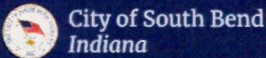


Common Council 2025 Budget Hearing

Administration & Finance
September 18th, 2024



Filed in Clerk's Office
SEP 18 2024
Bianca Tirado
City Clerk, South Bend, IN

Controller's Office - Finance






 City of South Bend
 Indiana

1 Good Fiscal Management

Ensure that the City is financially sustainable in the long-term, and promote alignment between resource allocation and strategic priorities

2 Efficient & Effective Financial Processes

Design processes for purchasing, paying our bills, paying employees, and handling financial resources that are simple, cost-effective, accurate, and timely

3

Enhance the usefulness and availability of financial information and analyses for City employees, elected officials, and the public

4 Sustainable Asset Management

Invest in the maintenance of and sustainable replacement of the City's assets, including facilities, equipment, and vehicles

5 Great Workplace

Create a culture of respect, excellence, diversity, transparency, and communication among employees to become the employer of choice in the community




 City of South Bend
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Human Resources

Human Resources	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	YOY % Change
Salaries & Wages	\$ 348,620	\$ 456,149	\$ 520,204	\$ 617,094	18.63%
Fringe Benefits	120,229	166,913	213,926	257,819	20.52%
Supplies	7,263	8,124	17,000	17,000	0.00%
Education & Training	14,363	10,198	35,000	35,000	0.00%
Other Services & Charges	3,681	4,206	6,500	10,000	53.85%
Printing & Advertising	1,668	3,221	4,500	6,500	44.44%
Professional Services	315	-	-	1,000	100.00%
Repairs & Maintenance	450	1,120	-	-	-
Travel	2,507	4,109	6,000	6,000	0.00%
Grand Total	\$ 499,096	\$ 654,039	\$ 803,130	\$ 950,413	18.34%



Self-Funded Employee Benefits

Self-Funded Employee Benefits	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	% Change
Salaries & Wages	79,873	83,396	253,846	150,000	-40.91%
Other Personnel Costs	16,111,284	16,566,627	18,283,043	18,762,927	2.62%
Supplies	49,303	64,176	150,000	150,000	0.00%
Insurance	613,232	603,954	746,965	665,395	-10.92%
Other Services & Charges	4,351	8,627	1,500	1,500	0.00%
Printing & Advertising	-	-	100	100	0.00%
Professional Services	460,652	1,993,988	1,222,488	1,310,000	7.16%
Grand Total	\$ 17,318,694	\$ 19,320,768	\$ 20,657,942	\$ 21,039,922	1.85%



Human Resources Personnel Changes

Subdivision	Current Position Title	Requested Position Title	Type of Request	2024 Salary Ordinance	Proposed 2025 Salary Ordinance	Proposed Change	Percent Change
Human Resources	-	Digital Recruitment & Marketing Coordinator	New FTE		75,000.00	75,000.00	100.00%
Human Resources	Deputy Director of HR	Deputy Director of HR	Higher-than-standard increase	94,420.10	100,170.28	5,750.18	6.09%
Human Resources	Manager-Benefits	Manager-Benefits	Higher-than-standard increase	67,478.39	72,977.88	5,499.49	8.15%



City of South Bend
Indiana

Admin & Finance Budget Summary

Admin & Finance	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	% Change
Finance	\$1,958,259	\$2,337,978	\$2,941,629	\$2,984,690	1.46%
Human Resources	499,096	654,039	803,130	950,413	18.34%
Central Services	9,153,860	9,376,980	11,095,170	11,720,131	5.63%
General City	17,429,368	6,063,699	7,492,189	9,652,628	28.84%
Liability Insurance	5,053,624	3,103,105	3,640,000	3,808,050	4.62%
Self Funded					
Employee Benefits	17,318,694	19,320,768	20,657,941	21,039,922	1.85%
Grand Total	\$51,412,900	\$40,856,570	\$46,630,059	\$ 50,155,833	7.56%



City of South Bend
Indiana

FINANCE

Finance Operations	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	YOY % Change
Salaries & Wages	\$ 1,238,276	\$ 1,449,697	\$ 1,697,019	\$ 1,832,127	7.96%
Fringe Benefits	430,563	499,994	696,473	753,763	8.23%
Supplies	8,278	11,893	17,059	16,800	-1.52%
Education & Training	1,504	-	15,349	15,000	-2.27%
Other Services & Charges	18,030	18,896	11,585	12,500	7.90%
Printing & Advertising	2,184	2,860	3,000	3,000	0.00%
Professional Services	257,437	345,764	490,000	340,000	-30.61%
Repairs & Maintenance	202	7,857	2,500	2,500	0.00%
Travel	1,784	1,019	9,000	9,000	0.00%
Total	\$1,958,259	\$2,337,978	\$2,941,985	\$2,984,690	1.45%



Liability Insurance

Liability Insurance	2022 Actual	2023 Actual	2024 Budget	2025 Proposed Budget	% Change
Salaries & Wages	\$ -	\$ -	\$ -	\$ -	-
Fringe Benefits	-	-	-	-	-
Other Personnel	-	-	-	-	-
Costs	24,902	24,080	47,000	55,000	17.02%
Supplies	-	-	-	-	0.00%
Education & Training	-	-	-	-	0.00%
Insurance	2,121,803	2,052,688	2,120,000	2,270,050	7.08%
Other Services & Charges	790,843	295,926	1,250,000	1,250,000	0.00%
Printing & Advertising	-	-	-	-	-
Professional Services	405,364	498,869	223,000	233,000	4.48%
Repairs & Maintenance	1,710,233	231,043	-	-	-
Travel	-	-	-	-	-
Capital	479	500	-	-	-
Grand Total	\$5,053,624	\$3,103,105	\$3,640,000	\$3,808,050	4.62%



General City

General City	2022 Actual	2023 Actual	2024 Amended Budget	2025 Proposed Budget	% Change
Salaries & Wages	1,904,362	-	-	-	-
Fringe Benefits	965	-	-	-	-
Grants & Subsidies	5,309,394	-	389,451	397,594	2.09%
Other Services & Charges	1,848,589	1,361,725	353,820	406,420	14.87%
Professional Services	5,229	-	-	-	-
Repairs & Maintenance	1,706,506	504,772	634,644	685,000	7.93%
Capital	3,719,562	1,199,158	-	-	-
Debt Service Interest & Fees	634,763	1,163,045	2,904,274	4,108,614	41.47%
Debt Service Principal	2,300,000	1,835,000	3,210,000	4,055,000	26.32%
Grand Total	\$17,429,368	\$6,063,699	\$7,492,189	\$9,652,628	28.84%



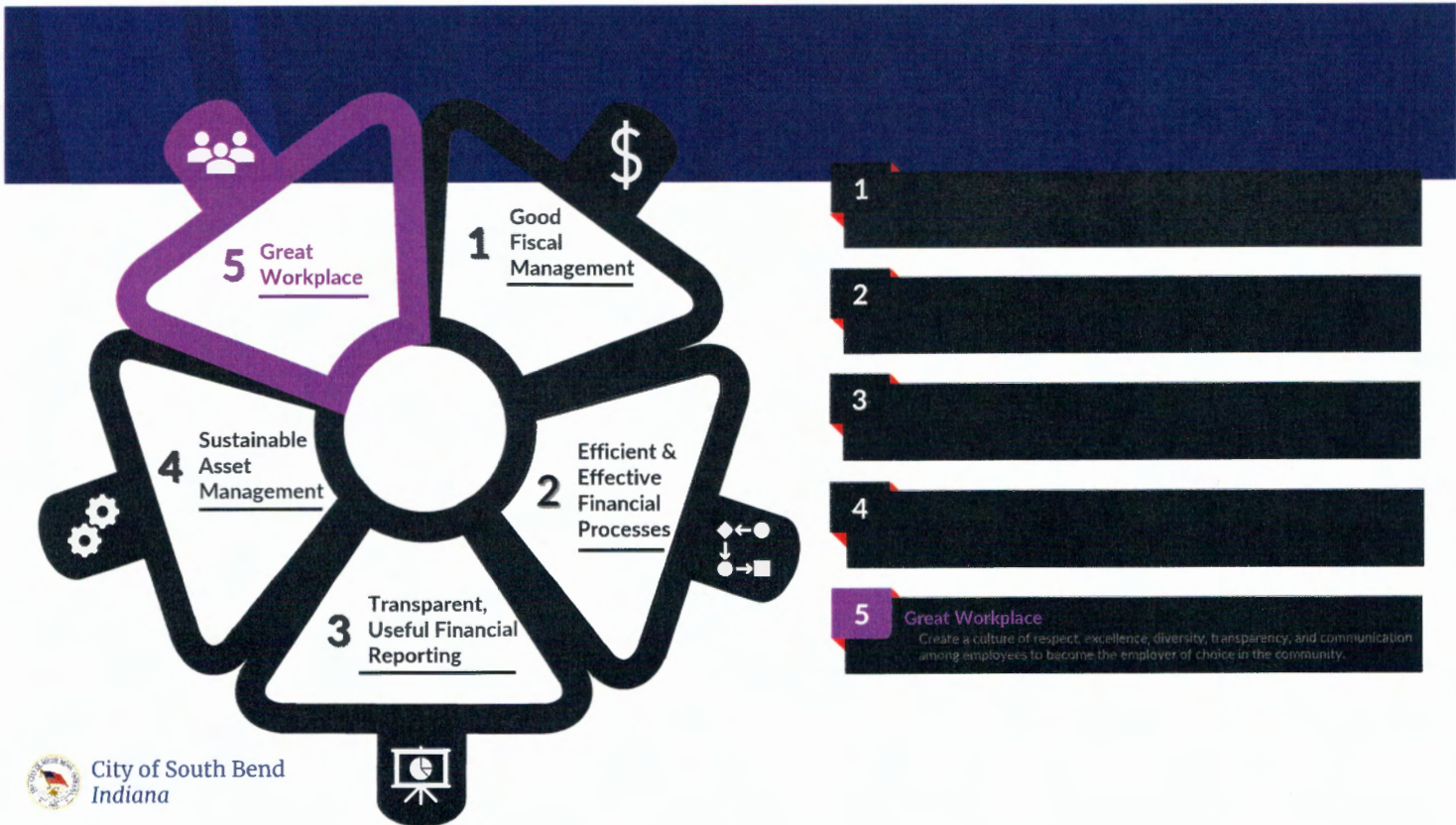
Finance Personnel Change Requests

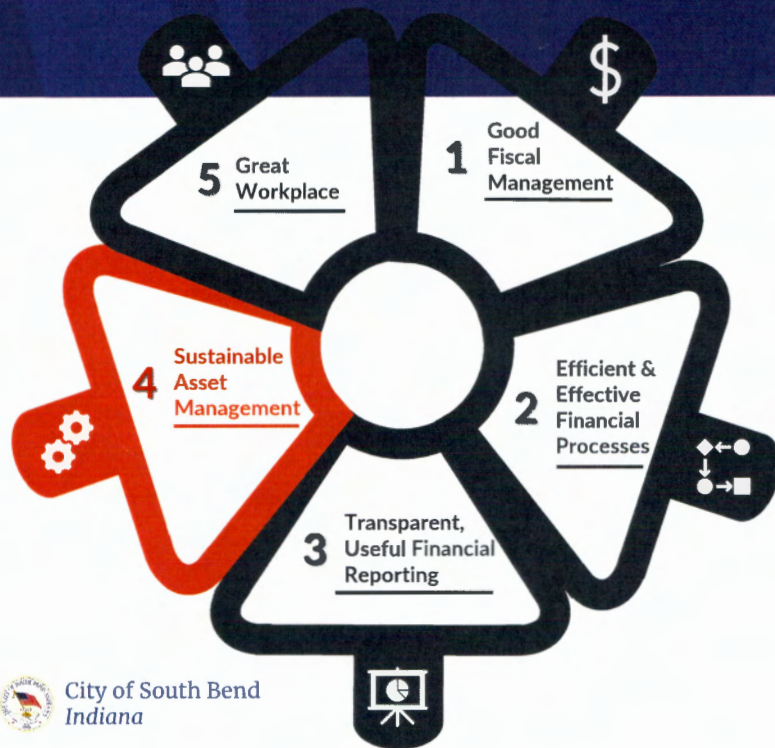
Subdivision	Current Position Title	Requested Position Title	Type of Request (see options above)	2024 Salary Ordinance	Proposed 2025 Salary Ordinance	Proposed Change	Percent Change
Admin & Finance	Director of Department Finance	Director of Department Finance	Higher-than-standard increase	81,702.00	86,600.00	4,898.00	5.99%
Admin & Finance	Director of Department Finance	Director of Department Finance	New FTE	81,702.00	86,600.00	4,898.00	5.99%
Admin & Finance	Senior Purchasing Agent	Senior Purchasing Agent	Higher-than-standard increase	56,736.00	65,000.00	8,264.00	14.57%



Central Services Personnel Change Requests

Subdivision	Current Position Title	Requested Position Title	Type of Request	2024 Salary Ordinance	Proposed 2025 Salary Ordinance	Proposed Change	Percent Change
Equipment Services	TCS-Parts Clerk I-CS Eq Svc	TCS-Parts Clerk I-CS Eq Svc	Higher-than-standard increase	42,536.00	47,547.00	5,011.00	11.78%
Equipment Services	TCS-Parts Clerk II-CS Eq Svc	TCS-Parts Clerk II-CS Eq Svc	Higher-than-standard increase	43,763.00	50,878.00	7,115.00	16.26%
Equipment Services	TCS-Parts Clerk III-CS Eq Svc	TCS-Parts Clerk III-CS Eq Svc	New FTE	-	55,246.00	55,246.00	100.00%
Building Maintenance	TCS-General Laborer-CS Bldg	TCS-General Laborer-Eq Svc	New FTE	41,600.00	45,354.00	3,754.00	9.00%
Building Maintenance	TCS-Building Maintenance-CS Bldg	TCS-Building Maintenance-CS Bldg	Higher-than-standard increase	45,760.00	50,835.00	5,075.00	11.09%
Building Maintenance	TCS-Building Maintenance-CS Bldg	TCS-Building Maintenance-CS Bldg	New FTE	-	50,835.00	50,835.00	11.09%
Building Maintenance	TCS-General Laborer-CS Bldg	TCS-General Laborer-CS Bldg	Remove 1 FTE	-	-	-	-
Radio Shop	NB-FT Radio Technician II	NB-FT Radio Technician II	Higher-than-standard increase	56,814.00	63,969.00	7,155.00	12.59%
Radio Shop	Radio Technician III	Radio Technician III	Higher-than-standard increase	61,103.00	67,103.00	6,000.00	9.82%





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- 4 **Sustainable Asset Management**
Invest in the maintenance of and sustainable replacement of the City's assets, including facilities, equipment, and vehicles.
- 5

Central Services

Central Services	2022 Actual	2023 Actual	2024 Adopted Budget	2025 Proposed Budget	% Change
Salaries & Wages	1,765,863	1,778,787	2,642,997	2,762,557	4.52%
Fringe Benefits	751,937	721,904	1,190,867	1,249,795	4.95%
Supplies	6,392,707	6,543,875	6,913,647	7,189,518	3.99%
Education & Training	4,953	4,990	16,050	18,050	12.46%
Other Services & Charges	13,527	12,570	18,750	19,250	2.67%
Professional Services	12,641	6,968	12,600	20,000	58.73%
Repairs & Maintenance	123,289	228,731	178,200	301,500	69.19%
Travel	61	2,342	4,850	4,850	0.00%
Utilities	73,151	68,323	78,963	80,881	2.43%
Capital	7,239	-	34,000	73,730	116.85%
Debt Service Interest & Fees	422	237	48	-	-100.00%
Debt Service Principal	8,069	8,254	4,198	-	-100.00%
Total	\$9,153,860	\$9,376,980	\$11,095,170	\$11,720,131	5.63%

Questions?

