

The Agenda Review Session of the Board of Public Works was convened at 10:57 a.m. on August 8, 2024, by Board President Elizabeth A. Maradik, Vice President Joseph Molnar, and Board Members Gary Gilot, Murray Miller (absent), Briana Micou (arrived at 11:06 a.m.), and Board Attorney Michael Schmidt present. The Board of Public Works Clerk, Theresa Heffner, presented the Board with a proposed agenda of items presented by the public and by City Staff.

AGENDA REVIEW SESSION ACTION ITEM

APPROVAL OF AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

The following agreements/contracts/proposals/addenda were submitted to the Board for approval:

Type	Business	Description	Amount/ Funding	Motion/ Second
South Bend Police Department Towing Contract	ASAP Towing and Hamilton's Towing	Approve Contract with Two (2) Companies Selected for Towing Services for Three (3) Years Starting August 1, 2024 to July 31, 2027	N/A	Molnar, Gilot

President Maradik stated that there was one (1) action item on the agenda this morning for the South Bend Police Department Towing contracts: one (1) for ASAP Towing and the other for Hamilton Towing. This is for three (3) years starting August 1, 2024 (retroactive) until July 31, 2027.

Attorney Schmidt noted that he appreciated the Board's engagement on this RFP and allowing us to run this process through them. I just wanted to make note of the unique nuances of this relationship and the City does not actually collect any money, but we wanted to formalize the agreements and make sure that the prices, the reporting requirements, things of that nature are incorporated into a legal document and then we can hold the towing companies accountable to what they did present in their RFP's that they submitted to the City.

Mr. Gilot asked if he got his car towed and received a bill from the towing company, would he be able to look in a public place to check the approved fees to make sure that he was charged properly. Attorney Schmidt advised that from a legal standpoint, he had no prohibition of doing that. Eric Horvath, Director of Public Works, noted that he had no issue with doing that. He advised that it would be a matter of getting it in the right place so people can find it.

Board members discussed the following item(s) from the agenda.

RESOLUTIONS

Michael Divita Principal Planner with Community Investment was present to discuss item 11. A.: Annexation Area in Clay Township Establishing Provision of Services for Fox Creek Annexation Area. He explained that the vacant property's proposed use is for a residential housing development primarily duplexes. It is at the northwest corner of Hepler St. and Hickey Rd. There are there's no public works capital expenditures necessary by the city and water and sewer both available.

LICENSES AND PERMITS

Kaine Kanczuzewski of the Near West Side Neighborhood Association asked if there would be any leeway in the placement of the signs in the City's right of way for item 13. C. 2.: Encroachment/Revocable Permits for W. LaSalle Ave. & N. Williams St. and Western Ave. & Williams St.

President Maradik suggested that if there's a variation from what is approved that they would need to contact the City because the location is approved based on looking at a variety of factors including things like line-of-sight for traffic and other items. From a safety standpoint, we would want to make sure that we are aware and approving the location of where it's going in as it was presented on the application. The Board is approving what was presented to them. If there is a need to adjust, she stated it would need to be communicated to the Board so they could review and make a determination on the updated location.

REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS

Kaine Kanczuzewski of the Near West Side Neighborhood Association asked when the bids will be due for item 10. A.: Gintz Dr. and Stephenson Mills Parking Lot.

Attorney Schmidt advised that based on the timeline, it’s about six (6) weeks.

Director Horvath explained that they are attempting to get the work done this construction season so the City will be turning it around as quickly as they can. The work at Seitz Park is wrapping up, so we need to get this work done.

Kaine Kanczuzewski of the Near West Side Neighborhood Association asked if there was a way to expedite it quicker than six (6) weeks. He noted that they have just finished the restaurant and the mobility around Gintz Dr. affects the restaurant’s logistics.

Attorney Schmidt and Director Horvath advised that there is no way to expedite the process.

AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

Director Horvath advised the Board about item 12. G.: Amendment for Phase II of the Four Winds Field Renovation & Expansion with CMc Larson Danielson Construction Co. He advised that the second phase is the current agenda item and there will be a third phase which will include all the improvements that will be out for bid in November. This work will be done when they're done with their season and before they start their new season.

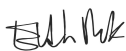
Attorney Schmidt clarified that the dollar amount associated with this ties into the bids that were opened up two (2) Fridays ago.

PRIVILEGE OF THE FLOOR

ADJOURNMENT

There being no further business to come before the Board, President Maradik adjourned the meeting at 11:15 a.m.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Joseph R. Molnar, Vice President



Gary A. Gilot, Member



Briana Micou, Member



Murray L. Miller, Member



Attest: Theresa M. Heffner, Clerk

Date: August 27, 2024

REGULAR MEETING

AUGUST 13, 2024

The Regular Meeting of the Board of Public Works was convened at 9:30 a.m. on Tuesday, August 13, 2024, by Board President Elizabeth A. Maradik in the 13th Floor Conference Room of the County-City Building, 227 W. Jefferson Blvd., South Bend, Indiana. The meeting was also streamed live to the public via Microsoft Teams. Board Clerk Theresa Heffner confirmed the presence of Board President Elizabeth A. Maradik, Vice President Joseph Molnar, and Board Members Gary Gilot, Murray Miller, Briana Micou, and Board Attorney Michael Schmidt, with a roll call. President Maradik reminded virtual attendees to mute their microphones and turn off

their cameras when not speaking, and to save their questions and comments for the Privilege of the Floor.

APPROVE MINUTES OF PREVIOUS MEETING

Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the minutes for the Agenda Review Session and Regular Meetings of the Board held on July 18, and July 23, 2024, were approved.

OPENING OF QUOTATIONS – JEFFERSON ALLEY REPAIR – PROJECT NO. 124-048 (PR-00034695)

President Maradik advised that this was the date set for the receiving and opening of sealed quotations for the above referenced project. The following quotations were opened and read:

PREMIUM CONCRETE SERVICES, INC.

712 Richmond St.

Elkhart, IN 46516

rbecker@premiumservices.group; austin@premiumservices.group

Quotation was submitted by Mr. Austin Redding

Non-Collusion, Non-Discrimination Affidavit Form was completed.

QUOTATION:

Base Quote	\$33,705.00
Alternate #1	\$2,700.00
Quote Plus Alternate Total	\$36,405.00

RIETH-RILEY CONSTRUCTION CO., INC.

25200 State Road 23

South Bend, IN 46614

ralvarado@rieth-riley.com; gvanparys@rieth-riley.com;

Quotation was submitted by Mr. Ruben Alvarado

Non-Collusion, Non-Discrimination Affidavit Form was completed.

QUOTATION:

Base Quote	\$43,080.35
Alternate #1	\$6,000.00
Quote Plus Alternate Total	\$49,080.35

MILESTONE CONTRACTORS, L.P.

24358 SR 23

South Bend, IN 46614

akrueger@milestonelp.com; dhilary@milestonelp.com

Quotation was submitted by Mr. Dustin P. Hilary

Non-Collusion, Non-Discrimination Affidavit Form was completed.

QUOTATION:

Base Quote	\$130,000.00
Alternate #1	\$9,900.00
Quote Plus Alternate Total	\$139,900.00

Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the above quotations were referred to Public Works for review and recommendation.

AWARD BID – ONE (1) OR MORE 2023 OR NEWER SELF-PROPELLED SPREADER – SPEC A (PR-00030489)

Mr. Jeff Hudak, Central Services, advised the Board that on March 12, 2024, bids were received and opened for the above referenced contract. After reviewing those bids, Mr. Hudak recommended that the Board award the contract to the lowest responsive and responsible bidder Oxbo International Corporation, in the amount of \$651,119 (unit price of \$703,042 minus the trade in of \$58,485 plus \$6,562 a 3-year extended warranty). Therefore, VP Molnar made a

motion that the recommendation be accepted, and the bid be awarded as outlined above. Mr. Miller seconded the motion, which carried by roll call.

AWARD BID AND APPROVE CONTRACT – DREWRY’S BREWERY CLEANUP, PHASE II - BOTTLING HOUSE DEMOLITION – PROJECT NO. 119-031D (PR-00034202)

Mr. Zach Hurst, Engineering, advised the Board that on July 23, 2024, bids were received and opened for the above referenced project. After reviewing those bids, Mr. Hurst recommended that the Board award the contract to the lowest responsive and responsible bidder, Green Demolition Contractors Inc., in the amount of \$963,600; Base Bid Plus Alternates 1 & 2. Therefore, VP Molnar made a motion that the recommendation be accepted, and the bid be awarded, and the contract approved as outlined above. Mr. Miller seconded the motion, which carried by roll call.

AWARD BID AND APPROVE CONTRACT – LEEPER AVE. BRIDGE REPAIRS DECK REPLACEMENT – PROJECT NO. 124-008 (Fund 429 TIF - REDA)

Ms. Chana Roschyk, Engineering, advised the Board that on June 25, 2024, bids were received and opened for the above referenced project. After reviewing those bids, Ms. Roschyk recommended that the Board award the contract to the lowest responsive and responsible bidder, Milestone Contractors, L.P., in the amount of \$486,328.10; Base Bid (unit pricing). Therefore, VP Molnar made a motion that the recommendation be accepted, and the bid be awarded, and the contract approved as outlined above. Mr. Miller seconded the motion, which carried by roll call.

AWARD QUOTATION AND APPROVE CONTRACT – CURBING REPAIRS AT ERSKINE GOLF COURSE (PR-00034618)

Ms. Rebecca Maenhout, Venues, Parks & Arts, advised the Board that in July, 2024, quotations were received and opened for the above referenced project. After reviewing those quotations, Ms. Maenhout recommended that the Board award the contract to the lowest responsive and responsible quoter, DB Custom Curbs LLC, in the amount of \$3,920. Therefore, VP Molnar made a motion that the recommendation be accepted, and the quotation be awarded, and the contract approved as outlined above. Mr. Miller seconded the motion, which carried by roll call.

AWARD QUOTATION AND APPROVE CONTRACT – ERSKINE GOLF COURSE FENCE REPAIR (PR-00031581)

Ms. Rebecca Maenhout, Venues, Parks & Arts, advised the Board that in July, 2024, quotations were received and opened for the above referenced project. After reviewing those quotations, Ms. Maenhout recommended that the Board award the contract to the lowest responsive and responsible quoter, Milestone Fence LLC, in the amount of \$8,900. Therefore, VP Molnar made a motion that the recommendation be accepted, and the quotation be awarded, and the contract approved as outlined above. Mr. Miller seconded the motion, which carried by roll call.

APPROVAL OF REQUEST TO REJECT BIDS/QUOTATIONS – 2024 THERMOPLASTIC STRIPING – PROJECT NO. 124-025 (PR-00034249)

In a memorandum to the Board, Ms. Lidya Abreha, Engineering, requested permission to reject all quotes for the above referenced project due to quotes exceeding budget. Therefore, upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the above request was approved.

APPROVE CHANGE ORDER NO. 1 – 2024 BRICK SPOT REPAIR – PROJECT NO. 124-041 (PR-00033529)

President Maradik advised that Ms. Lidya Abreha, Engineering, has submitted change order number 1 on behalf of Acorn Landscaping, LLC, indicating the contract amount be increased by \$16,857 for a new contract sum, including this change order, in the amount of \$140,453. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the change order was approved.

APPROVE CHANGE ORDER NO. 2 (FINAL) AND PROJECT COMPLETION AFFIDAVIT – 2023 LOCUST ROAD IMPROVEMENTS FROM ASSUMPTION DR. TO SR 23 – PROJECT NO. 123-018 (PO-0024692)

President Maradik advised that Mr. Kyle Ludlow, Engineering, has submitted change order number 2 (final) on behalf of Rieth-Riley Construction Co., Inc., indicating the contract amount be decreased by \$210,876.80 with an additional nine (9) days for a new contract sum, including this change order, of \$2,623,620.21. Also submitted was the project completion affidavit

indicating this new final cost of \$2,623,620.21 with a new completion date of November 26, 2023. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, change order number 2 (final) and the project completion affidavit were approved.

APPROVE CHANGE ORDER NO. 1 (FINAL) AND PROJECT COMPLETION AFFIDAVIT – PURE GREEN FARMS SITE IMPROVEMENTS – PROJECT NO. 121-056 (PO-0025184)

President Maradik advised that Mr. Kyle Ludlow, Engineering, has submitted change order number 1 (final) on behalf of C&E Excavating, Inc., indicating the contract amount be decreased by \$64,145.50 for a new contract sum, including this change order, of \$314,655.50. Also submitted was the project completion affidavit indicating this new final cost of \$314,655.50. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, change order number 1 (final) and the project completion affidavit were approved.

APPROVE PROJECT COMPLETION AFFIDAVIT – MONROE CIRCLE DEMOLITION – PROJECT NO. 123-048 (PO-0024348)

President Maradik advised that Mr. Kyle Ludlow, Engineering, has submitted the project completion affidavit on behalf of Green Demolition Contractors, Inc., for the above referenced project, indicating a final cost of \$1,489,400. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the project completion affidavit was approved.

APPROVE PROJECT COMPLETION AFFIDAVIT – MIAMI HILLS TIF PROJECT-WINDOWS AND SIDING – PROJECT NO. 122-027 (PO-0022202)

President Maradik advised that Mr. Zach Hurst, Engineering, has submitted the project completion affidavit on behalf of H & H Renovations, Inc., for the above referenced project, indicating a final cost of \$1,584,305. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the project completion affidavit was approved.

APPROVAL OF REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS AND TITLE SHEET – GINTZ DR. AND STEPHENSON MILLS PARKING LOT – PROJECT NO. 124-054 (PR-00035310)

In a memorandum to the Board, Mr. Patrick Sherman, Engineering, requested permission to advertise for the receipt of bids for the above referenced project. Also presented at this time for approval and execution was the title sheet. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the above request to advertise was approved, and the title sheet was approved and signed.

ADOPT RESOLUTION NO. 21-2024 – A RESOLUTION OF THE CITY OF SOUTH BEND, INDIANA BOARD OF PUBLIC WORKS ADOPTING A WRITTEN FISCAL PLAN AND ESTABLISHING A POLICY FOR THE PROVISION OF SERVICES TO AN ANNEXATION AREA IN CLAY TOWNSHIP (FOX CREEK ANNEXATION AREA)

Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the following resolution was adopted by the Board of Public Works:

RESOLUTION NO. 21-2024

A RESOLUTION OF THE BOARD OF PUBLIC WORKS OF THE CITY OF SOUTH BEND, INDIANA ADOPTING A WRITTEN FISCAL PLAN AND ESTABLISHING A POLICY FOR THE PROVISION OF SERVICES TO AN ANNEXATION AREA IN CLAY TOWNSHIP (FOX CREEK ANNEXATION AREA)

WHEREAS, there has been submitted to the Common Council of the City of South Bend, Indiana, an Ordinance and a petition by all (100%) property owners which proposes the annexation of real estate located in Clay Township, St. Joseph County, Indiana, which is more particularly described at Page 13 of Exhibit “A” attached hereto; and

WHEREAS, the territory proposed to be annexed encompasses approximately 7.5 acres of vacant land, which property is at least 12.5% contiguous to the current City limits, i.e., 57.9% contiguous, generally located at the northwest corner of Hepler Street and Hickory Road (17023 Hepler Street). It is anticipated that the annexation area will be used for residential development, primarily in the form of duplexes; and

WHEREAS, the development will require a basic level of municipal public services of a non-capital improvement nature, including street and road maintenance, street sweeping, flushing, snow removal, and sewage collection, as well as services of a capital improvement nature, including street and road construction, street lighting, a sanitary sewer system, a water distribution system, and a storm water system and drainage plan; and

WHEREAS, the Board of Public Works now desires to establish and adopt a fiscal plan and establish a definite policy showing: (1) the cost estimates of services of a non-capital nature, including street and road maintenance, street sweeping, flushing, and snow removal, and sewage collection, and other non-capital services normally provided within the corporate boundaries; and services of a capital improvement nature including street and road construction, street lighting, a sanitary sewer extension, a water distribution system, and a storm water system to be furnished to the territory to be annexed; (2) the method(s) of financing those services; (3) the plan for the organization and extension of those services; (4) that services of a non-capital nature will be provided to the annexed area within one (1) year after the effective date of the annexation, and that they will be provided in a manner equivalent in standard and scope to similar non-capital services provided to areas within the corporate boundaries of the City of South Bend, regardless of similar topography, patterns of land use, and population density; (5) that services of a capital improvement nature will be provided to the annexed area within three (3) years after the effective date of the annexation within the same manner as those services are provided to areas within the corporate boundaries of the City of South Bend regardless of similar topography, patterns of land use, or population density, and in a manner consistent with federal, state and local laws, procedures, and planning criteria; and (6) the plan for hiring the employees of other governmental entities whose jobs will be eliminated by the proposed annexation.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF PUBLIC WORKS OF THE CITY OF SOUTH BEND, INDIANA, AS FOLLOWS:

Section I. It is in the best interest of the City of South Bend and the area proposed to be annexed that the real property described more particularly at Page 13 of Exhibit "A" attached hereto be annexed to the City of South Bend.

Section II. That it shall be and hereby is now declared and established that it is the policy of the City of South Bend, by and through its Board of Public Works, to furnish to said territory services of a non-capital nature, such as street and road maintenance, street sweeping, flushing, and snow removal, within one (1) year of the effective date of the annexation in a manner equivalent in standard and scope to services furnished by the City to other areas of the City regardless of similar topography, patterns of land utilization, and population density; and to furnish to said territory, services of a capital improvement nature such as street and road construction, a street light system, a sanitary sewer system, a water distribution system, a storm water system and drainage plan, within three (3) years of the effective date of the annexation in the same manner as those services are provided to areas within the corporate boundaries of the City of South Bend regardless of similar topography, patterns of land use, or population density.

Section III. That the Board of Public Works shall and does hereby now establish and adopt the Fiscal Plan, attached hereto and incorporated herein as Exhibit "A", and made a part hereof, for the furnishing of said services to the territory to be annexed, which provides, among other things, that the public sanitary sewer and water network is available with capacity sufficient to service this area with costs for extensions, any improvements in sewer or water capacity, and a City-approved drainage system to be paid for by the developer, all in compliance with state and local law; that no additional street lighting will be necessary and any future lighting especially of a decorative nature or with underground wiring will be at the developer/owner's expense; and that no new public streets will be required.

Section IV. To the extent required by the City, sidewalks should be provided by the owner/developer along public streets and must comply with the Americans with Disabilities Act (ADA) under the PROWAG standards.

Section V. It is required as a condition of annexation that any future alterations to the property meet the City of South Bend's building and zoning requirements.

Adopted the 13th day of August, 2024

CITY OF SOUTH BEND
 BOARD OF PUBLIC WORKS
 s/ Elizabeth A. Maradik
 s/ Joseph R. Molnar
 s/ Gary A. Gilot
 s/ Murray L. Miller
 s/ Brena N. Micou

ATTEST:
 s/ Theresa Heffner, Clerk

APPROVAL OF AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

The following agreements/contracts/proposals/addenda were submitted to the Board for approval:

Type	Business	Description	Amount/ Funding	Motion/ Second
License Agreement	University of Notre Dame du Lac	Access to Traffic Signals and Poles around Notre Dame Property for Security Cameras	N/A	Molnar / Miller
Real Property Transfer Agreement	466 Works Community Development Corporation	Request to Transfer City Property at 206 E. Dayton St. for Development of Affordable Housing	N/A	Molnar / Miller
Estoppel Certificate	Catalyst Two, LLC	Estoppel Certificate for Technical Resource Center	N/A	Molnar / Miller
Sewer and Water Service Agreement	Green Development Ventures, LLC	Dedicated Improvements Agreement Outlining the Terms for Construction of New Public Water Mains and Sanitary Sewers for Willowgate Trails Section 3 Project No. DP24-014 and Title Sheet	N/A	Molnar / Miller
Real Property Transfer Agreement	South Bend Heritage Foundation Inc.	Transferring Property from the City to the South Bend Heritage Foundation Inc. at 601-605 W. Washington St. and 109-111 N. Taylor St. for Building a Six (6) Unit Affordable and Market Rate Housing Project	N/A	Molnar / Miller
Amendment No. 3 to Owner-Engineer Agreement	American Structurepoint, Inc.	Adding Conceptual Layout and Schematic Design for South Bend Medical Foundation Demolition - Madison Lifestyle District, New Parking Project No. 123-076	\$155,740; Total Adjusted Amount \$629,250 (PO-0029313)	Molnar / Miller
Authorization to Proceed with Early Release Work	Larson Danielson Construction Co., Inc.	Package includes elements like New Splashpad, Kid Zone, New Restroom, Splashpad Support Building, and Decking System for Second Story at Four Winds Field Renovation & Expansion Project No. 123-046	\$4,069,545 (PR-00034856)	Molnar / Miller

Professional Services Agreement	Abonmarche Consultants, Inc.	Design, Bidding, Construction, and Engineering Services for Potawatomi Park Improvements, Phase I Project No. 124-023	NTE \$270,300 (PR-00035296)	Molnar / Miller
Professional Services Agreement	A&Z Engineering, LLC	Design, Bidding, Construction, and Engineering Services for Lincoln Way E. & Miami Intersection Improvements Project No. 123-078	NTE \$148,520 (PR-00035296)	Molnar / Miller TABLED
Amendment No. 1 to Owner-Engineer Agreement	DLZ Indiana, LLC	Finish Design and Bidding Services for Kennedy Park Improvements Project No. 123-008	\$921,160; New Adjusted Total \$1,357,660 (PO-0020654)	Molnar / Miller
Professional Services Agreement	Jones Petrie Rafinski Corporation	Traffic Signal Improvements at Portage Ave. and Cleveland Rd.	\$29,000 (PR-00035315)	Molnar / Miller
Temporary Use Agreement	Housing Authority of South Bend	Authorization for Entry Upon and The Temporary Use at 628 W. Western Ave. for City's Contractor to Use Small Portion for Staging During Four Winds Field Renovation & Expansion Project No. 123-046	N/A	Molnar / Miller
License Agreement	St. Joseph County Board of Commissioners	Installation of CCTV Camera on City-Owned Property at Portage Manor Property at 3016 Portage Ave. on Light Pole	N/A	Molnar / Miller

APPROVAL OF LICENSE AND PERMIT APPLICATIONS

The following license and permit applications were presented for approval:

Applicant	Description	Date/Time	Location	Motion Carried
Back 2 School Parade/Boogie	Street Closure for Special Event	August 10, 2024; 7:30 a.m. to 1:00 p.m.	W. Washington St. between N. Summit Dr. & S. Lake St.	Molnar / Miller
Clark Birthday Block Party	Street Closure for Special Event	August 17, 2024; 3:00 p.m. to 11:00 p.m.	Haney Ave. between Fellows St. & Columbia St.	Molnar / Miller
Farmer's Market Classic Car Show	Street Closure for Special Event	August 24, 2024; 6:00 a.m. to 3:00 p.m.	S. Eddy St. between E Mishawaka Ave. & Beyer Ave.	Molnar / Miller
Near Northwest Neighborhood Arts Café	Street Closure for Special Event	September 29, 2024; 9:00 a.m. to 8:00 p.m.	California Ave. between Sherman Ave. & Portage Ave., California to first Alley on Cottage Grove Ave.	Molnar / Miller
South Bend Community 5K Peace Run	Street Closure for Special Event	August 24, 2024; 8:00 a.m. to 12:00 p.m.	Notre Dame Ave., Northeast Neighborhood near Notre Dame	Molnar / Miller
St. Joseph	Street Closure for	September 29,	Participants Remain	Molnar /

County Crop Walk	Special Event	2024; 7:00 a.m. to 5:00 p.m.	on Sidewalks	Miller
Tim’s Birthday	Street Closure for Special Event	August 17, 2024; 12:00 p.m. to 8:00 p.m.	Golden Ave. between Riverside Dr. & Woodward Ave.	Molnar / Miller
AB Reflexology & Massage	Massage Establishment - Renewal		2614 S. Michigan St.	Molnar / Miller
Rachael T Massage & Essential Oils	Massage Establishment - Renewal		616 E. Colfax Ave.	Molnar / Miller

APPROVAL OF REVOCABLE PERMIT FOR ENCROACHMENT - INTERSECTIONS AT MAPLE RD. & PORTAGE AVE. AND LAUREL CREEK DR. & BRICK RD.

President Maradik stated an application for an encroachment and revocable permit has been received from Field Pointe Subdivision for the purpose of allowing the replacement of the existing signs for the subdivision to be placed in the right-of-way at intersections at Maple Rd. & Portage Ave. and Laurel Creek Dr. & Brick Rd. The encroachment shall remain in the right of way until the time as the Board of Public Works of the City of South Bend shall determine that such encroachment is in any way impairing or interfering with the highway or with the free and same flow of traffic. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the encroachment and revocable permit was approved.

APPROVAL OF REVOCABLE PERMIT FOR ENCROACHMENT – W. LASALLE AVE. & N. WILLIMS ST. AND WESTERN AVE. & WILLIAMS ST.

President Maradik stated an application for an encroachment and revocable permit has been received from Near West Side Neighborhood Association for the purpose of allowing installation of new neighborhood signage to be placed in the right-of-way at W. Lasalle Ave. & N. Willims St. and Western Ave. & Williams St. subject to association to maintain the signage and landscaping as well as to have a minimum of five (5) feet separation from the utility box. The encroachment shall remain in the right of way until the time as the Board of Public Works of the City of South Bend shall determine that such encroachment is in any way impairing or interfering with the highway or with the free and same flow of traffic. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the encroachment and revocable permit was approved.

DENIAL OF REVOCABLE PERMIT FOR ENCROACHMENT - 1236 EDGEWOOD DR.

President Maradik stated an application for an encroachment and revocable permit has been received from Mr. Patrick D. Sovinski for the purpose of allowing a carport to be placed in the right-of-way at 1236 Edgewood Dr. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the encroachment and revocable permit was denied.

FAVORABLE RECOMMENDATION - PETITION TO VACATE THE EAST/WEST ALLEY BETWEEN 100 BLOCK OF E. SAMPLE ST. AND OHIO ST. AND NORTH/SOUTH ALLEY AND COMPLETE EAST/WEST ALLEY BLOCK

President Maradik indicated that Mr. Steven R. Woolley, has submitted a request to vacate the above referenced alley for expanding the fence and adding a picnic break area. Ms. Maradik advised the Board is in receipt of favorable recommendations concerning this vacation petition from the Public Works Department, Fire Department, Police Department, and Community Investment who all state the request does meet the criteria of I.C. 36-7-3-13 subject to the approaches to be removed. Therefore, VP Molnar made a motion to send a favorable recommendation to the Common Council, Mr. Miller seconded the motion which carried by roll call.

APPROVE/DENY TRAFFIC CONTROL DEVICES

Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the following traffic control device request was approved:

NEW INSTALLATION: Honorary Street Sign - T’yon Horston Blvd.
 LOCATION: Intersection of Johnson & Longley

REMARKS: All Criteria Met

Lisa Echols, T'yons grandmother, spoke to the Board and let them know that she would be honored to have a sign that she can see with his name on it. Even though it was a tragic accident, she would be privileged to be able to have an honorary street name as a tribute to him.

NEW INSTALLATION: Residential Parking Zone
 LOCATION: 644 E. Monroe St. & 501 River Ave.
 REMARKS: All Criteria Met

APPROVE CONSENTS TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

President Maradik stated that the Board is in receipt of the following consents to annexation and waivers of rights to remonstrate. The consents indicate that in consideration for permission to tap into public water/sanitary sewer system of the City, to provide water/sanitary sewer service to the below referenced properties, the applicants waive and release all rights to remonstrate against or oppose any pending or future annexations of the properties by the City of South Bend:

- A. Mr. Mason Rusk, 17181 Adams Rd., Granger, IN 46530
 - 1. 51291 Christian Dr. – Water (Key No.71-03-15-177-006.000-008)
- B. Ms. Heidi Uebelhor, 1718 Adams Rd., Granger, IN 46530
 - 1. 51442 Christian Dr.– Water (Key No. 004-1007-009021)
- C. Mr. Thomas Mauriello, 52448 Filbert Rd., Granger, IN 46530
 - 1. 51447 Christian Dr.– Water (Key No. 004-1007-009005/71-03-15-175-008.000-008)
- D. Mr. Nathan Reasor, 22887 State Rd. 23, South Bend, IN 46614
 - 1. 21701 Sandybrook Dr.– Water/Sewer (Key No. 71-03-15-178-008.000-008)

Upon a motion by VP Molnar, seconded by Mr. Miller and carried by roll call, the consents to annexation and waivers of rights to remonstrate were approved as submitted.

RATIFY APPROVAL AND/OR RELEASE CONTRACTOR, EXCAVATION, AND OCCUPANCY BONDS

The Division of Engineering Permit Department recommended that the following bonds be ratified pursuant to Resolution 100-2000 and/or released as follows:

Business	Bond Type	Approved/Released	Effective Date
	Contractor	Approved/Released	
LaPorte Construction Co., Inc.	Excavation	Approved	08/01/2024
Quality Excavating Corp.	Excavation	Approved	08/06/2024
Bail Home Service	Occupancy	Approved	08/05/2024
Cross Excavating & Demolition, LLC	Occupancy	Approved	07/02/2024
Jerry Reed Excavating	Occupancy	Approved	07/17/2024
LaPorte Construction Co., Inc.	Occupancy	Approved	08/01/2024
Quality Excavating Corp.	Occupancy	Approved	08/06/2024

VP Molnar made a motion that the bond’s approval and/or release as outlined above be ratified. Mr. Miller seconded the motion, which carried by roll call.

RATIFY PREAPPROVED CLAIMS PAYMENTS

VP Molnar stated the Board received notices of the following preapproved claim payments from the City’s Department of Administration and Finance:

Name	Date	Amount of Claim
City of South Bend Claims GBLN-84160, GBLN-84450, GBLN-84485	07/16/2024	\$3,284,842.43
City of South Bend Claims GBLN-84502, GBLN-84748	07/24/2024	\$8,335,683.86
City of South Bend Claims GBLN-85133	07/30/2024	\$2,348,789.93

Name	Date	Amount of Claim
City of South Bend Claims GBLN-84909, GBLN-85185, GBLN-85284	07/30/2024	\$763,177.25
City of South Bend Claims GBLN-85287, GBLN-85477, GBLN-85501	07/31/2024	\$6,053,808.57

Each claim is fully supported by an invoice; the person receiving the goods or services has approved the claims; and the claims have been filed with the City Fiscal Officer and certified for accuracy. Therefore, upon a motion by VP Molnar, seconded by Mr. Miller, and carried by roll call, the Board ratified the preapproved claims payments.

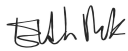
PRIVILEGE OF THE FLOOR

Board Member Gary Gilot asked if when new Engineers are presenting projects to the Board if they could introduce themselves prior because there are so many new faces, it would be nice to get to know who they are.

ADJOURNMENT

There being no further business to come before the Board, President Maradik adjourned the meeting at 9:58 a.m.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Joseph R. Molnar, Vice President



Gary A. Gilot, Member



Briana Micou, Member



Murray L. Miller, Member



Attest: Theresa M. Heffner, Clerk

Date: August 27, 2024