



CITY OF SOUTH BEND

HISTORIC PRESERVATION COMMISSION



MINUTES

HYBRID MEETING

May 15, 2023
6:00pm

Council Chambers, 4th Floor
County-City Building, South Bend, IN

MEMBERS PRESENT:

Sarah Andrews - President
David Wyncott - Vice President
Joan Downs-Krostenko –
Arch. Historian and Secretary
Elizabeth Hertel
Don Dietz
Peter DeKever
Michael Skaggs

MEMBERS ABSENT:

Andrew Jones - Treasurer

ALSO PRESENT:

Adam Toering
Ross Van Overberghe
Kate Bolze
Kathryn Hough

I. CALL TO ORDER – 6:00 pm

II. ROLL CALL

III. PUBLIC HEARING

a. CERTIFICATE OF APPROPRIATENESS

- i. 2023-0420A 1016 Hudson Avenue Riverside Drive, Ordinance #7469-85
(Audio Position:01:19)

The staff report was presented by: Adam Toering

Staff Recommendation: Staff recommends denial for replacement and suggest restoration of original wood windows.

The applicant was represented by: Tabith Shultz, 1016 Hudson Ave, South Bend, IN, served as the applicant

The public was represented by: there was no one from the public to speak

After due consideration the following action was taken:

Upon a motion by Joan Downs-Krostenko, seconded by Elizabeth Hertel, and UNANIMOUSLY carried by vote, the Historic Preservation Commission DENIES Certificate of Appropriateness Application #2023-0420A and waves the future application fee for this project.

Commissioners are required to state their reasons for denial. Roll was called.

Commissioner DeKever (AYE): Standards and guidelines call for restoring and using original materials.

Commissioner Dietz (AYE): Standards and guidelines, these windows are clearly repairable.

SARAH ANDREWS
PRESIDENT

A CERTIFIED LOCAL GOVERNMENT
OF THE NATIONAL PARK SERVICE

ADAM TOERING
HISTORIC PRESERVATION ADMINISTRATOR

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Commissioner Wyncott (AYE): I don't think it's a complete application for a reason to go outside of standards and guidelines.

Commissioner Skaggs (AYE): I think the windows could be restored within standards and guidelines.

Commissioner Hertel (AYE): Does not fit with the standards and guidelines and I also feel that this is an incomplete application.

Commissioner Downs-Krostenko (AYE): I'm firmly in belief that a quote for refurbishment is going to be way, way cheaper than the replacement windows the applicant's brought forward.

Commissioner Andrews (AYE): We need additional information on the repair versus replacement and that these are windows are able to be repaired.

Vote: 7-0. Seven in favor, none opposed.

COA#2023-0420A is DENIED.

b. LOCAL LANDMARK NOMINATION

- i. 3016 Portage Avenue, "Portage Manor" *(Audio Position:31:51)*

Commissioner Andrews gave an update to the board on recent news regarding Portage Manor. There was a discussion following about the next steps.

IV. PRIVILEGE OF THE FLOOR

V. REGULAR BUSINESS

a. APPROVAL OF MINUTES

- ii. May 1, 2023 – Special Meeting Minutes *(Audio Position:36:19)*

Upon a motion by Elizabeth Hertel, seconded by Don Dietz, and UNANIMOUSLY carried by vote, the approval of the minutes from the May 1, 2023 Historic Preservation Commission is continued to the June 20, 2023 meeting.

b. STAFF REPORTS

- i. Administrative Approvals *(Audio Position:37:41)*

After due consideration, no action was taken.

c. COMMITTEE REPORTS

- i. No committees met since the previous meeting.

VI. OLD BUSINESS

- a. Standards and Guidelines Update *(Audio Position:39:15)*

Adam Toering gave an update regarding upcoming public outreach for the individual local landmarks and county landmarks.

VII. NEW BUSINESS

- a. Resolution No. 02-2023 "A RESOLUTION OF THE HISTORIC PRESERVATION COMMISSION OF SOUTH BEND AND ST. JOSEPH COUNTY, INDIANA REGARDING THE "10 MOST ENDANGERED LIST" FOR 2023" *(Audio Position:42:30)*

Upon a motion by Elizabeth Hertel, seconded by David Wyncott, and UNANIMOUSLY carried by vote, Resolution No. 02-2023 is accepted.

VIII. ANNOUNCEMENTS AND MISCELLANEOUS MATTERS (Audio Position:57:37)

- a. "Studebaker Housing: The Citizens Home Company" lecture at the Studebaker National Museum, May 17, 2023, 1:30pm
 - i. https://www.studebakermuseum.org/event/studebaker-housing/?event_date=2023-05-17
- b. Trades Training: Intro to Linseed Oil – May 20, 2023 – two sessions, morning and afternoon
 - i. <https://www.indianalandmarks.org/event/trades-training-exterior-paint-intro-to-linseed-oil/>
 - ii. 9am and 1pm

IX. ADJOURNMENT

Upon a motion by Don Dietz, seconded by Elizabeth Hertel and UNANIMOUSLY carried by vote, the meeting was adjourned at 7:14 p.m.

Joan Downs-Krostenko June 20²⁰²³
Joan Downs-Krostenko Date
Arch. Historian/ Secretary