

I. REGULAR MEETING

The Board of Public Safety met in the Regular Meeting at 9:17 a.m. on Wednesday, July 17, 2024, with Board President Dan Jones, and Board Members Darryl Heller, Lee Ross, Al Kirsits, and Pamela Claeys were present. Also, Police Chief Scott Ruzzkowski, Fire Chief Carl Buchanon, and Attorneys Danielle Campbell Weiss, Adam Taylor, Kylie Connell, and Board Clerk Theresa Heffner. The meeting was held in the Council Chambers 4th Floor, County-City Bldg., 227 W. Jefferson Blvd., South Bend, Indiana and virtually via Microsoft Teams at the following link: <https://tinyurl.com/2024BPSHybrid>

Attorney Weiss asked that everyone mute their microphone when not speaking and reminded attendees that comments from the public should be saved for the Privilege of the Floor portion of the meeting. Attorney Weiss then read through the agenda to note any additions or corrections.

A. ROLL CALL OF MEMBERS

Board President Dan Jones welcomed the public, called roll, and confirmed the presence of the Board Members.

B. APPROVE MINUTES OF PREVIOUS MEETINGS

Upon a motion by Lee Ross, seconded by Pam Claeys, and carried by roll call, the Board approved the Minutes of the June 18, 2024, regular meeting.

C. POLICE DEPARTMENT1. APPROVE PROMOTION OF PATROLMAN 1ST CLASS - ASHTON RUSZKOWSKI

Chief Scott Ruzzkowski submitted a letter of recommendation for Officer Ashton Ruzzkowski to be promoted to Patrolman 1st Class effective July 19, 2024. Chief stated Officer Ruzzkowski has successfully met the requirements outlined in the working agreement to become Patrolman 1st Class with the SBPD.

Upon a motion by Lee Ross, seconded by Al Kirsits, and followed by a roll call, the Board approved the Promotion to Patrolman 1st Class.

2. APPROVE PROMOTIONS TO LIEUTENANT IN THE PATROL DIVISION (ITEM ADDED AT THE MEETING)

Maranda Baker
Kyle Drury

Chief Scott Ruzzkowski submitted a letter informing the Board that Sergeant Maranda Baker PN2183 and Sergeant Kyle Drury PN2171 have been promoted to the rank of Lieutenant no longer in Special Assignment effective May 17, 2024. Chief Ruzzkowski stated that both have successfully completed the one (1) year probationary period and met the requirements outlined in the working agreement to become Lieutenant with the SBPD.

Upon a motion by Darryl Heller, seconded by Pam Claeys, and followed by a roll call, the Board approved the Promotion to Lieutenant.

3. APPROVE PROMOTIONS TO SERGEANT (ITEM ADDED AT THE MEETING)

Anthony Dawson
Tyler Donlon
Randy Goering
Brandon Schmidt

Chief Scott Ruzzkowski submitted a letter informing the Board that Patrolman 1st Class Anthony Dawson PN2150, Tyler Donlon PN2177, and Randy Goering PN2137 have been promoted to the rank of Sergeant in the Patrol Division effective May 17, 2024. Chief Ruzzkowski also submitted a letter informing the Board that Patrolman 1st Class Brandon Schmidt PN2210 has been promoted to the rank of Sergeant in the Strategic Focus Unit effective May 17, 2024. Chief Ruzzkowski stated they all have successfully completed the one (1) year probationary period and have met the requirements outlined in the working agreement to become Sergeant with the SBPD.

Upon a motion by Lee Ross, seconded by Pam Claeys, and followed by a roll call, the

Board approved the Promotion to Sergeant.

4. APPROVE APPLICATION AND DECLARATION FOR RETIREMENT -
DETECTIVE ANTHONY PEARSON

Chief Scott Ruskowski submitted a letter of Application and Declaration for Retirement for Detective Anthony Pearson. Chief stated Detective Pearson is retiring in good standing from the SBPD, effective July 15, 2024. He will have been with the Department for twenty (20) years, seven (7) months, and thirteen (13) days. Chief Ruskowski asked the Board to join him, wishing him success in his endeavor, along with thanking him for his many years of service with the SBPD. President Jones noted that Detective Pearson will be presented with a Challenge Coin.

Upon a motion by Al Kirsits, seconded by Pam Claeys, and followed by a roll call the Board approved the Application and Declaration for Retirement for Officer.

5. ACCEPT LETTERS OF RESIGNATION

Thomas Petrizzo
Bradley Yanok

Chief Scott Ruskowski submitted letters of Resignations for the above Officers. Chief Ruskowski stated Officer Petrizzo was sworn on the Department May 15, 2024 and his effective date of resignation was June 26, 2024. Chief noted Officer Yanok was sworn on the Department June 19, 2019 and his effective date of resignation was July 5, 2024. Board President Dan Jones accepted the letters on behalf of the Board.

6. APPROVE LEXIPOL POLICIES

302 Control Devices (Current Policy 302 and 303 being combined into Policy 302)
424 Mobile and Portable Audio/Video Recorders (includes Body Worn Devices)

Attorney Kylie Connell submitted the above Lexipol policies for approval and reminded the Board Members and the public that the above policies were submitted to the Board at the June 2024 Board of Public Safety Meeting.

Attorney Connell stated that there were two (2) current policies, controlled devices and conducted energy devices, and when they were looking at adding in the Bola Wrap policy, they noticed that the Bola Wrap recommended policy and the conducted energy devices policy were almost identical except for the term of the device that is being used. When she took a look at the control devices, which also had very similar language and instead of having three (3) separate policies that were essentially covering the same control devices, just different types of devices, we combined them into one (1) policy. For the proposed policy 302-control devices, it seems like there are a lot of changes. A lot of it came from the conducted energy that was already in policy. Some of the newer language would be the definitions to clarify devices and explaining the devices that are used. Some of the Bola wrap language would be new language because we didn't have that in the policy, so that would be under 302.10. Those are the two (2) major additions to policy and everything else is fairly similar.

Mr. Kirsits asked if the Bola Wrap is transported by car or holstered on their belt.

Chief Ruskowski advised that it is like a taser that is kept on their belt. He added that they have certified instructors and users that are just waiting on the policy to implement department wide. It is another tool that helps avoid having to use lethal force.

Mr. Heller asked if any officer can get certified or do they have to be specially designated officers.

Chief Ruskowski noted that they are extremely expensive devices, so they are limited. Chief Ruskowski added that officers still have chemical munitions and tasers as well. The Bola Wrap is just a new addition, kind of like when we have our less lethal munitions that are only by certified instructors.

Mr. Ross asked if the Bola wrap was reusable.

Chief Ruskowski advised that they are not. You can reload the cartridge.

Attorney Connell advised that for policy 424 most of the additions are fairly standard, just updating the language from he/her to their, but the main addition is under 424.5 and this had already been a general order, but now we are just putting it in policy for consistency, so it is, "Members shall document the reason when muting audio documentation may be done verbally on the recording prior to muting and or documented in written reports." So again, this was something that had already been issued to the officers, but now we are just making it in our policy.

Mr. Heller asked for examples of when muting or disabling the recording would be legitimate.

Attorney Connell advised that if they are talking to a victim of a particularly sensitive topic, they might choose to mute. Another example would be if they are talking to fellow officers to discuss strategy or further investigation they may mute. If they are speaking to their supervisor as well they may choose to mute at that point. Also, if they are just scene security and there is really no investigation happening and they are just kind of standing there and chatting with other people about nothing to do with the case, that would be another reason to mute that. Those are the three (3) that come to mind and along with personal matters.

Attorney Connell advised that a final copy of the revised policies will be made public to the Board and the public.

Upon a motion by Lee Ross, seconded by Al Kirsits, and followed by a roll call, Lexipol Policies 302: Control Devices and 424: Mobile and Portable Audio/Video Recorders were approved.

7. RECEIVE LEXIPOL POLICES

412 – Summons and Release

415 – Immigration Violations – Removed from the agenda

430 – First Amendment Assemblies

Attorney Kylie Connell submitted the above Lexipol Polices for review by the Board and to be considered for approval at the next Board Meeting. Attorney Connell did a summary of each item above.

Mr. Heller asked why policy 415 was being removed from the agenda.

Attorney Connell advised that it was put on the agenda too hastily and needs more consideration.

8. FILE QUARTERLY REPORT FOR SPECIALIZED SCHOOLS

Chief Scott Ruskowski submitted the second quarter report for Specialized training and travel associated with members of the SBPD for the period of April, May and June of 2024. Chief noted the expense total for this quarter was \$62,355.93.

Ms. Claeys noted there was a line where there are no training hours but a \$6,000 cost.

Chief Ruskowski noted that it is recorded that way because the employee is a civilian. We cannot send anything civilian related to the training academy. He gets credit in-house, but not as law enforcement related and that is for our accounting purposes.

Quarterly Report for Specialized Schools
Q2 2024 (APRIL 1 - JUNE 30)

Officer's Name	Name of Training	Center Path Development	Location	Start Date	End Date	Training Hours	# Officers Attended	Total Hours	Estimated Cost	Fee	Hotel	Per Diem	Air Fare	Misc.	Actual Cost	
Josh Macy, Jonathan Gray	Booth Tech School	Yes	Huntsville, AL	5/13/2024	5/13/2024	280	2	560	\$ 16,482.00		\$	10,414.00	\$ 6,142.00		\$ 16,956.00	
Kathy Fuhachy	Women in Command	Yes	Chicago, IL	4/9/2024	4/11/2024	14	2	28	\$ 720.50		\$533.00	\$214.00	\$ 147.50		\$ 720.50	
Ronald Wilson	Berli IVA Courtship	Yes	Jeffersonville, IN	4/14/2024	4/29/2024	0	1	0	\$ 6,072.72		\$ 4,500.00	\$ 847.82	\$ 289.50	\$ 341.30	\$ 6,672.72	
Jordan Acton, Joseph Caray, Timmy Buckingham, Summer Dean, Brian Johnson, Trent Monahan, Ryan Williams, Nick Pogocki, Chris Kozars, Kelley Sowers, Austin Wiersch, Damon Lim, Jonathan Rodriguez, Vincent Indurcay	RIID Techfest of Investigative and Interviewing	Yes	South Bend, IN	4/16/2024	4/19/2024	32	14	648	\$ 8,820.00		\$ 8,820.00				\$ 8,820.00	
Zarah Walker	Berli IVA Ecosystem	Yes	Glendale, AZ	4/23/2024	4/23/2024	0	1	0	\$ 1,454.50		\$	860.32	\$ 448.50	\$ 148.68	\$ 2,052.67	
Anthony Pearson	Defensive Tactics Instructor	Yes	NILES(Hobart, IN)	4/23/2024	4/25/2024	0	1	0	\$ 800.50		\$	535.00	\$ 324.50		\$ 800.50	
Brad Holmstead	Crime Scene Processing	Yes	Mishawaka, IN	4/24/2024	4/24/2024	8	1	8	\$ 50.00		\$				\$ 50.00	
Shawn Shaw Spaldino, Chris Fay, Damon Lim	Basic Observer Sniper Course	Yes	Plainfield, IN	4/28/2024	5/1/2024	44	3	132	\$ 2,523.45		\$ 1,800.00		\$ 978.50		\$ 2,773.50	
Timothy Taylor	Bad Grammar Lessons Learned from a Case	Yes	Virtual	4/29/2024	4/29/2024	2	1	2	\$ 79.29		\$				\$ 79.29	
Janette Bacon	2024 Professional Law Enforcement - Community Engagement Training	Yes	Atlanta, GA	5/1/2024	5/5/2024	24	1	24	\$ 1,824.75		\$	828.95	\$ 333.00	\$ 462.80	\$ 1,727.90	
Keshaun Lake, Dakota Cristobal	Recognizing Pre-Attack Indicators	Yes	Lawrence, IN	5/2/2024	5/2/2024	7	2	14	\$ 390.00		\$ 390.00				\$ 390.00	
Andrew Hines	Calline Press Leadership Development	Yes	Virtual	5/2/2024	5/2/2024	7	1	7	\$ 219.00		\$	219.00			\$ 219.00	
Aaron Krappner	Instructor Development	Yes	Plainfield, IN	5/6/2024	5/9/2024	40	1	40	\$ 3,424.59		\$	335.00	\$ 324.50		\$ 3,424.59	
Janet Arnold, Chad Beatty, Paul Stempier, Josh Brooks, Ryan Hays, Bradley Seeliger, John Eise	Fire Training Officer School	Yes	South Bend, IN	5/7/2024	5/9/2024	32	7	224	\$ 3,200.00		\$ 3,200.00				\$ 3,200.00	
Nyle Czumakowski, Brianna Ferton	NIJA 2024 National Gang Conference	Yes	Green Bay, WI	5/12/2024	5/15/2024	24	1	24	\$ 414.00		\$		\$ 414.00		\$ 414.00	
Michael Shuk	Advanced Explosives Disposal Technician	Yes	Redstone Arsenal, AL	5/13/2024	5/24/2024	80	1	80	\$ 111.00		\$		\$ 111.00		\$ 111.00	
Russell Lupina, Randall McMurray	Crime Scene Investigation class (TeachIt)	Yes	Plainfield, IN	5/13/2024	5/15/2024	0	2	0	\$ 733.00		\$	428.00	\$ 295.00		\$ 733.00	
Philip Heeman, Travis Kulis, Greg Mullins, Corey Luehr, Jeff Voss	Motorcycle Recertification	Yes	Grayling, MI	5/18/2024	5/22/2024	24	5	120	\$ 2,637.00		\$	1,255.00	\$ 1,032.50		\$ 2,637.00	
Ray Wolfenbarger	SAB Annual APTL Training	Yes	Andersone, AL	5/18/2024	5/18/2024	0	1	0	\$ 955.88		\$ 935.00	\$ 1,588.88	\$ 658.00	\$ 823.00	\$ 3,815.88	
Shane Hill	STOPS Recertification	Yes	Hammersville, IN	5/21/2024	5/30/2024	16	1	16	\$ 450.00		\$ 450.00				\$ 450.00	
David Hannon	JAFED Symposium	Yes	Aurora, IL	5/22/2024	5/22/2024	16	1	16	\$ 248.50		\$	196.00	\$ 147.50		\$ 348.50	
Kyle Bilsak	Callisto	Yes	New Lenox, IL	6/2/2024	6/7/2024	40	1	40	\$ 974.18		\$	661.50	\$ 352.00		\$ 1,003.50	
Kyle Miller	Understanding Abnormal Behavior	Yes	Virtual	6/11/2024	6/11/2024	2	1	2	\$ 325.00		\$				\$ 325.00	
Chris Brady	SHU Worked Edged Weapons Overview	Yes	Lafayette, IN	6/22/2024	6/23/2024	1	1	1	\$ 550.00		\$ 550.00				\$ 550.00	
Antonio Rodriguez, Bayne Bennett, Robert Anton	Explosive Handlers & Bombing Course	Yes	Jefferson Township, MI	6/23/2024	6/28/2024	40	1	120	\$ 7,809.50		\$ 4,725.00	\$ 1,605.00	\$ 573.50		\$ 7,809.50	
Jake Hill	Peer review interview/interrogation	Yes	Dowagiac, MI	6/25/2024	6/27/2024	24	1	24	\$ 45.00		\$		\$ 45.00		\$ 45.00	
Kyle Miller	Women in Custody	Yes	Virtual	6/25/2024	6/26/2024	8	1	8	\$ 219.00		\$		\$ 219.00		\$ 219.00	
Rodolfo Espino	IDEA Meeting & IEA class	Yes	Plainfield, IN	6/30/2024	7/1/2024	0	1	0	\$ 88.50		\$		\$ 88.50		\$ 88.50	
TOTAL						794.60	59.00	1397.00	\$ 64,926.38		\$ 26,686.30	\$ 20,819.77	\$ 18,178.00	\$ 3,660.78	\$ 855.18	\$ 82,355.93

9. FILE STATISTICAL ANALYSIS REPORT FOR JUNE 2024

Chief Scott Ruszkowski submitted the monthly statistical analysis report for June 2024. He noted a twenty percent (20%) decrease in Part One Offenses.

Mr. Heller asked what is causing the decrease.

Chief Ruszkowski advised that it may be because of increased community involvement and individuals taking preventative measures such as car owners locking their vehicles.

The JUNE 2024 analysis is as follows:

PART 1 OFFENSES	YEAR TO DATE					
	2023	2024	CHANGE	2023	2024	CHANGE
HOMICIDE	0	3	3	10	6	-4
JUSTIFIABLE HOMICIDE*	0	1	1	1	2	1
RAPE	2	11	9	31	35	4
ROBBERY	29	13	-16	143	100	-43
AGGRAVATED ASSLT	103	121	18	567	545	-22
BURGLARY RES	48	35	-13	228	188	-40
BURGLARY NON RES	34	16	-18	113	84	-29
LARCENY	192	166	-26	1135	809	-326
MOTOR VEH THEFT	39	49	10	246	202	-44
ARSONS	1	6	5	8	14	6
GRAND TOTAL	448	420	-28	2481	1983	-498

Month: JUNE 2024

<u>PART 1 OFFENSES</u>	<u>2023</u>	<u>2024</u>	<u>CHANGE</u>
HOMICIDE	10	6	-40%
JUSTIFIABLE HOMICIDE*	1	2	100%*
RAPE	31	35	13%
ROBBERY	143	100	-30%
AGGRAVATED ASSLT	567	545	-4%
BURGLARY RES.	228	188	-18%
BURGLARY NON RES.	113	84	-26%
LARCENY	1135	809	-29%
MOTOR VEH THEFT	246	202	-18%
ARSONS	8	14	75%
GRAND TOTAL	2481	1983	-20%

SL

-20% CHANGE IN PART 1 CRIMES THROUGH JUNE 2024

D. FIRE DEPARTMENT

1. APPROVE HIRING OF PROBATIONARY FIREFIGHTERS

- Chad Stanley
- Branden DeGroot
- Austin Carey
- Cody Stillson
- Zachary Hill
- Eric Shell
- Alec Roquena
- Andres Robledo

Fire Chief Carl Buchanon submitted a Letter of Recommendation for the hiring of the Fire Recruits listed above. Chief Buchanon stated each of the recruits has successfully completed a twenty one (21) week recruitment academy, and throughout the duration of the academy, there was focus on teamwork, skills competence, physical fitness, safety, and the acquisition of the appropriate state certifications. Chief Buchanon noted those required certifications included Firefighter 1 and 2, and EMT. Chief Buchanon stated a swearing in ceremony will be held July 19, 2024.

Upon a motion by Pam Claeys, seconded by Al Kirsits, and followed a roll call the Board approved the hiring of the above probationary Firefighters.

2. FILE NOTICE OF INTENT TO NEGOTIATE SUCCESSOR COLLECTIVE BARGAINING AGREEMENT

Fire Chief Carl Buchanon submitted a letter from the South Bend Firefighters Local 362 president Eric Griffin informing The Board of Public Safety that they are prepared to commence negotiations for the successor to their current collective bargaining agreement with the City of South Bend.

Attorney Taylor advised Corporate Council Sandra Kennedy has advised him that he will be filling the role as designee.

3. APPROVE RESOLUTION NO. 01-2024 APPOINTING AN AGENT CHIEF NEGOTIATOR TO REPRESENT THE BOARD OF PUBLIC SAFETY FOR THE UPCOMING FIRE DEPARTMENT NEGOTIATIONS

Upon a motion by Pam Claeys, seconded by Al Kirsits, and followed by a roll call, the below resolution was approved.

**RESOLUTION NO. 01-2024
A RESOLUTION OF THE BOARD OF PUBLIC
SAFETY OF THE CITY OF SOUTH BEND, INDIANA,**

**APPOINTING AN AGENT/CHIEF NEGOTIATOR TO
REPRESENT THE BOARD OF PUBLIC SAFETY FOR
THE UPCOMING FIRE DEPARTMENT
NEGOTIATIONS**

WHEREAS, the Board of Public Safety is the administrator of the Fire Department and has the “exclusive control over all matters and property relating” to it and the authority to adopt the rules governing the Fire Department pursuant to Indiana Code §36-8-3-2; and

WHEREAS, pursuant to Indiana Code § 36-8-3-3(d), the Common Council has until November 1, 2024, the exclusive authority to fix by ordinance the annual compensation for all members of the South Bend Fire Department; and

WHEREAS, the 2022-2024 Working Agreement between the City of South Bend, Indiana and the South Bend Firefighters Local 362 will expire on December 31, 2024; and

WHEREAS, the Board of Public Safety desires to appoint a Chief Negotiator who would appoint an Advisory City Negotiating Team to represent the Board and to provide it updates during executive sessions called for the purpose of discussing strategy with regard to collective bargaining pursuant to Indiana Code § 5-14-1.5-6.1(b)(2)(A); and

WHEREAS, the Advisory City Negotiating Team shall not be considered a “governing body” or “public agency” under Indiana Code § 5-14-1.5-2; and

WHEREAS, the City of South Bend Administration and the Board of Public Safety believe that this Resolution is in the best interest of promoting positive and harmonious labor negotiations.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Public Safety of the City of South Bend, Indiana, as follows:

Section I. The Board of Public Safety of the City of South Bend, Indiana hereby appoints the Corporation Counsel for the City of South Bend, or her designee, as its Agent for the upcoming labor negotiations with the South Bend Firefighters Local 362. The Corporation Counsel or her designee shall be the City's Chief Spokesperson and Chief Negotiator concerning all matters related to the working conditions and other matters addressed in the Working Agreement except the annual compensation of the firefighters.

Section II. Ever respectful of the Common Council's legitimate interest with respect to annual compensation, Corporation Counsel or her designee shall attempt to coordinate with the South Bend Common Council's designated Agent concerning strategy, negotiation times, scheduling of executive sessions, advisory team membership, and other matters pertaining to negotiations.

Section III. This resolution shall be in full force and effect from this date until a Working Agreement is signed by this Board.

Adopted this 17th day of July 2024.

s/Daniel Jones, President
s/Darryl Heller, Member
s/Lee Ross, Member
s/Alfred Kirsits, Member
s/Pamela Claeys, Member

ATTEST:
s/Theresa Heffner/Clerk

4. APPROVE REVISED LEXIPOL POLICIES
610 – Repetitive Motion Injuries and Ergonomics Training
1033 – Military Leave

1035 – Member Speech Expression and Social Networking

Attorney Adam Taylor submitted the above revised Lexipol Policies for approval. They are policies that have been seen before, but they had a little more than just grammatical changes, so he is asking the Board for approval.

Upon a motion by Darryl Heller, seconded by Pam Claeys, and followed by a roll call, the revised Lexipol policies were approved.

5. ACKNOWLEDGEMENT OF AGREEMENT WITH THE ST. JOSEPH COUNTY HEALTH DEPT. FOR PUBLIC POINT DISPENSING

Attorney Adam Taylor submitted the above agreement. He noted that there is not a financial aspect to it; It's just simply for use of space.

Andy Myer Assistant Chief of EMS elaborated that this is an ongoing agreement that we have had with the County Health Department for many years. He stated it is refreshing some of the language and the agreement. What this does state is if we do have another pandemic or anything like that where they need a site to do drive through testing and inoculations that they would be able to utilize our fire stations and our central fire station. Our central fire station does have the side annex to the South that creates a very nice avenue for people to drive through and we can do hands-off testing like we did with COVID right at the car window. With inoculations or similar procedures they might need actual real estate to perform those duties. We were contacted by Jenna Rose from the County Health Department and we would like to continue that collaboration and partnership with them.

Mr. Kirsits noted how important this is emphasizing that it is important to have these procedures in place in case of an emergency.

6. ACKNOWLEDGEMENT OF COLLABORATION WITH THE SOUTH BEND MEDICAL FOUNDATION

Chief Buchanan noted that due to the blood supply shortage in our community, the South Bend Fire Department would like to collaborate with the South Bend Medical Foundation to provide blood drives at our fire stations during various times throughout the year. The first one starting on Tuesday, August 27th at the Central Fire Station, 1222 S Michigan St, South Bend, IN.

Assistant Chief Myer stated that the Sbfd was approached about a month and half ago by Dominic Carpenter from the South Bend Medical Foundation trying to address how we can promote a better awareness of the need for blood in Saint Joe County and in the Michiana area. We moved fast on this, and Mr. Carpenter was really excited about it.

Dominic Carpenter from the South Bend Medical Foundation addressed the Board and thanked Chief Buchanan and the Sbfd. Mr. Carpenter explained there are nationwide difficulties meeting the blood donation demands. Donations continue to fall throughout the country, and we are no different here in the South Bend area. In fact, over the last 10 years, the blood donations have been down thirty seven percent (37%) at the Blood Foundation, which is not far from what the national figure is. The opportunity to collaborate with the South Bend Fire Department is just another example of South Bend leading. We would like to try and reach out to other municipalities as well.

Assistant Chief Myer stated that we have decided that we are going to work with Public Information Officer Suzie Krill to get some signage made up. The signage will be placed on the side of our trucks, our big billboards, our ambulances, and some of our fire trucks. People will be able to reach out and find out when the next blood drive is.

Public Information Officer Suzie Krill shared a copy of the signage that will be on the trucks with the Board.

Chief Myer explained that they have their first blood drive scheduled at the Central Fire Station on August 27th and they will have signage up before that. They will have the big signboards from the street department and will probably have to collaborate with the Police

Department to get some traffic control. He noted that they are really excited about it, and they are going to plan on doing it every quarter and probably switch around to different fire stations to hit different neighborhoods in the community.

Public Information Officer Krill advised that signage is just one part of it. The signage will have a QR code so when people are driving by they should be able to use their cell phone to access the QR code off our rolling billboards so they can just automatically be taken to the website. They can choose a date and time that best accommodates them. We will do it quarterly like the third Thursday or first Tuesday of the month, so that it's a memorable event.

Mr. Kirsits asked if there would be a blood mobile or if they would use their own special equipment.

Mr. Carpenter from the SBMF responded that they will bring in their large RV and two (2) or three (3) different vehicles. So they will be able to do a couple fire stations at one time, but that will all be coordinated through our blood donation center. They will have their own vehicle and their own Phlebotomists on staff.

Mr. Jones stated that he thinks this is an example of thinking outside of the box and availing yourselves of all the resources and collaborations with different agencies. He asked what is causing the drop in blood donations.

Mr. Carpenter advised that there was a report to Congress back in 2020 that tried to address this. Blood donors are getting older. The average age here in South Bend of a blood donor is fifty-four (54) years of age, and about seventy-two percent (72%) of the donors that we receive donations from are over the age of forty (40).

7. FILE QUARTERLY TRAVEL AND TRAINING REPORT

Chief Carl Buchanan submitted the 2nd Quarter report for Specialized Schools for the months of April, May, and June of 2024 which included specialized training and travel expenses with a total of \$17,217.

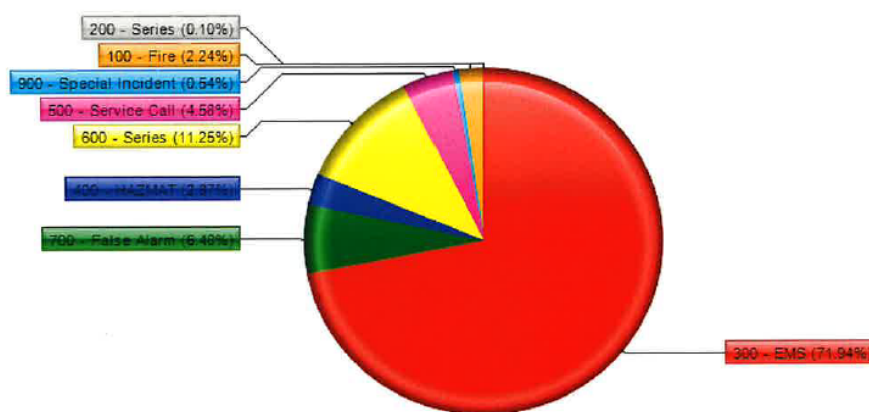
MONTHLY EXPENSE	NAMES OF ATTENDEES	DESTINATION	JUSTIFICATION	COST / EXPENSES
APRIL - \$7655	Captain Barry Sebesta	Las Vegas, NV April 6-12	Annual Arson Investigators Conf.	\$2900.00/registration, flight, hotel, meals
	Captain Andrew Petrie	College Station, TX April 29-May 3	TEEX-Enhanced Incident Management	Funded by Homeland Security & FEMA
	S. Moon, K. Weinberg, N. Pennino M. Partridge, R. Aranowski	Lafayette, IN April 14-18	Paramedic Students/Lab Classes	\$2,694 meals, lodging
	Captain John Szucs	Ermitsburg, MD April 14-26	NFA: Fire Investigators Essentials	\$812 registration, meals
	Suzie Krill	Indianapolis, IN 4/18/2024	Annual FDIC	\$0
	Chief Buchanan	April 17-20	Annual FDIC	\$899 hotel, meals, fuel/parking
	Dustin Buchanan, Rick Bourdon	Knox, IN 4/27/2024	Training: Man vs. Machinery	\$350 registration
MAY - \$1127	A/C Andrew Myer	Tucson, AZ May 12-15	EMS Summit	All expenses Paid
	Jeff Yoder	Northbrook, IL May 1-4, 2024	Midwest Hazmat Conference	1127, registration hotel, meals
	Suzie Krill	Valparaiso, IN May 22-23	Midwest Community Risk Reduction Conference	\$0
JUNE - \$8435	Theresa Cunningham Lynne Zesinger	Clearwater, FL June 1-8	Annual EMS Billing Conference	\$7000/ registration flight, hotel, meals
	Dylan Bikowski, Dustin Buchanan Nick Miller, Andrea Tuttle	Hollywood, FL Jun 9-15	First Care/Gathering of Eagles Conf. Indiana District 2 Sponsors	\$542 meals/SBFD
	S. Moon, K. Weinberg, N. Pennino M. Partridge, R. Aranowski	Lafayette, IN Jun 10-11	Paramedic Students/Lab Classes	\$893 meals, lodging
QTR TOTAL - \$17,217				

8. FILE MONTHLY STATISTICAL ANALYSIS REPORT FOR JUNE 2024

Chief Carl Buchanan submitted the monthly statistical analysis report for June 2024.

JUNE 2023	JUNE 2024
STRUCTURE FIRES Property Damage--Buildings & Contents (Estimates)	
\$1,342,000	\$214,400
INSPECTION DIVISION	
146 Inspections	124 Inspections
INVESTIGATION DIVISION	
15 Investigations	19 Investigations
2 Incendiary 1 Accidental 0 Natural 12 Undetermined	3 Incendiary 8 Accidental 6 Undetermined 2 Under Investigation

2024 June	Fire Department
Incident Type	Monthly Breakdown
100 - Fire	46
200 - Series	2
300 - EMS	1477
400 - HAZMAT	59
500 - Service Call	94
600 - Series	231
700 - False Alarm	133
900 - Special Incident	11
Monthly Total	2053



Chief Buchanon also mentioned the education that happens with the smoke detector program. They will install the smoke detector and will also go over an escape plan for families.

Chief Buchanon noted that they received 6,121 calls in the month of June. They make calls as crews and teams with two (2) or three (3) individuals to make these calls. He added that he is happy that the community feels that they can call and the Fire Department will come.

Mr. Jones asked if an ambulance is called for a person, if they will be billed for the ambulance.

Chief Buchanon answered yes, and he advised that their EMS billing personnel attended an annual billing conference to stay certified and up to date on everything they need to know about EMS billing.

Ms. Claeys noted that for the month of June there was not anything listed about smoke alarms or other devices.

Chief Buchanon advised that a lot of residents come to them thinking that they can just come pick up a smoke detector and install it on their own, but we like to install them in the proper location and to ensure they are installed correctly. There is no cost for this service.

E. PRIVILEGE OF THE FLOOR

Attorney Weiss reminded the public to use the hand-raising function of Microsoft Teams to indicate their desire to speak during Privilege of the Floor. She reminded attendees that they would be allotted three (3) minutes to speak.

Board Member Al Kirsits thanked the Chief of Police and the Fire Chief for the three (3) day training at the Casino that was for an active shooter incident management class. It is endorsed by Homeland Security, the FBI, and the Justice Department. It was very successful and he thanked the Chiefs for their commitment.

Board Member Pam Claeys asked about the status of Fire Station #8.

Chief Buchanon explained that the new building should be done in September and that it will not stick out like a sore thumb. It really blends in with the neighborhood and he knows that the men and women that will be housed there are going to be really happy with it.

F. ADJOURNMENT

There being no further business to come before the Board, upon a motion by Darryl Heller seconded by Lee Ross, and carried by roll call, the meeting was adjourned at 10:08 a.m.

BOARD OF PUBLIC SAFETY



Daniel Jones, President



Darryl Heller, Member



Lee Ross, Member



Al Kirsits, Member



Pamela Claeys, Member

ATTEST:



Theresa Heffner, Clerk