

IPC Board  
August 4, 2020  
Minutes

**Attendance:**

Alkeyna Aldridge, Larry King, Bilijah Williams, Jeff Rea, Jenna Throw, Kara Boyles, Larry King, Michael Morris, Michael Patton, Takesha McClane, Rachel Tomas Morgan (Council Representative)

5:01pm

**Old Business:**

Mayor has signed off to contact members for swearing in.  
Graham Sparks, working to get everyone sworn in.

**New Business:**

Department Update: Mr. Michael Patton

- Virtual Neighborhood Business Labs
- Pre-recordings to share out via media outlets
- Various topics will be discussed roughly 30 minutes
  - Every Wednesday taping content
  - Every Monday will be showcased on Facebook.
- CBDG Grant-On-going grant dollars allocated through COVID-19
  - \$900,000 in full allocation to the city (\$600,00-first disbursement), (\$300,000-second disbursement)
- Meeting minutes and recordings storage location
  - Remind community members where they are located

Bidding Updates from the City-Kara Boyles

- 2 additional bids open and awarded over the last 30 days
  - Colfax Lift Station Improvements Bid \$459,000
    - 3 MWBE stated in good efforts
    - 13% good faith effort on the bid
  - 2020 Community Crossings-\$ Bid 1.7 million
    - 50/50 matching grant (50% will come from the state)
    - Almost 4% MWBE utilization (trucking & electrical work)
  - State process for public advertisement of the bids
    - Posted in 3 different newspapers
    - Link on cities' website that will take community members to the vendor who provides documents to bid.
    - Bid process is in the code, which includes: advertise at least twice, at least 7 days apart, 10 days in advance of opening of the bids. Mention there is a pre-bid meeting (hosted virtually) to discuss the project.

#### Open Discussions (Board)

- How does the board support Diversity Office/ Role of Board?
  - Answer: Suggestive type board, ordinance outlines the role of the board
- Board training, soon to come, meeting and training
- Virtual Training being schedule, email Takesha the best day/time to hold virtual training
  - Date for virtual training, Tuesday, Aug. 18<sup>th</sup> 5pm-6pm

#### Open Discussion (Public)

- No comments

**Adjournment: 5:59pm**