



# CITY OF SOUTH BEND AND ST. JOSEPH COUNTY HISTORIC PRESERVATION COMMISSION



## MINUTES

### HYBRID MEETING

November 9, 2023  
6:00pm

Council Chambers, 4<sup>th</sup> Floor  
County-City Building, South Bend, IN

#### MEMBERS PRESENT:

Sarah Andrews - President  
David Wyncott - Vice President  
Andrew Jones - Treasurer  
Joan Downs-Krostenko –  
Arch. Historian and Secretary  
Elizabeth Hertel  
Don Dietz  
Peter DeKever  
Michael Skaggs

#### MEMBERS ABSENT:

#### ALSO PRESENT:

Adam Toering  
Kathryn Hough

I. CALL TO ORDER – 6:00 pm

II. ROLL CALL

III. PUBLIC HEARING

a. Southhold Preservation Awards Nominations

i. Nomination Presentation *(There is no audio or recording available)*

Nomination Presentation with information on award nominees was presented by: Adam Toering

ii. Award Winner Selection

After viewing the Nomination Presentation, Commissioners considered the nominees and cast their votes for the Southhold Preservation Awards 2023. Commissioner votes were tallied by Adam Toering and Kathryn Hough. *(Audio and recording started during the tallying process, at about 6:40 pm)*

Award recipients were finalized based on tallied votes, there was one category (“Adaptive Reuse” between The Lauber at 504 E LaSalle Ave and Firehouse No. 6 at 701 Portage Ave) that required a tiebreaker. *(Audio Position: 15:30)*

Award recipients were revealed to the Commission. *(Audio Position: 19:12)*

Historic Preservation: Commercial – Gemini Apartments, 618 W Colfax  
Historic Preservation: Residential – 1031 E Jefferson Blvd  
Historic Restoration: Commercial – 1215 E Mishawaka Ave  
Historic Restoration: Residential – 1172 Lincoln Way East  
Adaptive Reuse – Firehouse No. 6, 701 Portage Ave

SARAH ANDREWS  
PRESIDENT

A CERTIFIED LOCAL GOVERNMENT  
OF THE NATIONAL PARK SERVICE

ADAM TOERING  
HISTORIC PRESERVATION ADMINISTRATOR

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IV. PRIVILEGE OF THE FLOOR

V. REGULAR BUSINESS

a. APPROVAL OF MINUTES

i. October 16, 2023 minutes *(Audio Position: 20:47)*

Upon a motion by Elizabeth Hertel, seconded by Andrew Jones, and UNANIMOUSLY carried by vote, the minutes from the October 16, 2023 Historic Preservation Commission are approved.

b. STAFF REPORTS

i. N/A

c. COMMITTEE REPORTS

i. No committees have met since the previous meeting.

VI. OLD BUSINESS

VII. NEW BUSINESS

VIII. ANNOUNCEMENTS AND MISCELLANEOUS MATTERS

a. TradeWorks Annual Fundraiser Event 2023 (November 16, 2023)

i. Featured: presentation of Southhold Preservation Awards to award recipients

Sarah Andrews announced the TradeWorks Annual Fundraiser, inviting attendance for the featured event of presenting the Historic Preservation Commission's Southhold Preservations Awards to the 2023 award recipients. *(Audio Position: 21:14)*

Further discussion led by Kathryn Hough regarding review of Commissioner "Standards of Professional Conduct," as established under the Commission's by-laws as well as consideration for making a determination as to whether to approve or deny an application for a Certificate of Appropriateness as established under the City of South Bend Zoning Ordinance. *(Audio Position: 22:08)*

IX. ADJOURNMENT – 7:16 pm

  
Joan Downs-Krostenko *12/18/23*  
Arch. Historian/ Secretary Date