



# OFFICE OF THE CITY CLERK

DAWN M. JONES, CITY CLERK

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## MEMORANDUM

**TO:** MEMBERS OF THE COMMON COUNCIL  
**FROM:** DAWN M. JONES, CITY CLERK  
**DATE:** WEDNESDAY, FEBRUARY 12, 2020  
**SUBJECT:** INFORMATION AND TECHNOLOGY COMMITTEE MEETING NOTICE

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## NOTICE

The following Common Council Committee Meeting has been scheduled for **Tuesday, February 25, 2020** in the **Large Conference Room** of the **Technology Resource Center (TRC)** at **Catalyst 2, Ignition Park 1165 Franklin Street, South Bend, Indiana 46601.**

**3:40-4:30 P.M.**      **Information & Technology**      **Rachel Tomas Morgan, Committee Chair**

1. *Call to Order Public Portion of IT Committee Meeting*
2. *Presentation by Ms. Denise Linn-Reidl, Director of Innovation and Technology*
  - a. *History and Overview of the Department and Report on 2019*
3. *Questions from Committee Members*
4. *Questions from Other Council Members Present*
5. *Open for Questions from the Public*
6. *Adjourn Meeting*

*Optional: Brief Tour of the Technology Resource Center for those interested.*

*Description of Tour: Walk through the TRC and learn how you can use the space, get involved, or partner*

cc: Mayor James Mueller  
Committee Meeting List  
Media

**NOTICE FOR HEARING AND SIGHT IMPAIRED PERSONS**  
Auxiliary Aid or Other Services may be Available upon Request at No Charge.  
Please give Reasonable Advance Request when Possible

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