



# CITY OF SOUTH BEND

## DEPARTMENT OF PUBLIC WORKS

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### SPECIAL EVENTS COMMITTEE MEETING MINUTES

May 17, 2022, 10:00 AM  
731 S. Lafayette Blvd, South Bend, IN 46601

Members present: Brad Rohrscheib, Toy Villa, Darwin Shipley

#### 1. Call to Order

The meeting was called to order at 10:03 AM by Rohrscheib.

#### 2. Approval of minutes

*Upon a motion by Rohrscheib and seconded by Shipley the minutes from the previous meeting held on May 3rd, 2022, were approved unanimously.*

#### 3. Approval of Special Event Permits

##### a. St Joe Grade School Field Day-June 3, 2022

The application for the annual St Joe Grade School Field Day was discussed by the Special Events Committee. The application requested the closure of St Louis St between LaSalle and Colfax so the area can be safely used for games and activities. With no changes from previous years the committee had no further questions or concerns.

*Upon a motion by Rohrscheib and seconded by Shipley the permit was approved unanimously.*

##### b. Clover Street Block Party-June 25, 2022

William Laske applied for a Neighborhood Block Party that includes a street closure of Clover Street between Ruskin and Hildreth for the hours of 8:00 am to 7:00 pm. The party will feature games, music, and food. The application included all the necessary neighborhood signatures. The committee had no further questions or concerns.

*Upon a motion by Rohrscheib and seconded by Villa the permit was approved unanimously.*

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4. Other Business
5. Privilege of the Floor
6. Adjournment

With no additional business, Rohrscheib motioned for adjournment and Villa seconded. The meeting ended at 10:08 AM.