



OFFICE OF THE CITY CLERK

BIANCA L. TIRADO, CITY CLERK

MEMORANDUM

TO: MEMBERS OF THE COMMON COUNCIL
FROM: BIANCA L. TIRADO, CITY CLERK
DATE: THURSDAY, SEPTEMBER 5, 2024
SUBJECT: COMMITTEE MEETING NOTICE

The following Common Council Committee Meetings have been scheduled for **Monday, September 9, 2024:**

Council Chambers
4th Floor County-City Building
227 W. Jefferson Blvd.
South Bend, IN 46601

The Council Chambers will be Open to the Public. Members of the Public may Attend this Meeting Virtually via Microsoft Teams Meeting app here: <https://tinyurl.com/090924CC>

4:15 P.M. **PUBLIC WORKS & PROPERTY VACATION** **CHAIRPERSON, NIEZGODSKI**
1. [Bill No. 40-24](#) - Alley Vacation - 211 North Michigan Street

4:30 P.M. **ZONING & ANNEXATION** **CHAIRPERSON, DR. DAVIS**
1. [Bill No. 38-24](#) - Special Exception at 623 Olive Street
2. [Bill No. 39-24](#) - Special Exception at 1006 Beale Street
3. Discussion - LaSalle Park Neighborhood Zoning Plan

Council President Sharon L. McBride has called an **Informal Meeting** of the Council which will commence immediately after the adjournment of the Zoning and Annexation Committee Meeting.

INFORMAL MEETING OF THE COMMON COUNCIL **PRESIDENT, S. MCBRIDE**
1. Discussion of Council Agenda
2. Update and Announcements
3. Adjournment

cc: Mayor James Mueller
Committee Meeting List
Media

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible

INTEGRITY | SERVICE | ACCESSIBILITY

Elivet Quijada-Navarro
CHIEF OF STAFF / CHIEF DEPUTY CITY CLERK

Matthew Neal
DEPUTY CITY CLERK / DIRECTOR OF POLICY

Samuel Turck
DIRECTOR OF SPECIAL PROJECTS

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

455 County-City Building | 227 W. Jefferson Blvd. | South Bend, Indiana 46601 | p. 574.235.9221 | f. 574.235.9173 | www.southbend.in.gov



SOUTH BEND COMMON COUNCIL

MEETING AGENDA

Monday, September 9, 2024
7:00 P.M.

The South Bend Common Council meeting will be open to the public at the Council Chambers on the 4th floor of the County-City Building, 227 W. Jefferson Blvd., South Bend, IN 46601

or available by way of a virtual meeting using the Microsoft Teams Meeting App. Public access to the meeting can be granted by this Microsoft Teams Link:

<https://tinyurl.com/SBCC090924>

1. **INVOCATION**

RABBI SHOSHANA KAMINSKY | TEMPLE BETH-EL

2. **PLEDGE TO THE FLAG**

3. **ROLL CALL**

4. **REPORT FROM THE SUB-COMMITTEE ON MINUTES**

AUGUST 26, 2024

5. **SPECIAL BUSINESS**

6. **REPORTS FROM CITY OFFICES**

7. **COMMITTEE OF THE WHOLE**

TIME: _____

BILL NO.

38-24 PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 623 OLIVE STREET COUNCILMANIC DISTRICT NO. 6 IN THE CITY OF SOUTH BEND, INDIANA

[39-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 1006 BEALE STREET COUNCILMANIC DISTRICT NO. 1 IN THE CITY OF SOUTH BEND, INDIANA

[40-24](#) PUBLIC HEARING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FIRST EAST/WEST ALLEY SOUTH OF LASALLE STREET FROM THE WEST RIGHT-OF-WAY LINE OF MICHIGAN STREET TO THE EAST RIGHT-OF-WAY LINE OF A NORTH/SOUTH ALLEY FOR A DISTANCE OF 168 FEET AND A WIDTH OF 14 FEET

8. **BILLS ON THIRD READING**

TIME: _____

BILL NO.

[31-24](#) THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ANNEXING TO AND BRINGING WITHIN THE CITY LIMITS OF SOUTH BEND, INDIANA, AND AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED 17023 HEPLER STREET, COUNCILMANIC DISTRICT NO. 4 IN THE CITY OF SOUTH BEND, INDIANA **(SUBSTITUTE) (THIRD READING ONLY)**

[38-24](#) THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 623 OLIVE STREET COUNCILMANIC DISTRICT NO. 6 IN THE CITY OF SOUTH BEND, INDIANA

[39-24](#) THIRD READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING APPEALS FOR THE PROPERTY LOCATED AT 1006 BEALE STREET COUNCILMANIC DISTRICT NO. 1 IN THE CITY OF SOUTH BEND, INDIANA

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9. **RESOLUTIONS**

10. **BILLS ON FIRST READING**

BILL NO.

45-24 FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE EAST/WEST ALLEY BETWEEN 100 BLOCK OF EAST SAMPLE STREET AND OHIO STREET INCLUDING ITS TURN SOUTH CONNECTING TO OHIO STREET & ALSO THE FIRST NORTH/SOUTH ALLEY EAST OF SOUTH MICHIGAN STREET RUNNING BETWEEN EAST SAMPLE STREET AND OHIO STREET (SUBSTITUTE)

46-24 FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FIRST EAST/WEST BOUND ALLEY SOUTH OF PRAIRIE AVENUE, BETWEEN GLEN STREET AND NORTH/SOUTH ALLEY EAST OF BROOKFIELD STREET (SUBSTITUTE)

47-24 FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AMENDING ORDINANCE NO. 10978-23, WHICH FIXES MAXIMUM SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND FOR CALENDAR YEAR 2024, TO ADD A FULL-TIME EMPLOYEE TO ONE EXISTING POSITION

48-24 FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2024

49-24 FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2024 OF \$90,000 FROM THE GENERAL FUND (#101), \$70,000 FROM THE PARKS AND RECREATION FUND (#201), \$343,000 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$2,868,630 FROM THE DEPARTMENT OF COMMUNITY INVESTMENTS GRANTS FUND (#212), \$3,501,690 FROM THE LOCAL INCOME TAX – PUBLIC SAFETY FUND (#249), \$615,000 FROM THE IT/INNOVATION/311 CALL CENTER FUND (#279), \$200,000 FROM THE WATER WORKS OPERATIONS FUND (#620), \$2,000,000 FROM THE WATER WORKS CAPITAL FUND (#622), \$61,500 FROM THE SEWAGE WORKS OPERATIONS FUND (#641), \$339,365 FROM THE CENTURY CENTER OPERATIONS FUND (#670), AND \$20,000 FROM THE SELF-FUNDED EMPLOYEE BENEFITS FUND (#711).

50-24 FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, LEVYING TAXES AND FIXING

THE RATE OF TAXATION FOR THE PURPOSE OF RAISING REVENUE TO MEET THE NECESSARY EXPENSES OF THE CIVIL CITY OF SOUTH BEND FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025, AND APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES OF THE CITY OF SOUTH BEND, INDIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, INCLUDING ALL OUTSTANDING CLAIMS AND OBLIGATIONS, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT

[51-24](#) FIRST READING ON AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING, ADOPTING AND APPROVING THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION’S 2025 BUDGET AND LEVYING THE TAX AND FIXING THE RATE OF THE TAXATION FOR THE PURPOSE OF RAISING REVENUE TO FUND THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

11. UNFINISHED BUSINESS

12. NEW BUSINESS

13. PRIVILEGE OF THE FLOOR

14. ADJOURNMENT

TIME: _____

Notice for Hearing and Sight Impaired Persons
Auxiliary Aid Or Other Services Are Available Upon Request At No Charge.
Please Give Reasonable Advance Request When Possible.

In the interest of providing greater public access and to promote greater transparency, the South Bend Common Council agenda has been translated into Spanish. All agendas are available online from the Council’s website, and also in paper format in the Office of the City Clerk, 4th Floor County-City Building. Reasonable efforts have been taken to provide an accurate translation of the text of the agenda, however, the officiate is the English version. Any discrepancies which may be created in the translation are not binding. Such translations do not create any right or benefit, substantive or procedural, enforceable at law or equity by a party against the Common Council or the City of South Bend, Indiana.



2024 COMMON COUNCIL STANDING COMMITTEES (Rev. 07-22-2024)

COMMUNITY INVESTMENT COMMITTEE

Oversees the various activities of the Department of Community Investment. This Committee reviews all real and personal tax abatement requests and works closely with the Business Development Team.

Troy Warner, Chairperson
Rachel Tomas Morgan, Vice-Chairperson
Ophelia Gooden-Rodgers., Member

Sherry Bolden-Simpson, Member
Kaine Kanczuzewski, Citizen Member
Thomas Gryp, Citizen Member

COMMUNITY RELATIONS COMMITTEE

Oversees the various activities of the Engagement and Economic Empowerment, Neighborhood Development, and Community Resources Teams within the City's Department of CI and is charged with facilitating partnerships and ongoing communications with other public and private entities operating within the City.

Ophelia Gooden-Rodgers, Chairperson
Canneth Lee, Vice-Chairperson
Citizen Member

Sheila Niezgodski, Member
Sherry Bolden-Simpson, Member

COUNCIL RULES COMMITTEE

Oversees the regulations governing the overall operation of the Common Council, as well as all matters of public trust. Its duties are set forth in detail in Section 2-10.1 of the *South Bend Municipal Code*.

Sharon L. McBride, Member
Sheila Niezgodski, Member

Troy Warner, Member

HEALTH AND PUBLIC SAFETY COMMITTEE

Oversees the various activities performed by the Fire and Police Departments, EMS, Department of Code Enforcement, ordinance violations, and related health and public safety matters.

Rachel Tomas Morgan, Chairperson
Dr. Oliver Davis, Vice-Chairperson
Karen L. White, Member

Troy Warner, Member
Savino Rivera, Citizen Member
Frank Spesia, Citizen Member

INFORMATION AND TECHNOLOGY COMMITTEE- Innovation

Oversees the various activities of the City's Department of Innovation, which includes the Divisions of Information Technology and 311 so that the City of South Bend remains competitive and on the cutting edge of developments in this area. Reviewing and proposing upgrades to computer systems and web sites, developing availability and access to GIS data and related technologies are just some of its many activities.

Rachel Tomas Morgan, Chairperson
Sherry Bolden-Simpson, Vice-Chairperson
Kate Berlent, Citizen Member

Canneth Lee, Member
Maria Gibbs, Citizen Member

PARC COMMITTEE- Venues Parks and Arts (Parks, Recreation, Cultural Arts & Entertainment)

Oversees the various activities of the Century Center, College Football Hall of Fame, Four Winds Stadium, Morris Performing Arts Center, Studebaker National Museum, South Bend Regional Museum of Art, Potawatomi Zoo, My SB Trails, DTSB relations, and the many recreational and leisure activities offered by the Department of Venues Parks and Arts.

Canneth Lee, Chairperson
Troy Warner, Vice-Chairperson
Citizen Member

Dr. Oliver Davis, Member
Rachel Tomas Morgan, Member



PERSONNEL AND FINANCE COMMITTEE

Oversees the activities performed by the Department of Administration and Finance, and reviews all proposed salaries, budgets, appropriations, and other fiscal matters, as well as personnel policies, health benefits and related matters.

Sheila Niezgodski, Chairperson
Troy Warner, Vice-Chairperson
Rachel Tomas Morgan, Member
Ross Deal, Citizen Member

Karen L. White, Member
Canneth Lee, Member
Angela Smith, Citizen Member

PUBLIC WORKS AND PROPERTY VACATION COMMITTEE

Oversees the various activities performed by the Building Department, the Department of Public Works and related public works and property vacation issues.

Sheila Niezgodski, Chairperson
Karen L. White, Vice-Chairperson
Jason Piontek, Citizen Member

Dr. Oliver Davis, Member
Sherry Bolden-Simpson, Member
Carl Littrell, Citizen Member

RESIDENTIAL NEIGHBORHOODS COMMITTEE

Oversees the various activities and issues related to neighborhood development and enhancement.

Karen L. White, Chairperson
Canneth Lee, Vice-Chairperson
Amika Micou, Citizen Member

Ophelia Gooden-Rodgers, Member
Sheila Niezgodski, Member
Citizen Member

UTILITIES COMMITTEE

Oversees the activities of all enterprise entities including but not limited to the Bureau of Waterworks, Bureau of Sewers, and all related matters.

Sherry Bolden-Simpson, Chairperson
Dr. Oliver Davis, Vice-Chairperson
Joseph Mayer, Citizen Member

Troy Warner, Member
Ophelia Gooden-Rodgers, Member
Dr. Janet J. Evelyn, Citizen Member

ZONING AND ANNEXATION COMMITTEE

Oversees the activities related to the Board of Zoning Appeals, recommendations from the Area Plan Commission and the Historic Preservation Commission, as well as all related matters addressing annexation and zoning.

Dr. Oliver Davis, Chairperson
Ophelia Gooden-Rodgers, Vice-Chairperson
Stacey Odom, Citizen Member

Sheila Niezgodski, Member
Karen L. White, Member
Jordan Giger, Citizen Member

SUB-COMMITTEE ON MINUTES

Reviews the minutes prepared by the Office of the City Clerk of the regular, special, and informal meetings of the Common Council and makes a recommendation on their approval/modification to the Council.

Troy Warner, Member

Sherry Bolden-Simpson, Member



2024 COMMON COUNCIL STANDING COMMITTEES (Rev.03-21-2024)

CANNETH LEE, 1ST District Council Member

Chairperson, Committee of the Whole

PARC Committee, Chairperson

Residential Neighborhoods Committee, Vice-Chairperson

Community Relations Committee, Vice-Chairperson

Personnel & Finance Committee, Member

Information & Technology Committee, Member

OPHELIA GOODEN-RODGERS, 2ND District Council Member

Community Relations Committee, Chairperson

Zoning & Annexation Committee, Vice-Chairperson

Community Investment Committee, Member

Utilities Committee, Member

Residential Neighborhoods Committee, Member

SHARON L. MCBRIDE, 3RD District Council Member

President

Council Rules Committee, Member

TROY WARNER, 4TH District Council Member

Community Investment Committee, Chairperson

Personnel & Finance Committee, Vice-Chairperson

PARC Committee, Vice-Chairperson

Council Rules Committee, Member

Health & Public Safety Committee, Member

Utilities Committee, Member

Sub-Committee on the Minutes, Member

SHERRY BOLDEN-SIMPSON, 5TH District Council Member

Utilities Committee, Chairperson

Information & Technology, Vice-Chairperson

Public Works & Property Vacation Committee, Member

Sub-Committee on Minutes, Member

Community Relations Committee, Member

Community Investment Committee, Member

SHEILA NIEZGODSKI, 6TH District Council Member

Vice-President

Personnel & Finance Committee, Chairperson

Public Works & Property Vacation, Chairperson

Council Rules Committee, Member

Residential Neighborhoods Committee, Member

Zoning & Annexation Committee, Member

Community Relations Committee, Member

DR. OLIVER DAVIS, AT LARGE Council Member

Zoning & Annexation Committee, Chairperson

Utilities Committee, Vice-Chairperson

Health and Public Safety Committee, Vice-Chairperson

Public Works & Property Vacation, Member

PARC Committee, Member

RACHEL TOMAS MORGAN, AT LARGE Council Member

Information & Technology Committee, Chairperson

Health & Public Safety Committee, Chairperson

Committee Investment Committee, Vice-Chairperson

PARC Committee, Member

Personnel & Finance Committee, Member

KAREN L. WHITE, AT LARGE Council Member

Residential Neighborhoods Committee, Chairperson

Public Works & Property Vacation, Vice-Chairperson

Personnel and Finance Committee, Member

Health & Public Safety Committee, Member

Zoning & Annexation Committee, Member

SUBSTITUTE 31-24



City of South Bend PLAN COMMISSION

County-City Building
227 W. Jefferson Blvd. 1400S
South Bend, IN 46601
(574) 235-7627
www.southbendin.gov/zoning

June 18, 2024

Honorable Committee Chair Davis
4th Floor, County-City Building
South Bend, IN 46601

RE: 17023 Hepler – PC#0216-24

Dear Committee Chair Davis:

Enclosed is an Ordinance for the proposed Annexation and Zone Map Amendment at the above referenced location. Please include the attached Ordinance on the Council agenda for first reading at your June 24, 2024, Council meeting and set it for second reading on August 26, 2024, and third reading on September 9, 2024, Council meetings. The petition is tentatively scheduled for public hearing at the July 15, 2024, South Bend Plan Commission meeting. The recommendation of the South Bend Plan Commission will be forwarded to the Office of the City Clerk by noon on the day following the public hearing.

The petitioner provided the following to describe the proposed project:

Annex and zone 17023 Hepler Street from R Single Family District in unincorporated St. Joseph County to U2 Urban Neighborhood 2

If you have any questions, please feel free to contact our office.

Sincerely,

A handwritten signature in cursive script that reads "Kari Myers".

Kari Myers
Zoning Specialist

CC: Bob Palmer

Filed in Clerk's Office

JUN 18 2024

Bianca Tirado
City Clerk, South Bend, IN

Tim Corcoran
Planning Director

Angela Smith
Zoning Administrator

Scott Ford
Commission President

SUBSTITUTE BILL NO. 31-24

JUL 16 2024

ORDINANCE NO. _____

Bianca Tirado
City Clerk, South Bend, IN

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ANNEXING TO AND BRINGING WITHIN THE CITY LIMITS OF SOUTH BEND, INDIANA, AND AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED 17023 HEPLER STREET, COUNCILMANIC DISTRICT NO. 4 IN THE CITY OF SOUTH BEND, INDIANA

STATEMENT OF PURPOSE AND INTENT

Petitioners desire to annex and rezone 17023 Hepler Street from R Single Family District in Unincorporated St. Joseph County to U2 Urban Neighborhood 2

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. That the following described real estate is situated in St. Joseph County, Indiana, being contiguous by more than one-eighth (1/8) of its aggregate external boundaries with the present boundaries of the City of South Bend, Indiana, shall be and hereby is annexed to and brought within the City of South Bend:

A part of the Southeast Quarter of the Northeast Quarter of Section 32, Township 38 North, Range 3 East, Clay Township, St. Joseph County, Indiana, being more particularly described as follows:

Beginning at the southeast corner of said Southeast Quarter, also being the intersection of the centerlines of Hepler Street and Hickory Road; thence west along the centerline of Hepler Street 247.5 feet to the east line of the Creekwood Villas subdivision extended south, also being the north-south South Bend city limits; thence north 1,320 feet to the east-west South Bend city limits; thence east 247.5 feet to the east line of said Section 32; then south 1,320 feet to the point of beginning. Containing 7.5 acres, more or less.

SECTION II. That the boundaries of the City of South Bend, Indiana, shall be and are hereby declared to be extended so as to include the real estate of the above-described parcel as part of the City of South bend, Indiana.

SECTION III. Ordinance No. 10689-19, which ordinance is commonly known as the Zoning Ordinance of the City of South Bend, Indiana, be and the same hereby amended in order that the zoning classification of the above described real estate, with the exception of all adjacent rights-of-way, in the City of South Bend, St. Joseph County, State of Indiana be and the same is hereby established as U2 Urban Neighborhood District.

SECTION IV. This Ordinance shall be in full force and effect 30 days from and after its passage by the Common Council and approval by the Mayor, and legal publication.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ . m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

BILL NO. 31-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ANNEXING TO AND BRINGING WITHIN THE CITY LIMITS OF SOUTH BEND, INDIANA, AND AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED 17023 HEPLER STREET, COUNCILMANIC DISTRICT NO. 4 IN THE CITY OF SOUTH BEND, INDIANA

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Petitioners desire to annex and rezone 17023 Hepler Street from R Single Family District in Unincorporated St. Joseph County to U2 Urban Neighborhood 2

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. That the following described real estate is situated in St. Joseph County, Indiana, being contiguous by more than one-eighth (1/8) of its aggregate external boundaries with the present boundaries of the City of South Bend, Indiana, shall be and hereby is annexed to and brought within the City of South Bend:

Parcel 1. One-half of a parcel of land containing 15 acres, taken off of and from the entire length of the east side of the east one-half of the northeast quarter of section Number 32, Township Number 38 North, Range 3 East, and being known as the south one-half of the west 15 acres of Lot 11 as described in an action for partition entitled Clarissa John vs. William C. Johnson, ET AL. Entered in Partition record 1, page 139 of the records of the St. Joseph Court of Common pleas and containing 7.5 acres, more or less.

SECTION II. That the boundaries of the City of South Bend, Indiana, shall be and are hereby declared to be extended so as to include the real estate of the above-described parcel as part of the City of South bend, Indiana.

SECTION III. Ordinance No. 10689-19, which ordinance is commonly known as the Zoning Ordinance of the City of South Bend, Indiana, be and the same hereby amended in order that the zoning classification of the above described real estate, with the exception of all adjacent rights-of-way, in the City of South Bend, St. Joseph County, State of Indiana be and the same is hereby established as U2 Urban Neighborhood District.

SECTION IV. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ . m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana



City of South Bend Petition for Annexation and Rezoning or Combined Public Hearing

Property Information

Tax Key Number: 71-04-32-281-005.000-003

Property Address: 17023 Hepler Street Mishawaka, In 46545

Property Owner: Fox Creek, LLC.

Legal Description of Annexation Area: (include any adjacent rights of way not already in the City)

Parcel 1, One-half of a parcel of land containing 15 acres, taken off of and from the entire length of the east side of the east one-half of the northeast quarter of section Number 32, Township Number 38 North Range 3 East, and being known as the south one-half of the west 15 acres of Lot 11 as described in an action for partition entitled Clarissa John vs. William C. Johnson, ET AL, Entered in Partition record 1, page 139 of the records of the St. Joseph Court of Common pleas and containing 7.5 acres, more or less.

Project Summary

A 7.5 acre property proposed for annexation which is bound by the City of South Bend on the west side and meets continuity requirements. The proposed use is U-2 proposed zoning for 42 attached duplexes. The property will be served by a private access easement on the west side. The north portion of the property is in floodplain and will not be developed but will have a walking trail onsite. Public water and sewer will be served on this site.

Rezoning

County Zoning Map at: <https://www.spcndiana.com/996/Zoning-Map>

City Zoning Map at: <https://southbend.in.gov/zoning>

Current Zoning District (County): R Single Family District

Select One

Additional Districts: if applicable

Proposed Zoning District (City): U2 Urban Neighborhood 2

Select One

Additional Districts: if applicable

The Plan Commission and Council will consider the following in the review of a rezoning petition.

- (1) *The comprehensive Plan.*
- (2) *Current conditions and the character of the current structures and uses in each district.*
- (3) *The most desirable use for which the land in each district is adapted*
- (4) *The conservation of property values throughout the jurisdiction, and*
- (5) *Responsible development and growth.*

Additional Requested Actions (check all that apply and include additional required documentation)

- Subdivision** - complete and attach Subdivision Application
- Special Exception** - complete and attach Criteria for Decision Making
- Variance(s)** - list variances below, complete and attach Criteria for Decision Making

Annexation Application Checklist

- 1. Completed Application Form
- 2. Site Plan (drawn to scale)
- 3. Subdivision Application (if required)
- 4. Criteria for Decision Making (if required)
- 5. Filing Fee

Contact Information

Name: Chris Godlewski, Abonmarche Consultants
 Address: 315 W. Jefferson Blvd. South Bend, In 46601
 Phone Number: 574-232-8700 Email: cgodlewski@abonmarche.com

Property Owner Information (attach additional ownership list on separate page, if necessary)

Property Owner: Hepler Development, LLC. - Pat Matthews (Fox Creek, LLC.)
 Property Owner Address: 1130 South Bend Avenue Suite 350 South Bend, In 46601
 Property Owner: _____
 Property Owner Address: _____

By signing this petition, the Petitioner/Property Owner(s) of the above described Real Estate acknowledges they are responsible for understanding and complying with the South Bend Zoning Ordinance and any other ordinance governing the property. Failure of staff to notify the petitioner of a requirement does not imply approval or waiver from anything contained within the ordinance.

The undersigned authorizes the contact person listed above to represent this petition before the South Bend Plan Commission and Common Council and to answer any and all questions related to this petition.

Pat Matthews, Fox Creek LLC 6/17/24
 Property Owner Signature Property Owner Name Printed Date

 Property Owner Signature Property Owner Name Printed Date

Completed applications should be submitted in one of the following ways: Email: zoning@southbendin.gov
 Mail: 227 W. Jefferson Blvd., Suite 1400S, South Bend, IN 46601

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, ANNEXING TO AND BRINGING WITHIN THE CITY LIMITS OF SOUTH BEND, INDIANA, AND AMENDING THE ZONING ORDINANCE FOR PROPERTY LOCATED 17023 HEPLER STREET, COUNCILMANIC DISTRICT NO. 4 IN THE CITY OF SOUTH BEND, INDIANA

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SECTION I. That the following described real estate is situated in St. Joseph County, Indiana, being contiguous by more than one-eighth (1/8) of its aggregate external boundaries with the present boundaries of the City of South Bend, Indiana, shall be and hereby is annexed to and brought within the City of South Bend:

Parcel 1. One-half of a parcel of land containing 15 acres, taken off of and from the entire length of the east side of the east one-half of the northeast quarter of section Number 32, Township Number 38 North, Range 3 East, and being known as the south one-half of the west 15 acres of Lot 11 as described in an action for partition entitled Clarissa John vs. William C. Johnson, ET AL. Entered in Partition record 1, page 139 of the records of the St. Joseph Court of Common pleas and containing 7.5 acres, more or less.

SECTION II. That the boundaries of the City of South Bend, Indiana, shall be and are hereby declared to be extended so as to include the real estate of the above-described parcel as part of the City of South bend, Indiana.

SECTION III. Ordinance No. 10689-19, which ordinance is commonly known as the Zoning Ordinance of the City of South Bend, Indiana, be and the same hereby amended in order that the zoning classification of the above described real estate, with the exception of all adjacent rights-of-way, in the City of South Bend, St. Joseph County, State of Indiana be and the same is hereby established as U2 Urban Neighborhood District.

SECTION IV. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____m.

James Mueller, Mayor
City of South Bend, Indiana



City of South Bend
PLAN COMMISSION

County-City Building
227 W. Jefferson Blvd. 1400S
South Bend, IN 46601
(574) 235-7627
www.southbendin.gov/zoning

July 16, 2024

South Bend Common Council
227 W. Jefferson Blvd., 4th Floor
South Bend, IN 46601

Re: Bill#31-24 - A proposed ordinance of FOX CREEK LLC to zone from R Single Family District (St. Joseph County) to U2 Urban Neighborhood 2, property located at 17023 HEPLER ST, City of South Bend - PC# 0216-24

Dear Council Members:

I hereby Certify that the above referenced ordinance of FOX CREEK LLC was legally advertised on July 5, 2024, and that the South Bend Plan Commission at its public hearing on July 15, 2024, took the following action:

Upon a motion by Francisco Fotia, being seconded by Caitlin Stevens and unanimously carried, a proposed ordinance of FOX CREEK LLC to zone from R Single Family District to U2 Urban Neighborhood 2, property located at 17023 HEPLER ST (unincorporated St. Joseph County), City of South Bend, is sent to the Common Council with a FAVORABLE recommendation.

The staff report is attached. The deliberations of the Plan Commission and points considered in arriving at the above decision are shown in the minutes of the public hearing, Minutes of the public hearing are available in our office and will be posted on our website once approved.

Sincerely,

Kari Myers
Zoning Specialist

Attachment

CC: FOX CREEK LLC
Bob Palmer
Hepler Development - Pat Matthews

Filed in Clerk's Office

JUL 16 2024

Bianca Tirado
City Clerk, South Bend, IN

Tim Corcoran
Planning Director

Tim Corcoran
Interim Zoning Administrator

Scott Ford
Commission President

Property Information

Location: 17023 HEPLER ST (unincorporated St. Joseph County)
Owner: FOX CREEK LLC

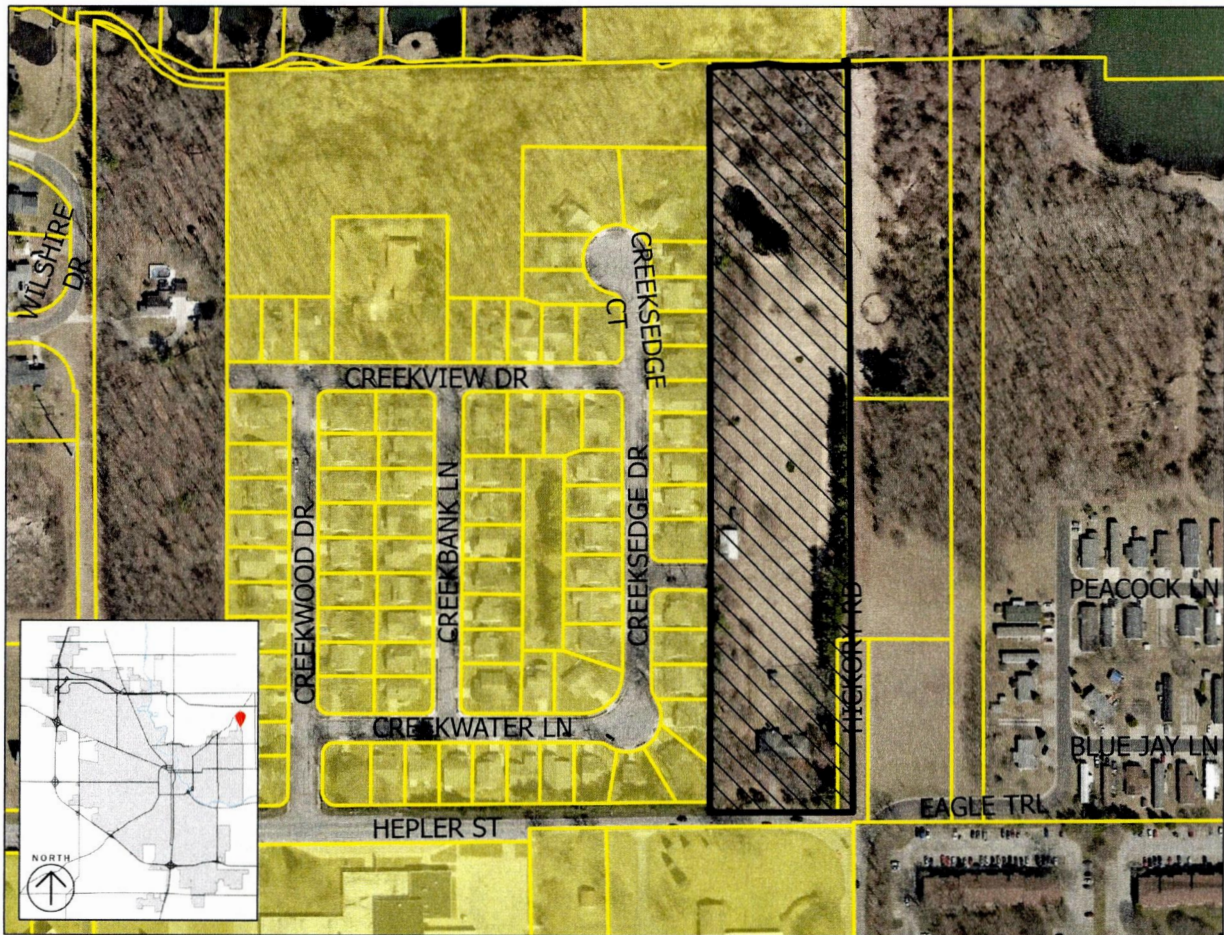
Requested Action

Rezone from R Single Family District (St. Joseph County) to U2 Urban Neighborhood 2

Project Summary

7.5 acre property to be annexed for a proposed development of 41 units primarily comprised of duplexes. THIS REQUEST INCLUDES ANNEXATION INTO THE CITY OF SOUTH BEND.

Location Map



Recommendation

Staff Recommendation: Based on information available prior to the public hearing, the Staff recommends the Commission send the rezoning and annexation petition to the Common Council with a favorable recommendation.

Proposed Site Plan



CONCEPTUAL SITE LAYOUT

PROJECT
**IRON CREEK VILLAS
 AT HEPLER & HICKORY
 SOUTH BEND, INDIANA**

ABONMARCHE
 111 N. Jefferson Blvd.
 South Bend, IN 46708
 219.233.2222
 111 N. Jefferson Blvd.
 South Bend, IN 46708
 219.233.2222
 abonmararche.com

Service: Architectural
 Design: Architectural
 Construction: Architectural
 Engineering: Mechanical/Electrical/Plumbing

DATE: 7/15/24
 DRAWN BY: J. M. [unreadable]
 CHECKED BY: J. M. [unreadable]
 PROJECT NO.: 24-0922
 SHEET NO.: 1 of 1

Site & Context

Land Uses and Zoning:

- On site: A vacant lot zoned R Single Family District in St. Joseph County
- North: A vacant parcel zoned S1 Suburban Neighborhood 1
- East: Vacant parcels zoned R-4 Manufactured Home Residential in the City of Mishawaka and a vacant parcel zoned R Single Family District in St. Joseph County
- South: Across Hepler Street, a church zoned S1 Suburban Neighborhood 1
- West: Residential dwellings zoned S1 Suburban Neighborhood 1 and a vacant parcel zoned S1 Suburban Neighborhood 1

District Intent:

The U2 District is established to provide for, promote, and maintain the development of diverse housing types in urban neighborhoods located near neighborhood centers in core and outlying areas of the City.

Site Plan Description:

The proposed site plan shows 41 units, 38 as duplexes and 3 as single family, with access from both Hepler Street and Creekbottom Drive. The plan shows a large common area to the north.

Zoning and Land Use History and Trends:

One single family house occupied the southern end of the lot between 1951 and 2022. A shed and a pole barn built around 1951 still exist on the site. Otherwise, no development has occurred on the lot since at least 1938.

Traffic and Transportation Considerations:

Hepler Street, Hickory Road, and Eagle Trail intersect at the southeast corner of the parcel. Hepler Street is a 24' two lane street that runs along the southern edge of the lot. Creekbottom Drive is 26' stub street that terminates on the western edge of the property.

Agency Comments

Agency Comments:

- There are no agency comments at this time.
- There are no Engineering comments at this time.

Staff Comments:

There are no additional comments at this time.

Criteria for Decision Making

Rezoning

Per State Law, the Plan Commission and Common Council shall pay reasonable regard to:

1. Comprehensive Plan:

Policy Plan:

The petition is consistent with the City Plan, South Bend Comprehensive Plan (2006), Objective H 1.1: Encourage residential units to contain a mix of housing types, densities, price ranges, and amenities.

Land Use Plan:

The Future Land Use Plan does not address properties outside of the City limits.

Plan Implementation/Other Plans:

The petition is consistent with South Bend's Annexation Policy Plan (1992) "[E]xtension of City services and utilities beyond the City limits should not occur unless it furthers the annexation policies of the City"

2. Current Conditions and Character:

The properties located within the City to the west are single family residential and to the south are large civic buildings and single family residences. The properties to the east in the City of Mishawaka are single family residential and to the south east are apartment units.

3. Most Desirable Use:

The most desirable use for the property would be residential development that compliments the surrounding area.

4. Conservation of Property Values:

The properties in the area are primarily residential. The annexation and rezoning should not affect the use or value of the surrounding properties.

5. Responsible Development and Growth:

It is responsible development and growth to require properties contiguous to the City limits to annex into the City at the time of development. Likewise, it is responsible development to allow property in a residential area to be used for additional dwelling units.

Analysis & Recommendation

Commitments: There are no commitments proposed.

Analysis: The annexation and rezoning of the property to U2 Urban Neighborhood 2 will allow for the development of the site for additional housing units in the City. It is responsible development to assure that properties adjacent to the City limits are annexed and developed under City standards.

Recommendation: Based on information available prior to the public hearing, the Staff recommends the Commission send the rezoning and annexation petition to the Common Council with a favorable recommendation.

AUG 07 2024

Bianca Tirado
City Clerk, South Bend, IN

City of South Bend
BOARD OF ZONING APPEALS

August 6, 2024

Honorable Oliver Davis
4th Floor, County-City Building
South Bend, IN 46601

RE: Special Exception at 623 Olive Street

Dear Committee Chair Davis:

Enclosed is an Ordinance for the proposed Special Exception at the above referenced location. Please include the attached Ordinance on the Council agenda for **first reading** at your August 12, 2024, Council meeting and set it for public hearing at your September 9, 2024, Council meeting. The petition is tentatively scheduled for public hearing at the September 3, 2024, South Bend Board of Zoning Appeals meeting. The staff report and recommendation of the South Bend Board of Zoning Appeals will be forwarded to the Office of the City Clerk by noon on the Wednesday following the public hearing.

The petitioner provided the following to describe the proposed project:
Request a Special Exception to allow a Retail and Service, General, use.

The full petition is attached for your reference. Changes may occur between the filing and the public hearing. Any substantial changes will be identified at the Council meeting.

If you have any questions, please feel free to contact our office.

Sincerely,



Kari Myers
Zoning Specialist

CC: Bob Palmer

BILL NO. 38-24

AUG 07 2024

ORDINANCE NO. _____

Bianca Tirado
City Clerk, South Bend, IN

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND,
INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING
APPEALS FOR THE PROPERTY LOCATED AT 623 OLIVE STREET
COUNCILMANIC DISTRICT NO. 6 IN THE CITY OF SOUTH BEND, INDIANA**

STATEMENT OF PURPOSE AND INTENT

Request a Special Exception to allow a Retail and Service, General, use

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council has provided notice of the hearing on the Petition from the Advisory Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

623 Olive Street, South Bend, IN 46619. 018-4026-0905

In order to permit a Retail and Service, General, use.

SECTION II. Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Advisory Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

SECTION III. The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience, or general welfare;
2. The proposed use will not injure or adversely affect the use of adjacent area of property values therein;
3. The proposed use will be consistent with the character of the district in which it is located, and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive Plan;

SECTION IV. Approval is subject to the Petitioner complying with the reasonable conditions, if any, established by the Advisory Board of Zoning Appeals which are on file in the Office of the City Clerk.

SECTION V. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ . m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

City of South Bend
BOARD OF ZONING APPEALS

County-City Building
227 W. Jefferson Blvd. 1400S
South Bend, IN 46601
(574) 235-7627

September 4, 2024

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

Common Council of South Bend
227 W. Jefferson Blvd, 4th Floor
South Bend, IN 46601

Re: #38-24: The petition of LUIS CASTILLO AND FABIOLA GARCIA seeking a Special Exception for a Retail and Service, General use in the UF Urban Neighborhood Flex for property located at 623 OLIVE ST

Dear Council Members:

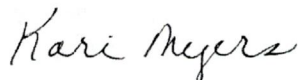
I hereby Certify that the above referenced petition of LUIS CASTILLO AND FABIOLA GARCIA was legally advertised on August 24, 2024, and that the South Bend Board of Zoning Appeals at its public hearing on September 3, 2024, took the following action:

Upon a motion by Francisco Fotia, being seconded by Caitlin Stevens and unanimously carried, a petition by LUIS CASTILLO AND FABIOLA GARCIA seeking a Special Exception for a Retail and Service, General use for property located at 623 OLIVE ST, City of South Bend, is sent to the Common Council with a favorable recommendation, and will issue written Findings of Fact.

The staff comments related to this petition are attached. The Findings of Fact will be adopted at the next South Bend Board of Zoning Appeals meeting. Minutes of the public hearing are available in our office and will be posted on our website once approved.

If you have any questions, please feel free to contact our office.

Sincerely,



Kari Myers
Zoning Specialist

Attachment

CC: LUIS CASTILLO AND FABIOLA GARCIA
Building Department
Bob Palmer

Property Information

Location: 623 OLIVE ST
Owner: LUIS CASTILLO AND FABIOLA GARCIA

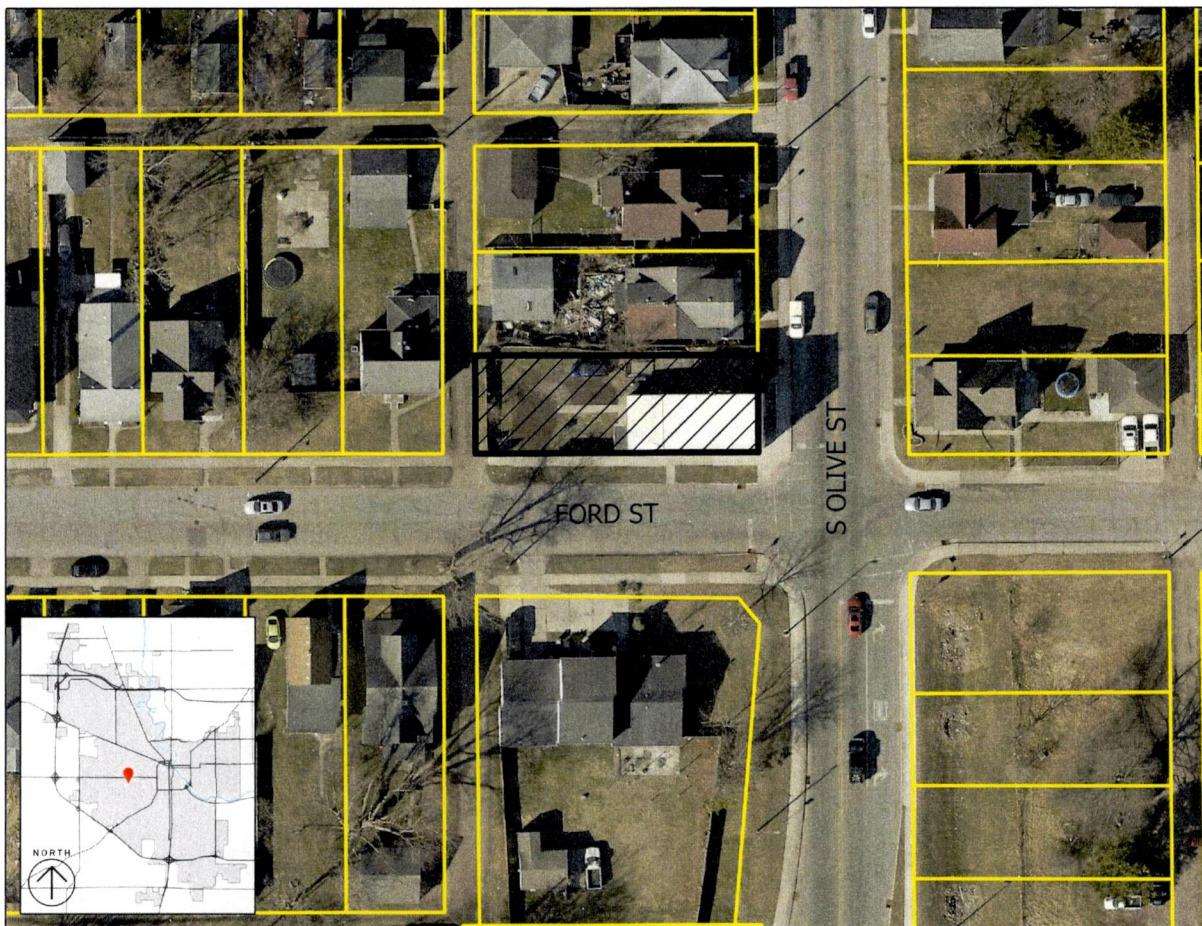
Project Summary

A neighborhood scale retail store selling health oriented goods.

Requested Action

Special Exception: a Retail and Service, General use

Site Location



Staff Recommendation

Based on information available prior to the public hearing, the Staff recommends the Plan Commission send the Special Exception to the Common Council with a favorable recommendation.

Proposed Site Plan



Criteria for Decision Making: Special Exception

A Special Exception may only be granted upon making a written determination, based upon the evidence presented at a public hearing, that:

(1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;

The proposed use should not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare. The neighborhood scale retail space will aim to serve local patrons with quality health products.

(2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein;

The proposed use should not injure or adversely affect the use of the adjacent area or property values. The building was designed and has historically been utilized as a corner retail/service space. The introduction of a neighborhood oriented retail space will enhance the surrounding area by providing a new local amenity.

(3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein;

The parcel is located at a prominent intersection in a compact neighborhood, four blocks south of the Western Avenue corridor. The proposed use as a small scale retail space is consistent with the surrounding traditional neighborhood development pattern and will serve to enhance the area.

(4) The proposed use is compatible with the recommendations of the Comprehensive Plan.

The proposed use is consistent with City Plan (2006), Objective LU2.1: Encourage developers to use planned unit and traditional neighborhood development models to promote land use compatibility in future developments. The parcel serves the community in the pattern of a traditional neighborhood development.

Analysis & Recommendation

Analysis: The building was designed and has historically been utilized as a corner retail/service space. The neighborhood scale retail space will enhance the surrounding area, offering a new local amenity.

Staff Recommendation: Based on information available prior to the public hearing, the Staff recommends the Plan Commission send the Special Exception to the Common Council with a favorable recommendation.

City of South Bend
BOARD OF ZONING APPEALS

227 W. Jefferson - Suite 14005
South Bend, IN 46601
zoning@southbendin.gov

Petition for Variance - Special Exception

Property Information

Tax Key Number: 018-4026-0905
Address: 623 S Olive Street
Owner: Luis Castillo Fabiola Garcia
Zoning: Choose the current district UF Urban Neighborhood Flex

Project Summary:

THE PROJECT IS THAT THE PRODUCTS SOLD ARE FOR THE COMMUNITY SINCE THEY ARE ~~FOR THE~~ ALL HEALTHY AND THAT ALL THE PEOPLE WHO WANT TO OBTAIN THEM HAVE ~~ACCESS~~ AT THIS AREA.
ACCESS

Requested Action

- Special Exception/ Use Variance – complete and attach Criteria for Decision Making
Use requested: Retail and service, General
- Variance(s) - List variances below, complete and attach Criteria for Decision Making
Variance(s) requested:

Filed in Clerk's Office

AUG 07 2024

Bianca Tirado
City Clerk, South Bend, IN

Required Documents

- Completed Application (including Criteria for Decision Making and Contact Information)
- Site Plan drawn to scale
- Filing Fee

PAID
AUG 6 5 2024
Per AM

Criteria for Decision Making

Special Exception - if applicable

A Special Exception may only be granted upon making a written determination, based upon the evidence presented at a public hearing. Please address how the project meets the following criteria.

- (1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare, because:

The business will not be harmful to the public. There will be limited hours and the business will be selling health products that will benefit the neighborhood. It will be neighborhood scale and most patrons will walk.

- (2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein, because:

The proposed use will not injure the use of the adjacent properties. Hours will be limited to the morning and evening and most patrons will walk. It will provide a business that is neighborhood scale to support the neighborhood.

- (3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein, because:

The proposed use will be consistent with the area. The building is designed for retail and is located at a busy corner in the neighborhood. It will be a neighborhood scale business.

- (4) The proposed use is compatible with the recommendations of the Comprehensive Plan, because:

The use for small scale retail will improve the walkability of the surrounding area and support the mixed use nature of the neighborhood.

Criteria for Decision Making

Variance(s) - *if applicable*

State statutes and the Zoning Ordinance require that certain standards must be met before a variance can be approved. Please address how the project meets the following criteria:

(1) The approval will not be injurious to the public health, safety, morals and general welfare of the community, because:

(2) The use and value of the area adjacent to the property included in the variance will not be affected in a substantially adverse manner, because:

(3) The strict application of the terms of this Chapter would result in practical difficulties in the use of the property, because:

(4) The variance granted is the minimum necessary, because:

(5) The variance does not correct a hardship caused by a former or current owner of the property, because:

Contact Information

Property owner(s) of the petition site:

Name: Luis Castillo Fabiola Garcia

Address: 623 S Olive south Ben IN 46619

Name: _____

Address: _____

Name: _____

Address: _____

Contact Person:

Name: Luis Castillo

Address: 623 S Olive, South Bend IN 46619


Phone Number: 514-387-1112

E-mail: ~~luis.vivamejor~~ 80@gmail.com / fabiolagarcia59@gmail.com

By signing this petition, the Petitioner/Property Owners of the above described Real Estate acknowledge they are responsible for understanding and complying with the South Bend Zoning Ordinance and any other ordinance governing the property. Failure of staff to notify the petitioner of a requirement does not imply approval or waiver from anything contained within the ordinance.

The undersigned authorizes the contact person listed above to represent this petition before the South Bend Plan Commission and Common Council and to answer any and all questions related to this petition.

Property Owner (s) Signatures:



Fabiola Garcia

AUG 07 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND,
INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING
APPEALS FOR THE PROPERTY LOCATED AT 623 OLIVE STREET
COUNCILMANIC DISTRICT NO. 6 IN THE CITY OF SOUTH BEND, INDIANA**

STATEMENT OF PURPOSE AND INTENT

Request a Special Exception to allow a Retail and Service, General, use

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council has provided notice of the hearing on the Petition from the Advisory Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

623 Olive Street, South Bend, IN 46619. 018-4026-0905

In order to permit a Retail and Service, General, use.

SECTION II. Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Advisory Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

SECTION III. The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience, or general welfare;
2. The proposed use will not injure or adversely affect the use of adjacent area of property values therein;
3. The proposed use will be consistent with the character of the district in which it is located, and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive Plan;

SECTION IV. Approval is subject to the Petitioner complying with the reasonable conditions, if any, established by the Advisory Board of Zoning Appeals which are on file in the Office of the City Clerk.

SECTION V. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____m.

James Mueller, Mayor
City of South Bend, Indiana

39-24

Filed in Clerk's Office

City of South Bend
BOARD OF ZONING APPEALS

AUG 07 2024

Bianca Tirado
City Clerk, South Bend, IN

August 6, 2024

Honorable Oliver Davis
4th Floor, County-City Building
South Bend, IN 46601

RE: Special Exception at 1006 Beale Street

Dear Committee Chair Davis:


Enclosed is an Ordinance for the proposed Special Exception at the above referenced location. Please include the attached Ordinance on the Council agenda for **first reading** at your **August 12, 2024**, Council meeting and set it for public hearing at your September 9, 2024, Council meeting. The petition is tentatively scheduled for public hearing at the September 3, 2024, South Bend Board of Zoning Appeals meeting. The staff report and recommendation of the South Bend Board of Zoning Appeals will be forwarded to the Office of the City Clerk by noon on the Wednesday following the public hearing.

The petitioner provided the following to describe the proposed project:
A Special Exception to allow for the use of a duplex.

The full petition is attached for your reference. Changes may occur between the filing and the public hearing. Any substantial changes will be identified at the Council meeting.

If you have any questions, please feel free to contact our office.

Sincerely,



Kari Myers
Zoning Specialist

CC: Bob Palmer

BILL NO. 39-24

AUG 07 2024

ORDINANCE NO. _____

Bianca Tirado
City Clerk, South Bend, IN

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND,
INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING
APPEALS FOR THE PROPERTY LOCATED AT 1006 BEALE STREET
COUNCILMANIC DISTRICT NO. 1 IN THE CITY OF SOUTH BEND, INDIANA**

STATEMENT OF PURPOSE AND INTENT

Request a Special Exception to allow for the use of a duplex

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council has provided notice of the hearing on the Petition from the Advisory Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

1006 Beale St., South Bend, IN 46616. 018-2144-5410

In order to permit a two unit dwelling

SECTION II. Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Advisory Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

SECTION III. The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience, or general welfare;
2. The proposed use will not injure or adversely affect the use of adjacent area of property values therein;
3. The proposed use will be consistent with the character of the district in which it is located, and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive Plan;

SECTION IV. Approval is subject to the Petitioner complying with the reasonable conditions, if any, established by the Advisory Board of Zoning Appeals which are on file in the Office of the City Clerk.

SECTION V. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ . m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

City of South Bend
BOARD OF ZONING APPEALS

County-City Building
227 W. Jefferson Blvd. 1400S
South Bend, IN 46601
(574) 235-7627

September 4, 2024

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

Common Council of South Bend
227 W. Jefferson Blvd, 4th Floor
South Bend, IN 46601

Re: #39-24: The petition of PINNACLE WEALTH INVESTMENTS LLC seeking a Special Exception for Dwelling, 2 Units in the U1 Urban Neighborhood 1 for property located at 1006 BEALE ST

Dear Council Members:

I hereby Certify that the above referenced petition of PINNACLE WEALTH INVESTMENTS LLC was legally advertised on August 24, 2024, and that the South Bend Board of Zoning Appeals at its public hearing on September 3, 2024, took the following action:

Upon a motion by Caitlin Stevens, being seconded by Francisco Fotia and unanimously carried, a petition by PINNACLE WEALTH INVESTMENTS LLC seeking a Special Exception for Dwelling, 2 Units for property located at 1006 BEALE ST, City of South Bend, is sent to the Common Council with a favorable recommendation, and will issue written Findings of Fact.

The staff comments related to this petition are attached. The Findings of Fact will be adopted at the next South Bend Board of Zoning Appeals meeting. Minutes of the public hearing are available in our office and will be posted on our website once approved.

If you have any questions, please feel free to contact our office.

Sincerely,



Kari Myers
Zoning Specialist

Attachment

CC: PINNACLE WEALTH INVESTMENTS LLC
Nick Benninghoff
Building Department
Bob Palmer

Property Information

Location: 1006 BEALE ST
Owner: PINNACLE WEALTH INVESTMENTS LLC

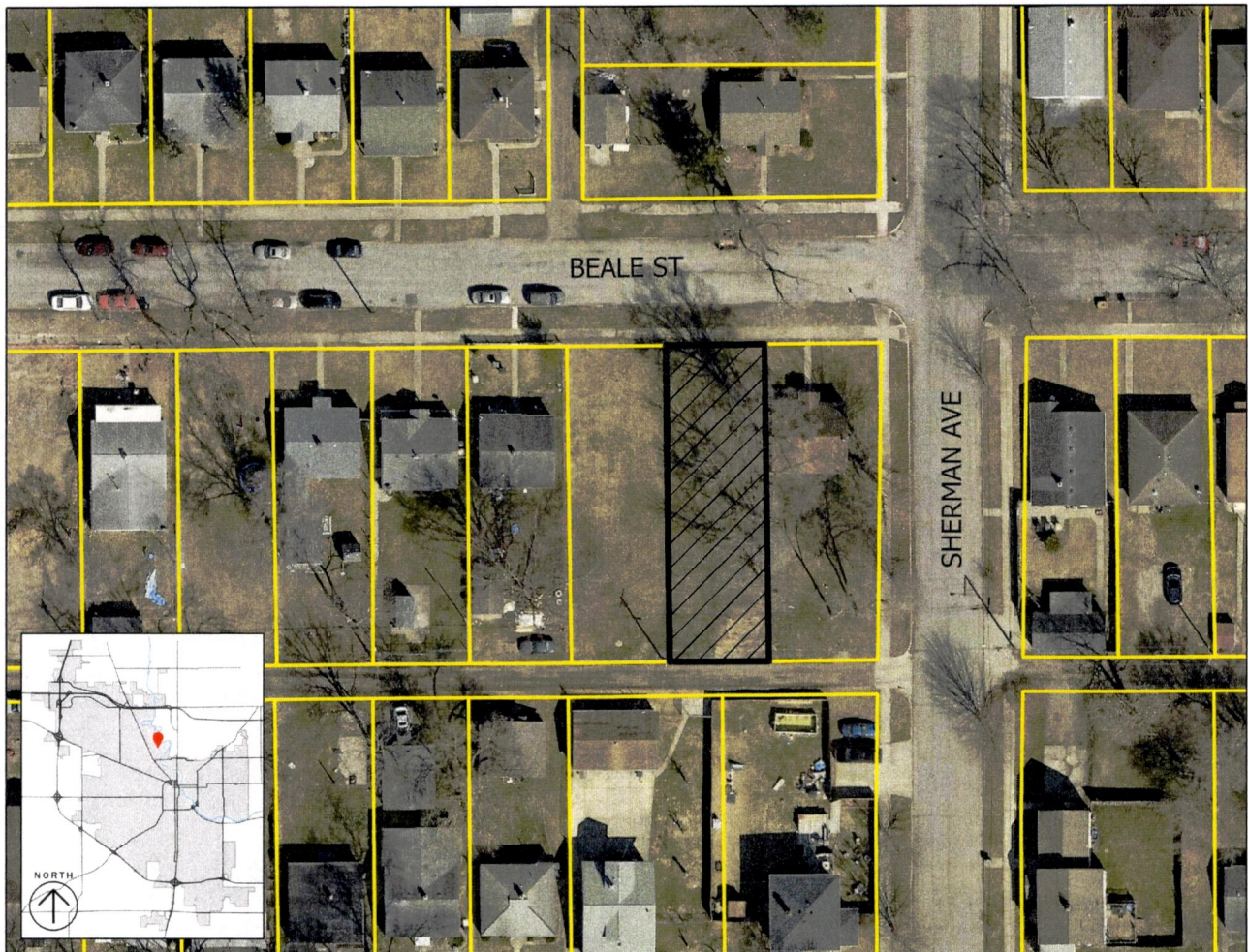
Project Summary

New construction duplex for sale.

Requested Action

Special Exception: Dwelling, 2 Units

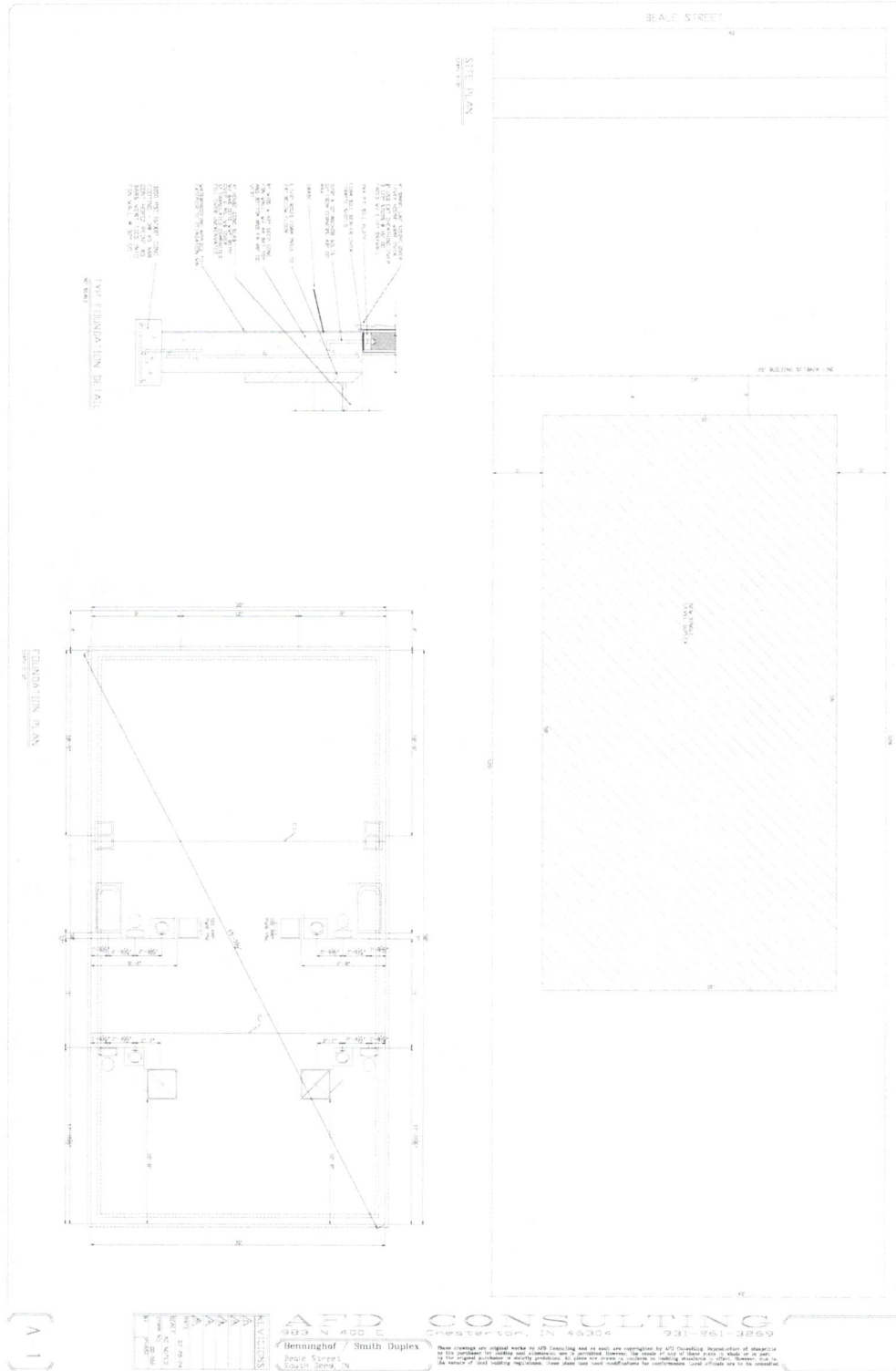
Site Location



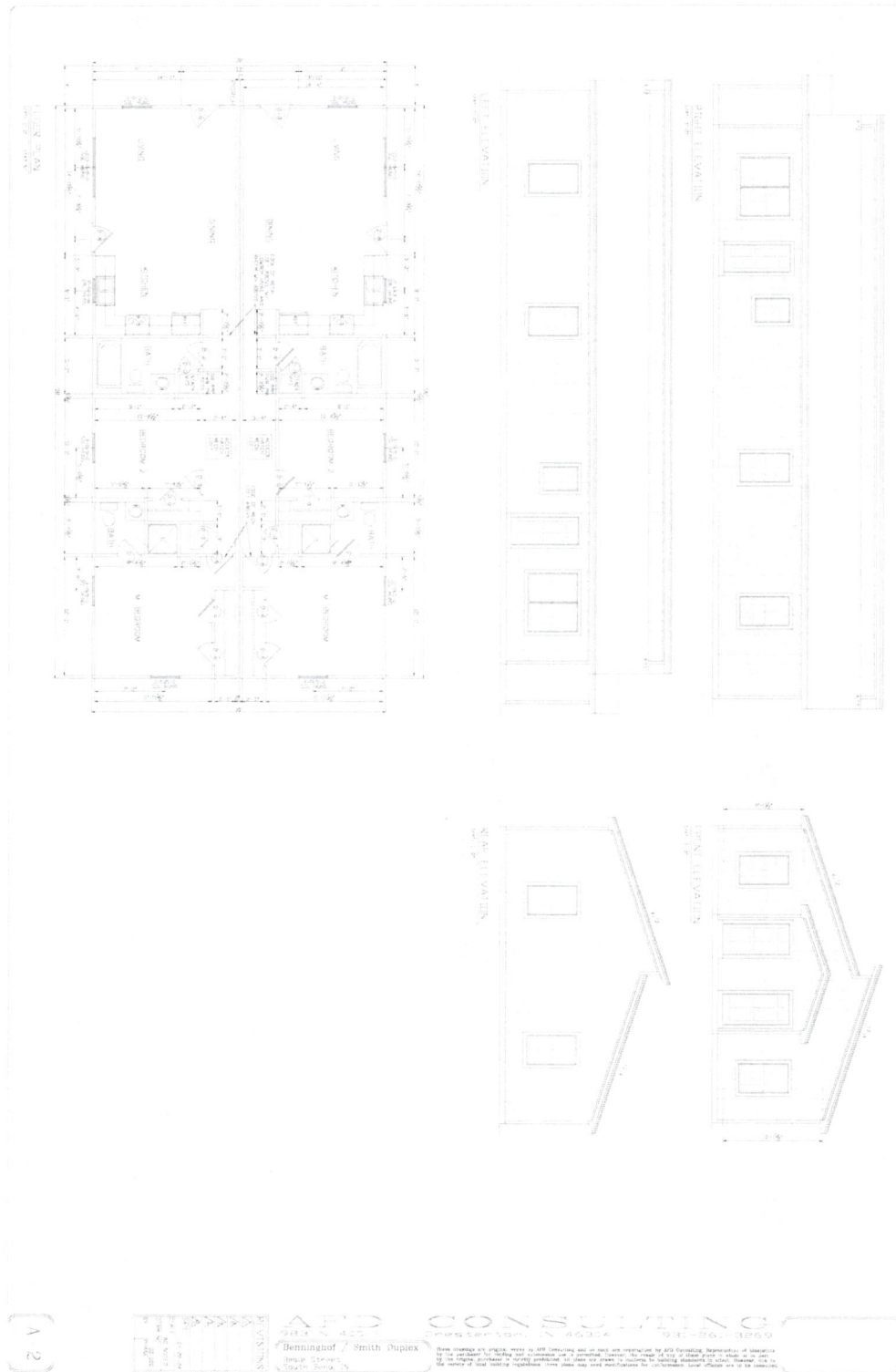
Staff Recommendation

Based on the information provided prior to the public hearing, the staff recommends the Board send the petition to the Common Council with a favorable recommendation, as presented.

Proposed Site Plan



Proposed Site Plan



Criteria for Decision Making: Special Exception

A Special Exception may only be granted upon making a written determination, based upon the evidence presented at a public hearing, that:

(1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare;

Approval of the Special Exception should not be injurious to the public health, safety, morals and general welfare of the community. The building is newly constructed as a duplex. A two-unit dwelling will provide more residents to the neighborhood which will increase safety and the general welfare of the community.

(2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein;

Building a duplex should not injure or adversely affect the use or value of adjacent properties. The construction of a new duplex that is consistent with the scale and character of the surrounding neighborhood will bring new residents to the area and provide housing on a lot that is currently vacant.

(3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein;

The use as a two-unit dwelling will further complement the existing housing stock in the surrounding area and match the scale and character of dwellings in the neighborhood. The proposed use will provide more housing options for residents.

(4) The proposed use is compatible with the recommendations of the Comprehensive Plan.

The petition is consistent with the City Plan, South Bend Comprehensive Plan (2006) Objective H1.1: Encourage residential developments to contain a mix of housing types, densities, price ranges, and amenities.

Analysis & Recommendation

Analysis: The construction of a new duplex that is consistent with the scale and character of the surrounding neighborhood will bring new residents to the area and provide additional housing on a lot that is currently vacant.

Staff Recommendation: Based on the information provided prior to the public hearing, the staff recommends the Board send the petition to the Common Council with a favorable recommendation, as presented.

City of South Bend BOARD OF ZONING APPEALS

227 W. Jefferson - Suite 1400S
South Bend, IN 46601
zoning@southbendin.gov

Petition for Variance - Special Exception

Property Information

Tax Key Number: 018-2144-5410 or 71-03-35-328-017.000-026
Address: 1006 Beale St, South Bend, IN 46616
Owner: Pinnacle Wealth Investments LLC
Zoning: U1 Urban Neighborhood 1

Project Summary:

New construction duplex for sale.

Filed in Clerk's Office

AUG 07 2024

Bianca Tirado
City Clerk, South Bend, IN

Requested Action

- Special Exception/ Use Variance – *complete and attach Criteria for Decision Making*
Use requested: Duplex
- Variance(s) - *List variances below, complete and attach Criteria for Decision Making*
Variance(s) requested:

Required Documents

- Completed Application (including Criteria for Decision Making and Contact Information)
- Site Plan drawn to scale
- Filing Fee

Criteria for Decision Making

Special Exception - *if applicable*

A Special Exception may only be granted upon making a written determination, based upon the evidence presented at a public hearing. Please address how the project meets the following criteria.

(1) The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience or general welfare, because:

The duplex will be built to 2018 International Residential Code standards which is the current code book that South Bend follows. Each unit of the duplex will have 870 sq ft of living space following a shot-gun design. There will be two bathrooms including one dedicated to the primary bedroom and one for guests and the secondary bedroom. The kitchen, dining room, and living room, located in the front of each unit, will have an open concept design likely with cathedral ceilings if budget allows. For the target price range of these units, they will be very comfortable for the future occupants.

(2) The proposed use will not injure or adversely affect the use of the adjacent area or property values therein, because:

Keller Park's median value is \$130,000 for the past 18 months of sales data (see attached market summary). The proposed units are targeting a \$180,000 price range. We feel this is a good target price for helping to raise the value of nearby properties without jeopardizing the affordability of the neighborhood.

(3) The proposed use will be consistent with the character of the district in which it is located and the land uses authorized therein, because:

A majority of homes in Keller Park are single story, 2-or-3 bedrooms, and 1-or-2 bathrooms. About half of the homes are under 1,000 sq ft on slab foundations. Our proposed units fit in right in the midst of these criteria. The design of the proposed build is slightly more modern than most houses in the neighborhood but will appear to be of similar size from the street.

(4) The proposed use is compatible with the recommendations of the Comprehensive Plan, because:

The proposed build will help increase density in this neighborhood while maintaining the affordable appeal of Keller Park to many potential home buyers.

Criteria for Decision Making

Variance(s) - if applicable

State statutes and the Zoning Ordinance require that certain standards must be met before a variance can be approved. Please address how the project meets the following criteria:

(1) The approval will not be injurious to the public health, safety, morals and general welfare of the community, because:

(2) The use and value of the area adjacent to the property included in the variance will not be affected in a substantially adverse manner, because:

(3) The strict application of the terms of this Chapter would result in practical difficulties in the use of the property, because:

(4) The variance granted is the minimum necessary, because:

(5) The variance does not correct a hardship caused by a former or current owner of the property, because:

Contact Information

Property owner(s) of the petition site:

Name: Brigham Smith

Address: 332 N Ironwood Dr
South Bend, IN 46615

Name: Nick Benninghoff

Address: 332 N Ironwood Dr.
South Bend, IN 46615

Name: _____

Address: _____

Contact Person:

Name: Nick Benninghoff

Address: 332 N Ironwood Dr.
South Bend, IN 46615

Phone Number: 574-361-0223

E-mail: nickbenninghoff@cressyeverett.com

By signing this petition, the Petitioner/Property Owners of the above described Real Estate acknowledge they are responsible for understanding and complying with the South Bend Zoning Ordinance and any other ordinance governing the property. Failure of staff to notify the petitioner of a requirement does not imply approval or waiver from anything contained within the ordinance.

The undersigned authorizes the contact person listed above to represent this petition before the South Bend Plan Commission and Common Council and to answer any and all questions related to this petition.

Property Owner (s) Signatures:

Nicholas Benninghoff dotloop verified
08/01/24 3:25 PM EDT
QESO-RLQ3-HTEK-TXOV

Brigham Smith dotloop verified
08/01/24 3:25 PM EDT
FMCT-OMCE-196J-US4U

AUG 07 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND,
INDIANA, APPROVING A PETITION OF THE ADVISORY BOARD OF ZONING
APPEALS FOR THE PROPERTY LOCATED AT 1006 BEALE STREET
COUNCILMANIC DISTRICT NO. 1 IN THE CITY OF SOUTH BEND, INDIANA**

STATEMENT OF PURPOSE AND INTENT

Request a Special Exception to allow for the use of a duplex

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. The Common Council has provided notice of the hearing on the Petition from the Advisory Board of Zoning Appeals pursuant to Indiana Code Section 5-14-1.5-5, requesting that a Special Exception be granted for property located at:

1006 Beale St., South Bend, IN 46616. 018-2144-5410

In order to permit a two unit dwelling

SECTION II. Following a presentation by the Petitioner, and after proper public hearing, the Common Council hereby approves the petition of the Advisory Board of Zoning Appeals, a copy of which is on file in the Office of the City Clerk.

SECTION III. The Common Council of the City of South Bend, Indiana, hereby finds that:

1. The proposed use will not be injurious to the public health, safety, comfort, community moral standards, convenience, or general welfare;
2. The proposed use will not injure or adversely affect the use of adjacent area of property values therein;
3. The proposed use will be consistent with the character of the district in which it is located, and the land uses authorized therein;
4. The proposed use is compatible with the recommendations of the City of South Bend Comprehensive Plan;

SECTION IV. Approval is subject to the Petitioner complying with the reasonable conditions, if any, established by the Advisory Board of Zoning Appeals which are on file in the Office of the City Clerk.

SECTION V. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the mayor, and legal publication, and full execution of any conditions or Commitments placed upon the approval.

Sharon McBride, Council President
South Bend Common Council

Attest:

Bianca Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ m.

Bianca Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____m.

James Mueller, Mayor
City of South Bend, Indiana

40-24



INTER-OFFICE MEMORANDUM
DEPARTMENT OF PUBLIC WORKS
DIVISION OF ENGINEERING

TO: Common Council
FROM: Rebecca Plantz, PE, Assistant City Engineer
SUBJECT: Alley Vacation
Morris Performing Arts Center – Raclin Murphy Encore Center
DATE: August 13, 2024

The purpose of the alley vacation is to construct the Raclin Murphy Encore Center which will permanently occupy this alley and connect to the Morris Performing Arts Center. The alley to be vacated is the first East/West alley South of Lasalle Street from the West right-of-way line of Michigan Street to the East right-of-way line of the North/South alley.



Please call with your questions (5998).

Filed in Clerk's Office

AUG 14 2024

Bianca Tirado
City Clerk, South Bend, IN

AUG 14 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. 40-24

ORDINANCE NO. _____

AN ORDINANCE TO VACATE THE FOLLOWING DESCRIBED PROPERTY:

*THE FIRST EAST/WEST ALLEY SOUTH OF LASALLE STREET FROM THE WEST R/W
LINE OF MICHIGAN STREET TO THE EAST R/W LINE OF A NORTH/SOUTH ALLEY FOR
A DISTANCE OF 168 FEET AND A WIDTH OF 14 FEET*

STATEMENT OF PURPOSE AND INTENT

To construct the Raclin Murphy Encore Center which will permanently occupy this alley and connect to the Morris Performing Arts Center.

Pursuant to Indiana Code Section 36-7-3-12, the Common Council is charged with the authority to hear all petitions to vacate public ways or public places within the City.

The following Ordinance vacates the above described public property.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. The Common Council of the City of South Bend having held a Public Hearing on the petition to vacate the following property:

*THE FIRST EAST/WEST ALLEY SOUTH OF LASALLE STREET FROM THE WEST R/W
LINE OF MICHIGAN STREET TO THE EAST R/W LINE OF A NORTH/SOUTH ALLEY FOR
A DISTANCE OF 168 FEET AND A WIDTH OF 14 FEET*

hereby determines that it is desirable to vacate said property.

SECTION II. The City of South Bend hereby reserves the rights and easements of all utilities and the Municipal City of South Bend, Indiana, to construct and maintain any facilities, including, but not limited to, the following: electric, telephone, gas, water, sewer, surface water control structures and ditches, within the vacated right-of-way, unless such rights are released by the individual utilities.

SECTION III. The following property may be injuriously or beneficially affected by such vacating:

018-1002-0043, Lot 1 Morris Civic Minor Sub 99-00 New Replat
6560-7-13-98-99-00 Vacation Ord # 8876-98

018-1002-0042, Lot 3 Original Plat of South Bend

SECTION IV. The purpose of the vacation of the real property is to construct the Raclin Murphy Encore Center which will permanently occupy this alley and connect to the Morris Performing Arts Center.

SECTION V. This ordinance shall be in full force and effect from and after its Passage by the Common Council and approval by the Mayor.

Sharon L. McBride, Council President
South Bend Common Council

Attest:

Bianca L. Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ .m.

Bianca L. Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana



Filed in Clerk's Office

AUG 14 2024

Bianca Tirado
City Clerk, South Bend, IN

**INTEROFFICE MEMORANDUM
BOARD OF PUBLIC WORKS**

DATE: May 14, 2024

TO: Kyle Ludlow, Public Works
Kara Boyles, Engineering
Zach Hurst, Engineering
Chris Dressel, Community Investment
Derek Erquhart, Fire Department
Brad Rohrscheib, Police Department

FROM: Theresa Heffner, Clerk (theffner@southbendin.gov)

SUBJECT: REQUEST FOR RECOMMENDATIONS – ALLEY VACATION

APPLICANT: Becca Plantz

LOCATION: 211 N. Michigan St.

PLEASE INSERT YOUR RECOMMENDATIONS IN THE APPROPRIATE FIELD BELOW, BASED ON THE FOLLOWING I.C. 36-7-3-13 CRITERIA:

1. The vacation would/would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous.
2. The vacation would/would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient.
3. The vacation would/would not hinder the public's access to a church, school or other public building or place.
4. The vacation would/would not hinder the use of a public right-of-way by the neighborhood in which it is located or to which it is contiguous.

PUBLIC WORKS/ENGINEERING: Favorable

COMMUNITY INVESTMENT: Favorable

FIRE: Favorable Recommendation

POLICE: Favorable recommendation



STREET/ALLEY VACATION APPLICATION

City of South Bend – Board of Public Works
 227 W. Jefferson Boulevard, Ste. 1316
 South Bend, IN 46601

Date: 05/14/2024

Phone #: (574)35-5998

Name: Becca Plantz

Email: rplantz@southbendin.gov

Property Address: 211 N Michigan St, South Bend, IN 46601 (MPAC Alley)

Applicant property information: Residential Commercial Industrial

Describe the general alley location with boundaries (Ex: Church Pl, between E. Colfax Ave & E. LaSalle Ave):

Alley parallel with the northern wall of the Morris Performing Arts Center; abandon starting at N/S alley limits going east to sidewalk.

Is your property adjacent to the alley of interest? Yes No

Do you own all adjacent properties to the alley of interest? Yes No

Does the existing alley provide garage access to other property owners? Yes No

Does the alley receive daily traffic excluding your own use? Yes No

Would the vacation hinder public access to any of the following: a church, school, or any other public building or place? Yes No

Reason for street/alley vacation and proposed use:

The Raclin-Murphy Encore Center will be built directly to the north of the MPAC, meeting the existing building through a connection to the main lobby of the MPAC. This will occupy the alley, as well as future plans to develop a parking garage. Until further access can be planned, vacation should only start where the N/S alley ends at the MPAC.

A map MUST be provided highlighting the area you would like to vacate with this application.

OFFICE USE ONLY:

Board Recommendation:

Yes No


CITY OF SOUTH BEND, INDIANA
 BOARD OF PUBLIC WORKS



 Elizabeth A. Maradik, President


 Joseph R. Molnar, Vice President

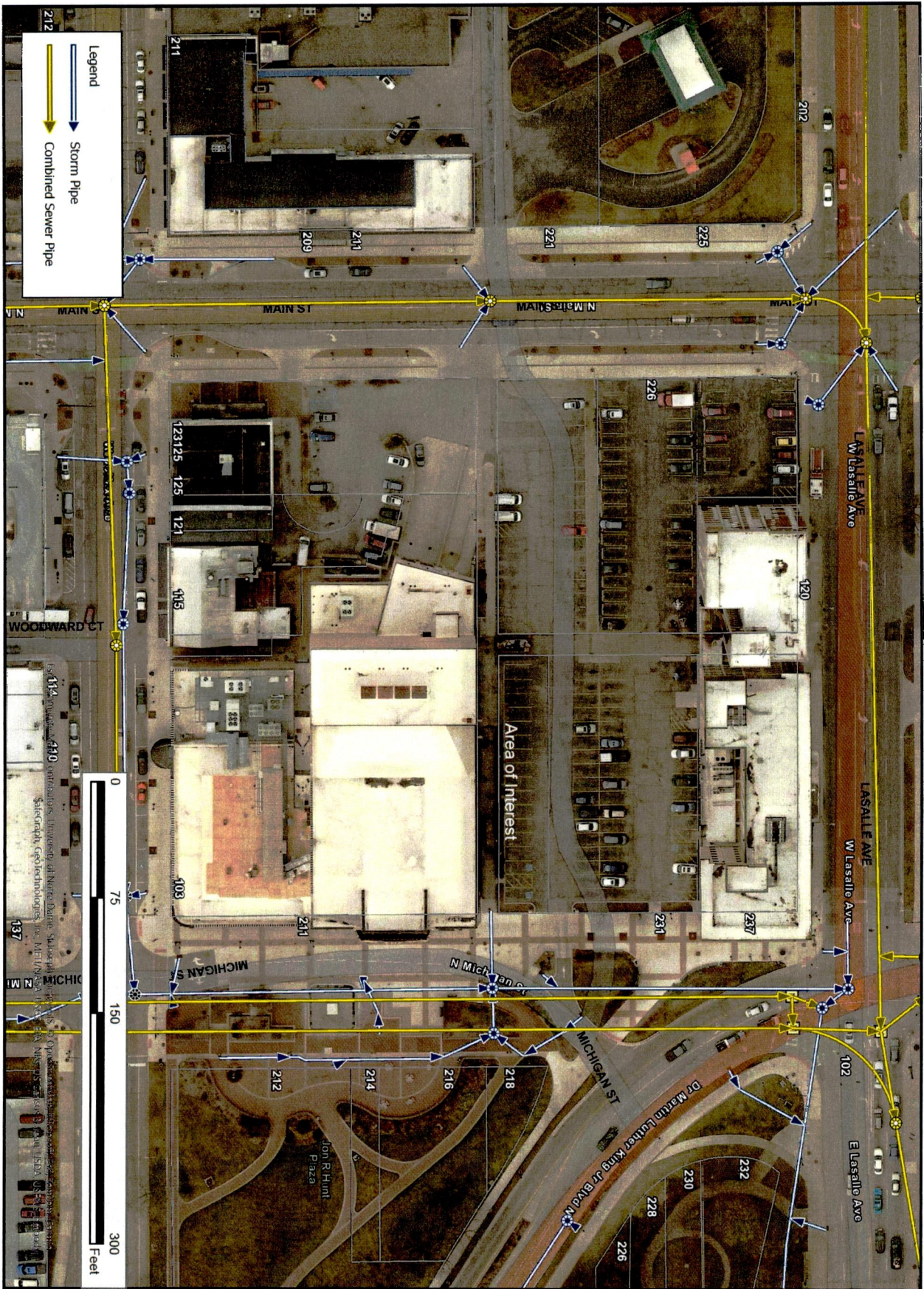

 Gary A. Gilot, Member


 Briana Micou, Member


 Murray L. Miller, Member


 Attest: Theresa M. Heffner, Clerk

Date: June 11, 2024



	<h2>Raclin-Murphy Encore Center Alley Vacation</h2>	<p>City of South Bend Dept. of Public Works 227 W Jefferson Blvd. #1316 South Bend, IN 46601 Phone: (574) 235-9251 Fax: (574) 235-9171</p>	<p>Page 1 of 1</p>
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Name	Mailing Address	Proper Address
South Bend Redevelopment Authority	1200 County City Building South Bend, IN 46601	212 N. Michigan St. South Bend, IN 46601 103 W. Colfax Ave. South Bend, IN 46601 214 & 216 & 218 N. Michigan St. South Bend, IN 46601
Department of Redevelopment City of South Bend	227 W. Jefferson Blvd Suite 1400 South Bend, IN 46601	Parcel ID# 018-1002-0042 Parcel ID# 018-1002-0041 220 N Main St. South Bend, IN 46601
LaSalle Properties	115 W. Colfax Ave. South Bend, IN 46601	115 W. Colfax Ave. South Bend, IN 46601
Equal Holdings XIII LLC Hoffman Hotel Apartments Housing Partners LP	4000 W 106 th St. Ste 125-146 Carmel, IN 46032	226 N. Main St. South Bend, IN 46601 120 W. LaSalle Ave. South Bend, IN 46601
LaSalle Partners RA LLC	2 Cooper St. Camden, NJ 8101	237 N. Dr. Martin Luther King Jr. Blvd. South Bend, IN 46601
Robert Kenneth Peczkowski	121 W. Colfax Ave. South Bend, IN 46601	121 W. Colfax Ave. South Bend, IN 46601
City of South Bend	224 N. Main St. South Bend, IN 46601	123 W. Colfax Ave. South Bend, IN 46601
City of South Bend, Public Works	227 W. Jefferson Blvd. South Bend, IN 46601	Parcel ID# 018-1008-030503

SUBSTITUTE 45-24

227 W. JEFFERSON BOULEVARD
SUITE 1316
SOUTH BEND, IN 46601-1830



PHONE: 574/235-9251
FAX: 574/235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
DEPARTMENT OF PUBLIC WORKS
ERIC HORVATH, DIRECTOR

September 4, 2024

Filed in Clerk's Office

SEP 05 2024

Bianca Tirado
City Clerk, South Bend, IN

South Bend Common Council
County City Building
227 W. Jefferson, 4th Floor
South Bend, In 46601

RE: Alley Vacation – 118 E. Sample St. and 115 E. Ohio St.

Dear Council Members,

Please accept this Substitute Bill to vacate the East/West Alley between 100 Block of E. Sample St. and Ohio St. and North/South Alley and Complete East/West Alley Block. The alley has not physically existed since before 1978, but was never property vacated. The alley will be used in order to expand the fence for additional secure parking and a picnic area.

We respectfully request Council place this request to vacate the alley on its agenda for first reading on September 9th and for public hearing, 2nd and 3rd reading on September 23rd. Thank you for your consideration. If you have any questions or concerns, please feel free to reach out to me at (574) 520-9251.

Sincerely,

A handwritten signature in black ink, appearing to read 'Eric C. Horvath', is written over a horizontal line.

Eric C. Horvath, PE
Director of Public Works

SEP 05 2024

Bianca Tirado
City Clerk, South Bend, IN

SUBSTITUTE BILL NO. 45-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FOLLOWING DESCRIBED PROPERTY: EAST/WEST ALLEY BETWEEN 100 BLOCK OF E. SAMPLE ST. AND OHIO ST. INCLUDING ITS TURN SOUTH CONNECTING TO OHIO ST. & ALSO THE FIRST NORTH/SOUTH ALLEY EAST OF S. MICHIGAN ST. RUNNING BETWEEN E. SAMPLE ST. AND OHIO ST.

STATEMENT OF PURPOSE AND INTENT

Petitioner requests to vacate the alley in order to expand the fence for additional secure parking and a picnic area.

Pursuant to Indiana Code Section 36-7-3-12, the Common Council is charged with the authority to hear all petitions to vacate public ways or public places within the City. The following Ordinances vacates the above described public property.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA as follows:

SECTION I. The Common Council of the City of South Bend having held a Public Hearing on the petition to vacate the following property:

EAST/WEST ALLEY BETWEEN 100 BLOCK OF E. SAMPLE ST. AND OHIO ST. INCLUDING ITS TURN SOUTH CONNECTING TO OHIO ST. & ALSO THE FIRST NORTH/SOUTH ALLEY EAST OF S. MICHIGAN ST. RUNNING BETWEEN E. SAMPLE ST. AND OHIO ST.

Hereby determines that it is desirable to vacate said property.

SECTION II. The City of South Bend hereby reserves the rights and easements of all utilities and the Municipal City of South Bend, Indiana, to construct and maintain any facilities, including, but not limited to, the following: electric, telephone, gas, water, sewer, surface water control structures and ditches, within the vacated right-of-way, unless such rights are released by the individual utilities.

SECTION III. The following properties may be injuriously or beneficially affected by such vacating:

- 018-7001-0013- 202 E SAMPLE ST
- 018-7001-0014,- 130 E SAMPLE ST
- 018-7001-0016 - 120 E SAMPLE ST
- 018-7001-0017 - 116 E SAMPLE ST

018-7001-0018 - 114 E SAMPLE ST
018-7001-0026 - 115 OHIO ST
018-7001-0027 - 117 OHIO ST
018-7001-0028 - 119 OHIO ST
018-7001-0029 - 121 OHIO ST
018-7001-0030 - 123 OHIO ST
018-7001-0031 - 125 OHIO ST
018-7001-0032 - 127 OHIO ST
018-7001-0033 - 129 OHIO ST
018-7001-0019 - 902 S MICHIGAN ST
018-7001-0022 - 916 S MICHIGAN ST
018-7001-0023 - 918 S MICHIGAN ST

SECTION IV. The purpose of the vacation of the real property is to expand the fence in order to have additional secure parking and a picnic area. The City also requested the inclusion of the remainder of the alley along Ivy Tech property.

SECTION V. This Ordinance shall be in full force and effect after adoption by the Common Council, approval by the Mayor, and any publication required by law, with an effective date of _____, 2024

Sharon McBride, President,
South Bend Common Council

ATTEST:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024, at _____ o'clock ____m.

James Mueller, Mayor, City of South Bend, Indiana

Steven R. Woolley
902 S. Michigan St.
South Bend, In 46601

Filed in Clerk's Office

AUG 21 2024

Bianca Tirado
City Clerk, South Bend, IN

South Bend Common Council
4th Floor COuntY City Building
227 W. Jefferson
South Bend, In 46601

August, 21, 2024

Dear Honorable Council,

Please accept this Ordinance to vacate the East/West Alley between 100 Block of E. Sample St. and Ohio St. and North/South Alley and Complete East/West Alley Block. The alley has not physically existed since before 1978, but was never property vacated. The alley between 115 E Sample St and Ohio street will be used for expanded parking and a picnic area. The rest of the block is owned by IvyTech and the City has asked me to include that portion of the alley to be vacated at the same time.

We respectfully request approval to vacate the alley as shown in the attached request. Thank you for your consideration. If you have any question or concerns, please feel free to reach out to me at (574) 298-4043

Sincerely,

Steven R. Woolley

AUG 21 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. 45-24
ORDINANCE NO. _____

AN ORDINANCE TO VACATE THE FOLLOWING DESCRIBED PROPERTY:

*EAST/WEST ALLEY BETWEEN 100 BLOCK OF E. SAMPLE ST. AND OHIO ST. AND
NORTH/SOUTH ALLEY AND COMPLETE EAST/WEST ALLEY BLOCK*

STATEMENT OF PURPOSE AND INTENT

We plan on expanding the fence so we can have additional secure parking and a picnic area.

Pursuant to Indiana Code Section 36-7-3-12, the Common Council is charged with the authority to hear all petitions to vacate public ways or public places within the City.

The following Ordinance vacates the above described public property.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. The Common Council of the City of South Bend having held a Public Hearing on the petition to vacate the following property:

*EAST/WEST ALLEY BETWEEN 100 BLOCK OF E. SAMPLE ST.
AND OHIO ST. AND NORTH/SOUTH ALLEY AND COMPLETE
EAST/WEST ALLEY BLOCK*

hereby determines that it is desirable to vacate said property.

SECTION II. The City of South Bend hereby reserves the rights and easements of all utilities and the Municipal City of South Bend, Indiana, to construct and maintain any facilities, including, but not limited to, the following: electric, telephone, gas, water, sewer, surface water control structures and ditches, within the vacated right-of-way, unless such rights are released by the individual utilities.

SECTION III. The following property may be injuriously or beneficially affected by such vacating:

018-7001-0013 - 202 E SAMPLE ST
018-7001-0014 - 130 E SAMPLE ST
018-7001-0016 - 120 E SAMPLE ST
018-7001-0017 - 116 E SAMPLE ST
018-7001-0018 - 114 E SAMPLE ST
018-7001-0026 - 115 OHIO ST
018-7001-0027 - 117 OHIO ST
018-7001-0028 - 119 OHIO ST
018-7001-0029 - 121 OHIO ST

SECTION IV. The purpose of the vacation of the real property is

We plan on expanding the fence so we can have additional secure parking and a picnic area. The City of South Bend asked us to include the rest of the alley on IvyTech property.

SECTION V. This ordinance shall be in full force and effect from and after its Passage by the Common Council and approval by the Mayor.

Sharon L. McBride, Council President
South Bend Common Council

Attest:

Bianca L. Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ . m.

Bianca L. Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

AUG 15 2024

Bianca Tirado
City Clerk, South Bend, IN

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

August 13, 2024

Mr. Steven R. Woolley
118 E. Sample St.
South Bend, IN 46601

RE: Alley/Street Vacation – East/West Alley between 100 Block of E. Sample St. and Ohio St. and North/South Alley and Complete East/West Alley Block (Preliminary Review)

Dear Mr. Woolley:

At its August 13, 2024 meeting, the Board of Public Works reviewed comments by the Engineering Division, Community Investment, Fire Department, Police Department. The following comments and recommendations were submitted:

Per IC 36-7-3-13, the vacation would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous. The vacation would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient. The vacation would not hinder the public's access to a church, school or other public building or place. The vacation would not hinder the use of a public right of way by the neighborhood in which it is located or to which it is contiguous.

Therefore, the Board of Public Works submitted a **favorable** recommendation for the vacation of this alley **subject to the approaches to be removed**. If you still wish to pursue this alley vacation, please bring this BPW Recommendation Packet to the City Clerk's Office, located on the 4th floor of the County-City Building. Alley/Street vacations require a presentation to the Common Council, approval of an ordinance, and certification of the ordinance from the Mayor. The property then must be recorded with the Recorder's Office to ensure that your 50% ownership of the property is appropriately transferred to your name. If you have any questions about how the alley vacation will affect your property taxes, please contact the Auditor's Office.

In its Ordinance, the City of South Bend Common Council included the Board of Public Works' requirement that you **eliminate the alley approach by hiring a private contractor bonded with the City to tear out the approach, replace with curb, and establish a tree lawn in accordance with City standards and specifications**. These updates should be made within ninety (90) days of final approval from the Common Council. Please notify us when this work is complete. If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures
TH/lh

AUG 15 2024

Bianca Tirado
City Clerk, South Bend, IN



**INTEROFFICE MEMORANDUM
BOARD OF PUBLIC WORKS**

DATE: June 13, 2024

TO: Kyle Ludlow, Public Works
Kara Boyles, Engineering
Zach Hurst, Engineering
Chris Dressel, Community Investment
Derek Erquhart, Fire Department
Brad Rohrscheib, Police Department

FROM: Theresa Heffner, Clerk (theffner@southbendin.gov)

SUBJECT: REQUEST FOR RECOMMENDATIONS – ALLEY VACATION

APPLICANT: Steven Woolley

LOCATION: 118 E. Sample St. and 115 E. Ohio St.

PLEASE INSERT YOUR RECOMMENDATIONS IN THE APPROPRIATE FIELD BELOW, BASED ON THE FOLLOWING I.C. 36-7-3-13 CRITERIA:

1. The vacation would/would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous.
2. The vacation would/would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient.
3. The vacation would/would not hinder the public's access to a church, school or other public building or place.
4. The vacation would/would not hinder the use of a public right-of-way by the neighborhood in which it is located or to which it is contiguous.

PUBLIC WORKS/ENGINEERING: Favorable Recommendation with requirement that alley approaches be removed.

COMMUNITY INVESTMENT: Favorable Recommendation

FIRE: Favorable Recommendation

POLICE: Favorable recommendation



STREET/ALLEY VACATION APPLICATION
 City of South Bend – Board of Public Works
 227 W. Jefferson Boulevard, Ste. 1316
 South Bend, IN 46601

Date: 06/12/2024 Phone #: 574-298-4043
 Name: Steven R. Woolley Email: stevenwoolley@gmail.com

Property Address: 118 E. Sample and 115 E. Ohio St.

Applicant property information: Residential Commercial Industrial

Describe the general alley location with boundaries (Ex: Church Pl, between E. Colfax Ave & E. LaSalle Ave):

The East West alley located between 100 Block of Sample St. and Ohio St. and the North South alley and the complete East West alley for the block.

- Is your property adjacent to the alley of interest? Yes No
- Do you own all adjacent properties to the alley of interest? Yes No
- Does the existing alley provide garage access to other property owners? Yes No
- Does the alley receive daily traffic excluding your own use? Yes No
- Would the vacation hinder public access to any of the following: a church, school, or any other public building or place? Yes No

Reason for street/alley vacation and proposed use:

We own both property on Sample St and Ohio St and Lease 119 Ohio from Ivy Tech. We are expanding the Fence. The Three main reasons we are looking to expand the fence on the property is: 1. Security, we have seen a drastic increase of vandalism and crime in the front lot and although we try to bring inside as many cars as possible we need the additional secure parking. 2. Snow Removal, We spend a lot of time trying to keep the lot clear of snow in the winter and being able to push snow from the back lot South would be so much easier and cleaner. 3. Picnic Brake Area, we are wanting to set up a picnic table, chairs, and grill in the grass area for our employees and a place for my dog to run that is secure and safe.

A map MUST be provided highlighting the area you would like to vacate with this application.

OFFICE USE ONLY:

Board Recommendation: Yes No

CITY OF SOUTH BEND, INDIANA
 BOARD OF PUBLIC WORKS

Elizabeth A. Maradik

Elizabeth A. Maradik, President

Gary A. Gilot

Gary A. Gilot, Member

Murray L. Miller

Murray L. Miller, Member

Joseph R. Molnar

Joseph R. Molnar, Vice President

Briana Micou

Briana Micou, Member

Theresa M. Heffner

Attest: Theresa M. Heffner, Clerk

Date: August 13, 2024

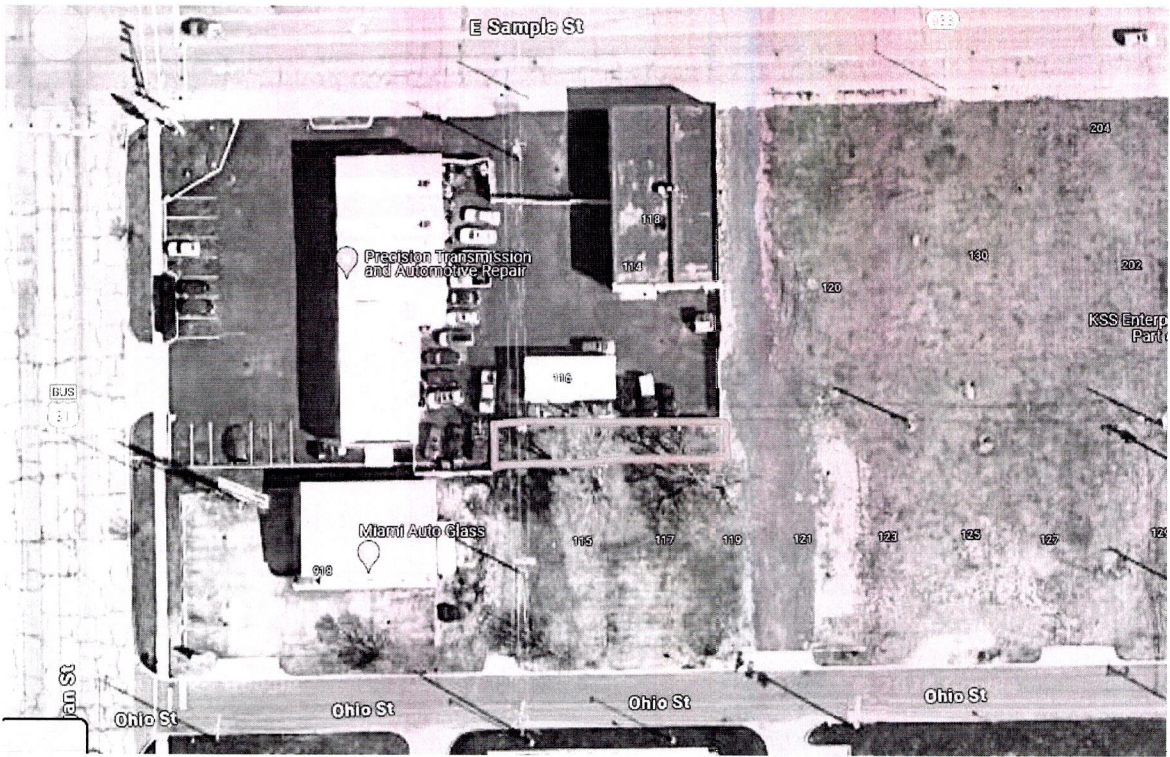
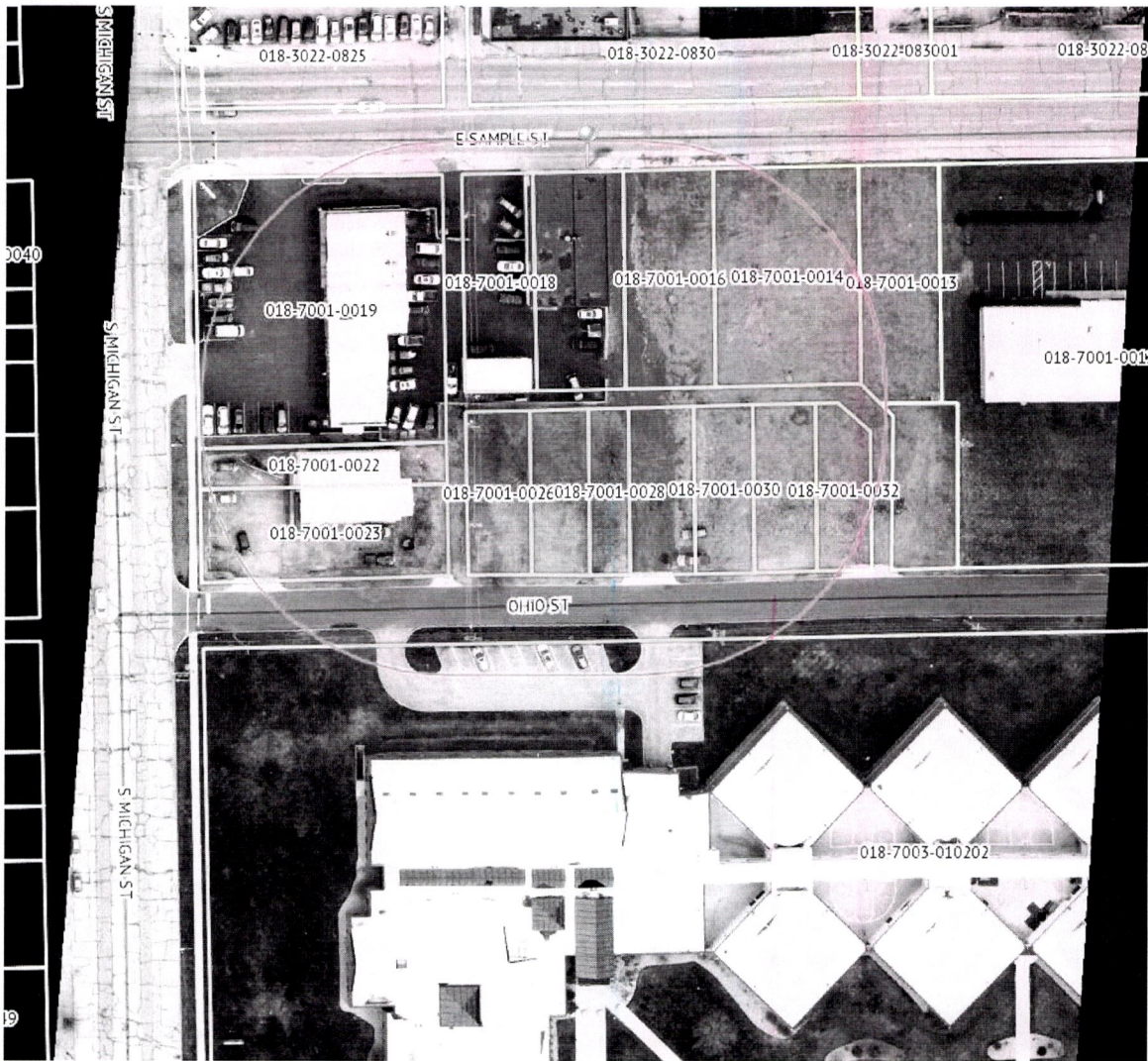


EXHIBIT A

Demised Premises is defined as Parcel Numbers 018-7001-0027 and 018-7001-0028 (highlighted in green). The Trustees of Ivy Tech Community College of Indiana owns these two parcels which were deeded by South Bend Redevelopment Commission on 4/16/2015. The two vacant land parcels are currently not in use and College does not plan to use the land for building or expansion.





018-3022-0825

018-3022-0830

018-3022-083001

018-3022-083002

E SAMPLE ST

0040

S MICHIGAN ST

S MICHIGAN ST

S MICHIGAN ST

19

018-7001-0019

018-7001-0018

018-7001-0016

018-7001-0014

018-7001-0013

018-7001-0012

018-7001-0022

018-7001-0021

018-7001-0020

018-7001-0030

018-7001-0032

018-7001-0023

OHIO ST

018-7003-010202

From:
To:
Subject: Fwd: Change to Alley Vacation
Date: Friday, July 12, 2024 8:30:12 AM

Can you please amend this app and send out again!

Thank you

Begin forwarded message:

From: Steven Woolley <stevenwoolley@gmail.com>
Date: July 12, 2024 at 6:28:37 AM CDT
To: Hillary Horvath <hhorvath@southbendin.gov>
Subject: Change to Alley Vacation

Good Morning,

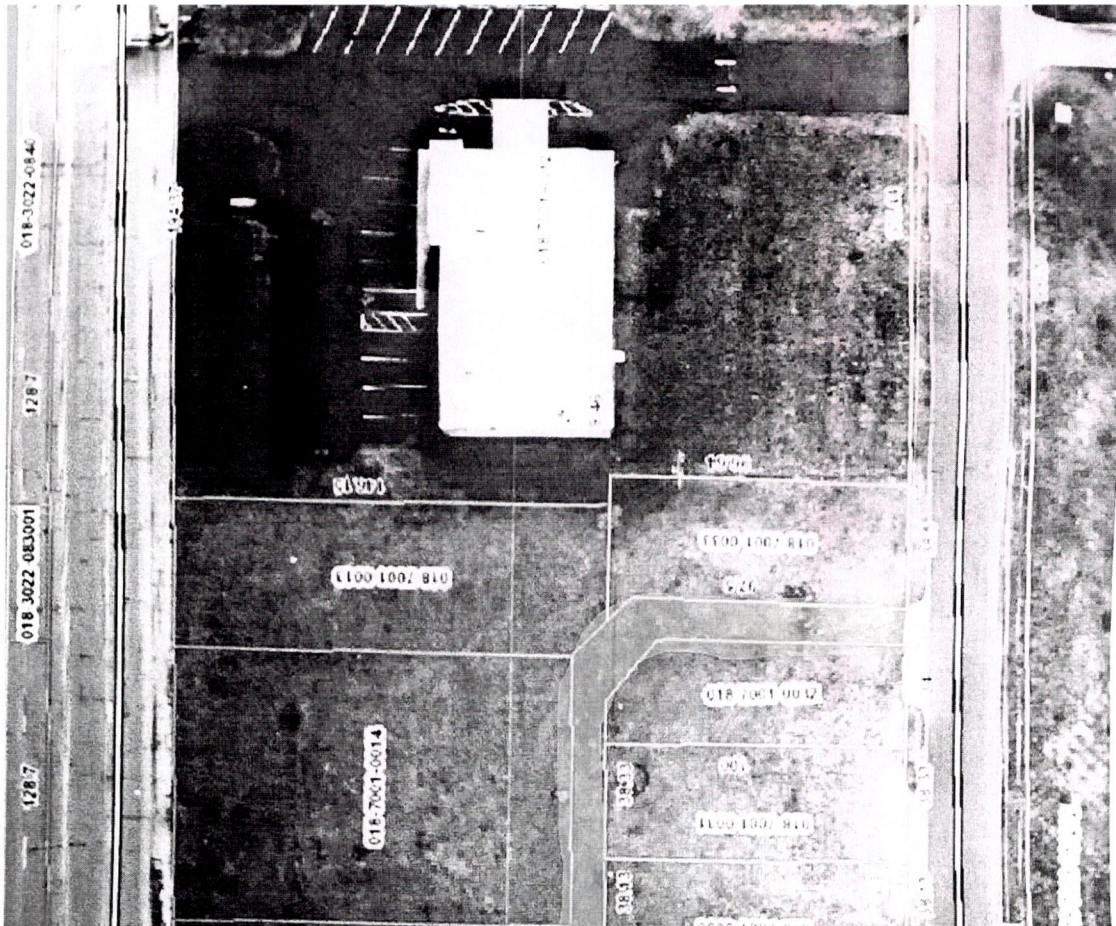
I met with Cris Dressel of the Department of Community Investment and the City Engineer's Department yesterday to do a site survey of my alley vacation request. They suggested that I amend my request to include the alley for the block.

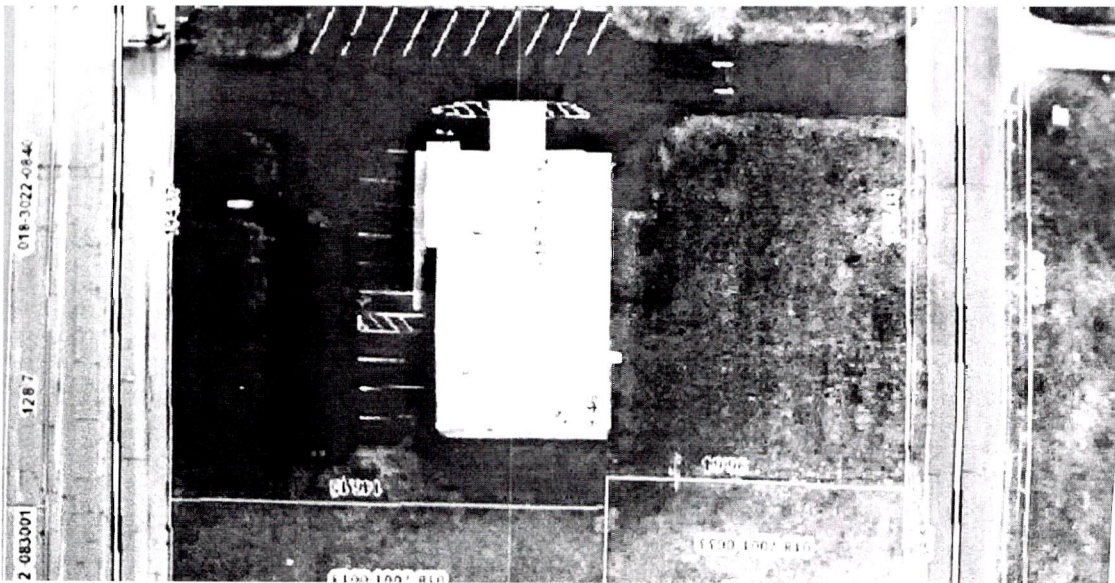
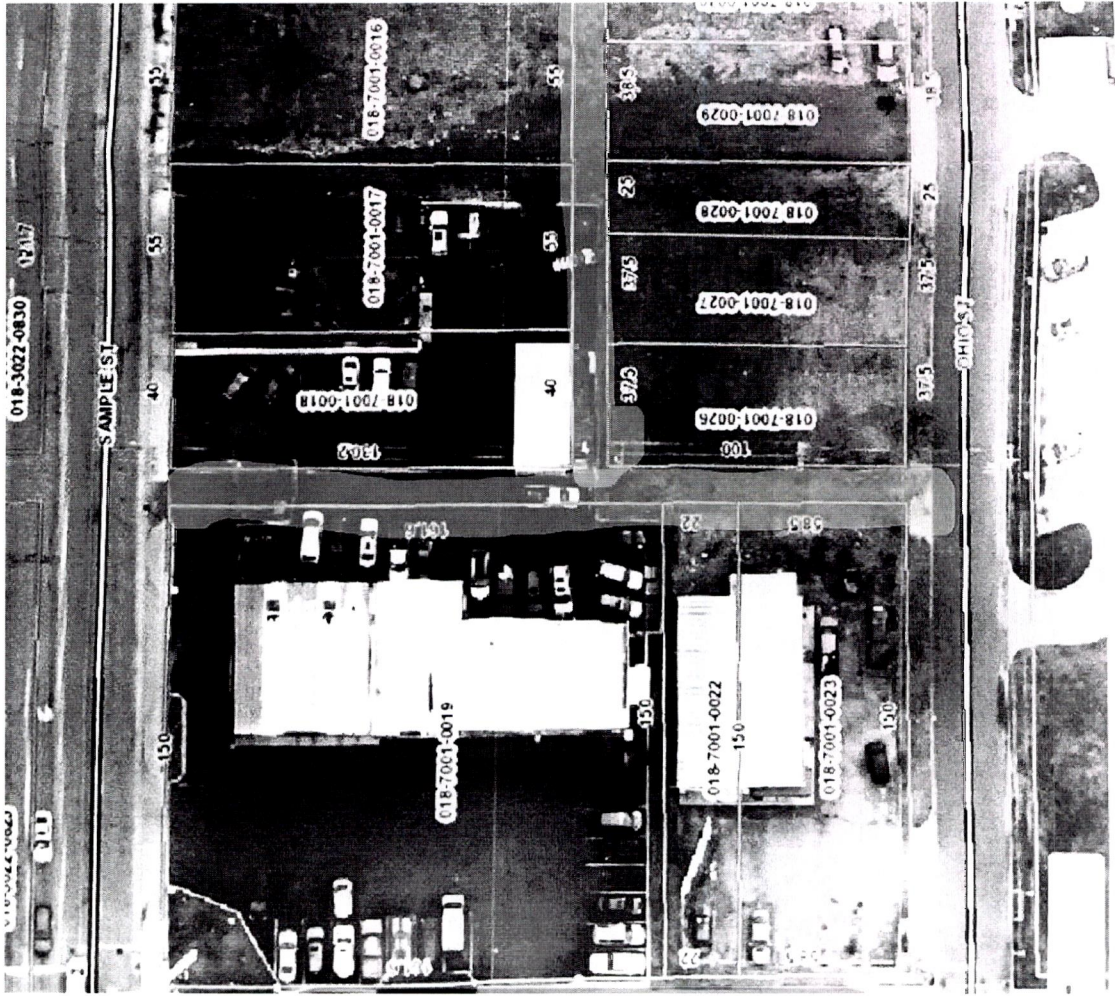
My original request for the East West alley between the 100 block of East Ohio St and Sample St. They suggested that I contact you and see if we can include the North South alley and the complete East West alley for the block. I have attached the aerial of the block and highlighted the alley in yellow they would like me to include.

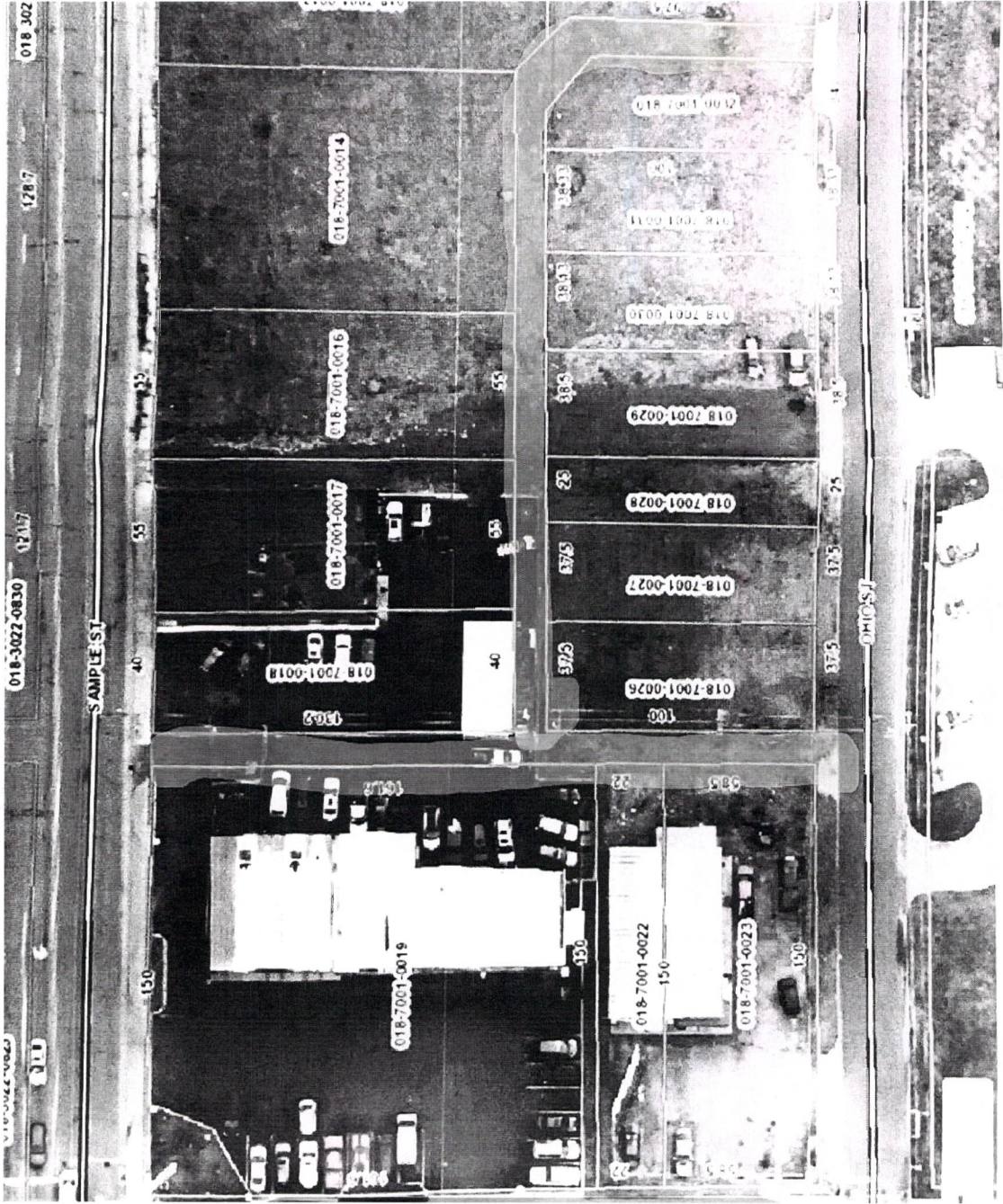
I hope this is enough information for you, but if you need anything else please let me know.

Thank you.

Steven R. Woolley
Precision Transmission
902 S. Michigan St.
South Bend In 46601
574-282-2806









OFFICE OF THE CITY CLERK
BIANCA L. TIRADO, CITY CLERK

PETITION TO VACATE PUBLIC RIGHTS-OF-WAY
(STREETS/ALLEY)

DATE: _____

To the Common Council of the City of South Bend, Indiana. I (we), the undersigned property owner(s), petition you to vacate:

1. THE ALLEY DESCRIBED AS:

The Alley in between 100 block of East
Sample St and Ohio St.

2. THE STREET DESCRIBED AS:

Abutting Property Owner(s) Signatures:

Name (print):	Signature	Address	Lot Number
Charles Fulmer Jr	<i>Charles Fulmer Jr</i>	918 S. Michigan St.	

1.

2.

3.

INTEGRITY | SERVICE | ACCESSIBILITY

Danica Kulemeka
CHIEF DEPUTY/ CHIEF OF STAFF

Elivet Quijada-Navarro
DEPUTY/ DIRECTOR OF POLICY

Matthew Neal
DIRECTOR OF SPECIAL PROJECTS

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

455 County-City Building | 227 W. Jefferson Blvd. | South Bend, Indiana 46601 | p. 574.235.9221 | f. 574.235.9173 | www.southbendin.gov

SUBSTITUTE 46-24

227 W. JEFFERSON BOULEVARD
SUITE 1316
SOUTH BEND, IN 46601-1830



PHONE: 574/235-9251
FAX: 574/235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
DEPARTMENT OF PUBLIC WORKS
ERIC HORVATH, DIRECTOR

September 5, 2024

Filed in Clerk's Office

SEP 05 2024

Bianca Tirado
City Clerk, South Bend, IN

South Bend Common Council
County City Building
227 W. Jefferson, 4th Floor
South Bend, In 46601

RE: Alley Vacation – 1986 Prairie Ave.

Dear Council Members,

Please accept this Substitute Bill to vacate The First E/W Bound Alley South of Prairie Avenue, Between Glen St. and N/S Alley East of Brookfield St. The alley will be enclosed with fencing, preventing passage to unknown traffic for the safety of property and inhabitants.

We respectfully request Council place this request to vacate the alley on its agenda for first reading on September 9th and for public hearing, 2nd and 3rd reading on September 23rd. Thank you for your consideration. If you have any questions or concerns, please feel free to reach out to me at (574) 520-9251.

Sincerely,

Eric C. Horvath, PE
Director of Public Works

SEP 05 2024

Bianca Tirado
City Clerk, South Bend, IN

SUBSTITUTE BILL NO. 46-24

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, TO VACATE THE FOLLOWING DESCRIBED PROPERTY: THE FIRST E/W BOUND ALLEY SOUTH OF PRAIRIE AVENUE, BETWEEN GLEN ST. AND N/S ALLEY EAST OF BROOKFIELD ST.

STATEMENT OF PURPOSE AND INTENT

Petitioner requests to enclose the alley with fencing, preventing passage to unknown traffic for the safety of property and inhabitants.

Pursuant to Indiana Code Section 36-7-3-12, the Common Council is charged with the authority to hear all petitions to vacate public ways or public places within the City. The following Ordinances vacates the above described public property.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA as follows:

SECTION I. The Common Council of the City of South Bend having held a Public Hearing on the petition to vacate the following property:

THE FIRST E/W BOUND ALLEY SOUTH OF PRAIRIE AVENUE, BETWEEN GLEN ST. AND N/S ALLEY EAST OF BROOKFIELD ST.

Hereby determines that it is desirable to vacate said property.

SECTION II. The City of South Bend hereby reserves the rights and easements of all utilities and the Municipal City of South Bend, Indiana, to construct and maintain any facilities, including, but not limited to, the following: electric, telephone, gas, water, sewer, surface water control structures and ditches, within the vacated right-of-way, unless such rights are released by the individual utilities.

SECTION III. The following properties may be injuriously or beneficially affected by such vacating:

- 018-8083-3182 - 1986 Prairie Ave,
- 018-8083-3184 - 2115 Glen St.
- 018-8083-3183 - 1978 Glen St.

SECTION IV. The purpose of the vacation of the real property is to enclose the alley with fencing, preventing passage to unknown traffic for the safety of property and inhabitants.

SECTION V. This Ordinance shall be in full force and effect after adoption by the Common Council, approval by the Mayor, and any publication required by law, with an effective date of _____, 2024

Sharon McBride, President,
South Bend Common Council

ATTEST:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock __.m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024, at _____ o'clock __.m.

James Mueller, Mayor, City of South Bend, Indiana

Filed in Clerk's Office

AUG 23 2024

Bianca Tirado
City Clerk, South Bend, IN

South Bend Common Council
4th Floor County City Building
227 W. Jefferson
South Bend, IN 46601

August 16, 2024

Dear honorable Council,

Please accept this ordinance to vacate the 1st alley South of Prairie Ave, between Glen St. and N/S alley. We have resided at 1986 Prairie Ave for 42 years and have maintained and kept the alley clean for the past 37 years. This alley has always been an open area and trafficking was limited because it appeared part of the abutting property (2115 Glen St). Recently the owner of 2115 divided his property from the alley with an 8' wooden fence. He has utilized the Glen street approach as parking for his vehicle causing the alley to appear as public property for trafficking. He has expressed interest in gaining 2' of the alley, and therefore has signed a Quitclaims deed relinquishing possession to all but 2' of the alley (Deed enclosed).

We have continued with the alley's maintenance, therefore, would like the entirety (12'x 82') of this alley to make part of our property. The back of our property starts from the N/S approach and ends 82' inward, it does not end at the Glen St. approach. Plans are to enclose completely with fencing. Enclosing the alley as part of our property will prevent unknown trafficking and ensure security for the property as well as its inhabitants.

This alley does not serve purpose to any type of utility services.

We respectfully request approval to vacate this alley.

Thank you for your consideration.

Sincerely,

Robert Gundeck

AUG 23 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE TO VACATE THE FOLLOWING DESCRIBED PROPERTY:

*THE FIRST E/W BOUND ALLEY SOUTH OF PRAIRIE AVENUE, BETWEEN GLEN ST.
AND N/S ALLEY EAST OF BROOKFIELD ST.*

STATEMENT OF PURPOSE AND INTENT

To enclose alley with fencing, preventing passage to unknown trafficking for safety of property and inhabitants.

Pursuant to Indiana Code Section 36-7-3-12, the Common Council is charged with the authority to hear all petitions to vacate public ways or public places within the City.

The following Ordinance vacates the above described public property.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. The Common Council of the City of South Bend having held a Public Hearing on the petition to vacate the following property:

THE FIRST E/W BOUND ALLEY SOUTH OF PRAIRIE AVENUE, BETWEEN GLEN ST. AND N/S ALLEY EAST OF BROOKFIELD ST.

hereby determines that it is desirable to vacate said property.

SECTION II. The City of South Bend hereby reserves the rights and easements of all utilities and the Municipal City of South Bend, Indiana, to construct and maintain any facilities, including, but not limited to, the following: electric, telephone, gas, water, sewer, surface water control structures and ditches, within the vacated right-of-way, unless such rights are released by the individual utilities.

SECTION III. The following property may be injuriously or beneficially affected by such vacating:

018-8083-3182 - 1986 Prairie Ave,

018-8083-3184 - 2115 Glen St.

018-8083-3183 - 1978 Glen St.

SECTION IV. The purpose of the vacation of the real property is

To enclose alley with fencing, preventing passage to unknown trafficking for safety of property and inhabitants.

SECTION V. This ordinance shall be in full force and effect from and after its Passage by the Common Council and approval by the Mayor.

Sharon L. McBride, Council President
South Bend Common Council

Attest:

Bianca L. Tirado, City Clerk
Office of the City Clerk

Presented by me, the undersigned Clerk of the City of South Bend, to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 2024, at _____ o'clock ____ . m.

Bianca L. Tirado, City Clerk
Office of the City Clerk

Approved and signed by me on the _____ day of _____, 2024, at ____ o'clock ____ .m.

James Mueller, Mayor
City of South Bend, Indiana

1316 COUNTY-CITY BUILDING
227 W. JEFFERSON BOULEVARD
SOUTH BEND, INDIANA 46601-1830



PHONE 574/ 235-9251
FAX 574/ 235-9171

CITY OF SOUTH BEND JAMES MUELLER, MAYOR
BOARD OF PUBLIC WORKS

July 9, 2024

Mr. Robert Gundeck
1986 Prairie Ave.
South Bend, IN 46613
Pollygun61@sbcglobal.net

RE: Alley/Street Vacation – 1986 Prairie Ave. (Preliminary Review)

Dear Mr. Gundeck:

At its July 9, 2024 meeting, the Board of Public Works reviewed comments by the Engineering Division, Community Investment, Fire Department, Police Department. The following comments and recommendations were submitted:

Per IC 36-7-3-13, the vacation would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous. The vacation would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient. The vacation would not hinder the public's access to a church, school or other public building or place. The vacation would not hinder the use of a public right of way by the neighborhood in which it is located or to which it is contiguous.

Therefore, the Board of Public Works submitted a **favorable** recommendation for the vacation of this alley. If you still wish to pursue this alley vacation, please bring this BPW Recommendation Packet to the City Clerk's Office, located on the 4th floor of the County-City Building. Alley/Street vacations require a presentation to the Common Council, approval of an ordinance, and certification of the ordinance from the Mayor. The property then must be recorded with the Recorder's Office to ensure that your **50% ownership of the property is appropriately transferred to your name.** If you have any questions about how the alley vacation will affect your property taxes, please contact the Auditor's Office.

In its Ordinance, the City of South Bend Common Council included the Board of Public Works' requirement that you **eliminate the alley approach by hiring a private contractor bonded with the City to tear out the approach, replace with curb, and establish a tree lawn in accordance with City standards and specifications.** These updates should be made within ninety (90) days of final approval from the Common Council. Please notify us when this work is complete. If you have any further questions, please call this office at (574) 235-9251.

Sincerely,

/s/ Theresa Heffner

Theresa Heffner, Clerk

Enclosures
TH/lh



**INTEROFFICE MEMORANDUM
BOARD OF PUBLIC WORKS**

DATE: April 10, 2024

TO: Kyle Ludlow, Public Works
Kara Boyles, Engineering
Zach Hurst, Engineering
Chris Dressel, Community Investment
Derek Erquhart, Fire Department
Brad Rohrscheib, Police Department

FROM: Theresa Heffner, Clerk (theffner@southbend.in.gov)

SUBJECT: REQUEST FOR RECOMMENDATIONS – ALLEY VACATION

APPLICANT: Robert Gundeck

LOCATION: 1986 Prairie Ave.

PLEASE INSERT YOUR RECOMMENDATIONS IN THE APPROPRIATE FIELD BELOW, BASED ON THE FOLLOWING I.C. 36-7-3-13 CRITERIA:

1. The vacation would/would not hinder the growth or orderly development of the unit or neighborhood in which it is located or to which it is contiguous.
2. The vacation would/would not make access to the lands of the aggrieved person by means of public way difficult or inconvenient.
3. The vacation would/would not hinder the public's access to a church, school or other public building or place.
4. The vacation would/would not hinder the use of a public right-of-way by the neighborhood in which it is located or to which it is contiguous.

PUBLIC WORKS/ENGINEERING: Favorable

COMMUNITY INVESTMENT: Favorable Recommendation

FIRE: Favorable Recommendation

POLICE: Favorable recommendation



STREET/ALLEY VACATION APPLICATION

City of South Bend - Board of Public Works
227 W. Jefferson Boulevard, Ste. 1316
South Bend, IN 46601

Date: 4/10/2024

Phone #: 574-234-9392

Name: ROBERT GUNDECK

Email: Pollygunbl@SBCglobal.net

Property Address: 1986 PRAIRIE AVE

Applicant property information: Residential Commercial Industrial

Describe the general alley location with boundaries (Ex: Church Pl, between E. Colfax Ave & E. LaSalle Ave):

1st E/W Alley, SOUTH of PRAIRIE between Glen st & N/S Alley

Is your property adjacent to the alley of interest?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Do you own all adjacent properties to the alley of interest?	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Does the existing alley provide garage access to other property owners?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Does the alley receive daily traffic excluding your own use?	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Would the vacation hinder public access to any of the following: a church, school, or any other public building or place?	<input type="radio"/> Yes	<input checked="" type="radio"/> No

Reason for street/alley vacation and proposed use:

EXTEND BACK YARD FOR FAMILY USE.

A map MUST be provided highlighting the area you would like to vacate with this application.

OFFICE USE ONLY:

Board Recommendation: Yes No

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

[Signature]
Elizabeth A. Maradik, President

[Signature]
Gary A. Gilot, Member

[Signature]
Murray L. Miller, Member

[Signature]
Joseph R. Molnar, Vice President

[Signature]
Breana N. Micou, Member

[Signature]
Attest: Laura D. Hensley, Acting Clerk

Date: July 9, 2024



018-8082-3120

018-8082-3119

018-8082-3118

018-8082-3117

018-8082-3116

018-8082-3115

018-8082-3114

018-8082-3113

018-8082-3112

018-8082-3111

018-8082-3110

018-8082-3109

018-8083-3193

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018-8083-3137

018-8083-3136

018-8083-3135

018-8083-3134

018-8083-3133

018-8083-3132

018-8083-3131

S GLEN ST

S BROOKFIELD ST

S GLEN ST

W PRAIRIE AVE

W PRAIRIE AVE

W MAGYAR GT



Name	Mailing Address	Proper Address
Michael Mantei	1968 Prairie Ave. South Bend, IN 46613	Parcel# 018-8082-3107 & 1968 Prairie Ave. South Bend, IN 46613
Nicole Vanacker	2132 S. Glen St. South Bend, IN 46613	Parcel# 018-8082-3114
Irene & John Japa	2108 S. Glen St. South Bend, IN 46613	Parcel# 018-8082-3110 & Parcel# 018-8082-3112 & 2108 S. Glen St. South Bend, IN 46613
Loretta Burger & Thomas Williams	1989 Prairie Ave. South Bend, IN 46613	1989 Prairie Ave. South Bend, IN 46613
SB231 Holdings LLC	1920 Ridgedale Rd South Bend, IN 46614	1978 Prairie Ave. South Bend, IN 46613
2125 Glen Street Land Trust	1290 E. Ireland Rd. Ste V-100 South Bend, IN 46614	2125 Glen St. South Bend, IN 46613
Luis Samuel Alvarez Aguilar	2130 S. Brookfield St. South Bend, IN 46613	2130 S. Brookfield St. South Bend, IN 46613
Elvis Linares Sole Proprietor	2124 Glen St. South Bend, IN 46613	2124 Glen St. South Bend, IN 46613
Adonay Edwin Cabrera Martinez	2115 S. Glen St. South Bend, IN 46613	2115 Glen St. South Bend, IN 46613
Scott Smith	2116 S. Glen St. South Bend, IN 46613	2116 Glen St. South Bend, IN 46613Kell
Kelly Nardini	2121 Glen St. South Bend, IN 46613	2121 Glen St. South Bend, IN 46613
Trinidad Coria	2004 Prairie Ave. South Bend, IN 46613	2004 Prairie Ave. South Bend, IN 46613
Jose Molina	1960 Prairie Ave. South Bend, IN 46613	1960 Prairie Ave. South Bend, IN 46613
Jesus is Emmanuel Church Ministries Inc.	2001 Prairie Ave. South Bend, IN 46613	2001 Prairie Ave. South Bend, IN 46613
Robert & Pauline Gundeck	1986 Prairie Ave. South Bend, IN 46613	1986 Prairie Ave. South Bend, IN 46613

47-24

1200N COUNTY-CITY BUILDING
227 W. JEFFERSON BLVD.
SOUTH BEND, INDIANA 46601-1830



PHONE 574.235.9216
FAX 574.235.9928

CITY OF SOUTH BEND, IN JAMES MUELLER, MAYOR

DEPARTMENT OF ADMINISTRATION AND FINANCE

September 4, 2024

Ms. Sharon McBride
President, South Bend Common Council
4th Floor, County-City Building
South Bend, IN 46601

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

RE: 2024 Amended Non-Bargaining Salary Ordinance

Dear President McBride:

Attached is an ordinance amending the maximum compensation for non-bargaining employees for the calendar year 2024. This ordinance establishes one new full-time position in the Department of Public Works, an Administrative Assistant I in the Street Department.

I will present this bill to the Common Council at the appropriate committee and council meetings. It is requested that this bill be filed for 1st reading on September 9, 2024, with 2nd reading, public hearing and 3rd reading scheduled for September 23, 2024. If you have any further questions or need additional information, please let me know.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

**AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND,
INDIANA, AMENDING ORDINANCE NO. 10978-23, WHICH FIXES MAXIMUM
SALARIES AND WAGES OF APPOINTED OFFICERS AND NON-BARGAINING
EMPLOYEES OF EXECUTIVE DEPARTMENTS OF THE CITY OF SOUTH BEND
FOR CALENDAR YEAR 2024, TO ADD A FULL-TIME EMPLOYEE TO ONE
EXISTING POSITION**

STATEMENT OF PURPOSE AND INTENT

On October 9, 2023, the South Bend Common Council passed Ordinance No. 10978-23, which fixed maximum salaries and wages of appointed officers and non-bargaining employees of the executive departments of the City of South Bend for the calendar year 2024.

Since the enactment of Ordinance No. 10978-23, the City's executive has determined that it is appropriate and necessary to amend the list of non-bargaining City positions and their maximum salaries approved under Ordinance No. 10978-23. Specifically, this ordinance adds a full-time employee to one existing position (Administrative Assistant I), as reflected in the amended list attached to this ordinance as Exhibit A.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

SECTION I. Ordinance No. 10978-23 is hereby amended to include the non-bargaining positions and maximum salaries set forth in Exhibit A attached hereto. The positions affected by this ordinance are highlighted for ease of identification.

SECTION II. All other portions and sections of Ordinance No. 10978-23 are unaffected by this amendment and are reconfirmed.

SECTION III. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride, Common Council
President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the
_____ day of _____, 2024 at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at
_____ o'clock __ .m.

James Mueller, Mayor, City of South Bend, Indiana

City of South Bend, Indiana
2024 Nonbargaining Salary Ordinance Proposal
Maximum Salaries

New Position
Non-Standard Raise
Title Change
Adding FTE

Increase
 3.0%

Job Title	2019 Status	2019 Salary Cap	2020 Salary Cap	2021 Salary Cap	2022 Salary Cap	2023 Salary Cap	2024 Salary Cap	% Increase
311 Customer Service Liaison I	Full Time	45,610	46,522	46,662	47,829	49,264	50,742	3.00%
Accounting Assistant	Full Time	44,500	45,390	45,526	46,664	48,064	49,506	3.00%
Accounting Clerk IV	Full Time	34,675	35,369	35,475	36,362	37,453	38,576	3.00%
Accounts Payable Administrator	Full Time	36,466	37,195	37,307	38,240	39,387	40,569	3.00%
Administrative Assistant I	Full Time	41,336	42,163	42,289	43,346	44,646	45,986	3.00%
Administrative Assistant II	Full Time	42,558	43,409	43,539	44,627	45,966	47,345	3.00%
Animal Welfare Assistant	Full Time	35,899	36,617	36,727	37,645	38,774	39,937	3.00%
Animal Welfare Officer	Full Time	36,167	36,890	37,001	37,926	40,000	41,200	3.00%
Applications Developer I	Full Time	56,896	59,741	new title	66,788	70,852	72,977	3.00%
Applications Developer II	Full Time	74,492	new title	74,492	76,727	79,029	81,386	3.00%
Assistant City Attorney	Full Time	89,284	91,070	91,343	93,627	96,436	99,329	3.00%
Assistant City Attorney/Claims Adjuster	Full Time	80,271	80,271	80,512	82,525	85,001	87,551	3.00%
Assistant City Engineer	Full Time	85,568	87,279	87,541	89,730	95,114	97,967	3.00%
Assistant Director - Data & Performance (formerly Manager - Data & GIS)	Full Time	68,931	70,310	70,521	72,284	74,453	76,665	14.60%
Assistant Director of Communication Center	Full Time	56,308	57,434	57,606	59,046	60,817	62,642	3.00%
Assistant Director of Distribution	Full Time	53,490	54,560	54,724	56,092	57,775	59,508	3.00%
Assistant Director of Growth & Opportunity (formerly Assistant Director of Business Development)	Full Time	75,327	new	75,327	77,210	79,526	81,912	3.00%
Assistant Director of Recreation	Full Time	60,724	61,938	62,124	63,677	65,587	67,555	3.00%
Assistant Director of SCADA Information Systems	Full Time	68,931	70,310	70,521	72,284	74,453	76,686	3.00%
Assistant Director of Ticket Sales & Strategy (formerly Manager - Assistant Box Office)	Full Time	39,453	40,242	40,363	41,372	42,500	43,742	3.00%
Assistant Manager - Customer Service	Full Time	48,379	49,347	49,495	50,732	52,254	53,960	3.00%
Billing Operations Specialist (formerly Utilities System Specialist)	Full Time	57,463	58,612	58,788	60,258	62,066	63,928	3.00%
Budget Analyst - Senior	Full Time	64,945	66,244	66,443	68,104	70,147	72,252	3.00%
Building and Code Inspector	Full Time	51,893	52,931	53,090	54,417	56,050	57,731	3.00%
Building Commissioner	Full Time	93,770	95,645	95,932	98,161	100,686	103,411	4.50%
Building Inspector	Full Time	49,637	50,630	50,782	52,052	53,614	55,222	3.00%
Business & Resource Specialist	Full Time	new	new	65,000	66,625	68,624	70,682	3.00%
Business Analyst	Full Time	55,182	55,182	55,348	56,732	60,136	61,940	3.00%
Business Analyst - Senior	Full Time	59,000	59,000	59,177	60,656	65,508	67,473	3.00%
Business Development Specialist	Full Time	57,192	58,336	58,511	59,974	61,773	63,628	3.00%
Case Manager (formerly 311 Customer Service Liaison II & Assistant Manager Customer Service)	Full Time	47,397	48,345	48,490	49,702	52,684	54,265	3.85%
Chemist	Full Time	51,549	52,580	52,738	54,056	55,678	57,406	3.00%
Chemist Lead	Full Time	54,833	55,930	56,098	57,500	59,225	61,132	3.00%
Chief Building Inspector	Full Time	60,724	61,938	62,124	63,677	65,587	67,555	3.00%
Chief Code Inspector	Full Time	60,724	61,938	62,124	63,677	65,587	67,555	3.00%
Chief Community Officer (formerly Director of Community Initiatives)	Full Time	new	88,500	88,766	90,985	93,715	96,526	3.00%
Chief Development Officer	Full Time	106,423	108,551	108,877	111,599	114,947	118,395	3.00%
Chief Digital Officer (formerly Deputy Chief Technology Officer)	Full Time	84,660	86,353	86,612	88,777	91,440	94,100	3.00%
Chief Innovation Officer	Full Time	106,423	108,551	108,877	111,599	114,947	118,395	3.00%
Chief Neighborhoods Officer	Full Time	83,432	85,645	85,932	88,330	90,820	93,398	3.00%
Chief of Park Operations (formerly Director of Facilities & Grounds)	Full Time	75,000	76,500	76,730	78,000	79,850	81,700	3.00%
Chief of Staff to the Mayor	Full Time	78,858	80,651	82,264	84,000	85,800	87,600	3.00%
Chief Planner	Full Time	106,423	108,551	108,877	111,599	114,947	118,395	3.00%
Chief Technology Officer	Full Time	new	new	108,877	new position	110,451	113,765	3.00%
City Attorney	Full Time	34,764	35,459	35,565	36,454	37,548	38,674	3.00%
City Clerk Secretary	Full Time	121,904	124,342	124,715	127,833	131,668	135,674	3.00%
City Controller	Full Time	121,904	124,342	124,715	127,833	131,668	135,674	3.00%
City Engineer	Full Time	106,423	108,551	108,877	111,599	114,947	118,395	3.00%
Club Pro Municipal Golf Course	Full Time	52,235	53,280	53,440	54,776	56,419	58,112	3.00%
Code Inspector	Full Time	42,529	43,380	43,510	44,598	45,936	47,314	3.00%
Code Inspector - Senior	Full Time	45,190	46,094	46,232	47,388	48,610	50,274	3.00%
Commercial Combination Inspector	Full Time	52,119	53,161	53,320	54,653	56,293	57,981	3.00%
Communication Specialist I	Full Time	37,726	38,481	38,596	39,561	40,748	42,059	3.00%
Communication Specialist II	Full Time	46,735	47,670	47,813	49,008	50,478	52,033	3.00%
Communication Specialist III	Full Time	48,426	49,395	49,543	50,782	52,305	53,875	3.00%
Contract Compliance Administrator	Full Time	new	57,000	57,171	58,600	62,994	64,884	3.00%
Coordinator on Homelessness - DCI	Full Time	127,126	129,669	130,058	133,309	137,308	141,428	100.00%
Corporation Counsel	Full Time	36,317	37,043	37,154	38,083	39,225	40,402	3.00%
Court Liaison	Full Time	39,782	40,578	40,700	41,718	42,970	44,259	3.00%
Crime Analyst	Full Time	new	50,000	50,000	51,250	52,788	54,371	3.00%
Crime Resource Specialist	Full Time	25,982	30,000	30,090	32,000	32,968	33,949	3.00%
Custodian	Full Time	33,091	33,753	33,854	34,700	35,741	36,813	3.00%
Data Entry/Alarms Coordinator	Full Time	38,494	39,264	39,382	40,367	41,578	42,825	3.00%

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
 City Clerk, South Bend, IN

City of South Bend, Indiana
2024 Nonbargaining Salary Ordinance Proposal
Maximum Salaries

New Position
Non-Standard Raise

Title Change
Adding FTE

Increase
3.0%

Job Title	Status	2019		2020		2021		2022		2023		2024		% Increase
		Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	
Data Entry Specialist II	Full Time	32,465	33,114	33,213	34,043	35,064	36,116	37,201	38,322	39,481	40,679	41,917	43,195	3.00%
Departmental System Specialist	Full Time	49,637	50,630	51,713	52,887	54,153	55,521	56,984	58,538	60,187	61,933	63,777	65,721	3.00%
Deputy Building Commissioner	Full Time	67,049	68,390	69,819	71,339	72,953	74,664	76,474	78,286	80,199	82,216	84,339	86,569	3.00%
Deputy Chief of Staff to the Mayor	Full Time	74,914	76,412	77,991	79,653	81,400	83,244	85,187	87,229	89,369	91,610	93,955	96,407	3.00%
Deputy City Controller	Full Time	99,367	101,354	103,439	105,624	107,911	110,302	112,799	115,404	118,119	120,946	123,887	126,946	3.00%
Deputy Director of Community Investment	Full Time			new										
Deputy Director of Human Resources	Full Time	78,030	79,591	81,239	82,980	84,815	86,748	88,782	90,918	93,158	95,505	97,959	100,522	3.00%
Deputy Director of Public Works	Full Time	99,367	101,354	103,439	105,624	107,911	110,302	112,799	115,404	118,119	120,946	123,887	126,946	3.00%
Deputy Director of Venues, Parks & Arts	Full Time	99,367	101,354	103,439	105,624	107,911	110,302	112,799	115,404	118,119	120,946	123,887	126,946	3.00%
Design Specialist	Full Time	title change	58,033	58,207	59,662	61,315	63,069	64,926	66,889	68,960	71,140	73,431	75,835	3.00%
Digital (Forensic) Lab Technician	Full Time	56,100	57,222	58,394	59,629	60,994	62,492	64,126	65,900	67,816	69,876	72,086	74,451	3.00%
Digital Communications & Multimedia Training Coordinator	Full Time	56,182	57,306	58,478	59,795	61,212	62,734	64,366	66,113	67,969	69,949	72,067	74,328	3.00%
Director - Digital Services (formerly Assistant Manager-Applications)	Full Time	68,931	70,310	71,831	73,397	75,011	76,676	78,395	80,161	82,076	84,141	86,359	88,734	3.00%
Director - Environmental Compliance (formerly Manager - Environmental Compliance)	Full Time	71,776	73,212	74,704	76,246	77,847	79,500	81,208	82,975	84,896	86,975	89,216	91,624	3.00%
Director - Wastewater Utility (formerly Director of Utilities)	Full Time	97,419	99,367	101,468	103,727	106,150	108,743	111,410	114,156	117,087	120,200	123,491	126,955	3.00%
Director - Water Operations (formerly Manager - Operations)	Full Time	71,394	72,822	74,344	75,963	77,683	79,508	81,442	83,489	85,651	87,935	90,340	92,871	3.00%
Director - Water Utility (formerly Assistant Director of Utilities)	Full Time	86,489	88,219	90,058	91,999	94,046	96,194	98,448	100,813	103,299	105,911	108,654	111,534	3.00%
Director of Applications	Full Time	61,194	62,418	63,748	65,187	66,739	68,406	70,184	72,078	74,094	76,245	78,537	80,976	3.00%
Director of Booking & Event Services	Full Time	99,367	101,354	103,439	105,624	107,911	110,302	112,799	115,404	118,119	120,946	123,887	126,946	3.00%
Director of Central Services	Full Time			new title										
Director of City Finance	Full Time	76,407	77,935	79,569	81,309	83,158	85,119	87,195	89,389	91,704	94,146	96,719	99,428	3.00%
Director of Civic Innovation	Full Time	62,424	63,672	65,051	66,564	68,205	69,978	71,887	73,928	76,106	78,426	80,893	83,503	3.00%
Director of Civilian Services	Full Time	66,796	68,132	69,559	71,082	72,706	74,431	76,262	78,204	80,263	82,446	84,760	87,212	3.00%
Director of Communication Center	Full Time	67,018	68,358	69,796	71,336	72,979	74,729	76,589	78,563	80,656	82,873	85,219	87,700	3.00%
Director of Communications & Radio	Full Time	60,120	61,322	62,619	64,016	65,519	67,123	68,832	70,641	72,556	74,583	76,729	78,992	3.00%
Director of Community Outreach	Full Time	65,704	67,018	68,489	70,024	71,629	73,309	75,069	76,916	78,847	80,869	83,000	85,250	3.00%
Director of Community Review Office	Full Time	85,172	86,675	88,264	89,943	91,718	93,595	95,571	97,644	99,819	102,103	104,493	107,005	3.00%
Director of CSO Project Management	Full Time	75,641	77,154	78,769	80,484	82,309	84,242	86,281	88,423	90,675	93,036	95,514	98,108	3.00%
Director of Customer Service & Billing Office	Full Time	76,407	77,935	79,569	81,309	83,158	85,119	87,195	89,389	91,704	94,146	96,719	99,428	3.00%
Director of Customer Service & Success (formerly Director of 311 Customer Service)	Full Time	76,407	77,935	79,569	81,309	83,158	85,119	87,195	89,389	91,704	94,146	96,719	99,428	3.00%
Director of Data & Performance (formerly Director of Business Analytics)	Full Time	76,407	77,935	79,569	81,309	83,158	85,119	87,195	89,389	91,704	94,146	96,719	99,428	3.00%
Director of Department Finance	Full Time	67,885	69,423	71,067	72,819	74,683	76,656	78,745	80,956	83,294	85,766	88,379	91,131	3.00%
Director of Development and Special Events	Full Time	57,222	58,366	59,551	60,784	62,162	63,642	65,221	66,907	68,706	70,616	72,636	74,766	3.00%
Director of Distribution	Full Time	reinstated	80,000	80,240	82,246	84,444	86,844	89,444	92,246	95,246	98,444	101,944	105,744	3.00%
Director of Engagement & Economic Empowerment	Full Time	80,651	82,284	84,019	85,859	87,804	89,853	92,016	94,291	96,687	99,204	101,842	104,601	3.00%
Director of Enterprise Services & Software (formerly Director of Services)	Full Time	76,407	77,935	79,569	81,309	83,158	85,119	87,195	89,389	91,704	94,146	96,719	99,428	3.00%
Director of Equipment Services	Full Time	75,000	76,500	78,069	79,704	81,411	83,188	85,043	87,075	89,282	91,562	93,923	96,464	3.00%
Director of Experience (VPA)	Full Time	65,000	66,300	67,699	69,196	70,799	72,506	74,317	76,231	78,249	80,381	82,626	85,000	3.00%
Director of Facilities Management	Full Time	67,350	68,697	70,194	71,841	73,538	75,284	77,089	78,943	80,855	82,925	85,156	87,546	3.00%
Director of Financial Services (Park Administration)	Full Time	67,885	69,243	70,711	72,288	73,974	75,769	77,673	79,695	81,835	84,094	86,472	89,000	3.00%
Director of Financial Services (Water Utility)	Full Time	67,885	69,243	70,711	72,288	73,974	75,769	77,673	79,695	81,835	84,094	86,472	89,000	3.00%
Director of Growth & Opportunity	Full Time	80,651	82,264	84,019	85,859	87,804	89,853	92,016	94,291	96,687	99,204	101,842	104,601	3.00%
Director of Human Resources	Full Time	91,898	93,736	95,681	97,739	99,911	102,197	104,597	107,121	109,770	112,543	115,440	118,461	3.00%
Director of Infrastructure	Full Time	76,407	77,935	79,569	81,309	83,158	85,119	87,195	89,389	91,704	94,146	96,719	99,428	3.00%
Director of Legal Administration	Full Time													
Director of Marketing - Public Works	Full Time	67,018	68,358	69,796	71,336	72,979	74,729	76,589	78,563	80,656	82,873	85,219	87,700	3.00%
Director of Marketing & Promotions	Full Time	58,030	59,191	60,453	61,819	63,290	64,867	66,451	68,144	69,946	71,858	73,881	76,014	3.00%
Director of Neighborhood Health & Housing	Full Time	80,651	82,264	84,019	85,859	87,804	89,853	92,016	94,291	96,687	99,204	101,842	104,601	3.00%
Director of Neighborhood Services & Enforcement	Full Time	78,030	81,932	85,948	90,879	95,936	101,121	106,544	112,206	118,115	124,274	130,692	137,370	3.00%
Director of Office of Sustainability	Full Time	83,620	85,292	87,029	88,829	90,692	92,619	94,610	96,675	98,816	101,033	103,326	105,703	3.00%
Director of Operations - Venues	Full Time	91,800	93,625	95,566	97,624	99,801	102,097	104,514	107,052	109,721	112,522	115,455	118,520	3.00%
Director of Operations - Wastewater (formerly Manager - Operations)	Full Time	71,394	72,822	74,344	75,963	77,683	79,508	81,442	83,489	85,651	87,935	90,340	92,871	3.00%
Director of Public Works	Full Time	121,904	124,342	126,931	129,671	132,563	135,609	138,821	142,190	145,718	149,405	153,252	157,266	3.00%
Director of Purchasing & Logistics (Police Dept)	Full Time	81,600	83,232	84,914	86,648	88,436	90,280	92,181	94,140	96,158	98,237	100,378	102,581	3.00%
Director of Purchasing	Full Time	70,000	71,400	72,899	74,499	76,199	77,900	79,703	81,609	83,620	85,737	87,961	90,294	3.00%
Director of Redevelopment Engineering	Full Time	101,167	103,190	105,319	107,554	110,000	112,659	115,544	118,567	121,726	125,022	128,457	132,033	3.00%
Director of Redevelopment Finance	Full Time	73,440	74,909	76,438	78,027	79,676	81,386	83,157	85,000	86,916	88,906	90,971	93,112	3.00%
Director of SCADA Information Systems	Full Time	79,494	81,084	82,727	84,426	86,176	88,000	89,919	91,934	94,056	96,286	98,625	101,074	3.00%
Director of Solid Waste	Full Time	73,140	74,603	76,122	77,700	79,339	81,039	82,803	84,634	86,544	88,535	90,608	92,764	3.00%
Director of Streets & Sewers	Full Time	86,489	88,219	90,058	91,999	94,046	96,194	98,448	100,813	103,299	105,911	108,654	111,534	3.00%
Director of Ticket Sales & Strategy (formerly Director of Box Office & Event Services - Venues)	Full Time	64,000	65,280	66,676	68,189	69,821	71,474	73,248	75,145	77,168	79,321	81,605	84,020	3.00%
Director of Treasury	Full Time	77,681	79,235	80,901	82,681	84,576	86,588	88,719	90,970	93,342	95,836	98,454	101,200	3.00%

City of South Bend, Indiana
2024 Nonbargaining Salary Ordinance Proposal
Maximum Salaries

New Position
Non-Standard Raise

Title Change
Adding FTE

Increase
 3.0%

Job Title	Status	2019		2020		2021		2022		2023		2024		% Increase
		Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	
Director of Wastewater Maintenance	Full Time	74,285	75,771	75,998	77,898	82,126	84,590	84,590	3.00%					
Director of Water Quality & Laboratory	Full Time	74,285	75,771	75,998	77,898	82,126	84,590	84,590	3.00%					
Distribution Records Drafter	Full Time	43,096	title change	75,998	77,898	82,126	#VALUE!	#VALUE!						
Diversity Compliance/Inclusion Officer	Full Time	70,039	71,440	71,654	73,445	75,648	77,918	77,918	3.00%					
Economic Specialist (formerly Economic Employment Specialist)	Full Time	79,591	81,183	81,427	83,463	85,580	87,850	90,000	3.00%					
Engagement Specialist	Full Time	57,192	58,336	58,511	59,974	61,773	63,626	65,540	3.00%					
Equity Arts Coordinator	Full Time	42,459	43,308	43,438	new title	60,000	61,800	63,600	3.00%					
Evidence Technician	Full Time	42,987	43,847	43,979	44,554	45,660	47,236	48,823	3.00%					
Executive Administrative Assistant	Full Time	55,740	56,855	57,026	58,452	60,206	62,012	63,879	3.00%					
Executive Assistant and Director of Special Projects	Full Time	55,251	56,356	56,525	57,938	59,676	61,466	63,306	3.00%					
Executive Director of Community Investment	Full Time	106,423	108,551	108,877	110,877	112,836	114,876	116,903	3.00%					
Executive Director of Human Rights (formerly Director of Human Rights)	Full Time	72,828	74,285	74,508	76,371	78,229	80,082	81,929	3.00%					
Executive Director Venues, Parks & Arts	Full Time	119,646	122,039	122,405	125,465	129,229	133,106	137,000	3.00%					
Financial Specialist I	Full Time	37,195	37,307	37,307	38,240	39,387	40,569	41,788	3.00%					
Financial Specialist II	Full Time	39,782	40,578	40,700	41,718	42,970	44,259	45,583	3.00%					
Financial Specialist III	Full Time	44,500	45,390	45,526	46,664	47,854	49,096	50,390	3.00%					
Financial Specialist IV	Full Time	49,277	50,263	50,414	51,674	53,024	54,381	55,744	3.00%					
Financial Specialist Senior	Full Time	56,356	57,483	57,655	59,086	60,629	62,184	63,750	3.00%					
Financial Systems Specialist	Full Time	-	-	-	new position	66,645	68,244	69,868	3.00%					
Fingerprint/Photo Technician	Full Time	38,557	39,328	39,446	40,432	41,534	42,654	43,791	3.00%					
Firearms IBIS/NIBIN Tech	Full Time	45,900	46,958	47,132	48,132	49,176	50,256	51,372	3.00%					
Foreman IV	Full Time	49,827	50,824	50,976	52,050	53,188	54,322	55,462	3.00%					
Foreman V	Full Time	49,827	50,824	50,976	52,050	53,188	54,322	55,462	3.00%					
Forensic Lab Tech	Full Time	61,200	62,424	62,611	64,176	65,771	67,406	69,081	3.00%					
Forensic Scientist / Firearm & Tool Mark Examiner	Full Time	74,460	75,949	76,177	78,081	80,423	82,836	85,321	3.00%					
Forensic Scientist / Firearm & Tool Mark Examiner Trainee	Full Time	61,200	62,424	62,611	64,176	65,771	67,406	69,081	3.00%					
General Manager - Golf Courses (formerly Director of Golf Operations)	Full Time	65,466	66,775	66,975	68,649	70,397	72,220	74,118	3.00%					
General Manager - Venues	Full Time	100,470	102,479	102,786	105,356	108,517	111,772	115,122	3.00%					
GIS Manager	Full Time	64,361	65,648	65,845	67,491	69,216	71,021	72,906	3.00%					
GIS Specialist - Senior	Full Time	52,116	53,158	53,317	54,650	56,070	57,576	59,169	3.00%					
Grants Administrator	Full Time	62,898	64,156	64,348	65,957	67,649	69,426	71,289	3.00%					
Graphic Designer	Full Time	49,827	50,824	50,976	52,050	53,188	54,322	55,462	3.00%					
Greenskeeper	Full Time	47,278	48,224	48,369	49,578	50,852	52,191	53,594	3.00%					
GVI - Project Manager	Full Time	41,062	41,883	42,009	43,059	44,131	45,224	46,338	3.00%					
Hearing Secretary	Full Time	57,192	58,336	58,511	59,974	61,773	63,626	65,540	3.00%					
Historic Preservation Administrator	Full Time	42,840	43,697	43,828	45,341	46,918	48,559	50,264	3.00%					
Historic Preservation Specialist	Full Time	49,827	50,824	50,976	52,050	53,188	54,322	55,462	3.00%					
Horticulturalist Tech	Full Time	67,049	68,390	68,595	70,310	72,119	73,924	75,825	3.00%					
Housing Counselor	Full Time	63,672	64,992	65,197	66,986	68,861	70,822	72,869	3.00%					
Human Resource Generalist - Senior	Full Time	49,278	50,264	50,415	51,675	53,024	54,381	55,744	3.00%					
Human Resources Generalist (formerly Human Resources Specialist IV)	Full Time	42,448	43,297	43,427	44,513	45,648	46,833	48,118	3.00%					
Human Resources Generalist/Benefits Coordinator	Full Time	49,827	50,824	50,976	52,050	53,188	54,322	55,462	3.00%					
HVAC Technician	Full Time	54,864	55,961	56,129	57,532	59,029	60,618	62,291	3.00%					
Industrial Pretreatment Specialist I	Full Time	36,347	37,074	37,185	38,115	39,158	40,214	41,281	3.00%					
Intake Officer/Investigator	Full Time	62,808	64,064	64,256	65,862	67,554	69,331	71,194	3.00%					
Internal Auditor	Full Time	38,288	39,054	39,171	40,150	41,150	42,171	43,224	3.00%					
Inventory Control Technician II	Full Time	41,663	42,496	42,623	43,689	44,789	45,924	47,094	3.00%					
Investigator I	Full Time	44,321	45,207	45,343	46,477	47,647	48,852	50,092	3.00%					
Investigator II	Full Time	46,979	47,919	48,063	49,265	50,500	51,770	53,075	3.00%					
Investigator III	Full Time	49,278	50,264	50,415	51,675	53,024	54,381	55,744	3.00%					
Investigator IV	Full Time	50,502	51,512	51,667	52,959	54,334	55,794	57,289	3.00%					
Investigator V	Full Time	34,764	35,459	35,565	36,454	37,438	38,518	39,694	3.00%					
Laboratory Technician	Full Time	56,100	57,222	57,394	58,829	60,359	61,984	63,704	3.00%					
Latent Fingerprint Examiner	Full Time	39,782	40,578	40,700	41,718	42,769	43,854	44,974	3.00%					
License Clerk	Full Time	53,623	54,695	54,859	56,230	57,717	59,219	60,736	3.00%					
Licensing & Registration Administrator	Full Time	43,903	44,781	44,915	46,038	47,197	48,392	49,622	3.00%					
Locator	Full Time	39,304	40,090	40,210	41,178	42,176	43,204	44,262	3.00%					
Logistics Specialist	Full Time	51,000	52,020	52,176	53,480	54,969	56,544	58,204	3.00%					
Maintenance Foreman II	Full Time	52,444	53,377	53,546	54,644	55,821	57,086	58,439	3.00%					
Maintenance Foreman III	Full Time	52,444	53,377	53,546	54,644	55,821	57,086	58,439	3.00%					
Maintenance Technician	Full Time	52,444	53,377	53,546	54,644	55,821	57,086	58,439	3.00%					
Manager - Animal Resource Center	Full Time	52,444	53,377	53,546	54,644	55,821	57,086	58,439	3.00%					

City of South Bend, Indiana
2024 Nonbargaining Salary Ordinance Proposal
Maximum Salaries

New Position
Non-Standard Raise
Title Change
Adding FTE

Increase
 3.0%

Job Title	Status	2019		2020		2021		2022		2023		2024		% Increase
		Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	
Manager - Aquatics	Full Time	44,163	new	45,046	56,000	57,400	59,122	60,896	60,896	59,122	57,400	60,896	3,00%	
Manager - Assistant Animal Resource Center	Full Time	37,063		37,804	37,804	37,917	45,181	46,311	46,311	50,000	51,500	51,500	3,00%	
Manager - Assistant Facility Operations	Full Time	49,827		50,824	56,000	57,400	38,865	38,865	40,031	41,232	41,232	41,232	3,00%	
Manager - Athletics	Full Time	60,655		61,868	63,605	63,605	63,605	63,605	63,605	65,513	67,479	67,479	3,00%	
Manager - Benefits	Full Time	67,049		68,390	68,595	72,419	68,595	68,595	72,419	75,500	75,500	75,500	4,25%	
Manager - Business Development	Full Time	55,000		56,100	56,000	57,400	59,916	59,916	61,414	63,256	60,896	60,896	3,00%	
Manager - Credit & Collections (formerly Manager - Billing and Customer Accounts)	Full Time	58,566		59,737	new title	64,277	69,765	69,765	71,858	74,014	74,014	74,014	3,00%	
Manager - Cross Connection & Water Loss	Full Time	63,017		64,277	64,277	66,082	64,470	66,082	68,064	70,106	70,106	70,106	3,00%	
Manager - CSO Operations	Full Time	56,500		57,630	57,630	57,803	59,248	59,248	61,025	62,855	62,855	62,855	100,00%	
Manager - Customer Service	Full Time	62,661		63,914	64,106	65,709	67,680	67,680	69,711	71,858	69,711	69,711	3,00%	
Manager - Customer Success	Full Time	54,465		57,565	63,000	64,575	66,512	66,512	68,508	70,564	68,508	68,508	3,00%	
Manager - Employee Safety	Full Time	32,613		33,265	33,365	34,199	35,225	35,225	36,341	37,542	36,341	36,341	100,00%	
Manager - Enterprise Software	Full Time	49,827		50,824	50,976	52,250	53,818	53,818	55,432	57,100	55,432	55,432	19,23%	
Manager - Event Service Maintenance (formerly Event Service Technician II)	Full Time	52,444		53,493	53,653	54,994	56,644	56,644	58,343	60,092	58,343	58,343	3,00%	
Manager - Facility Operations	Full Time	61,194		62,418	62,605	64,170	66,095	66,095	68,078	70,116	68,078	68,078	3,00%	
Manager - Facility Operations (MPAC)	Full Time	54,465		56,565	63,000	64,575	66,512	66,512	68,508	70,564	68,508	68,508	3,00%	
Manager - Housing (Human Rights)	Full Time	52,000		52,000	57,171	58,600	65,023	65,023	66,974	68,925	66,974	66,974	3,00%	
Manager - Inclusion Project	Full Time	62,612		63,864	64,056	65,657	67,627	67,627	69,656	71,745	69,656	69,656	3,00%	
Manager - Industrial Pretreatment	Full Time	68,931		70,310	70,521	72,284	74,453	74,453	76,686	78,975	76,686	76,686	3,00%	
Manager - Infrastructure	Full Time	49,827		50,824	50,976	52,250	53,818	53,818	55,432	57,100	55,432	55,432	3,00%	
Manager - Interactive Marketing	Full Time	66,856		68,193	68,398	70,108	72,211	72,211	74,378	76,592	74,378	74,378	3,00%	
Manager - Maintenance	Full Time	61,195		62,419	62,606	64,171	66,096	66,096	68,079	70,116	68,079	68,079	3,00%	
Manager - Maintenance (MPAC)	Full Time	66,855		68,192	68,397	70,107	72,210	72,210	74,377	76,591	74,377	74,377	3,00%	
Manager - Marketing	Full Time	67,049		68,390	68,595	70,310	72,419	72,419	74,582	76,745	74,582	74,582	3,00%	
Manager - Meter Service	Full Time	38,019		38,779	38,895	39,867	41,063	41,063	42,295	43,567	42,295	42,295	3,00%	
Manager - Neighborhood Grants (formerly Neighborhood Grants Specialist)	Full Time	71,394		72,822	73,040	74,866	77,112	77,112	79,425	81,818	79,425	79,425	3,00%	
Manager - Operations	Full Time	40,800		40,800	46,138	47,291	48,710	48,710	50,171	51,673	50,171	50,171	3,00%	
Manager - Operations - AmeriCorps	Full Time	68,042		69,403	69,611	71,351	73,492	73,492	75,696	77,956	75,696	75,696	3,00%	
Manager - Operations - Distribution	Full Time	64,033		65,314	65,510	67,148	69,162	69,162	71,237	73,367	71,237	71,237	3,00%	
Manager - Operations - Forester	Full Time	64,033		65,314	65,510	67,148	69,162	69,162	71,237	73,367	71,237	71,237	3,00%	
Manager - Park Grounds Manager	Full Time	50,414		51,422	51,576	52,865	54,451	54,451	56,084	57,764	56,084	56,084	8,24%	
Manager - Parks (formerly Manager - Facilities)	Full Time	49,827		50,824	50,976	52,396	53,936	53,936	55,544	57,204	55,544	55,544	3,00%	
Manager - Permits	Full Time	44,737		45,632	45,769	46,913	48,320	48,320	49,770	51,260	49,770	49,770	3,00%	
Manager - Print Shop	Full Time	67,049		68,390	68,595	70,310	72,419	72,419	74,582	76,797	74,582	74,582	3,00%	
Manager - Production	Full Time	69,080		70,462	70,673	72,440	74,613	74,613	76,842	79,126	76,842	76,842	7,22%	
Manager - Property & Evidence	Full Time	68,931		70,310	70,521	72,284	74,453	74,453	76,686	78,975	76,686	76,686	3,00%	
Manager - Public Construction	Full Time	39,889		39,667	39,786	40,781	42,004	42,004	43,265	44,566	43,265	43,265	3,00%	
Manager - Purchasing	Full Time	61,200		62,424	62,611	64,176	66,101	66,101	68,076	70,000	68,076	68,076	5,90%	
Manager - Records Bureau	Full Time	66,855		68,192	68,397	70,107	72,210	72,210	74,377	76,591	74,377	74,377	3,00%	
Manager - Service Contracts & General Supplies	Full Time	61,703		62,937	63,126	64,704	66,645	66,645	68,644	70,700	68,644	68,644	3,00%	
Manager - Service Line Repair	Full Time	88,931		90,310	90,521	92,284	94,453	94,453	96,686	98,975	96,686	96,686	3,00%	
Manager - Services	Full Time	64,272		65,557	65,754	67,398	69,420	69,420	71,503	73,636	71,503	71,503	3,00%	
Manager - Sewer Operations	Full Time	58,030		59,191	59,369	60,853	62,679	62,679	64,559	66,499	64,559	64,559	3,00%	
Manager - Solid Waste Operations	Full Time	49,827		50,824	50,976	52,250	53,818	53,818	55,432	57,100	55,432	55,432	3,00%	
Manager - Special Events	Full Time	68,042		69,403	69,611	71,351	73,492	73,492	75,696	77,956	75,696	75,696	3,00%	
Manager - Special Events Exp (formerly Supervisor - Special Events)	Full Time	54,121		55,203	55,369	56,753	58,456	58,456	60,209	62,012	60,209	60,209	6,00%	
Manager - Streets	Full Time	67,320		68,666	68,872	70,594	72,712	72,712	74,883	77,100	74,883	74,883	3,00%	
Manager - Traffic & Lighting	Full Time	50,081		51,083	51,236	52,517	53,963	53,963	55,476	57,054	55,476	55,476	15,00%	
Manager - Wastewater Purchasing & Inventory (formerly Manager - Utility Purchasing & Stoveroom)	Full Time	37,810		38,566	eliminated								100,00%	
Manager - Water Distribution Services & Records	Full Time	51,117		52,139	new	53,341	54,941	54,941	56,654	58,479	56,654	56,654	0,00%	
Manager - Wireless Construction	Full Time	64,665		65,958	66,156	67,510	69,024	69,024	70,598	72,232	70,598	70,598	3,00%	
Manager - Youth Employment	Full Time	50,081		51,083	51,236	52,517	53,963	53,963	55,476	57,054	55,476	55,476	15,00%	
Manager 311 Customer Service (formerly Supervisor - 311 Customer Service)	Full Time	50,081		51,083	51,236	52,517	53,963	53,963	55,476	57,054	55,476	55,476	100,00%	
MS4 Specialist	Full Time												#VALUE!	
Naturalist	Full Time												Title Change	
Neighborhood Grant Specialist (changed to Manager-Neighborhood Grants)	Full Time												Title Change	
Neighborhood Program Specialist	Full Time												63,654	
Neighborhood Program Specialist - Lead	Full Time												63,654	
Network Engineer	Full Time												71,940	

City of South Bend, Indiana 2024 Nonbargaining Salary Ordinance Proposal Maximum Salaries		New Position		Title Change		Increase		
		Non-Standard Raise		Adding FTE		3.0%		
Job Title	Status	2019 Salary Cap	2020 Salary Cap	2021 Salary Cap	2022 Salary Cap	2023 Salary Cap	2024 Salary Cap	% increase
Non Bargaining Maximum Hourly Rate (excluding above)	Part Time	30.92	31.54	31.63	32.42	33.39	34.39	3.00%
Operations Analyst (Code)	Full Time	58,366	59,533	59,712	61,205	63,041	64,932	3.00%
Operations Specialist	Full Time					-	74,377	100.00%
Ordinance Violation Bureau Clerk	Full Time	45,910	47,845	47,992	49,192	50,668	52,188	3.00%
OVP Program Manager	Full Time	new	50,000	50,150	51,404	52,946	54,535	3.00%
Paralegal	Full Time	55,740	56,855	57,026	58,452	60,206	61,957	3.00%
Permitting & Licensing Compliance Specialist	Full Time		new	50,782	52,052	53,614	55,222	3.00%
Police Crime Intelligence Analyst - Senior	Full Time				new title	65,000	66,950	3.00%
Police Crime Intelligence Analyst I	Full Time	50,000	51,000	51,153	52,432	48,000	49,440	3.00%
Police Crime Intelligence Analyst II	Full Time	50,000	58,000	58,174	59,628	61,417	63,259	3.00%
Preventative Maintenance Coordinator	Full Time	42,977	43,837	43,969	45,068	46,420	47,813	3.00%
Preventative Maintenance Coordinator II	Full Time			new title	47,000	48,410	49,862	3.00%
Principal Planner	Full Time	67,049	68,390	68,595	70,310	72,419	74,592	3.00%
Print Shop Technician	Full Time	40,259	41,064	41,187	42,217	43,484	44,788	3.00%
Product Manager	Full Time					-	61,669	100.00%
Program Coordinator	Full Time	49,827	50,824	50,976	52,250	53,818	55,432	3.00%
Program Coordinator - Recreation	Full Time		new	42,000	43,050	44,342	45,672	3.00%
Program Coordinator - Recreation - MLK						-	55,433	100.00%
Program Manager Transportation	Full Time					-	68,312	100.00%
Programmer Analyst I	Full Time	47,845	48,802	48,948	50,172	51,677	53,227	3.00%
Programmer Analyst II	Full Time	49,906	50,904	51,057	52,333	53,903	55,520	3.00%
Project Engineer (formerly Engineer I)	Full Time	69,276	70,662	70,874	72,646	74,825	77,070	3.00%
Project Manager	Full Time	55,432	56,541	56,711	58,129	59,873	61,669	3.00%
Project Manager - Engagement & Economic Empowerment	Full Time	57,192	58,336	58,511	57,845	59,580	63,036	5.80%
Project Manager - Part Time	Part Time	40,058	40,859	40,982	42,007	43,267	44,565	3.00%
Project Manager - Sustainability	Full Time	56,100	57,222	57,394	57,845	59,580	61,669	3.45%
Property Development Analyst	Full Time	57,192	58,336	58,511	59,974	61,773	63,626	3.00%
Property Inspector	Full Time	57,192	58,336	58,511	59,974	61,773	63,626	3.00%
Property/Evidence Custodian- Senior	Full Time	37,333	38,080	38,194	40,323	41,533	41,533	3.00%
Public Access Coordinator	Full Time	37,585	38,337	38,452	39,413	40,595	41,813	3.00%
Public Relations Specialist	Full Time	46,321	47,247	47,389	48,574	50,031	51,532	3.00%
Public Service Officer	Full Time	34,333	35,020	35,125	36,003	37,083	38,196	3.00%
Quality Assurance Distribution Technician	Full Time	43,485	44,355	44,488	45,600	46,968	48,377	3.00%
Radio Equipment Installation Technician	Full Time	45,000	45,900	46,038	47,189	48,605	50,063	3.00%
Radio Technician I	Full Time	49,458	50,447	50,598	51,863	53,419	55,021	3.00%
Radio Technician II	Full Time	51,070	52,091	52,247	53,553	55,160	56,814	3.00%
Radio Technician III	Full Time	54,924	56,022	56,190	57,595	59,323	61,103	3.00%
Records Specialist	Full Time	36,285	37,011	37,122	38,050	39,192	40,367	3.00%
Records Supervisor	Full Time	55,000	56,100	56,268	57,675	59,405	61,187	3.00%
Residential Combination Inspector	Full Time	49,637	50,630	50,782	52,052	53,614	55,222	3.00%
SCADA Instrument Specialist	Full Time	58,149	59,312	59,490	60,977	62,806	64,690	3.00%
Secretary III	Full Time	31,091	31,713	31,808	32,603	33,581	34,589	3.00%
Secretary IV	Full Time	33,001	33,661	33,762	34,606	35,644	36,714	3.00%
Secretary V	Full Time	34,764	35,459	35,565	36,454	37,548	38,674	3.00%
Security Guard	Full Time	37,740	38,495	38,610	39,575	40,762	41,985	3.00%
Senior Assistant City Attorney						new position	107,500	
Senior Billing Operations Specialist (formerly System Specialist III)	Full Time	61,703	62,937	63,126	64,704	66,645	68,644	3.00%
Senior Engineer (formerly Engineer II)	Full Time	75,441	76,950	77,181	79,111	81,484	83,929	3.00%
Senior Financial Officer - Morris Performing Arts Center	Full Time					-	70,000	
Senior Inspector (formerly Project Inspector)	Full Time	55,279	56,385	56,554	57,968	59,707	74,000	23.94%
Senior Planner	Full Time	61,793	63,029	63,218	64,798	66,742	68,744	3.00%
Senior Purchasing Agent	Full Time	51,000	52,020	52,176	53,480	55,084	56,737	3.00%
Shift Lead	Full Time	44,290	45,176	45,312	46,445	47,838	49,274	3.00%
Site Acquisition Specialist	Full Time	68,340	69,707	69,916	71,664	73,814	76,028	3.00%
Software Specialist	Full Time					-	61,669	100.00%
Solution Designer	Full Time					-	61,940	100.00%
Special Events Assistant	Full Time	42,081	42,923	43,052	44,128	45,452	46,815	3.00%
Specialist of Infrastructure	Full Time	56,896	58,034	58,208	59,663	61,453	63,296	3.00%
Specialist of Services	Full Time	56,896	58,034	58,208	59,663	61,453	63,296	3.00%
Staff Accountant (formerly Director of Accounting and Budget)	Full Time	76,158	77,681	77,914	85,569	65,000	66,950	3.00%
Stock Room & Safety Coordinator	Full Time	51,608	52,640	52,798	54,118	55,742	57,414	3.00%
Superintendent II	Full Time	51,817	52,853	53,012	54,337	55,967	57,646	3.00%
Superintendent III	Full Time	53,490	54,560	54,724	56,092	57,775	60,000	3.85%
Superintendent IV	Full Time	56,308	57,434	57,606	59,046	60,817	62,642	3.00%

**City of South Bend, Indiana
2024 Nonbargaining Salary Ordinance Proposal
Maximum Salaries**

New Position
Non-Standard Raise

Title Change
Adding FTE

Increase
3.0%

Job Title	Status	2019		2020		2021		2022		2023		2024		% Increase
		Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	Salary Cap	
Superintendent V	Full Time	56,716	59,890	60,070	61,572	63,419	65,322	68,098	70,999	73,926	76,879	79,858	82,862	3.00%
Supervisor - Accounts Payable	Full Time	50,026	51,027	51,180	51,872	52,564	53,256	53,948	54,640	55,332	56,024	56,716	57,408	3.00%
Supervisor - Administrative Assistant	Full Time	38,091	38,853	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	#VALUE!
Supervisor - Assistant Program	Full Time	36,735	37,470	37,470	38,205	38,940	39,675	40,410	41,145	41,880	42,615	43,350	44,085	3.00%
Supervisor - Communication I	Full Time	51,804	52,840	52,999	54,035	55,071	56,107	57,143	58,179	59,215	60,251	61,287	62,323	3.00%
Supervisor - Communication II	Full Time	53,493	54,529	54,727	55,763	56,799	57,835	58,871	59,907	60,943	61,979	63,015	64,051	3.00%
Supervisor - Crime Laboratory	Full Time	70,380	71,788	72,003	73,411	74,819	76,227	77,635	79,043	80,451	81,859	83,267	84,675	3.00%
Supervisor - Fitness	Full Time	46,352	47,279	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	#VALUE!
Supervisor - Fitness/Wellness	Full Time	36,845	37,582	37,695	38,432	39,169	39,906	40,643	41,380	42,117	42,854	43,591	44,328	3.00%
Supervisor - Maintenance Mechanic	Full Time	56,716	59,890	60,070	61,572	63,419	65,322	68,098	70,999	73,926	76,879	79,858	82,862	3.00%
Supervisor - Operations	Full Time	61,195	62,419	62,606	63,830	65,054	66,278	67,502	68,726	69,950	71,174	72,398	73,622	3.00%
Supervisor - Park Ranger	Full Time	49,009	49,989	50,139	51,119	52,099	53,079	54,059	55,039	56,019	56,999	57,979	58,959	3.00%
Supervisor - Payroll	Full Time	51,000	56,100	56,268	57,368	58,468	59,568	60,668	61,768	62,868	63,968	65,068	66,168	3.00%
Supervisor - Program	Full Time	49,827	50,824	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	eliminated	#VALUE!
Supervisor - Rum Village Park	Full Time	42,918	43,776	43,776	44,634	45,492	46,350	47,208	48,066	48,924	49,782	50,640	51,498	3.00%
Supervisor - Shelter Operations	Full Time	37,662	38,415	38,530	39,283	40,036	40,789	41,542	42,295	43,048	43,801	44,554	45,307	3.00%
Supervisor - Signal	Full Time	58,149	59,312	59,490	60,653	61,816	62,979	64,142	65,305	66,468	67,631	68,794	70,000	3.00%
Supervisor - Youth	Full Time	46,352	47,279	47,421	48,348	49,275	50,202	51,129	52,056	52,983	53,910	54,837	55,764	3.00%
System Specialist I	Full Time	47,861	48,818	48,964	49,921	50,878	51,835	52,792	53,749	54,706	55,663	56,620	57,577	3.00%
System Specialist II	Full Time	56,895	58,033	58,207	59,345	60,483	61,621	62,759	63,897	65,035	66,173	67,311	68,449	3.00%
System Specialist IV	Full Time	68,931	70,310	70,521	71,900	73,279	74,658	76,037	77,416	78,795	80,174	81,553	82,932	3.00%
Technology Equity Manager	Full Time	56,774	57,909	58,083	59,218	60,353	61,488	62,623	63,758	64,893	66,028	67,163	68,298	3.00%
Utility Safety Officer (formerly Director of Utility Safety)	Full Time	41,125	41,948	42,074	42,897	43,720	44,543	45,366	46,189	47,012	47,835	48,658	49,481	3.00%
Violence Prevention Coordinator II	Full Time	49,827	50,824	50,976	51,973	52,970	53,967	54,964	55,961	56,958	57,955	58,952	59,949	3.00%
Volunteer Coordinator	Full Time	43,096	43,958	44,090	44,952	45,814	46,676	47,538	48,400	49,262	50,124	50,986	51,848	3.00%
Water Asset Specialist (formerly Engineer Aide IV)	Full Time	59,762	60,957	61,140	62,335	63,530	64,725	65,920	67,115	68,310	69,505	70,700	71,895	3.00%
Water Quality Specialist	Full Time	37,885	38,643	38,759	39,517	40,275	41,033	41,791	42,549	43,307	44,065	44,823	45,581	3.00%
Worker's Compensation Specialist	Full Time	67,049	68,390	68,595	69,936	71,277	72,618	73,959	75,300	76,641	77,982	79,323	80,664	3.00%
Workforce Development Coordinator	Full Time	67,049	68,390	68,595	69,936	71,277	72,618	73,959	75,300	76,641	77,982	79,323	80,664	3.00%
Zoning Administrator	Full Time	57,192	58,336	58,511	59,655	60,799	61,943	63,087	64,231	65,375	66,519	67,663	68,807	3.00%
Zoning Specialist	Full Time	57,192	58,336	58,511	59,655	60,799	61,943	63,087	64,231	65,375	66,519	67,663	68,807	3.00%
Part-Time Positions Receiving Benefits														
City Attorney	Part Time	67,708	69,062	69,269	71,001	73,131	75,325	77,519	79,713	81,907	84,101	86,295	88,489	3.00%
Other Part Time Positions														
City Engineer (hourly rate)	Part Time	41,118	42,000	42,130	43,012	43,894	44,776	45,658	46,540	47,422	48,304	49,186	50,068	3.00%
Non Bargaining Maximum Hourly Rate (excluding above)	Part Time	30,920	31,540	31,630	32,250	32,870	33,490	34,110	34,730	35,350	35,970	36,590	37,210	3.00%
City Minimum Wage for All Positions														
City Minimum Wage	All Positions	10,100	10,100	10,100	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	4.08%

48-24

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

City of South Bend
Department of Administration & Finance
Division of Human Resources

September 23rd, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: Q3 2024 Budget Transfer Ordinance

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

Dear President McBride,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff, and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2024, we plan to propose adjustments during four time periods—March, June, October and December.

Based on our budget review, we are submitting the enclosed budget transfer ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and Council meetings. It is requested that this bill be filed for 1st reading on September 9th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for September 23rd, 2024.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards

Kyle Willis
City Controller

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, FOR BUDGET TRANSFERS FOR VARIOUS DEPARTMENTS WITHIN THE CITY OF SOUTH BEND, INDIANA FOR THE YEAR 2024

STATEMENT OF PURPOSE AND INTENT

Unforeseen conditions have developed since the adoption of the existing City budget, under Ordinance No. 10971-23 on October 9, 2023, which necessitate the increase and reduction of appropriations within the various departments of the General Fund and other funds of the City of South Bend during 2024.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. All accounts as set forth in the detailed attachment hereto which are incorporated herein shall be adjusted by increase or reduction of appropriation in the designated sums.

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride,
Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024, at _____ o'clock __ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024, at _____ o'clock __ . m.

James Mueller, Mayor,
City of South Bend, Indiana

City of South Bend, Indiana

Q3 2024 Budget Adjustments - Budget Transfers

(budget transfers between different cost categories (i.e. personnel, supplies, services, capital) and/or different departments/divisions within the same fund)

Account #	Fund	Department	Division	Account	Budget Adjustment
101-04-402-044-410003--	General Fund	Administration & Finance	Human Rights	Personnel-Salaries & Wages-Permanent Part	(15,454)
101-04-402-044-432003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Communication & Trans	4,000
101-04-402-044-433003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Printing & Ad-Promotion	7,389
101-04-402-044-439002--	General Fund	Administration & Finance	Human Rights	Services & Charges-Other-Licenses & Permits	365
101-04-402-044-439003--	General Fund	Administration & Finance	Human Rights	Services & Charges-Other-Subscriptions	700
101-04-402-044-439006--	General Fund	Administration & Finance	Human Rights	Services & Charges-Other-Education & Train	3,000
Rationale:	Transfer funds to cover operating accounts				
101-05-050-050-410001--	General Fund	Legal Department	Diversity and Inclusion	Personnel-Salaries & Wages-Salaried Wages	(12,450)
101-05-050-050-431000--	General Fund	Legal Department	Diversity and Inclusion	Services & Charges-Professional-Other Profe	12,450
Rationale:	Transfer funds to cover attorney's fees				
101-09-090-090-410001--	General Fund	Fire Department	Fire Department	Personnel-Salaries & Wages-Salaried Wages	(400,000)
101-09-090-090-422000--	General Fund	Fire Department	Fire Department	Lease Purchase	150,000
101-09-092-092-422008--	General Fund	Fire Department	EMS	Supplies-Operating-Medical/Safety Supplies	250,000
Rationale:	Transfer funds to cover FD lease, payment and medical supplies				
101-09-090-090-410001--	General Fund	Fire Department	Fire Department	Personnel-Salaries & Wages-Salaried Wages	(700,000)
101-09-090-090-431000--	General Fund	Fire Department	Fire Department	Bad Debt	175,000
101-09-090-090-436003--	General Fund	Fire Department	Fire Department	Services & Charges-Repairs & Maint-Auto Eq	425,000
101-09-090-090-439006--	General Fund	Fire Department	Fire Department	Services & Charges-Other-Education & Train	100,000
Rationale:	Transfer funds to cover bad debt, repair and maintenance, and training costs.				
601-11-240-460-490000--	Parking Garages	Venues Parks & Arts	Parking Garages	Bad Debt Expense	100
601-11-240-461-431000--	Parking Garages	Venues Parks & Arts	Parking Garages	Services & Charges-Professional-Other Profe	10,000
601-11-240-462-436001--	Parking Garages	Venues Parks & Arts	Parking Garages	Services & Charges-Repairs & Maint-Buildin	1,000
601-11-240-462-490000--	Parking Garages	Venues Parks & Arts	Parking Garages	Bad Debt Expense	100
601-11-240-463-435001--	Parking Garages	Venues Parks & Arts	Parking Garages	Services & Charges-Utility Services-Electric	(12,200)
601-11-240-463-436001--	Parking Garages	Venues Parks & Arts	Parking Garages	Services & Charges-Repairs & Maint-Buildin	1,000
602-11-220-292-423000--	Morris Performing Arts Center Operations	Venues Parks & Arts	Morris Performing Arts Center	Supplies-Repair & Maint-Other R&M Suppli	40,000
602-11-220-292-433003--	Morris Performing Arts Center Operations	Venues Parks & Arts	Morris Performing Arts Center	Services & Charges-Printing & Ad-Promotion	45,000
602-11-220-294-433003--	Morris Performing Arts Center Operations	Venues Parks & Arts	Morris Performing Arts Center	Services & Charges-Printing & Ad-Promotion	(85,000)
Rationale:	Transfer funds to cover parking garage expenses and the Morris operating expenses.				
641-06-602-509-439001--	Sewage Works Operations	Public Works	Diversity and Inclusion	Services & Charges-Other-Other Contractual	(45,000)
642-06-602-509-445000--	Sewage Works Capital	Public Works	Diversity and Inclusion	Capital Outlay-Machinery & Equip-Motor Eq	45,000
Rationale:	Transfer funds to cover forklift purchase.				
				Grand Total	-

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

49-24

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

City of South Bend

Department of Administration & Finance
Division of Human Resources

September 4, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: Q3 2024 Additional Appropriation Ordinance

Dear President McBride,

During the past several years, it has been the practice of the City of South Bend to request department heads, fiscal staff, and city administration to conduct an extensive review of the status of compliance with the adopted city budget and propose necessary adjustments periodically throughout the year. For 2024, we plan to propose adjustments during four time periods—March, June, September and December.

Based on our budget review, we are submitting the enclosed additional appropriation ordinance for your consideration.

I will present this bill to the Common Council at the appropriate committee and Council meetings. It is requested that this bill be filed for 1st reading on September 9th, 2024, with 2nd reading, public hearing and 3rd reading scheduled for September 23rd, 2024.

Thank you for your attention to this request. If you should have any questions, please feel to contact me at 574-235-9822.

Regards,

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING ADDITIONAL FUNDS FOR CERTAIN DEPARTMENTAL AND CITY SERVICES OPERATIONS FOR THE YEAR 2024 OF \$90,000 FROM THE GENERAL FUND (#101), \$70,000 FROM THE PARKS AND RECREATION FUND (#201), \$343,000 FROM THE MOTOR VEHICLE HIGHWAY FUND (#202), \$2,868,630 FROM THE DEPARTMENT OF COMMUNITY INVESTMENTS GRANTS FUND (#212), \$3,501,690 FROM THE LOCAL INCOME TAX – PUBLIC SAFETY FUND (#249), \$615,000 FROM THE IT/INNOVATION/311 CALL CENTER FUND (#279), \$200,000 FROM THE WATER WORKS OPERATIONS FUND (#620), \$2,000,000 FROM THE WATER WORKS CAPITAL FUND (#622), \$61,500 FROM THE SEWAGE WORKS OPERATIONS FUND (#641), \$339,365 FROM THE CENTURY CENTER OPERATIONS FUND (#670), AND \$20,000 FROM THE SELF-FUNDED EMPLOYEE BENEFITS FUND (#711).

STATEMENT OF PURPOSE AND INTENT

By Ordinance No. 10971-23, passed on October 9, 2023, the Common Council adopted the City's 2024 operating and capital budgets, which included expenditures for various City operations. It is now necessary to appropriate additional funds for operational and capital expenditures necessary for the City to affect the provision of services to its residents, which were not anticipated at the time the City budget was adopted.

NOW, THEREFORE, BE IT ORDAINED by the Common Council of the City of South Bend, Indiana, as follows:

Section I. The following amounts are hereby appropriated in fiscal year 2024 and set apart within the following designated funds for expenditures as follows:

Fund	Fund Name	Amount
101	General Fund	\$90,000
201	Parks & Recreation	\$70,000
202	Motor Vehicle Highway	\$343,000
212	Dept. of Community Investment Grants	\$2,868,630
249	Local Income Tax – Public Safety	\$3,501,690
279	IT / Innovation / 311 Call Center	\$615,000
620	Water Works Operations	\$200,000
622	Water Works Capital	\$2,000,000
641	Sewage Works Operations	\$61,500

670	Century Center Operations	\$339,365
711	Self-Funded Employee Benefits	\$20,000
	Total	\$10,109,185

Section II. This ordinance shall be in full force and effect from and after its passage by the Common Council and approval of the Mayor.

Sharon McBride, Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana, on the _____ day of _____, 2024 at _____ o'clock ____ . m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2024 at _____ o'clock ____ . m.

James Mueller, Mayor, City of South Bend, Indiana

SEP 04 2024

City of South Bend, Indiana									
Q3 2024 Budget Adjustments - Additional Appropriations									
(Increase or decrease in total fund expenditures)									
Account #	Fund	Department	Division	Account	Budget Adjustment				
Unanticipated Expenses									
Administration & Finance					Controller's Office				
General Fund					Services & Charges-Professional-Other Professional Svcs				
Rationale:									
101-04-400-041-431000--					90,000				
<i>Additional Appropriation for Consulting Services</i>									
Parks & Recreation									
201-11-202-220-435001--		Venues Parks & Arts	Golf Courses	Services & Charges-Utility Services-Electric	10,000				
201-11-202-221-436000--		Venues Parks & Arts	Golf Courses	Services & Charges-Repairs & Maint-Other R&M	20,000				
201-11-202-222-422014--		Venues Parks & Arts	Golf Courses	Supplies-Operating-Concessions Inventory	20,000				
201-11-202-222-436000--		Venues Parks & Arts	Golf Courses	Services & Charges-Repairs & Maint-Other R&M	10,000				
201-11-202-222-439005--		Venues Parks & Arts	Golf Courses	Services & Charges-Other-Bank & Credit Card Fees	10,000				
<i>Additional funds for electric utility for YE, inventory, irrigation repairs</i>									
202-06-602-503-422018--		Public Works	Streets & Sewers	Supplies-Operating-Signals/Lights	84,000				
202-06-602-503-436003--		Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Auto Equip R&M	256,000				
202-06-602-503-436006--		Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Radio Equip R&M	17,500				
<i>Cover costs for RSM Auto, Inventory, Radio R&M thru year end</i>									
202-06-602-505-436003--		Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Auto Equip R&M	5,500				
<i>Cover costs in repair and maintenance thru year end</i>									
249-08-080-081-410001--		Police Department	Police Department	Personnel-Salaries & Wages-Salaried Wages	1,750,845				
249-09-090-091-410001--		Fire Department	Fire Department	Personnel-Salaries & Wages-Salaried Wages	1,750,845				
<i>Appropriate additional revenues received from the State for Police and Fire salary expenses.</i>									
279-07-071-071-422006--		Innovation & Technology	Information Technology	Supplies-Operating-Computer Supplies & Equipment	534,300				
<i>City Hall additional equipment needed.</i>									
279-07-071-071-431009--		Innovation & Technology	Information Technology	Services & Charges-Professional-Computer & Technology	54,000				
<i>Additional Wiring Needed for City Hall</i>									
279-07-071-071-436004--		Innovation & Technology	Information Technology	Services & Charges-Repairs & Maint-Computer Equip R&M	7,500				
<i>Additional software needed for City Hall</i>									
620-06-604-603-431000--		Public Works	Water Works	Services & Charges-Professional-Other Professional Svcs	200,000				
622-06-604-620-444000--		Public Works	Water Works	Capital Outlay-Impr Other Than Bldgs-Land Improvement	2,000,000				
<i>Solar Project and Water Works Facilities Plan</i>									
641-06-602-509-436003--		Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Auto Equip R&M	50,000				
641-06-602-509-436006--		Public Works	Streets & Sewers	Services & Charges-Repairs & Maint-Radio Equip R&M	11,500				
<i>Cover costs for Radio R&M and Auto R&M thru year end.</i>									
711-04-406-408-413002--		Administration & Finance	Health Insurance and Benefits	Personnel-Other Personnel-Wellness Program Svcs	20,000				
<i>Cover expenses for Wellness programs thru year end.</i>									
					<i>Total Unanticipated Expenses</i>				
					6,882,190				
Supported by Outside Revenue									
212-10-101-120-439900--		Community Investment	Community Investment	Capital Outlay-Infrastructure-Wastewater Plant	1,000,900				
<i>Dept of Community Investment Grants</i>									
<i>2024 CDBG/ESG Reimbursable Grant (Neighborhood Service)</i>									
212-10-101-132-439900--		Community Investment	Community Investment	Services & Charges-Other-Grants & Subsidies	1,867,730				
<i>USDA Forest Service Reimbursable Grant (Sustainability)</i>									
279-07-071-431000-WELCOME-		Innovation & Technology	Information Technology	Services & Charges-Professional-Other Professional Svcs	19,000				
<i>Gateway Grant - Mayors Initiatives</i>									
670-11-230-295-452000--		Venues Parks & Arts	Century Center	Other Uses-Interfund Transfer Out-Transfers Out	104,255				

City of South Bend, Indiana						
Q3 2024 Budget Adjustments - Additional Appropriations						
(increase or decrease in total fund expenditures)						
Account #	Fund	Department	Division	Account	Budget Adjustment	
670-11-230-296-431900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Professional-SMG Contracted Svcs	125,000	
670-11-230-296-434900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Insurance-SMG Insurance	30,000	
670-11-230-296-439900--	Century Center Operations	Venues Parks & Arts	Century Center	Services & Charges-Other-SMG General & Admin Costs	20,000	
670-11-230-296-452003--	Century Center Operations	Venues Parks & Arts	Century Center	Other Uses-Interfund Transfer Out-Allocations-IT	60,110	
	Rationale: Additional capital needed for IT costs, insurance, events and general admin costs					
				Total Supported by Outside Revenue	3,226,995	
				Grand Total	10,109,185	

50-24

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

City of South Bend

Department of Administration & Finance
Division of Human Resources

September 4, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: 2025 Annual Budget Appropriation and Property Tax Levy

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

Dear President McBride,

Attached, please find a bill for consideration by the Common Council of the City of South Bend appropriating monies for city expenditures for the fiscal year commencing January 1, 2025 and ending December 31, 2025 and levying property taxes for the same.

This bill is respectfully submitted for 1st reading filing with the Common Council for the council meeting on September 9, 2024, 2nd reading and public hearing at the council meeting on September 23, 2024, with 3rd reading and council vote at the council meeting on October 14, 2024. Per requirements of the Indiana Department of Local Government Finance ("DLGF"), when this bill is voted upon, each Councilmember's vote must be reflected on the last page of Exhibit B ("DLGF Budget Form No. 4"), and each Councilmember must sign this page of Exhibit B.

It should be noted that the exhibits will be forthcoming in a substitute ordinance.

I will be available to discuss this bill at the appropriate sessions of the Personnel and Finance Committee and other meetings of the South Bend Common Council.

Regards

A handwritten signature in blue ink that reads "Kyle Willis".

Kyle Willis
City Controller

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, LEVYING TAXES AND FIXING THE RATE OF TAXATION FOR THE PURPOSE OF RAISING REVENUE TO MEET THE NECESSARY EXPENSES OF THE CIVIL CITY OF SOUTH BEND FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025, AND APPROPRIATING MONIES FOR THE PURPOSE OF DEFRAYING THE EXPENSES OF THE CITY OF SOUTH BEND, INDIANA FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, INCLUDING ALL OUTSTANDING CLAIMS AND OBLIGATIONS, AND FIXING A TIME WHEN THE SAME SHALL TAKE EFFECT

STATEMENT OF PURPOSE AND INTENT

It is necessary to pass this Ordinance in order to appropriate monies to defray the expenses of several Departments of the Civil City of South Bend, Indiana for 2025, and it is necessary to levy a tax on taxable property for the purpose of meeting said expenses.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, AS FOLLOWS:

SECTION I. For the expenses of the Civil City Government, its various Departments, Funds, Commissions, and institutions for the fiscal year ending December 31, 2025, the sums of money stated in the budget summary attached to this Ordinance as Exhibit A (in the form required by South Bend Municipal Code Sec. 2-90) are hereby appropriated and ordered set apart within the funds identified in that Exhibit (the "Funds"), subject to the laws governing the same. The sums herein appropriated shall be deemed to include all expenditures authorized to be made in said year, unless otherwise expressly stipulated or provided by the law. By adoption of and consistent with this Ordinance, the State-mandated Budget Form No. 4 attached to this Ordinance as Exhibit B is hereby approved and adopted with respect to the Funds.

SECTION II. For the purpose of raising revenue to meet the expenses of the Civil City Government, its various Departments, Funds, Commissions, and institutions for the fiscal year ending December 31, 2025, there shall be levied a property tax upon each one hundred dollars of assessed valuation of taxable property within the City of South Bend, Indiana, for the fiscal year 2024 to be collected in the year 2025, as shown and described in the State-mandated Budget Form No. 4 attached to this Ordinance as Exhibit B.

SECTION III. This Ordinance shall be in full force and effect from and after its passage by the Common Council and approval by the Mayor.

Sharon McBride, Common Council President

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana on the _____ day of _____, 20____, at _____ o'clock _____m.

Bianca Tirado, City Clerk

Approved and signed by me on the _____ day of _____, 2_____, at
_____ o'clock, _____.m.

James Mueller, Mayor, City of South Bend, Indiana

51-24

County-City Building
227 W Jefferson Blvd Suite, 1200 N
South Bend, IN 46601

James Mueller, Mayor



Phone 311 inside City limits
Email 311@southbendin.gov
Website Southbendin.gov

City of South Bend

Department of Administration & Finance
Division of Human Resources

September 4, 2024

Sharon McBride, President
City of South Bend Common Council
227 W. Jefferson Boulevard, 4th Floor
South Bend, Indiana 46601

RE: 2025 TRANSPRO Budget Appropriation and Property Tax Levy

Dear Council President McBride:

Attached, please find a bill for consideration by the Common Council of the City of South Bend appropriating, adopting and approving monies for the South Bend Public Transportation Corporation (Transpo) for the fiscal year commencing January 1, 2025, and ending December 31, 2025.

This bill is respectfully submitted for 1st reading filing with the Common Council for the council meeting on September 9th, 2024, 2nd reading and public hearing at the council meeting on September 23rd, 2024, with 3rd reading and council vote at the council meeting on October 14th, 2024. Per requirements of the Indiana Department of Local Government Finance ("DLGF"), when this bill is voted upon, each Councilmember's vote must be reflected on the last page of Exhibit B ("DLGF Budget Form No. 4"), and each Councilmember must sign this page of Exhibit B.

It should be noted that Exhibit B will be forthcoming in a substitute ordinance.

I will be available to discuss this bill at the appropriate sessions of the Personnel and Finance Committee and other meetings of the South Bend Common Council. Employees of the South Bend Public Transportation Corporation will also be available at these meetings.

Regards,

A handwritten signature in blue ink that reads "Kyle Willis". The signature is written in a cursive style.

Kyle Willis
City Controller

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE OF THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, APPROPRIATING, ADOPTING AND APPROVING THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION'S 2025 BUDGET AND LEVYING THE TAX AND FIXING THE RATE OF THE TAXATION FOR THE PURPOSE OF RAISING REVENUE TO FUND THE SOUTH BEND PUBLIC TRANSPORTATION CORPORATION, SOUTH BEND, INDIANA, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025

STATEMENT OF PURPOSE AND INTENT

Pursuant to Indiana law, the South Bend Public Transportation Corporation is required to submit its proposed budget and tax levy to the Common Council of the City of South Bend for adoption. Specifically, Indiana Code § 6-1.1-17-20 requires that the South Bend Public Transportation Corporation, as a political subdivision governed by a majority of unelected officials, submit its proposed budget and property tax levy to the Common Council of the City of South Bend. Pursuant to Indiana Code § 6-1.1-17-20(e), the Common Council of the City of South Bend is required to review the South Bend Public Transportation Corporation's budget and proposed tax levy and adopt a final budget and tax levy for the South Bend Public Transportation Corporation.

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF SOUTH BEND, INDIANA, as follows:

SECTION I. The South Bend Public Transportation Corporation's budget for the year ending December 31, 2025, in the sum of **\$14,323,942**, as shown in the budget filed with the Common Council on September 4, 2024, and attached to this Ordinance as Exhibit A, is appropriated, adopted, approved and ordered set apart out of the several funds herein named and for the purposes herein specified, subject to the laws governing the same. Such sums herein appropriated shall be held to include all expenditures authorized to be made during the year, unless otherwise expressly stipulated and provided for by law. By adoption of and consistent with this Ordinance, the State-mandated Budget Form No. 4 attached to this Ordinance as Exhibit B is hereby approved and adopted.

SECTION II. For the purpose of raising revenue to meet the necessary expenses of the South Bend Public Transportation Corporation, there shall be levied a property tax upon each one hundred dollars of assessed valuation of taxable property within the City of South Bend, Indiana, for the fiscal year 2024 to be collected in the year 2025, as shown and described in Exhibit B.

SECTION III. This Ordinance shall be in full force and effect from and after its passage by the Common Council of the City of South Bend and approved by the Mayor.

Sharon McBride, President,
South Bend Common Council

Attest:

Bianca Tirado, City Clerk

Presented by me to the Mayor of the City of South Bend, Indiana on the ____ day of _____, 2____, at o'clock____. m

Bianca Tirado, City Clerk

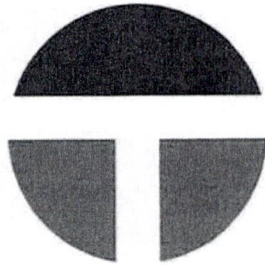
Approved and signed by me on the ____ day of _____, 2_____, at _____ o'clock, ____m

James Mueller, Mayor,
City of South Bend, Indiana

Filed in Clerk's Office

SEP 04 2024

Bianca Tirado
City Clerk, South Bend, IN



transpo

***south bend public
transportation corporation***

2025 FISCAL OPERATING & CAPITAL BUDGET

January 1, 2025 through December 31, 2025

Prepared By
South Bend Public Transportation Corporation

SOUTH BEND PUBLIC TRANSPORTATION CORPORATION

**SOUTH BEND, INDIANA
2025 FISCAL YEAR BUDGET REQUEST**

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SOUTH BEND PUBLIC TRANSPORTATION CORPORATION

2025 REVENUE PROJECTION

SOURCE	2025		2024		2023		% CHANGE - 2024 BUDGET vs. ACTUAL 2023	
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	2024 BUDGET	2023 ACTUAL
FAREBOX	\$ 1,406,374	\$ 1,357,058	\$ 1,357,058	\$ 1,233,952			3.63%	13.97%
ADVERTISING	\$ 262,493	\$ 199,998	\$ 199,998	\$ 172,349			31.25%	52.30%
LEASE REVENUE	\$ 28,636	\$ 27,158	\$ 27,158	\$ 15,560			5.44%	84.03%
CONCESSIONS AND MISCELLANEOUS	\$ 22,600	\$ 32,010	\$ 32,010	\$ 12,610			-29.40%	79.22%
INTEREST INCOME	\$ 2,704	\$ 2,474	\$ 2,474	\$ 11,296			9.30%	-76.06%
PROPERTY TAX	\$ 4,065,115	\$ 3,700,000	\$ 3,700,000	\$ 3,555,139			9.87%	14.34%
LICENSE EXCISE TAX	\$ 260,000	\$ 268,000	\$ 268,000	\$ 263,443			-2.99%	-1.31%
LOCAL INCOME TAX	\$ 808,971	\$ 653,237	\$ 653,237	\$ 747,387			23.84%	8.24%
STATE ASSISTANCE	\$ 2,060,889	\$ 2,120,889	\$ 2,120,889	\$ 2,120,889			-2.83%	-2.83%
FEDERAL PREVENTATIVE MAINTENANCE	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,403,504			0%	-10.94%
FEDERAL ASSISTANCE	\$ 1,934,955	\$ 2,419,955	\$ 2,419,955	\$ 1,446,244			-20%	33.79%
LEASE PAYMENT FROM CITY	\$ 145,205	\$ 200,000	\$ 200,000	\$ 200,000			-20%	-27.40%
TOTAL	\$ 12,247,942	\$ 12,231,451	\$ 12,231,451	\$ 11,182,375			0.13%	9.53%

SOUTH BEND PUBLIC TRANSPORTATION CORPORATION

2025 EXPENSE PROJECTION

Expense Category	2025 BUDGET	2024 BUDGET	2023 ACTUAL	% CHANGE - 2024 BUDGET VS. ACTUAL 2023	
				2024 BUDGET	2023 ACTUAL
Salaries & Wages	\$ 6,890,524	\$ 6,899,322	\$ 5,785,882	-0.13%	19.09%
Fringe Benefits	\$ 2,530,854	\$ 2,457,000	\$ 1,861,647	3.01%	35.95%
Services	\$ 755,309	\$ 772,225	\$ 728,421	-2.19%	3.69%
Materials & Supplies	\$ 885,669	\$ 931,533	\$ 1,100,705	-4.92%	-19.54%
Utilities	\$ 396,000	\$ 431,000	\$ 319,768	-8.12%	23.84%
Insurance	\$ 678,285	\$ 634,570	\$ 442,569	6.89%	53.26%
Other Taxes					
Miscellaneous	\$ 111,300	\$ 105,800	\$ 137,979	5.20%	-19.34%
SUB-TOTAL	\$ 12,247,942	\$12,231,451	\$ 10,376,971	0.13%	18.03%
Transfer - Capital Improvements / Reserve for Liability	\$ -				
TOTAL	\$ 12,247,942	\$12,231,451	\$ 10,376,971	0.13%	18.03%

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Budgeted Appropriations

Category	Operating Budget		Capital Budget		Total 2025 Appropriations
	2025	2024	2025	2024	
Personnel Services	9,421,378	9,356,322			9,421,378
Other Services and Charges	1,940,894	1,943,595			1,940,894
Supplies	885,670	931,534			885,670
Capital Outlays	346,000	268,000	1,730,000	1,340,000	2,076,000
Total Appropriations	\$ 12,593,942	\$ 12,499,451	\$ 1,730,000	\$ 1,340,000	\$ 14,323,942



2025 OPERATING BUDGET ASSUMPTIONS

REVENUES:

Federal, State, and Local: Transpo continues to avail ourselves of annual federal capital formula grant funds for preventative maintenance and operating assistance. The application of such funds towards the operating budget assists with offsetting any increased expenses. In the past year, expenses have been increasing greater than revenues. This has increased the challenge of providing a balanced budget. Transpo will continue to pursue competitive grant opportunities to fund capital improvements and expenses.

Ridership and Revenue: Transpo, like public transportation agencies across the country, continues to rebuild ridership following the COVID-19 Pandemic. The 2022 ridership was 72% of pre-pandemic ridership and 2023 improved to 80% of pre-pandemic ridership, keeping in line with national trends. Year-to-date through May 2024, ridership is up approximately 15% compared to 2023.

Transpo continues to build on existing ridership programs with the University of Notre Dame, Saint Mary's College, Holy Cross College, Indiana University South Bend, Ivy Tech Community College, South Bend Community School Corporation, School City of Mishawaka, Purdue Polytechnic High School and Saint Joseph High. The success of the ridership programs was evidenced by a 48% increase in ridership for the South Bend Community School Corporation 2023-2024 school year.

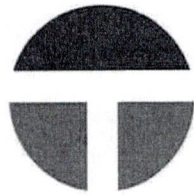
EXPENSES:

Employee Wages and Benefits: For 2025, Transpo budgeted an increase in wages and employee benefits from the 2024 budget. Wage increases are dictated by Collective bargaining agreements. Health insurance premiums have remained unchanged, for the fourth year in a row, in the 2025 budget.

Vehicular and Operating: 2024 is the first full year providing fixed route service with a 100% Natural Gas (CNG) fleet. As a result, Transpo is saving over one dollar per gallon with CNG as compared to diesel fuel over the past year.

Transfer – Capital Improvement Fund/Restricted Liability Reserve: The 2025 budget does not provide the opportunity to transfer funds into the capital account to fund capital purchases. If at the end of 2025, a budget surplus would occur, the surplus would be transferred to the capital account to fund 2026 capital purchases.

✓ UPON THE ADOPTION OF THE ANNUAL BUDGET BY THE SOUTH BEND PUBLIC TRANSPORTATION BOARD OF DIRECTORS, A MONTHLY BUDGET, BASED ON HISTORICAL AND FUTURE TRENDS, WILL BE ESTABLISHED. THIS WILL HELP FACILITATE THE MONTHLY REVIEW OF FINANCIAL REPORTS BY BOARD MEMBERS AND INTERNAL MANAGEMENT.



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2025 OPERATING BUDGET POLICY STATEMENTS

FINANCIAL CAPACITY:

1. Management will continue to search for investment, grant and funding opportunities to maximize revenues.
2. Management will assure cash handling practices to safeguard funds in its protection and toward timely collection of funds owed.

SERVICE POLICY:

3. Transpo, in partnership with MACOG, completed the CONNECT Transit Plan operational analysis in 2023 and the Transpo Board of Directors approved both the Short-Term Network and Additional Funding Network. The Short-Term Network, which is designed to be budget-neutral, will be implemented in 2024 to improve service to major destinations and simplify routing through key corridors. Transpo will continue to pursue new investment to support the phased-implementation of the long-term Additional Funding Network.
4. Access service will be provided in accordance with all applicable FTA guidelines.

MANAGEMENT:

5. A professional workforce will carry out our Mission Statement. Management will assure fairness, consistency, and effective Equal Employment Opportunity and Affirmative Action policies and practices.
6. Assumes continuation of team development, employee recognition, and increased opportunities for employee training.
7. Assumes continued pursuit of programs of wellness and accident prevention in an effort to stem, to whatever extent possible, rising insurance costs.

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Salaries & Wages Summary

2023 ACTUAL	<u>\$ 6,469,709</u>	2025 BUDGET REQUEST	<u>\$ 6,890,524</u>
2024 MONTHLY AVERAGE	<u>\$ 517,919</u>	2024 APPROVED BUDGET	<u>\$ 6,899,321</u>
2024 EST EXPENSE	<u>\$ 6,336,900</u>	BUDGET CHANGE	<u>\$ (8,797)</u>

<u>Account Title</u>	<u>2024</u>	<u>2025</u>
Operations-Fixed Route	\$ 3,821,612	\$ 3,786,247
Operations-ADA	715,612	749,596
Operations-Administration	546,745	457,903
Maintenance- Vehicles	1,035,761	1,071,181
Maintenance- Administration	135,159	142,751
Maintenance-Non-Revenue	109,617	114,751
General Administration	<u>534,814</u>	<u>568,094</u>
Total	<u>\$ 6,899,322</u>	<u>\$ 6,890,524</u>

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Fringe Benefits Summary

2023 ACTUAL	<u>\$ 2,130,046</u>	2025 BUDGET REQUEST	<u>\$ 2,530,854</u>
2024 MONTHLY AVERAGE	<u>\$ 210,892</u>	2024 APPROVED BUDGET	<u>\$ 2,457,000</u>
2024 EST EXPENSE	<u>\$ 2,530,710</u>	BUDGET CHANGE	<u>\$ 73,854</u>

<u>Account Title</u>	<u>2024</u>	<u>2025</u>
Fringe Benefits-FICA	\$ 527,797	\$ 527,125
Fringe Benefits-Pension Plan	353,295	352,176
Fringe Benefits-Medical Insurance	1,261,313	1,311,632
Fringe Benefits- Dental Insurance	41,158	51,093
Fringe Benefits--Life Insurance	38,334	57,728
Fringe Benefits-Short Term Disability	8,000	7,096
Fringe Benefits-Unemployment Insurance	10,926	11,032
Fringe Benefits-Workman's Compensation	162,309	160,462
Fringe Benefits-Uniforms	47,868	46,510
Fringe Benefits- Tool Allowance	6,000	6,000
Total	<u>\$2,457,000</u>	<u>\$ 2,530,854</u>

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Services Summary

2023 ACTUAL	\$	<u>861,234</u>	2025 BUDGET REQUEST	\$	<u>755,309</u>
2024 MONTHLY AVERAGE	\$	<u>68,788</u>	2024 APPROVED BUDGET	\$	<u>772,225</u>
2024 EST EXPENSE	\$	<u>917,278</u>	BUDGET CHANGE	\$	<u>(16,916)</u>

Account Title	2024	2025
Professional & Technical	140,369	140,369
Board Travel/Training	5,000	2,000
Temporary Help	2,500	2,500
Contract Services Operations	54,850	57,850
Contract Services Maintenance	363,976	294,700
Contract Services Administration	144,800	164,800
Security Services	60,730	93,090
Physical Damage Repairs	20,000	20,000
Recoveries of Physical Damage Repairs	(20,000)	(20,000)
	Total	Total
	<u>\$ 772,225</u>	<u>\$ 755,309</u>

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Materials & Supplies Summary

2023 ACTUAL	\$ 873,272	2025 BUDGET REQUEST	\$ 885,669
2024 MONTHLY AVERAGE	\$ 69,194	2024 APPROVED BUDGET	\$ 931,533
2024 EST EXPENSE	\$ 830,325	BUDGET CHANGE	\$ (45,864)

Account Title	2024	2025
Fuel & Lubricants Operations	\$ 609,516	\$ 496,082
Fuel & Lubricants Maintenance	18,457	16,027
Tires & Tubes Maintenance	2,560	2,560
Materials & Supplies Operations	10,000	10,000
Materials & Supplies Maintenance	250,000	320,000
Materials & Supplies Marketing	17,000	17,000
Other Materials & Supplies Operations	7,500	7,500
Other Materials & Supplies Maintenance	2,600	2,600
Other Materials & Supplies General Administration	13,900	13,900
Total	\$ 931,533	\$ 885,669

2025 BUDGET SUBMISSION

DEPARTMENT: Administration & Maintenance

ACCOUNT TITLE: Utilities

ACCOUNT NUMBER: 505-0x50-00 505-0x2x-00

2023 ACTUAL	<u>\$ 358,951</u>	2025 BUDGET REQUEST	<u>\$ 396,000</u>
2024 MONTHLY AVERAGE	<u>\$ 28,096</u>	2024 APPROVED BUDGET	<u>\$ 431,000</u>
2024 EST EXPENSE	<u>\$ 337,153</u>	BUDGET CHANGE	<u>\$ (35,000)</u>

<u>Account Title</u>	<u>2024</u>	<u>2025</u>
Electricity	\$ 260,000	\$ 225,000
Water & Sewage	\$ 18,000	\$ 18,000
Trash Collection	\$ 6,000	\$ 6,000
Telephone	\$ 47,000	\$ 47,000
Natural Gas	\$ 100,000	\$ 100,000
	<hr/>	<hr/>
	Totals	
	<u><u>\$ 431,000</u></u>	<u><u>\$ 396,000</u></u>

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Insurance Summary

2023 ACTUAL	<u>\$ 557,993</u>	2025 BUDGET REQUEST	<u>\$ 678,285</u>
2024 MONTHLY AVERAGE	<u>\$ 48,544</u>	2024 APPROVED BUDGET	<u>\$ 634,570</u>
2024 EST EXPENSE	<u>\$ 582,525</u>	BUDGET CHANGE	<u>\$ 43,715</u>

Insurance - Liability & Physical Damage/Corporate Insurance	\$ 678,285
Other Corporate Insurance	-
	<hr/>
Total	<u>\$ 678,285</u>

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Miscellaneous Summary

2023 ACTUAL	<u>\$ 87,686</u>	2025 BUDGET REQUEST	<u>\$ 111,300</u>
2024 MONTHLY AVERAGE	<u>\$ 7,995</u>	2024 APPROVED BUDGET	<u>\$ 105,800</u>
2024 EST EXPENSE	<u>\$ 111,117</u>	BUDGET CHANGE	<u>\$ 5,500</u>

<u>Account Title</u>	<u>2024</u>	<u>2025</u>
Dues & Subscriptions	\$ 17,250	\$ 17,300
Travel & Meetings	25,000	12,500
Community Services	12,000	12,000
Promotion	6,000	14,000
Advertising Placements	45,500	45,500
Interest Expense on Tax Warrants/Loans	-	10,000
Total	<u>\$ 105,750</u>	<u>\$ 111,300</u>

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2025 BUDGET SUBMISSION

DEPARTMENT: All

ACCOUNT TITLE: Passenger Fares Summary

ACCOUNT NUMBER: 413-0100-00

2023 ACTUAL:	<u>\$ 833,334</u>	2025 BUDGET REQUEST	<u>\$ 1,406,374</u>
2024 AVERAGE:	<u>\$ 72,946</u>	2024 APPROVED BUDGET	<u>\$ 1,236,632</u>
2024 ESTIMATED:	<u>\$ 875,347</u>	BUDGET CHANGE:	<u>\$ 169,742</u>

<u>Account Title</u>	<u>2024</u>	<u>2025</u>
Passenger Revenue	\$ 619,725	\$ 652,962
Access Passenger Revenue	51,053	39,892
Access Punch Card Revenue	64,506	73,302
Passport Revenue	132,115	262,851
Student Pass Revenue	1,440	1,680
Trippler Revenue	215,055	227,065
Two Week Pass	56,543	63,042
One Day Pass	96,194	85,581
Student Summer Pass	-	-
	<u>\$ 1,236,632</u>	<u>\$ 1,406,374</u>