

REGULAR MEETINGDECEMBER 19, 2023

The Regular Meeting of the Board of Public Works was convened at 9:30 a.m. on Tuesday, December 19, 2023, by Board President Elizabeth A. Maradik in the 13th Floor Conference Room of the County-City Building, 227 W. Jefferson Blvd., South Bend, Indiana. The meeting was also streamed live to the public via Microsoft Teams. Board Clerk Theresa Heffner confirmed the presence of Board President Elizabeth A. Maradik, Vice President Joseph Molnar, and Board Members Gary Gilot (Virtual), Murray Miller, Briana Micou, and Board Attorney Michael Schmidt, with a roll call. President Maradik reminded virtual attendees to mute their microphones and turn off their cameras when not speaking, and to save their questions and comments for the Privilege of the Floor.

APPROVE MINUTES OF PREVIOUS MEETING

Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the minutes for the Agenda Review Session and Regular Meetings of the Board held on December 7, and December 12, 2023, were approved.

ELECTION OF 2024 BOARD OF WORKS PRESIDENT AND VICE PRESIDENT

Upon a motion made by VP Molnar to nominate Elizabeth Maradik for President, seconded by Mr. Miller and carried by roll call, Ms. Maradik was approved to be President of The Board of Public Works for 2024.

Upon a motion made by Mr. Miller to nominate Joseph Molnar for Vice President, seconded by President Maradik and carried by roll call, Mr. Molnar was approved to be Vice President of The Board of Public Works for 2024.

AWARD BID AND APPROVE CONTRACT – BERCLIFF ESTATES SEWER SEPARATION – PROJECT NO. 122-016C (PR-00028773)

Ms. Rebecca Plantz, Engineering, advised the Board that on December 12, 2023, bids were received and opened for the above referenced project. After reviewing those bids, Ms. Plantz recommended that the Board award the contract to the lowest responsive and responsible bidder, Milestone Contractors North, Inc., in the amount of \$662,940. Therefore, VP Molnar made a motion that the recommendation be accepted, and the bid be awarded, and the contract approved as outlined above. Mr. Miller seconded the motion, which carried by roll call.

AWARD QUOTATION AND APPROVE CONTRACT – NORTHWEST ELEVATED TANK SITE RESTORATION – PROJECT NO. 122-018A (PR-00029295)

Ms. Rebecca Plantz, Engineering, advised the Board that on December 12, 2023, quotations were received and opened for the above referenced project. After reviewing those quotations, Ms. Plantz recommended that the Board award the contract to the lowest responsive and responsible quoter, Acorn Landscaping LLC, in the amount of \$31,759. Therefore, VP Molnar made a motion that the recommendation be accepted, and the quotation be awarded, and the contract approved as outlined above. Mr. Miller seconded the motion, which carried by roll call.

APPROVE CHANGE ORDER NO. 1 – NEIGHBORHOOD IMPROVEMENTS - LONGFELLOW AND SOUTH – PROJECT NO. 121-048B (PO-0020877)

President Maradik advised that Ms. Leslie Biek, Engineering, has submitted change order number 1 on behalf of Rieth-Riley Construction Co., Inc., indicating the contract amount be increased by \$72,000 with an additional seventy-six (76) days for a new contract sum, including this change order, in the amount of \$513,412.71 with a new completion date of November 30, 2023. VP Molnar noted that the addition of trees will also extend the completion date but will approve this Change Order for now. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the change order was approved.

APPROVE CHANGE ORDER NO. 2 – 2023 BRICK SPOT REPAIR – PROJECT NO. 123-057 (PO-0025677)

President Maradik advised that Mr. Scott Kreeger, Engineering, has submitted change order number 2 on behalf of Acorn Landscaping, LLC, indicating the contract amount be increased by \$22,172.75 for a new contract sum, including this change order, in the amount of \$202,970.75. Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the change order was approved.

APPROVAL OF AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA

The following agreements/contracts/proposals/addenda were submitted to the Board for approval:

Type	Business	Description	Amount/ Funding	Motion/ Second
Authorization for Entry	Stantec Consulting Services	Authorizes Entry for Sewer Vapor Sampling at Three (3) Manholes near South Bend Ave. & N. Hill St.	N/A	VP Molnar / Mr. Miller
Professional Services Agreement	Christopher B. Burke Engineering, LLC	Construction Inspection Services for Cleveland Rd. and Ameritech Dr. Intersection Improvements Project No. 122-049	\$95,555 (PR-00029417)	VP Molnar / Mr. Miller
Amendment No. 1 to Professional Services Agreement	Arcadis U.S., Inc.	Construction Administration Services for WWTP Final Clarifier 1, 2, and 3 Project No. 119-069	\$175,100; New Adjusted Total: \$968,870 (PO-0000413)	VP Molnar / Mr. Miller
Amendment No. 3 to Owner-Engineer Agreement	Donohue & Associates, Inc.	Cost Alternatives Analysis & Geotechnical Engineering Services for South Well Field Water Treatment Plant Improvements Project No. 117-059	\$15,400; New Adjusted Total: \$447,395 (PO-0000038)	VP Molnar / Mr. Miller

UNFAVORABLE RECOMMENDATION - PETITION TO VACATE THE ALLEY AT 432 S. LAFAYETTE BLVD.

President Maradik indicated that Mr. Steve Matteson, has submitted a request to vacate the above referenced alley. President Maradik advised the Board is in receipt of unfavorable recommendations concerning this vacation petition from the Public Works Department, Fire Department, Police Department, and Community Investment who all state the request does not meet two (2) of the criteria of I.C. 36-7-3-13. President Maradik noted that the memo from staff indicated that there is a utility conflict related to this alley. Therefore, VP Molnar made a motion to send to the Common Council with an unfavorable recommendation. Mr. Miller seconded the motion which carried by roll call.

FAVORABLE RECOMMENDATION - PETITION TO VACATE THE ALLEY AT 914 E. JEFFERSON BLVD.

President Maradik indicated that Ms. Angela Smith, has submitted a request to vacate the above referenced alley. President Maradik advised the Board is in receipt of favorable recommendations concerning this vacation petition from the Public Works Department, Fire Department, Police Department, and Community Investment who all state the request does meet all four (4) of the criteria of I.C. 36-7-3-13 contingent upon the removal of the approach. Therefore, VP Molnar made a motion to send to the Common Council with a favorable recommendation. Mr. Miller seconded the motion which carried by roll call.

APPROVE/DENY TRAFFIC CONTROL DEVICES

Upon a motion made by VP Molnar, seconded by Mr. Miller and carried by roll call, the following traffic control device request was approved:

- NEW INSTALLATION:

LOCATION:

REMARKS:
- Handicapped Accessible Parking Space Sign

605 S. Illinois St.

All Criteria Met
- NEW INSTALLATION:

LOCATION:

REMARKS:
- Reserved Handicapped Accessible Parking Space Sign

North Side of Jefferson Blvd., North of Lafayette, #4

All Criteria Met

RATIFY PREAPPROVED CLAIMS PAYMENTS

VP Molnar stated the Board received notices of the following preapproved claim payments from the City’s Department of Administration and Finance:

Name	Date	Amount of Claim
City of South Bend Claims GBLN-68921, GBLN-68899	12/05/2023	\$1,004,435.97
City of South Bend Claims GBLN-68643	12/05/2023	\$3,542,737.89

Each claim is fully supported by an invoice; the person receiving the goods or services has approved the claims; and the claims have been filed with the City Fiscal Officer and certified for accuracy. Therefore, upon a motion by VP Molnar, seconded by Mr. Miller, and carried by roll call, the Board ratified the preapproved claims payments.

PRIVILEGE OF THE FLOOR

ADJOURNMENT

There being no further business to come before the Board, President Maradik adjourned the meeting at 9:50 a.m.

CITY OF SOUTH BEND, INDIANA
BOARD OF PUBLIC WORKS



Elizabeth A. Maradik, President



Joseph R. Molnar, Vice President



Gary A. Gilot, Member



Briana Micou, Member



Murray L. Miller, Member



Attest: Theresa M. Heffner, Clerk

Date: January 9, 2024