



# CITY OF SOUTH BEND

## DEPARTMENT OF PUBLIC WORKS

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### **SPECIAL EVENTS COMMITTEE MEETING MINUTES**

**December 15, 2020, 10:00 AM**  
**731 S. Lafayette Blvd, South Bend, IN 46601**

**Members present: Brad Rohrscheib, Gerard Ellis, Toy Villa, Darwin Shipley**

#### **1. Call to Order**

The meeting was called to order at 10:05 AM by President Rohrscheib.

#### **2. Approval of minutes**

*Upon a motion by Rohrscheib and seconded by Villa the minutes from the previous meeting November 17<sup>th</sup> was approved unanimously*

#### **3. Approval of Special Event Permits**

##### **a. Trax Music Bash – 09/18/2021**

Moved locations to Ignition Park at Sample/Lafayette. Committee would like to see a map of a new layout of event as well as an actual copy of the city agreement/permission to use land. Once again, parking was an issue of topic. Event coordinator wanting to use downtown parking, committee suggested asking close by businesses to access their lots (Press Ganey, Catalyst Building 1 & 2, etc.) Suggested "no parking" along both sides of Franklin St. and closure of Ignition. It was mentioned that the event coordinator should notify surrounding businesses that the event is happening (after event sponsor left the call). Will revisit at the next meeting.

*Upon a motion by Rohrscheib and seconded by Shipley the permit was tabled unanimously*

#### **4. Other Business – None**

##### **1. Privilege of the Floor – None**

##### **2. Adjournment**

With no additional business, Rohrscheib motioned for adjournment and Villa seconded. The meeting ended at 10:30 AM.