



# CITY OF SOUTH BEND

## DEPARTMENT OF PUBLIC WORKS

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### SPECIAL EVENTS COMMITTEE MEETING MINUTES

February 1, 2022, 10:00 AM  
731 S. Lafayette Blvd, South Bend, IN 46601

Members present: Brad Rohrscheib, Toy Villa, Gerard Ellis, Jonathan Jones (Teams), Clara McDaniels (Teams).

1. **Call to Order**

The meeting was called to order at 10:02 AM by Rohrscheib.

2. **Approval of minutes**

*Upon a motion by Rohrscheib and seconded by Ellis the minutes from the previous meeting held on December 7th, 2021, were approved unanimously.*

3. **Approval of Special Event Permits**

a. SBVPA Kids Triathlon-July 23, 2022

The Committee discussed this yearly event that is open to kids ages 5-14. Kids will bike, swim, and run predetermined courses in the Potawatomi Park area. A brief awards ceremony will be held following the last race. In Bridget Fields absence, Rohrscheib briefly discussed the event. The location and route(s) will remain the same as those in the past. Villa mentioned the scheduled re-paving and striping of the parking lot at Potawatomi Park during the same timeline as the event. After checking with the project manager of the re-paving project, Villa was confident that the project would be far enough along to accommodate and not interfere with the Triathlon. The Committee currently has no further concerns over the event but recognized more discussion with the organizers will be necessary as the Triathlon gets closer.

*Upon a motion by Rohrscheib and seconded by Villa the permit was approved unanimously.*

4. **Other Business-None**

5. **Privilege of the Floor**

McDaniels discussed what's needed for Coby Deal to be a voting member of the Committee

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in Shipley's absence. A memo from whom ever appointed the original member to the Committee is required. The Committee will pursue this with Jitin Kain.

**6. Adjournment**

With no additional business, Rohrscheib motioned for adjournment and Villa seconded. The meeting ended at 10:14 AM.