

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

1. REVIEW OF MINUTES

- A. Regular Meeting of March 24, 2020

2. OPENING OF BIDS

- A. Washington Street Improvement Project – Project No. 118-105
 - 1. Funding: RWDA TIF (404.1001.460.42.03)
- B. 2020 Street and Sewer Department Materials – Project No. 120-005
 - 1. Funding: Streets, Curb & Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks, MVH (202.0607.431.22.24/.30/.40/23.02/.03/.20/.40/39.89; 641.0621.792.22.24/23.02/.03/.04; 202.0619.431.23.03/.24; 641.0625.792.22.24/23.04; 640.0620.811.22.24/23.04; 620.0640.606.23.30; 201.1101.452.39.89; 266.0607.431.22.30; 266.0607.431.23.02)
- C. Press Ganey Administration Building Site Improvements – Project No. 119-061
 - 1. Funding: RWDA TIF (324.1050.460.42.02)
- D. Main & Colfax Parking Structure Repairs 2020 – Project No. 115-143B
 - 1. Funding: Building Repairs & Maintenance Services (601.0460.645.36.01)
- E. Water Treatment Chemicals 2020-2024
 - 1. Funding: Various Operational Budgets

3. OPENING OF QUOTATIONS

- A. 2020 Lamppost Program – Project No. 120-007
 - 1. Funding: COIT (404.0602.431.22.40)
- B. 2020 Tree and Stump Removal – Project No. 120-002
 - 1. Funding: MVH (202.0619.431.31.06)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Six Thousand (6,000), More or Less, Universal Nestable Refuse Containers – Spec B
 - 1. Company: Otto Environmental Systems North America, Inc.
 - 2. Amount:
 - a) 96 Gallon: \$42.29/each
 - b) 48 Gallon: \$31.79/each
 - 3. Funding: Solid Waste Operations (610.0610.791.22.24)
- B. Eagle Way Sewer Extension - Project No. 119-095
 - 1. Description: Rescind Rejection of all Bids on March 24, 2020 and Award
 - 2. Company: Indiana Earth, Inc.
 - 3. Amount: \$239,444.56
 - 4. Funding: RWDA TIF (324.1050.460.31.02)
- C. Gemini at Colfax – Exterior Renovations, Division B – Project No. 119-103
 - 1. Description: Rescind Rejection of all Bids on March 24, 2020 and Award

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

2. Company: Slatile Roofing and Sheet Metal
3. Amount: \$305,000
4. Funding: RWDA TIF (324.1050.460.42.02)

5. AWARD PROPOSALS AND APPROVE CONTRACTS

- A. 2020 Lawn Maintenance & Mentorship Program,
 1. Package A
 - a) Company: Greater Impact Lawn Care
(1) Amount: \$30/Lot for 94 Lots: NTE \$20,000
 - b) Company: Kennedy Expressline, Inc.
(1) Amount: \$30/Lot for 20 Lots: NTE \$20,000
 2. Package B
 - a) Company: Greater Impact Lawn Care
 - b) Amount: NTE \$50,000; All Cemetery Properties
 3. Funding: VPA Maintenance (201.1101.452.39.89)

6. CHANGE ORDERS

- A. Pulaski Park Improvements – Project No. 118-056
 1. Company: Larson-Danielson Construction Co., Inc.
 2. Change Order No.: 3
 3. Increase Amount: \$15,556.50
 4. Percent of Increase: 1.77%
 5. Total Percent of Change: 2.03%
 6. Revised Contract Amount: \$896,526.75
 7. Funding: RWDA TIF Bond (452.1101.452.31.06)
- B. Airport Annexation Area Sanitary Sewer Extension – Project No. 117-108
 1. Company: HRP Construction, Inc.
 2. Change Order No.: 2
 3. Increase Amount: \$122,182.52
 4. Percent of Increase: 15.93%
 5. Total Percent of Change: 16.87%
 6. Revised Contract Amount: \$896,339.52
 7. Funding: Sewage Works Capital/RWDA TIF (641.0630.415.43.66;
324.1050.460.31.02)

7. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Vietnam Veterans Memorial Relocation – Project No. 117-047A
 1. Company: Slatile Roofing and Sheet Metal Co., Inc.
 2. Change Order No.: 1 (Final)
 3. Decrease Amount: (\$3,000)

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

4. Percent of Decrease: (1.96%)
 5. Final Contract Amount: \$149,850
 6. Funding: Regional Cities Grant (201.111.452.31.06)
 - B. Olive Street Station Office HVAC Upgrades – Project No. 119-077A
 1. Company: Ideal Consolidated, Inc.
 2. Change Order No.: 1 (Final)
 3. Increase Amount: \$2,000
 4. Percent of Increase: 3.54%
 5. Final Contract Amount: \$58,500
 6. Funding: Water Works Operations (620.0640.606.36.01)
- 8. PROJECT COMPLETION AFFIDAVITS**
- A. Main Street Culvert Inlet – Project No. 120-016
 1. Company: Selge Construction Co., Inc.
 2. Final Contract Amount: \$12,500
 3. Funding: Sewers Contractual (641.0621.792.63.35)
 - B. Technology Resource Center – Low Voltage Installation Services – Project No. 118-090
 1. Company: Brite Electric, Inc.
 2. Final Contract Amount: \$38,750
 3. Funding: Building Repair & Maintenance (279.0672.415.31.06)
- 9. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Bendix Theater Esports Arena – Project No. 119-106C
 1. Title Sheet
 2. Funding: Hotel Motel Tax Fund (7304.42010.000.0099)
 - B. 2020 Curb & Sidewalk – Project No. 120-001
 1. Funding: MVH (202.0619.431.31.06)
- 10. RESOLUTIONS**
- A. No. 12-2020 – A Resolution Temporarily Suspending Board of Public Works Claims Review Meetings and Preapproving Claims Payments by City Controller
 1. Description: Suspension of Claims Meetings During the COVID-19 Crisis
 - B. No. 13-2020 – A Resolution Implementing Temporary Parking Rules in Downtown South Bend
 1. Description: Suspend Enforcement for up to Ninety (90) Days of One (1) and Two (2) Hour Parking Limits Downtown, and to Permit Ten (10) Minute Curbside Dedicated Parking for Open Downtown Restaurants.
- 11. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

- A. Emergency CSO Repair – Selge Construction Co., Inc.
 - 1. Description: CSO 018 and Backwater Gate Emergency Repair
 - 2. Amount: \$24,430
 - 3. Funding: Contractual Service Other (641.0630.793.63.35)
- B. Memorandum of Understanding – Our Lady of the Road, Inc.
 - 1. Description: Assist with Costs for Staffing and Supplies for a Day Warming Center
 - 2. Amount: \$16,000
 - 3. Funding: DCI Admin (211.1001.460.31.06)
- C. Contract for Services and Scope of Work – ETC Institute
 - 1. Description: Design and Administer 2020 Community Surveys
 - 2. Amount: \$21,515
 - 3. Funding: I&T Professional Services (279.0672.415.31.06)
- D. Release of Escrow Agreement – 1st Source Bank
 - 1. Description: Release of Retainage Funds for the Howard Park Redevelopment Project to Larson-Danielson Construction Co. Inc.
 - 2. Amount: \$756,153.15
 - 3. Funding: Escrow Account
- E. Renewal Agreement – Superior LLC
 - 1. Description: Annual Superior ASAP Software Licensing and Maintenance
 - 2. Amount: \$210,113.15 Annual; \$17,509.43/Month
 - 3. Funding: IT Operating (279.0672.415.36.04)
- F. Amendment No. 2 to Agreement - Lawson-Fisher Associates P.C.
 - 1. Description: Revise and Supplement City Standards and Specifications
 - 2. Amount: \$10,000; New NTE Total \$51,700
 - 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- G. Amendment No. 1 to Agreement – Arcadis U.S., Inc.
 - 1. Description: Provide Project Management for the Utility Billing System
 - 2. Amount: \$407,950; New Total \$818,160
 - 3. Funding: Wastewater Engineering (641.0630.793.31.02)
- H. Memorandum of Understanding – Stanz Foodservice, Inc.
 - 1. Description: Providing Food Products to Area Food Banks and Other Non-Profits in Response to COVID-19 Pandemic
 - 2. Amount: \$50,000
 - 3. Funding: COVID-10 Special Appropriation (EDIT) (408.0401.415.39.30)
- I. QPA Purchase – Kronos Inc.
 - 1. Description: Annual Kronos Software Licensing Renewal
 - 2. Amount: \$281,769.60
 - 3. Funding: IT Operations (279.0672.415.36.04)
- J. Professional Service Agreement – Abonmarche Consultants, Inc.

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

1. Description: Howard Street Conceptual Design and Traffic Study
 2. Amount: NTE \$20,300
 3. Funding: REDA TIF (429.1050.460.42.02)
- K. Water Service Agreement – Star 001, LLC.
1. Description: Construct a Water Main from Four Winds Casino to Star 001 Property
 2. Amount: N/A
- L. Amendment No. 2 to Professional Services Agreement – Lawson-Fisher Associates P.C.
1. Description: Separate Olive Street Reconstruction into Two (2) Phases
 2. Amount: NTE \$14,525; New Total \$495,525
 3. Funding: RWDA TIF (324.1050.460.31.02)
- M. Amendment No. 2 to Professional Services Agreement – American Structurepoint, Inc.
1. Description: Construction Administration Services for Morris Theater Emergency Plaster Work
 2. Amount: NTE \$9,650; New Total \$35,100
 3. Funding: Engineering Professional Services (101.0602.431.31.06)
- N. Amendment No. 2 to Professional Services Agreement – Lochmueller Group, Inc.
1. Description: Redesign of Overlook Foundation Plan for Historic Leeper Park
 2. Amount: NTE \$6,000; New Total \$295,917
 3. Funding: RW TIF (452.1101.452.31.02)
- O. LPA Consulting Contract – Lawson-Fisher Associates
1. Description: Olive Street Reconstruction Phase II
 2. Amount: NTE \$95,000
 3. Funding: RWDA TIF (324.1050.460.31.02)
- P. Open Market Contract – Paul’s Welding, Inc.
1. Description: Gemini at Colfax, Exterior Renovations – Project No. 119-103C - Fire Stairs
 2. Amount: \$163,000
 3. Funding: RWDA TIF (324.1050.460.42.02)
- Q. Amendment No. 1 to Interlocal Cooperative Agreement – INDOT – LaPorte District
1. Description: Reduction in Amount to Reflect Actual Awarded Amount for Cleveland Rd./Brick Rd. Pavement Improvements
 2. Amount: \$1,248,475.08; Original Amount \$1,677,300
 3. Funding: RWDA TIF (324.1050.460.42.03)
- R. Professional Service Agreement – Jones Petrie Rafinski
1. Description: LaSalle Park EPA Master Plan
 2. Amount: \$23,750

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

- 3. Funding: Beck's Lake Legal Fund
- S. Professional Services Agreement – Crowe LLP
 - 1. Description: Bond Arbitrage Services
 - 2. Amount: \$42,300
 - 3. Funding: General Fund (101.0401.415.31.06)
- T. Third Amendment to Professional Services Agreement – CDFI Friendly America LLC.
 - 1. Description: Contractor Name Change from MPinsky, LLC d/b/a/ Five/Four Advisors to CDFI Friendly America LLC.
 - 2. Amount: N/A
 - 3. Funding: Redevelopment General (Pokagon) (433.1050.460.39.30)
- U. Professional Services Agreement – Aaron J. Steiner
 - 1. Description: Management of Bloomberg Mayors Challenge Program
 - 2. Amount: \$109,960; April 14, 2020-May 5, 2020
 - 3. Funding: Bloomberg Mayors Challenge Award – Gift, Donation, Bequest Fund 217 (217.0674.415.31.06)
- V. Professional Services Agreement – Accion Serving Illinois and Indiana
 - 1. Description: Development and Execution of Emergency Small Business Loan Program
 - 2. Amount: \$390,000
 - 3. Funding: EDIT & Redevelopment General (Pokagon) (408.1050.460.39.30; 433.1050.460.39.30)
- W. Professional Services Agreement – Bankable Contract: Kyle Fawcett
 - 1. Description: Development and Execution Emergency Small Business Loan Program
 - 2. Amount: \$210,000
 - 3. Funding: EDIT & Redevelopment General (Pokagon) (408.1050.460.39.30; 433.1050.460.39.30)
- X. Amendment to Professional Services Agreement – M/E Design Services
 - 1. Description: Olive Street Water Works HVAC Repairs
 - 2. Amount: \$1,800
 - 3. Funding: Utilities/Water Operations (620.0640.658.31.02)
- Y. Second Amendment to Agreement – Korson, Inc. d/b/a ASAP Towing
 - 1. Description: Extend Term of Current Police Towing Agreement to July 31, 2020
- Z. License Agreement – Janki LLC d/b/a Motel 6
 - 1. Description: Temporary COVID Quarantine Site for Homeless
 - 2. Amount: NTE \$270,000; April 14, 2020-May 14, 2020
 - 3. Funding: Community Investment (408.0401.415.39.30)
- AA. Professional Services Agreement – Toole Design Group, LLC

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
April 14, 2020 – 9:30 a.m.**



Location: Live Streamed at <https://tinyurl.com/BPW-04142020>

1. Description: Eddy Street Commons Traffic Calming Study
2. Amount: \$12,500
3. Funding: REDA TIF

12. LICENSES AND PERMITS

- A. Street Closure for Special Events – Request Refund for Application Fees
 1. Description: Refund Application Fees for Events Canceled due to the COVID-19 Crisis
- B. Long Term Occupancy Permit Extension
 1. Applicant: F.A. Wilhelm Construction Co.
 - a) Location: LaSalle Ave. and Sycamore St.
 - b) Description: Extension from April, 2020 through January, 2021 at Commerce Center
 - c) Favorable Recommendations

13. TRAFFIC CONTROL DEVICES

- A. New Installations and Revisions
 1. Description: Trail Crossing & Parking Restriction Signage
 - a) Locations: East Bank Trail Crossings at North Shore Dr., Pokagon Street, and Angela Blvd.
 - b) All criteria have been met
 2. Description: Parking Restrictions
 - a) Locations:
 - (1) Brookton Dr., East and West Side of Street, North of Ireland Rd.
 - (2) Miami St., West Side of Street, South of Pennsylvania Ave.
 - b) All criteria have been met

14. CLAIMS

15. PRIVILEGE OF THE FLOOR

16. ADJOURNMENT

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.