

**CITY OF SOUTH BEND
BOARD OF PUBLIC WORKS
MEETING
March 24, 2020 – 9:30 a.m.**



Location: Live Streamed from the Board of Works Conference Room
13th Floor, County-City Bldg.
227 W. Jefferson Blvd.
South Bend, Indiana 46601

1. REVIEW OF MINUTES

- A. Agenda Review, Regular Meeting, and Claims Review Meeting of March 5, 10, and 17, 2020

2. OPENING OF BIDS

- A. One (1) or More, 2020 or Newer, 6 Yard Front End Rubber Tire Loader – Spec A
 - 1. Funding: Organic Resources Equipment (642.0630.415.43.02)
- B. Six Thousand (6,000), More or Less, Universal Nestable Refuse Containers – Spec B
 - 1. Funding: Solid Waste Operations (610.0610.791.22.24)

3. OPENING OF PROPOSALS

- A. Removal, Towing, and Storage Services for the South Bend Police Department
- B. 2020 Lawn Maintenance & Mentorship Program, Package A
 - 1. Funding: VPA Maintenance (201.1101.452.39.89)
- C. 2020 Lawn Maintenance & Mentorship Program, Package B
 - 1. Funding: VPA Maintenance (201.1101.452.39.89)

4. AWARD BIDS AND APPROVE CONTRACTS

- A. Eagle Way Sewer Extension – Project No. 119-095
 - 1. Company: Indiana Earth, Inc.
 - 2. Amount: \$239,444.56
 - 3. Funding: RWDA TIF (324.1050.460.31.02)
- B. CSO 003 Backwater Valve Replacement – Project No. 119-113
 - 1. Company: Selge Construction Co., Inc.
 - 2. Amount: \$109,925
 - 3. Funding: Utilities, Sewage Works Operations Maintenance, Contractual Services Other (641.0630.793.63.35)

5. AWARD QUOTATIONS AND APPROVE CONTRACTS

- A. Legal Department Solar Shades
 - 1. Company: Quality Window Treatments
 - 2. Amount: \$3,128.06
 - 1. Funding: Legal Department Office Supplies (101.0501.415.21.04)
- B. South Bend Police Department Boiler Replacement
 - 1. Company: D.A. Dodd, LLC
 - 2. Amount: \$54,999
 - 3. Funding: Repairs and Maintenance (101.0801.421.36.01)

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6. REJECT BIDS/QUOTATIONS

- A. Gemini at Colfax – Exterior Renovations, Division B – Project No. 119-103
1. Description: All Bids Non-Responsive to Required Documentation
 2. Funding: RWDA TIF, WWDA TIF (324.1050.460.42.02; 422.1050.460.42.02)

7. CHANGE ORDERS

- A. Technology Resource Center – Project No. 118-090
1. Company: Majority Builders, Inc.
 2. Change Order No.: 1
 3. Increase Amount: \$214,806; Two-Hundred, Fifty-Four (254) Days
 4. Percent of Increase: 15.52%
 5. Revised Contract Amount and Completion Date: \$1,599,079; August 7, 2020
 6. Funding: RWDA TIF, Studebaker/Olive Grants, Certified Tech Park Fund (324.1050.460.42.02; 209.327.1001.469.31.06; 439.1050.460.42.01)

8. CHANGE ORDERS AND PROJECT COMPLETION AFFIDAVITS

- A. Raw Sewage Pump No. 2 Rehabilitation – Project No. 118-020
1. Company: Cornerstone Stewards, Inc.
 2. Change Order No.: 1 (Final)
 3. Increase Amount: \$10,833
 4. Percent of Increase: 2.93%
 5. Final Contract Amount: \$380,833
 6. Funding: 2018 Sewage Works Capital, Wastewater Treatment & Disposal Equip./2020 Sewage Works, Operations, Other Equip. Repair & Maint. (642.0630.415.43.66; 641.0630.793.36.05)
- B. Liberty Tower Exterior Renovations – Project No. 118-086R
1. Company: Environmental Glass, Inc.
 2. Change Order No.: 6 (Final)
 3. Decrease Amount: (\$5,000)
 4. Percent of Decrease: (1.60%)
 5. Total Percent of Change: .093%
 6. Revised Contract Amount: \$306,817.08
 7. Funding: RWDA TIF (324.1050.460.42.02)

9. PROJECT COMPLETION AFFIDAVITS

- A. Vested Interest Building Roof Repair – Project No. 119-049

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1. Company: Midland Engineering Company, Inc.
 2. Final Contract Amount: \$248,088.10
 3. Funding: RWDA TIF (324.1050.460.42.02)
 - B. Bendix Theater Flooring – Project No. 119-106
 1. Company: Carpet Service Outlet, Inc.
 2. Final Contract Amount: \$72,642
 3. Funding: Hotel Motel Tax (7304.42010.000.0099)
- 10. REQUEST TO ADVERTISE FOR THE RECEIPT OF BIDS**
- A. Washington Street Improvement Project – Project No. 118-105
 1. Title Sheet
 2. Funding: COIT (404.1001.460.42.03)
 - B. 2020 Street and Sewer Department Materials – Project No. 120-005
 1. Funding: Streets, Curb & Sidewalk, Sewer Concrete, Sewer Ins., Water Works, Parks, MVH-Restricted
(202.0607.431.22.24/.30/.40/23.02/.03/.20/.40/39.89;
641.0621.792.22.24/23.02/.03/.04; 202.0619.431.23.03/.24;
641.0625.792.22.24/23.04; 640.0620.811.22.24/23.04; 620.0640.606.23.30;
201.1101.452.39.89; 266.0607.431.22.30; 266.0607.431.23.02)
 - C. Press Ganey Administration Building Site Improvements – Project No. 119-061
 1. Title Sheet
 2. Funding: RWDA TIF (324.1050.460.42.02)
- 11. RESOLUTIONS**
- A. No. 10-2020 – A Resolution of the City of South Bend, Indiana, Board of Public Works Authorizing the Disposal of Surplus Property
 1. Description: Retirement of Officer Kenneth Milliken’s Firearm
 - B. No. 11-2020 – A Resolution of the City of South Bend, Indiana, Board of Public Works Approving the Trade-In of City-Owned Property of Property of Similar Nature
 1. Description: Trade-In of Forty (40) Obsolete Shotguns with Kiesler’s Police Supply
- 12. AGREEMENTS/CONTRACTS/PROPOSALS/ADDENDA**
- A. Lease Proposal – Dell Inc.
 1. Description: Lease Four (4) ToughBook Laptops for Water Works and Wastewater

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2. Amount: \$12,000; \$2,743.08 Annually for Five (5) Years with \$1.00 Buyout Option
3. Funding: IT Lease (279.0672.415.38.01/.02)
- B. Professional Service Agreement – La Casa de Amistad, Inc.
 1. Description: Event and Marketing Services for West Side South Bend Initiative
 2. Amount: \$30,000
 3. Funding: EDIT (408.1001.460.39.79)
- C. Proposal - Trane
 1. Description: Replace/Upgrade Existing Temperature Control and Energy Management System
 2. Amount: \$18,505
 3. Funding: Fire Dept. Repairs & Maintenance Services (101.0901.422.36.01)
- D. Amendment No. 1 to Contract – Department of Community Investments
 1. Description: Extend South Bend Home Improvement Program Twelve (12) Months
 2. Amount: No Change in Amount; Extend to December 31, 2020
 3. Funding: CDBG (212.1001.460.39.30)
- E. Indemnification Agreement – The Tire Rack, Inc.
 1. Description: Use of Tire Rack’s Training Track for Police Emergency Vehicle Operations Training
- F. QPA Special Purchase – Kiesler’s Police Supply
 1. Description: 2020 Police Training Ammunition
 2. Amount: \$28,532.68
 3. Funding: Police Other Operating Supplies (101.0801.421.22.24)
- G. Real Estate Donation Agreement – Village to Village International, Inc.
 1. Description: Donation of Five (5) City Owned Vacant Lots;
 - a) 809 N. Harrison
 - b) 812 N. Harrison
 - c) 814 N. Sherman
 - d) 813 N. Harrison
 - e) 816 N. Harrison
 2. Amount: N/A
- H. Professional Service Agreement – Hull & Associates, Inc.
 1. Description: General Environmental Consulting Services in Support of Redevelopment Efforts
 2. Amount: \$30,000
 3. Funding: Studebaker/Oliver Grants (209.1402.460.31.06)

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- I. Open Market Contract – Gibson-Lewis, LLC
 - 1. Description: Upgrade and Modernize Century Center Elevator; No Bids Received
 - 2. Amount: \$168,700
 - 3. Funding: Hotel Motel (7304.42010.000.0099)
- J. Amendment to Lease Agreement – Bradley Company Rental
 - 1. Description: Renew Lease for Main Street Row Offices for Waterworks Billing Office Staff
 - 2. Amount: \$54,362 for Year One; Escalating Five Year Lease
 - 3. Funding: Waterworks Building Rental (620.0640.658.37.06)
- K. Amendment No. 1 to Owner-Engineer Agreement – Christopher B. Burke Engineering, LLC.
 - 1. Description: Additional Work Required by FERC for South Bend Dam 2020
 - 2. Amount: NTE \$32,200
 - 3. Funding: Stormwater Fund (667.0621.792.42.04)
- L. QPA State Purchase – Advantage Ford
 - 1. Description: Purchase Four (4) 2020 Ford 4x4 Explorers
 - 2. Amount: \$132,974.48
 - 3. Funding: Police Department Capital Lease and Interest (101.0801.421.38.01/02)
- M. QPA State Purchase – Bloomington Ford
 - 1. Description: Purchase Sixteen (16) 2020 Ford Interceptor Utility AWD Vehicles
 - 2. Amount: \$573,184
 - 3. Funding: Police Department Capital Lease and Interest (101.0801.421.38.01/02)

13. LICENSES AND PERMITS

- A. Licenses Renewals – Massage Establishments
 - 1. Applicant: Therapeutic Indulgence
 - a) Location: 903 E. Jefferson Blvd.
 - b) Favorable Recommendations
 - 2. Applicant: Top Oriental Massage
 - a) Location: 421 N. Hickory Rd.
 - b) Favorable Recommendations
 - 3. Applicant: Chinese Massage Spa
 - a) Location: 2614 S. Michigan St.
 - b) See Comments

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4. Applicant: New You Oasis LLC
 - a) Location: 910 E. Ireland Rd., Ste. A
 - b) Favorable Recommendations
5. Applicant: Sai Shakti Message and Healing
 - a) Location: 115 N. William St.
 - b) Favorable Recommendations
6. Applicant: South Bend Massage & Healing
 - a) Location: 115 N. William St., Ste. 207
 - b) Favorable Recommendations
7. Applicant: Hair Crafters
 - a) Location: 602 Lincolnway East
 - b) Favorable Recommendations
8. Applicant: Well Being Massage LLC
 - a) Location: 115 N. William St.
 - b) Favorable Recommendations
9. Applicant: Rachel T Massage & Essential Oils
 - a) Location: 616 E. Colfax Ave.
 - b) Favorable Recommendations
10. Applicant: Massage by Suzanne
 - a) Location: 914 Lincolnway West
 - b) Favorable Recommendations

14. CONSENT TO ANNEXATION AND WAIVER OF RIGHTS TO REMONSTRATE

- A. 17400 Summer Ridge Dr. – Water/Sewer
- B. 54721 29th. St. – Sewer

15. INDUSTRIAL WASTEWATER DISCHARGE PERMIT RENEWAL

- A. Company: Honeywell International, Inc.
 1. Location: 3502 Westmoor St.

16. RATIFY BONDS

- A. Occupancy Bonds
 1. Jason Ring, Approved effective March 6, 2020
- B. Contractor Bonds
 1. Jason Ring, Approved effective March 6, 2020

17. CLAIMS

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18. **PRIVILEGE OF THE FLOOR**

19. **ADJOURNMENT**

NOTICE
FOR HEARING AND SIGHT IMPAIRED PERSONS
Auxiliary Aid or Other Services are Available upon Request at No Charge.
Please Give Reasonable Advance Request when Possible.