



OFFICE OF THE CITY CLERK
BIANCA L. TIRADO, CITY CLERK

MEMORANDUM

TO: MEMBERS OF THE COMMON COUNCIL
FROM: BIANCA L. TIRADO, CITY CLERK
DATE: THURSDAY, JANUARY 18, 2024
SUBJECT: 2024 ANNUAL BOARD OF FINANCE MEETING NOTICE

The annual **Board of Finance Meeting of the City of South Bend, Indiana** has been scheduled for **Monday, January 22, 2024** at **4:00 p.m.** in the Council Chambers. This is an annual meeting where the South Bend Common Council convenes as a local Board of Finance.

Council Chambers
4th Floor County-City Building
227 W. Jefferson Blvd.
South Bend, IN 46601

The Council Chambers will be Open to the Public. Members of the Public May Attend this Meeting Virtually via Microsoft Teams Meeting app here: <http://tinyurl.com/012224CC>

The following agenda items have been set for the meeting:

1. **Election of Officers:** The Board must elect two (2) of its members to serve as the Board's officers, a president, and a secretary. I.C. 5-13-7-6(a)(1).
2. **Review of 2023 Investment Report:** The City's Department of Administration & Finance, along with the City's investment advisors at 1st Source Bank, have prepared the Annual Investment Report for the Year Ended December 31, 2023 (the "Investment Report") for the Board's review. I.C. 5-13-7-6(a)(2); I.C. 5-13-7-7(b)(1).
3. **Review of Investment Policy:** The City's investment policy (the "Investment Policy") documents the City's compliance with Indiana law governing the City's investment of its cash reserves. The Board is required to review the Investment Policy during this meeting. I.C. 5-13-7-7(b)(2).

cc: Mayor James Mueller
Committee Meeting List
Media

NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services may be Available upon Request at No Charge.
Please give Reasonable Advance Request when Possible