



# CITY OF SOUTH BEND

## HISTORIC PRESERVATION COMMISSION



### MINUTES

January 17, 2023  
6:00pm

HYBRID MEETING

Commissioner's Conference Room, 7<sup>th</sup> Floor  
County-City Building, South Bend, IN

**MEMBERS PRESENT:**

Sarah Andrews - President  
David Wyncott - Vice President  
Joan Downs Krostenko  
(Arch. Historian/Secretary)  
Elizabeth Hertel  
Peter DeKeever  
Andrew Jones  
Don Dietz

**MEMBERS ABSENT:**

**ALSO PRESENT:**

Adam Toering  
Ross Van Overberghe (virtually)  
Kate Bolze  
Kathryn Hough

- I. CALL TO ORDER – 6:00 pm
- II. ROLL CALL
- III. AMEND AGENDA

- a. 2023 HPC Officer Elections – Slate of Officers *(Audio Position: 01:28)*  
Upon a motion by Elizabeth Hertel, seconded by Joan Downs Krostenko, and UNANIMOUSLY carried by vote, the agenda is amended so that the 2023 HPC Officer Elections will occur immediately.

IV. ELECTION OF OFFICERS

- a. 2023 HPC Officer Elections – Slate of Officers *(Audio Position: 01:53)*  
Upon a motion by Elizabeth Hertel, seconded by Sarah Andrews, and UNANIMOUSLY carried by vote, the current slate of officers, Sarah Andrews – President, David Wyncott – Vice President, Joan Downs Krostenko – Secretary, is elected.
- b. 2023 HPC Officer Elections – Nomination of Treasurer *(Audio Position: 02:43)*  
Upon a motion by David Wyncott, seconded by Sarah Andrews, and UNANIMOUSLY carried by vote, Elizabeth Hertel is nominated for Treasurer.

V. PUBLIC HEARING

a. CERTIFICATE OF APPROPRIATENESS

- i. 2023-0106 1524 E Wayne St East Wayne Street LHD, Ordinance #7796-87 *(Audio Position: 05:09)*

The staff report was presented by: Adam Toering

Staff Recommendation: The proposed project is a continuation of a project initiated and approved by the Commission in 2014. Staff recommends approval.

The applicant was represented by: Chris Thornton, 1524 E Wayne St, South Bend, IN, served as the applicant.

The public was represented by: there was no one from the public to speak

After due consideration the following action was taken:

SARAH ANDREWS  
PRESIDENT

A CERTIFIED LOCAL GOVERNMENT  
OF THE NATIONAL PARK SERVICE

ADAM TOERING  
HISTORIC PRESERVATION ADMINISTRATOR

EXCELLENCE | ACCOUNTABILITY | INNOVATION | INCLUSION | EMPOWERMENT

1400S County-City Building | 227 W. Jefferson Blvd. | South Bend, Indiana 46601 | p 574.235.9371 | f 574.235.9201 | southbend.in.gov

CITY OF SOUTH BEND | HISTORIC PRESERVATION COMMISSION

Upon a motion by Elizabeth Hertel, seconded by Andrew Jones, and UNANIMOUSLY carried by vote, the Historic Preservation Commission APPROVES Certificate of Appropriateness Application #2023-0106

Vote: 7-0. Seven in favor, none opposed.

COA#2023-0106 is APPROVED.

VI. PRIVILEGE OF THE FLOOR

- a. HPC 101 – Todd Zeiger, Indiana Landmarks Northern Regional Director (Audio Position: 11:17)  
Elizabeth Hertel stepped out of the meeting at Audio Position 56:29 and returned at Audio Position 58:52

VII. REGULAR BUSINESS

a. APPROVAL OF MINUTES

(Audio Position: 58:10)

i. December 19, 2022 minutes

Upon a motion by Andrew Jones, seconded by David Wyncott, with Elizabeth Hertel away from the meeting, and carried by vote, the minutes from the December 19, 2022 Historic Preservation Commission are approved.

b. STAFF REPORTS

i. Administrative Approvals

(Audio Position: 58:34)

After due consideration, no action was taken.

ii. 2022 Project Data/Summary

c. COMMITTEE REPORTS

i. No committees met since the previous meeting.

VIII. OLD BUSINESS

a. 2023 HPC Officer Elections – Slate of Officers

Moved to the beginning of the meeting

IX. NEW BUSINESS

a. Standards and Guidelines

(Audio Position: 1:14:57)

Joan Downs Krostenko stepped out of the meeting at Audio Position 1:25:21 and returned at Audio Position 1:27:28

Upon a motion by David Wyncott, seconded by Elizabeth Hertel, and UNANIMOUSLY carried by vote, the adoption of the Standards and Guidelines is tabled to the next meeting.

b. Resolution No. 01-2023 – “211 West Marion Street:

(Audio Position: 1:37:44)

Upon a motion by Elizabeth Hertel, seconded by Andrew Jones, and UNANIMOUSLY carried by vote, Resolution No. 01-2023 is accepted.

X. ANNOUNCEMENTS AND MISCELLANEOUS MATTERS

a. Properties of Interest

XI. ADJOURNMENT

Upon a motion by Elizabeth Hertel, seconded by Joan Downs Krostenko and UNANIMOUSLY carried by vote, the meeting was adjourned at 7:47 p.m.

Joan Downs-Krostenko 2/20/2023  
Joan Downs-Krostenko Date  
Arch. Historian/ Secretary