



**APPLICATION FOR USE OF
PUBLIC RIGHT-OF-WAY FOR EVENT**

The following special event has been approved by the Special Events Committee.

Submitted by: Denise Miller

Event name: Our Lady of Hungary Parish Festival

Event Date: July 13 2024

Street Closure: Chapin St between Calvert St & Bruce St

Closure Times: 12:00 pm to 11:00 pm

Sidewalk Closure: Yes No

Comments: Annual parish festival featuring Hungarian & Hispanic food, Flameco Dancers, DJ, and children's games.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS

Elizabeth A. Maradik, President

Joseph R. Molnar, Vice President

Gary A. Gilot, Member

Briana Micou, Member

Murray L. Miller, Member

Attest: Theresa M. Heffner, Clerk

Date: June 25, 2024



City of South Bend Special Event Application

Neighborhood Event

\$25 application fee if filed 30 days or greater (up to 180 days) in advance of event.

Please Bring Completed Application and Payment to: Public Works Service Center, 731 S. Lafayette Blvd., South Bend, IN

Review the Instructions on the Special Events page before completing the application. Neighborhood Special Event applications must be submitted more than 30 days in advance of the event date or the application will not be accepted.

Section A - Applicant Information

Date of Application: 6/5/2024 Organization Name: OUR LADY OF HUNGARY PARISH
Applicant (Contact) Name: STEPHEN J. DOMONKOS & DENISE M. DOMONKOS
Applicant (Contact) Phone: 574-255-1906 Contact Email: dennydomonkos@gmail.com
Address: 829 W. CALVERT City/State/ZIP: SOUTH BEND, IN 46613
Secondary Contact Name: KAREN CARRIZOSA
Contact Phone: 574-287-1700 Contact Email: karen@olheb.org
Address: 731 W. CALVERT City/State/ZIP: SOUTH BEND, IN 46613

Section B - Event Information

Event Name: OUR LADY OF HUNGARY PARISH FESTIVAL Expected Attendance: 300-500
Requested Street Closure: CHAPIN STREET
From (Cross Street): CALVERT
To (Cross Street): BRUCE

Provide a brief description of the event:

OUR LADY OF HUNGARY PARISH FESTIVAL WITH HUNGARIAN AND HISPANIC FOOD, FLAMENCO DANCERS, D.J, MUSIC, AND CHILDREN'S GAMES

Date of Event Setup [mm/dd/yy]: JULY 13, 2024 Time: NOON
Begin Date of Event [mm/dd/yy]: JULY 13, 2024 Time: NOON
End Date of Event [mm/dd/yy]: JULY 13, 2024 Time: 9:00 PM
Event Cleanup Completion [mm/dd/yy]: JULY 13, 2024 Time: 11:00 PM

Have all residents on the affected block have been notified and invited? [] Yes [X] No NO RESIDENTS WILL BE AFFECTED!

Please attach a copy of the door hanger or letter used to notify residents in addition to signature attachment.

Number of households fronting the proposed street closure: NONE

Number of households represented by signatures on attached sheet:

Will this event have music (live or other)? [X] Yes [] No D.J. @

Section C - Alcohol

Will alcohol be served or sold? Yes No

If Yes:

- The applicant must apply for and receive a temporary liquor license from the Alcohol & Tobacco Commission.
 - Application cannot be processed without a copy of this license.
- A refundable \$400.00 deposit paid by card or check (made to City of South Bend) must be submitted with application.
 - Application cannot be processed without deposit.
 - Deposit will be returned upon inspection of event area by the Board of Public Works.
- The applicant must submit a map or drawing of:
 - Fencing around serving area
 - Trash receptacles
- Events that will have alcohol sales must provide security. If your event will be hiring a security company, please provide its contact information in sub-section (a) below. Otherwise, please list the names, phone numbers, and qualifications (e.g. Off-duty police officer, professional security guard, or event applicant) of three (3) security guards in the fields provided in sub-section (b).

(a) Security Company Information

Company Name: A-1 SECURITY Contact Name: GEORGE PEREZ
Contact Phone: 574-261-0088 Email: _____
Address: _____ City/State/ZIP: GOSHEN, IN

(b) Independent Security Information

Name: _____ Contact Phone: _____

Qualifications: _____

Name: _____ Contact Phone: _____

Qualifications: _____

Name: _____ Contact Phone: _____

Qualifications: _____

• NO VENDORS, CATERERS, OR FOOD TRUCKS

Section D - Food

Will your event have food sales (food vendors, caterers, food trucks, etc.)?

Yes No

ALL FOOD WILL BE PREPARED BY PARISHONERS AND VOLUNTEERS

- If yes, the event coordinator must apply for and receive a St Joseph County Health Department Temporary Event Permit.
- Vendor(s) must also apply for and receive a St. Joseph County Health permit. Health Permits must be filed with the county 30 days prior to the proposed event. Each vendor must obtain necessary permits to serve on-site and display these permits at the event.
- All applications and guidelines can be found on the St. Joseph County Health Department Food Service website at sjchd.org/food-service.

Please select food types: Food Vendor Caterer Food Truck Other:

ALL FOOD WILL BE PREPARED BY PARISHONERS AND VOLUNTEERS

If a Food Truck, please list company name(s):

Please describe how food will be cooked and served:

ALL FOOD WILL BE PREPARED AND SERVED BY PARISHONERS AND VOLUNTEERS

Section E - Indemnity & Hold Harmless Agreement

City of South Bend Special Events Committee

Indemnity & Hold Harmless Agreement

Date: 6/5/2024 Event Date: 7/13/2024
Event Name: OUR LADY OF HUNGARY PARISH FESTIVAL
Organization: OUR LADY OF HUNGARY PARISH
Applicant (Contact) Name: STEPHEN J. DOMONKOS & DENISE M. DOMONKOS
Applicant (Contact) Phone: 574-255-1906 Alt. Phone: 574-849-3478
Email: dennydomonkos@gmail.com
Address: 735 W. CALVERT City/State/ZIP: SOUTH BEND, IN 46613
Event Location (Please describe): (PARISH OFFICE)
FESTIVAL WILL BE HELD ON PARISH PROPERTY
AND ON BRUCE STREET (CLOSED) BETWEEN CHURCH
AND SCHOOL. JULY 13, 2024, NOON TO 9:00 PM
Length of Event (Dates/Times): JULY 13, 2024, NOON TO 9:00 PM

APPLICANT agrees to indemnify, defend and hold harmless the Civil City of South Bend, Indiana, from any liability, loss, costs, damages or expenses, including attorney fees, which the Civil City of South Bend, may suffer or incur as a result of any claims or actions which may be made against the City, its agents, employees, or subdivisions by any person, including a participant in the activity, arising out of the approval of this request by the Civil City of South Bend, Indiana, through the Board of Public Works, to close a portion of the public right-of-way for the event described above, or for any harm or damage alleged to have occurred because of the holding of the special event. The undersigned certifies that he/she is authorized to bind the APPLICANT to these terms.

Signed on this Date: 6/5/2024

Stephen J. Domonkos

Authorized Organizer Signature

STEPHEN J. DOMONKOS - FESTIVAL CHAIRMAN

Printed Name and Title

Section F - Permit & Agreement

1. Pursuant to Local Ordinance No. 10628-18, there is a \$25.00 non-refundable fee for applications filed 30 days or greater in advance of the event date. Applications filed less than 30 days in advance of the event date will not be accepted.
2. All residents within the affected area must be notified of this event. The APPLICANT must obtain signatures from at least 10 residents that reside along the closed right-of-way and make an attempt to notify all other affected residents. **APPLICANTS must include a copy of a brochure or letter of invitation distributed to all affected neighbors describing the event purpose, date, and time.**
3. The APPLICANT is responsible, prior to the event, for determining if there are any affected residents that need assistance accessing their residence. **The APPLICANT is responsible for providing said resident(s) access or transportation to their property.**
4. The cones will be delivered to the APPLICANT's address. The APPLICANT assumes full responsibility for clean-up and assures the City that all cones will be maintained and returned undamaged. The APPLICANT will be liable for the replacement cost of \$50.00 per cone as a result of any missing or damaged cones.
5. Block parties must end by 8:00 p.m.
6. A street will be blocked off from intersection to intersection only. No half-blocks or alleys can be blocked off.
7. The Special Events Committee reserves the right to deny any block party application based on traffic and speed limit records. No street may be closed with a speed limit over 30 MPH or considered to be a major arterial.
8. The Special Events Committee reserves the right to deny any block party application based on information gathered from the South Bend Police Department or other sources.
9. The APPLICANT agrees to allow residents that live on the above-referenced block access in and out of the restricted area as needed.
10. The APPLICANT agrees to abide by all terms and conditions of the South Bend Municipal Code and Board of Public Works' policy adopted in Resolution No. 10628-18 on December, 11, 2018.
11. Notification of approval/denial of this request will be issued by return of this form, upon signed authorization by the Board of Public Works.
12. **The City of South Bend Noise Ordinance is in effect at all hours. Between the hours of 11:00 p.m. and 7:00 a.m. certain noises are particularly prohibited. These include operating stereos, speakers, musical instruments, and other sound reproduction devices if audible fifty (50) feet away, as well as shouting, yelling, hooting, whistling, or singing in the streets in a manner to disturb the peace (Municipal Code 13-57).**

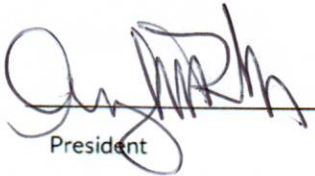
I have read the Application and the Permit and Agreement for this Special Event and I affirm the truth of the information provided by me to the best of my knowledge. I understand and agree to the above rules and regulations, and any applicable state and federal laws. I also understand that this application may be denied based on any false or incomplete information.

Date: 6/5/2024

Applicant Signature: Stephen J. Domonos

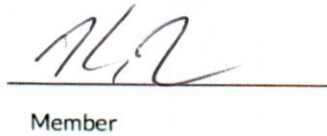
Printed Name: STEPHEN J. DOMONKOS

SPECIAL EVENTS COMMITTEE APPROVAL



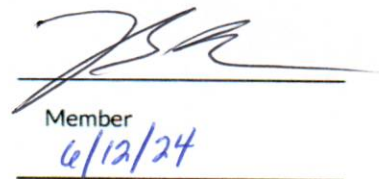
President

Member



Member

Member



Member
6/12/24

Date



LOCAL AUTHORIZATION FOR TEMPORARY BEER & WINE PERMIT APPLICATION

- INSTRUCTIONS:
1. Applicant must complete all requested information.
 2. Please type or print clearly.
 3. Obtain the required community clearance signatures and upload with the online temporary event application.

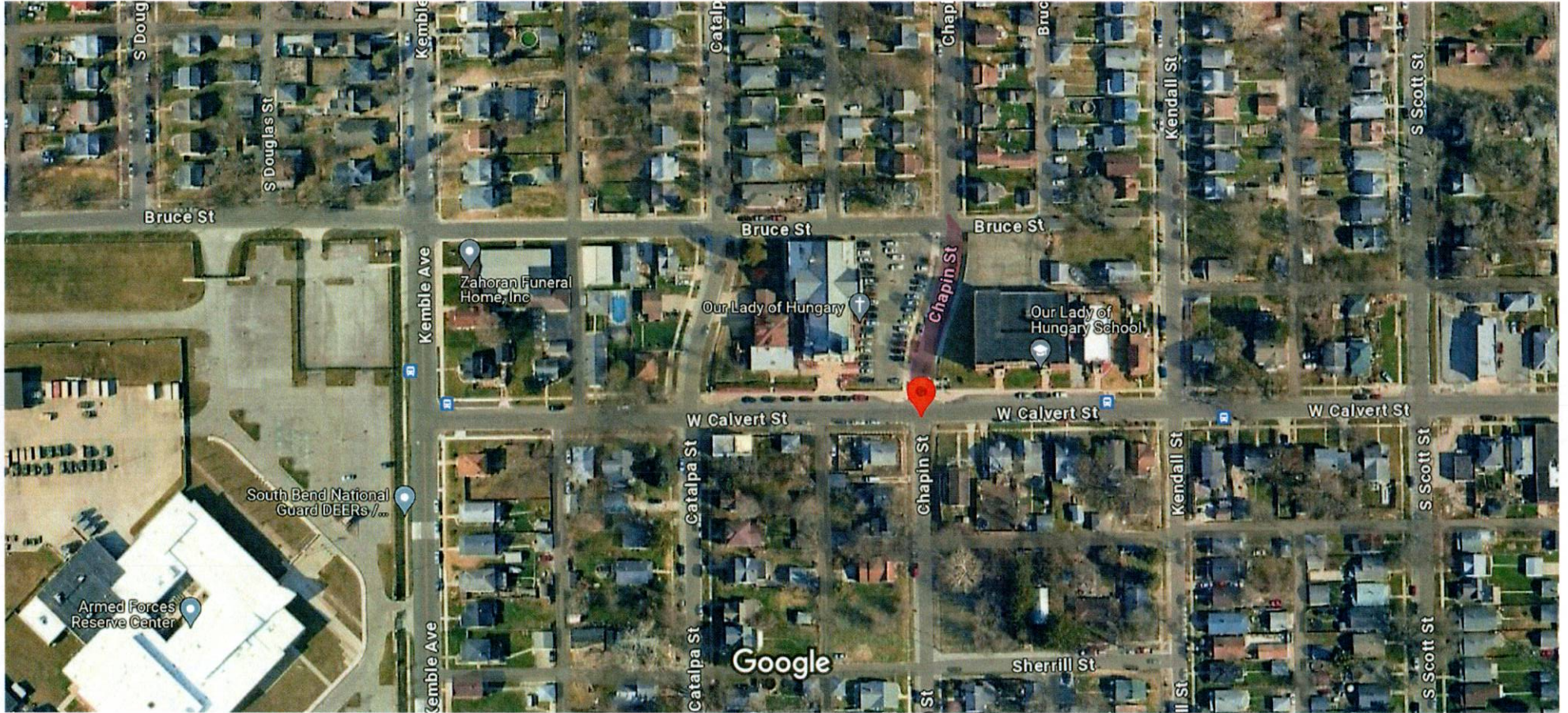
NOTE: THIS FORM IS ONLY TO BE USED WITH ONLINE APPLICATION. Visit <https://mylicense.in.gov/eGov/ML1.html> to submit the online application.

STEP 1. GENERAL INFORMATION			
Name of applicant applying for permit (organization, club, corporation, individual - such as XYZ 123 Inc)			
Our Lady of Hungary Parish Festival			E-mail address
Address of applicant (number and street, city, state, and ZIP code)			KarenC@olhsb.org
735 West Calvert South Bend, IN 46613		Fax number	Emergency contact telephone number
Printed name of person making application		()	(574) 287-1700
Printed name of contact person of event		Emergency contact telephone number	
Denise M Domonkos		(574) 255-1906	
STEP 2. EVENT INFORMATION			
Beginning day (Monday, Tuesday, etc)	Beginning date (month, day, year)	Ending day (Monday, Tuesday, etc)	Ending date (month, day, year)
Saturday	July 13, 2024	Saturday	July 13, 2024
Time of event		End time	
Start time	1:00 1:00 <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	9:00	<input type="checkbox"/> AM <input checked="" type="checkbox"/> PM
Type or description of event			
Parish Festival			
Exact address of event (number and street, city, state, and ZIP code)			
735 W Calvert South Bend, IN 46613			
STEP 3. FLOORPLAN			
STEP 4. APPLICANT VERIFICATION			
The below signed applicant affirms under the penalties of perjury that the information contained in this form is true and accurate.			
Signature of applicant		Date signed (month, day, year)	
Denise M. Domonkos		5-28-2024	
STEP 5. COMMUNITY CLEARANCE			
1. Signature of Sheriff of county, or Chief of Police, or Town Marshall of jurisdiction where the event will be held		Date signed (month, day, year)	
AIC Danks		5-31-24	
2. Signature of the mayor (if the event is held in Fort Wayne)		Date signed (month, day, year)	



W Calvert St & Chapin St

Chapin St between Calvert St and Bruce St



Imagery ©2024 Maxar Technologies, Map data ©2024 100 ft

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER, MICROPRINTING AND SECURITY FEATURES WITH DETAILS ON BACK

OUR LADY OF HUNGARY PARISH

829 WEST CALVERT STREET
SOUTH BEND, IN 46613

NOTRE DAME
FEDERAL CREDIT UNION

001112

PAY
TO THE
ORDER OF

Twenty-Five Dollars and Zero Cents

City of South Bend

DATE

AMOUNT

05/23/2024

25.00

Rev. Ben Jung MP
MP

⑈001112⑈ ⑆271291596⑆ 19000508001600⑈

THE FACE OF THIS DOCUMENT HAS A COLORED BACKGROUND ON WHITE PAPER, MICROPRINTING AND SECURITY FEATURES WITH DETAILS ON BACK

OUR LADY OF HUNGARY PARISH

829 WEST CALVERT STREET
SOUTH BEND, IN 46613

NOTRE DAME
FEDERAL CREDIT UNION

001110

PAY
TO THE
ORDER OF

Four Hundred Dollars and Zero Cents

City of South Bend

DATE

AMOUNT

05/23/2024

400.00

Rev. Ben Jung MP
MP

⑈001110⑈ ⑆271291596⑆ 19000508001600⑈