



OFFICE OF THE CITY CLERK

BIANCA L. TIRADO, CITY CLERK

PERSONNEL & FINANCE

MARCH 11, 2024 3:00 P.M.

Committee Members Present:

Sheila Niezgodski, *Canneth Lee, Rachel Tomas Morgan, Troy Warner, Karen L. White

Committee Members Absent:

None

Other Council Present:

Dr. Oliver Davis

Others Present:

Bianca L. Tirado, Elivet Quijada-Navarro, Danica Kulemeka, Matthew Neal, Bob Palmer

Presenters:

Kyle Willis, Sandra Kennedy

Agenda:

Bill No. 13-24 – 2024-03-11 Q1 Budget Transfer Ordinance

Bill No. 14-24 – Amended Teamsters Salary

Bill No. 15-24 – Amended Non-Bargaining Salary Ordinance

Substitute Bill No. 16-24 – Q1 Additional Appropriations

Members marked with an asterisk (*) are present digitally

Please note the attached link for the meeting recording:

<http://docs.southbendin.gov/WebLink/browse.aspx?dbid=0&mediaid=381054>

Committee Chair Sheila Niezgodski called to order the Personnel & Finance Committee meeting at 3:00 p.m.

Bill No. 13-24 – 2024-03-11 Q1 Budget Transfer Ordinance

Kyle Willis, City Controller, with offices on the 12th floor of the County-City Building, stated that Bill No. 13-24 covers budget transfers for various departments.

Committee Chair Niezgodski requested clarity on whether the dollars for the Youth Council budget are already appropriated, and this is simply categorizing the funds for better accountability.

INTEGRITY | SERVICE | ACCESSIBILITY

Danica Kulemeka
CHIEF DEPUTY / CHIEF OF STAFF

Elivet Quijada-Navarro
DEPUTY / DIRECTOR OF POLICY

Matthew Neal
DIRECTOR OF SPECIAL PROJECTS

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

455 County-City Building | 227 W. Jefferson Blvd. | South Bend, Indiana 46601 | p. 574.235.9221 | f. 574.235.9173 | www.southbendin.gov



Kyle Willis stated that yes the Youth Council funds have already been appropriated.

Committee Member Rachel Tomas Morgan reiterated that the Youth Council budget line does not appropriate any new monies, rather it just allows for better transparency.

Committee Member Karen L. White stated that this will allow the Council to better assess how effective the Youth Council is financially.

Committee Member Niezgodski held the public hearing.

Logan Foster, 1138 College Street, South Bend IN 46628, requested clarity on whether there are new dollars being appropriated, and stated that if there are new dollars being appropriated then this renders the budget meaningless.

Kyle Willis stated that there are no new dollars being appropriated.

Committee Chair Niezgodski reiterated that the funds for the Youth Council were budgeted for last year.

Committee Member White stated that Youth Council helps the youth learn more about local government and provides them with enriching opportunities to explore their interests.

Committee Chair Niezgodski closed the public hearing.

Committee Member Tomas Morgan motioned to send Bill No. 13-24 to the Committee of the Whole with a favorable recommendation, which was seconded by Committee Vice Chair Troy Warner and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - <i>Aye</i>	Committee Vice Chair Troy Warner - <i>Aye</i>
Committee Member Canneth Lee - <i>Aye</i>	Committee Member Rachel Tomas Morgan - <i>Aye</i>
Committee Member Karen L. White - <i>Aye</i>	

Bill No. 14-24 – Amended Teamsters Salary

Kyle Willis, City Controller, with offices on the 12th floor of the County-City Building, stated that Bill No. 14-24 corrects a scrivener’s error.

Committee Chair Niezgodski held the public hearing, and no members of the public spoke.

Committee Member White motioned to send Bill No. 13-24 to the Committee of the Whole with a favorable recommendation, which was seconded by Committee Vice Chair Troy Warner and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - <i>Aye</i>	Committee Vice Chair Troy Warner - <i>Aye</i>
Committee Member Canneth Lee - <i>Aye</i>	Committee Member Rachel Tomas Morgan - <i>Aye</i>
Committee Member Karen L. White - <i>Aye</i>	

Bill No. 15-24 – Amended Non-Bargaining Salary Ordinance



Kyle Willis, City Controller, with offices on the 12th floor of the County-City Building, stated that Bill No. 15-24 would allow title changes for two (2) positions in the Legal Department.

Sandra Kennedy, with offices on the 12th floor of the County-City Building, stated that the title changes are necessary and earned, and the raises would be paid for with monies from the seasonal intern budget.

Committee Chair Niezgodski clarified that the raises are in reference to salary caps, not necessarily what they'll be paid right now, and reiterated that there are no new monies being appropriated.

Committee Chair Niezgodski held the public hearing, and no member of the public spoke.

Committee Vice Chair Warner motioned to send Bill No. 15-24 to the Committee of the Whole with a favorable recommendation, which was seconded by Committee Member Tomas Morgan and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - <i>Aye</i>	Committee Vice Chair Troy Warner – <i>Aye</i>
Committee Member Canneth Lee - <i>Aye</i>	Committee Member Rachel Tomas Morgan – <i>Aye</i>
Committee Member Karen L. White - <i>Aye</i>	

Substitute Bill No. 16-24 – Q1 Additional Appropriations

Committee Member White motioned to accept Substitute Bill No. 16-24, which was seconded by Committee Vice Chair Warner and carried by unanimous vote of acclimation.

Kyle Willis, City Controller, with offices on the 12th floor of the County-City Building, stated that Bill No. 16-24 appropriates additional funds for certain departmental and city services operations for 2024.

Committee Member White asked if the funds are soley coming from the general fund, or if they are coming from separate funds.

Kyle Willis clarified that they are coming from separate departments.

Sheila Niezgodski requested clarity on the timing of the fund requests.

Kyle Willis stated that for some of the appropriations we are asking for funds so they can be spent, and some of the other appropriations are reimbursments for funds already spent.

Councilmember Dr. Davis asked why these appropriations were not accounted for during the budget process.

Kyle Willis stated that the budget is the City's best guess with the information they have at the time, and stated that often grant revenues and donations come after the budget is approved and the City avoids budgeting for monies they do not yet have.

Committee Member Tomas Morgan stated that additional appropriations are reviewed on a quarterly basis.

Committee Member Niezgodski held the public hearing and no members of the public spoke.



Committee Member Tomas Morgan motioned to send Substitute Bill No. 16-24 to the Committee of the Whole with a favorable recommendation, which was seconded by Committee Vice Chair Troy Warner and carried by a vote of five (5) ayes.

Committee Chair Sheila Niezgodski - <i>Aye</i>	Committee Vice Chair Troy Warner – <i>Aye</i>
Committee Member Canneth Lee - <i>Aye</i>	Committee Member Rachel Tomas Morgan – <i>Aye</i>
Committee Member Karen L. White - <i>Aye</i>	

With no further business, Committee Chair Niezgodski adjourned the Personnel & Finance Committee meeting at 3:26 p.m.

Respectfully Submitted,

Sheila Niezgodski, Committee Chair

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Poss

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT