LOCAL GOVERNMENT
OF THE NATIONAL PARK SERVICE

ROSS VAN OVERBERGHE
HISTORIC PRESERVATION ADMINISTRATOR

After due consideration the following action was taken:

Upon a motion by Andrew Jones, seconded by David Wyncott, and carried by vote, the Historic Preservation Commission TABLED Certificate of Appropriateness Application #2024-0708.

Vote: 7-0. Seven in favor, None opposed.

COA#2024-0708 is TABLED until August 20, 2024.

- b. LOCAL LANDMARK NOMINATION
- IV. REGULAR BUSINESS
 - a. APPROVAL OF MINUTES
 - i. June 17, 2024 minutes *(Audio Position: 0:52:57)*
Upon a motion by Joan Downs-Krostenko, seconded by Don Dietz, and UNANIMOUSLY carried by vote, the minutes from the June 17, 2024 Historic Preservation Commission are approved.
- V. PRIVILEGE OF THE FLOOR
- VI. REGULAR BUSINESS
 - a. STAFF REPORTS
 - i. Administrative Approvals
 - b. COMMITTEE REPORTS
 - i. No committees have met since the previous meeting.
- VII. NEW BUSINESS
- VIII. OLD BUSINESS
 - a. Tree Lawn Update *(Audio Position: 0:53:35)*
- IX. ANNOUNCEMENTS AND MISCELLANEOUS MATTERS
 - a. 2024 Top Ten Most Endangered *(Audio Position: 1:00:50)*
- X. ADJOURNMENT

Upon a motion by Don Dietz, the meeting was adjourned at 7:47 p.m.

Joan Downs-Krostenko
Arch. Historian/ Secretary

Date