



# CITY OF SOUTH BEND AND ST. JOSEPH COUNTY HISTORIC PRESERVATION COMMISSION



## MINUTES

### HYBRID MEETING

November 20, 2023  
6:00pm

Council Chambers, 4<sup>th</sup> Floor  
County-City Building, South Bend, IN

#### MEMBERS PRESENT:

Sarah Andrews - President  
David Wyncott - Vice President  
Andrew Jones - Treasurer  
Joan Downs-Krostenko –  
Arch. Historian and Secretary  
Elizabeth Hertel  
Don Dietz  
Peter DeKever  
Michael Skaggs

#### MEMBERS ABSENT:

#### ALSO PRESENT:

Adam Toering  
Kate Bolze  
Kathryn Hough

I. CALL TO ORDER – 6:00 pm

II. ROLL CALL

III. PUBLIC HEARING

a. CERTIFICATE OF APPROPRIATENESS

- i. 2023-1016 710 North St. Joseph St  
River Bend LHD, Ordinance #8308-92

*(Audio Position: 00:36)*

The staff report was presented by: Adam Toering

Staff Recommendation:

Staff makes a favorable recommendation.

The applicant was represented by:

Matthew Hostetler, 710 N St. Joseph St, South Bend, IN, appeared in person and served as the applicant.

The public was represented by:

There was no one from the public to speak.

After due consideration the following action was taken:

Upon a motion by Elizabeth Hertel, seconded by David Wyncott, and carried by vote, the Historic Preservation Commission APPROVES Certificate of Appropriateness Application #2023-1016.

Vote: 7-0-1. Seven in favor, none opposed, one abstained.

COA#2023-1016 is APPROVED.

SARAH ANDREWS  
PRESIDENT

A CERTIFIED LOCAL GOVERNMENT  
OF THE NATIONAL PARK SERVICE

ADAM TOERING  
HISTORIC PRESERVATION ADMINISTRATOR

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- ii. 2023-1106 1032 East Wayne Street  
 South Bend Local Landmark, Ordinance #9939-09 (Audio Position: 08:01)  
 The staff report was presented by: Adam Toering  
 Staff Recommendation:  
 Staff makes a favorable recommendation.  
 The applicant was represented by:  
 Steve DeJuluis, 67650 Mulberry Rd, Lakeville, IN, appeared in person and served as the applicant.  
 The public was represented by:  
 There was no one from the public to speak.  
 After due consideration the following action was taken:  
 Upon a motion by David Wyncott, seconded by Michael Skaggs, and UNANIMOUSLY carried by vote, the Historic Preservation Commission APPROVES Certificate of Appropriateness Application #2023-1106 with the remanding of the anchor bolts location to staff to ensure they are installed in the mortar.  
 Vote: 8-0. Eight in favor, none opposed.  
 COA#2023-11-06 is APPROVED.

- iii. 2023-1106A 907 Riverside Drive "Leeper Park" - "Navarre Cabin"  
 South Bend Local Landmark, Ordinance #8734-96 (Audio Position: 00:11)  
 Applicant requested the petition be tabled to the December 18, 2023 Historic Preservation meeting.

b. LOCAL LANDMARK NOMINATION

- i. 3016 Portage Avenue, "Portage Manor"

IV. PRIVILEGE OF THE FLOOR

V. REGULAR BUSINESS

a. APPROVAL OF MINUTES

- i. November 9, 2023 – Special Meeting minutes (Audio Position: 16:36)  
 Minutes from the November 9, 2023 Special Meeting were not ready to be reviewed and accepted at the time of the meeting.

b. STAFF REPORTS

- i. Administrative Approvals  
 After due consideration, no action was taken.

c. COMMITTEE REPORTS

- i. No committees have met since the previous meeting.

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ANNOUNCEMENTS AND MISCELLANEOUS MATTERS

IX. ADJOURNMENT

Upon a motion by Don Dietz, seconded by David Wyncott and UNANIMOUSLY carried by vote, the meeting was adjourned at 6:26 p.m.

*Joan Downs-Krostenko* 12/18/23  
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 Joan Downs-Krostenko Date  
 Arch. Historian/ Secretary