



CITY OF SOUTH BEND

DEPARTMENT OF PUBLIC WORKS

SPECIAL EVENTS COMMITTEE MEETING MINUTES

August 16, 2022, 10:00 AM
731 S. Lafayette Blvd, South Bend, IN 46601

Members present: Brad Rohrscheib, Darwin Shipley, Coby Deal, Toy Villa, Jonathan Jones
Committee Attorney: Clara McDaniels

1. Call to Order

The meeting was called to order at 10:01 AM by Rohrscheib.

2. Approval of minutes

Upon a motion by Rohrscheib and seconded by Villa, the minutes from the previous meeting held on August 2nd, 2022, were approved unanimously.

3. Approval of Special Event Permits

a. St Joseph County Crop Walk-September 25, 2022

Tom Whipkey joined the meeting to describe this yearly event and answer any questions from the committee concerning St Joseph County Crop Walk. The event has been held for the last 40 years with no major changes with one exception of last year's event being virtual due to Covid. Participants in this year's event will walk along the river on the sidewalk thru the neighborhood to Broadway Christian Parish and then back to the Zion UCC parking lot. Proceeds will benefit the food pantry. The event will not be using any of Howard Park facilities. The expected attendance will be approximately 120 people. A small sound system playing folk music will be in the church parking lot. Villa mentioned a possible construction conflict with the proposed route for the event and will confirm access to the route with the construction manager prior to full approval of the event. Jones mentioned a large event taking place in Howard Park on the same day as the Crop Walk and wanted to organizer to be aware of additional traffic in the area of the event.

Upon a motion by Rohrscheib and seconded by Shipley the permit was approved noting flexibility in the route, unanimously.

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4. Other Business

Rohrscheib mentioned an email from the event organizer of the Clark 5K. The route will place the water stop on Sampson Street as it has been in previous years.

The committee agreed to meet on August 23rd to discuss proposed changes to the application process.

5. Privilege of the Floor

None

6. Adjournment

With no additional business, Rohrscheib motioned for adjournment and Shipley seconded. The meeting ended at 10:14 AM.